



CITY OF LAKE WORTH

ANIMAL SHELTER ADVISORY COMMITTEE AGENDA

**3805 ADAM GRUBB
LAKE WORTH, TEXAS 76135
TUESDAY, OCTOBER 15, 2019**

REGULAR MEETING: 6:00 PM

Held in the City Council Chambers

A. CALL TO ORDER

A.1 ROLL CALL

A.2 INVOCATION AND PLEDGE OF ALLEGIANCE

B. MINUTES

B.1 [Approve minutes of the July 16, 2019 Animal Shelter Advisory Committee meeting.](#)

C. GENERAL ITEMS – No items for this category

D. PUBLIC COMMENTS – No items for this category

E. STAFF REPORT(S) / ANNOUNCEMENT(S)

E.1 ANIMAL CONTROL OFFICER REPORTS:

1. Animal Shelter Quarterly Statistics Report 3rd Quarter 2019.
2. Report on Vaccination Clinic from August 2019.
3. Announce Next Vaccination Clinic
4. Update on Animal Control Facility Construction.
5. Introduction of New Full Time Animal Control Officer
6. Animal Control Contract with Sansom Park
7. New Animal Control Truck

F. ADJOURNMENT

All items on the agenda are for discussion and/or action.

Certification

I do hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, 3805 Adam Grubb, City of Lake Worth Texas in compliance with Chapter 551, Texas Government Code on Friday, October 11, 2019 at 4:30 p.m.

Planning & Zoning Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (817) 237-1211 ext. 105 for further information.

Animal Shelter Advisory Committee Meeting – October 15, 2019

Agenda Item No. B.1

FROM: Barry Barber, Director of Building Development Services

ITEM: Approve minutes of the July 16, 2019 Animal Shelter Advisory Committee meeting.

SUMMARY:

The minutes are approved by majority vote of the Committee at the Animal Shelter Advisory Committee meeting.

The Planning and Development office or Animal Control department prepares action minutes for each Animal Shelter Advisory Committee. The minutes for the previous meeting are placed on the agenda for review and approval by the Committee. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. July 16, 2019 Animal Shelter Advisory Committee Meeting Minutes

RECOMMENDED MOTION OR ACTION:

Approve minutes of the July 16, 2019 Animal Shelter Advisory Committee meeting.

**MINUTES OF THE REGULAR MEETING
OF THE ANIMAL SHELTER ADVISORY COMMITTEE OF THE
CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, JULY 16, 2019**

REGULAR MEETING: 5:30 PM

A. CALL TO ORDER.

Chair Sandy Shelby called the Animal Shelter Advisory Committee meeting to order at 5:31 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Chair Sandy Shelby gave the invocation and led attendees in the pledge of allegiance.

A.2 ROLL CALL.

Present:	Barry Barber	Place 1
	Felicia Bratcher	Place 2
	Rosemary Lindsey	Place 3
	Sandy Shelby	Place 4
	Kelli Stuard	Place 5

Staff:	Suzanne Meason	Planning and Zoning Administrator
--------	----------------	-----------------------------------

A.3 SPECIAL PRESENTATIONS

A.3.1 PRESENTATION – ADMINISTER THE OATH OF OFFICE TO APPOINTED ANIMAL SHELTER ADVISORY COMMITTEE MEMBER, PLACE 5.

Suzanne Meason lead Kelli Stuard in her oath of office for place 5.

B. MINUTES

B.1 APPROVE MINUTES OF THE APRIL 16, 2019 ANIMAL SHELTER ADVISORY COMMITTEE MEETING.

APPROVED

COMMITTEE MEMBER DR. ROSEMARY LINDSEY MADE A MOTION, SECONDED BY COMMITTEE

MEMBER FELICIA BRATCHER, TO APPROVE THE MINUTES OF THE APRIL 16, 2019 ANIMAL SHELTER ADVISORY COMMITTEE MEETING.

MOTION TO APPROVE CARRIED 5-0.

C. GENERAL ITEMS

There were no general items.

D. PUBLIC COMMENTS

There were no public comments.

E. STAFF REPORT(S) / ANNOUNCEMENT(S)

E.1 ANIMAL CONTROL OFFICER REPORTS:

1. Animal Shelter Quarterly Statistics Report

Committee Member Felicia Bratcher briefly went over the quarterly intake and outtake reports for the 2nd Quarter 2019. She reported that there were one hundred fifty-five (155) intakes and one hundred fifty-one (151) out, with a live release rate of eight-four (84%) percent.

2. Report on Vaccination Clinic from May 2019.

Committee Member Felicia reported that the event had forty (40) participants of which received various vaccinations, micro chipping, and some spay/neuter appointments were set. She advised that it is in the works for a clinic to be held in August 2019 again, hosted by Texas PawCare at the Lake Worth Animal Services Facility.

Dr. Rosemary Lindsey inquired if the city required impounded animals to be spayed/neutered before they were released. Committee Member Felicia Bratcher advised that the city does not currently have this requirement but might look into it in the future.

E.2 DIRECTOR OF BUILDING DEVELOPMENT SERVICES REPORTS:

1. Update on Animal Control Facility Construction.

Committee Member Barry Barber reported that the animal shelter was under construction at this time. White Settlement Animal Services are handling the city's intake, but this has been very minimum. Animal Control Officer Felicia Bratcher has been very diligent in getting animals returned to their owners. The exterior CMU block has been replaced and painted. Some of the interior has been painted. The kennel area will be receiving new epoxy flooring and will be painted as well, but the cages must be removed for the process and then reinstalled. Contractor is working on the grading for the expansion of the drive to accommodate both animal control vehicles. The dog run will be forty (40) by sixty (60) and divided up in sections. Member Barber said he is hoping that the project will be completed in thirty (30) days.

F. ADJOURNMENT

Chair Sandy Shelby adjourned the meeting at 5:41 p.m.

APPROVED:

Sandy Shelby, Chair
Animal Shelter Advisory Committee

ATTEST:

Felicia Bratcher
Animal Control Officer

Lake Worth Animal Shelter Advisory Committee Meeting – October 15, 2019

Agenda Item No. E.1

FROM: Felicia Bratcher, Animal Control Officer

ITEM: Animal Control Officer Reports

SUMMARY:

Felicia will update the Committee on various items and answer any questions. Details will be provided at the meeting on each topic.

1. Animal Shelter Quarterly Statistics Report 3rd Quarter 2019.
2. Report on Vaccination Clinic from August 2019.
3. Announce Next Vaccination Clinic
4. Update on Animal Control Facility Construction.
5. Introduction of New Full Time Animal Control Officer
6. Animal Control Contract with Sansom Park
7. New Animal Control Truck

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Animal Shelter Quarterly Statistics Report(s)
3rd Quarter 2019 Intake, 3rd Quarter 2019 Outcome

RECOMMENDED MOTION OR ACTION:

No action is necessary, informational in nature.

Intake Detail Report

Print Date Friday, October 11, 2019

Intake StartDate	7/1/2019 12:00 AM	Jurisdiction	All
Intake EndDate	9/30/2019 11:59 PM	Injury Cause	All
Intake Type	All	PreAltered	All
Intake SubType	All	Site Name	All
Species	All	Age Group	All
DOA	All	Animal Tag Type	All
Intake Status	Completed		

Animal#	Animal Name	Species	Breed	Age	Gender	Color	PreAltered	IntakeDate	Intake Type	PetID
ARN	Tag type	Size	Location / Sublocation	Altered	Danger	Danger Reason	S/N	By	Subtype	DOA
Owner/Guardian Surrender										Total Intakes: 1
Service In										Total Unique Animals: 1
Stray										Total Intakes: 4
										Total Unique Animals: 4
										Total Intakes: 84
										Total Unique Animals: 82
Wildlife In										Total Intakes: 22
										Total Unique Animals: 22

Total Count:	111
--------------	-----

Outcome Summary Report

Print Date Friday, October 11, 2019

Outcome StartDate	7/1/2019 12:00 AM	Outcome Type	All
Outcome EndDate	9/30/2019 11:59 PM	Outcome SubType	All
Species	All	Jurisdiction	All
Age Group	All	TransferOut Reason	All
Site	All	Outcome Status	Completed

Animal#	Name	Species	Primary Breed	Age	Sex	Alter	Outcome Type	Outcome SubType	Outcome By	Recorded By
ARN#	Secondary Breed	Danger	Danger Reason	Jurisdiction	TransferOut Reason	Outcome Date/Time				
Adoption							Total Outcomes: 12	Total Unique Animals: 12		
DOA							Total Outcomes: 5	Total Unique Animals: 5		
Euthanasia							Total Outcomes: 29	Total Unique Animals: 29		
Return to Owner/Guardian							Total Outcomes: 21	Total Unique Animals: 19		
Service Out							Total Outcomes: 3	Total Unique Animals: 3		
Transfer Out							Total Outcomes: 15	Total Unique Animals: 15		
Wildlife Release							Total Outcomes: 20	Total Unique Animals: 20		
Total Count:										105