

**MINUTES OF THE REGULAR MEETING
OF THE ANIMAL SHELTER ADVISORY COMMITTEE OF THE
CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, OCTOBER 16, 2018**

REGULAR MEETING: 5:30 PM

A. CALL TO ORDER.

Chair Cessa White called the Animal Shelter Advisory Committee meeting to order at 5:33 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Chair Cessa White led attendees in the pledge of allegiance.

A.2 ROLL CALL.

Present:	Felicia Bratcher	Place 2
	Rosemary Lindsey	Place 3
	Sandy Shelby	Place 4
	Cessa White	Place 5
Absent:	Barry Barber	Place 1
Staff:	Suzanne Meason	Planning and Zoning Administrator

B. MINUTES

B.1 APPROVE MINUTES OF THE JUNE 19, 2018 ANIMAL SHELTER ADVISORY COMMITTEE MEETING.

APPROVED

COMMITTEE MEMBER SANDY SHELBY MADE A MOTION, SECONDED BY COMMITTEE MEMBER FELICIA BRATCHER, TO APPROVE THE MINUTES OF THE JUNE 19, 2018 ANIMAL SHELTER ADVISORY COMMITTEE MEETING.

MOTION TO APPROVE CARRIED 4-0.

C. GENERAL ITEMS

C.1 DISCUSS ANIMAL SHELTER ADVISORY COMMITTEE MEETING DATES FOR THE 2019 CALENDAR YEAR.

Member Bratcher noted that the meetings will be held on the third Tuesday of the month at least three (3) times per year at 5:30 pm. The 2019 calendar year dates are March 19, 2019, June 18, 2019 and October 15, 2019.

C.2 DISCUSS UPCOMING ANIMAL SERVICE EVENTS.

Member Felicia Bratcher announced that there will be a low-cost vaccination clinic held by Texas Paw Care and hosted by Lake Worth Animal Services on October 28, 2018 from 1:00 – 3:00 pm.

Member Dr. Lindsey asked what all the event will include.

Member Felicia Bratcher advised that rabies vaccinations along with other animal related vaccinations would be offered; appointments for spay and neutering, and micro-chipping services would also be offered.

C.3 DISCUSS VOLUNTEER SUPPORT.

Member Sandy Shelby had inquired about volunteer support and if it was being utilized.

Member Felicia Bratcher advised that before any volunteer services could be put in place, a second full time employee would have to be added so that any volunteer is always supervised and that is not currently in the budget but will be looked at for the next budget year.

Member Sandy Shelby asked if animals in the shelter were being photographed and displayed for adoption.

Member Felicia Bratcher stated that current staff does photograph animals and put on social media sites announcing animals up for adoption.

C.4 DISCUSS AND UPDATE ON ANIMAL SHELTER PROJECTS.

There was no discussion regarding this agenda item.

D. PUBLIC COMMENTS

There were no public comments.

E. STAFF REPORT(S) / ANNOUNCEMENT(S)

E.1 ANIMAL CONTROL OFFICER REPORTS:

1. Animal Shelter Quarterly Statistics Report

Member Felicia Bratcher went over the intake and outtake reports.

2. Discuss Shot Clinic

Member Felicia Bratcher informed the committee that there were thirty (30) customers at the clear the shelter/vaccination clinic event.

Member Dr. Lindsey inquired as to if the clinic was only open to Lake Worth residents.

Member Felicia Bratcher advised that anyone can participate in the events.

E.2 DIRECTOR OF BUILDING DEVELOPMENT SERVICES REPORTS:

1. Animal Control Vehicles

Member Felicia Bratcher advised that the main animal control vehicle was working on getting the wrap put on soon.

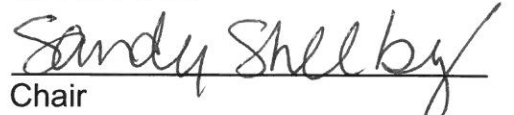
2. Pepper Gun

Member Felicia Bratcher notified the committee that animal services had purchased a pepper gun for the Animal Control Officer to carry on them, to divert any animals that come at Animal Service personnel.


F. ADJOURNMENT

Chair Cessa White adjourned the meeting at 5:42 p.m.

APPROVED:


Chair
Animal Shelter Advisory Committee

ATTEST:


Felicia Bratcher
Animal Control Officer