



**DEVELOPMENT ASSISTANCE COMMITTEE MEETING
REQUEST FORM**

Date:		Requested Meeting Date/Time Wednesday: _____ Time: <input type="checkbox"/> 10:00 or <input type="checkbox"/> 11:00 am	
Development Address:			
Current Legal Description	Block/Abstract:	Lot/Tract:	Addition/Survey:

PROPERTY OWNER INFORMATION

First Name: or		Middle:	Last Name:	
Company Name:				
Address:		City:	State:	Zip:
Phone:	Fax:	Email:		Mobile:

APPLICANT INFORMATION

Contact Name		First Name:	Last Name:	
Company Name:				
Address:		City:	State:	Zip:
Phone:	Fax:	Email:		Mobile:

PROJECT INFORMATION

Proposed Property Use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	Proposed Land Use Requested (ex: bank, restaurant, etc.)
Total Development Lot Square Footage:	If residential, please estimate number of dwelling units: Single Family _____ Multi Family _____
Concept/Site Plan or Location Map Provided: <input type="checkbox"/> Yes (see attached) <input type="checkbox"/> No	Will any variances be requested? If so, please specify:

This application and provided attachments are used to help prepare City staff for your particular meeting. The more information provided, the more prepared City staff will be to answer your questions. Applications will be reviewed and meetings will be scheduled for the next available meeting date, however you may request a specific meeting date and the City will try and honor the request. DAC meetings are held on Wednesdays at 10:00 am and 11:00 am by appointment only. Discussion regarding incentives and/or City participation in projects is not discussed in these meetings. For more information or inquiries please contact Jami Woodall, Economic Development Department at 817-237-1211 x 106 or jwoodall@lakeworthtx.org.

Upon completion, please return this form and all attachments to:
Suzanne Meason, Planning and Zoning Coordinator, via fax: 817-237-1333 or email: smeason@lakeworthtx.org.

Applicant Signature:	Date:
-----------------------------	--------------

DEVELOPMENT ASSISTANCE COMMITTEE MEETINGS
(DAC)

The undersigned are all the owners or authorized agents of the owners of a tract of land located within Lake Worth or its extraterritorial jurisdiction, more particularly described as follows:

Physical Address: _____

Legal Description: Block/Tract: _____ Lot/Tract: _____

Subdivision/Survey: _____

The undersigned requested to meet with City representatives on the date noted above for the sole purpose of obtaining information from the City about the development process. The undersigned do not intend this meeting and the information presented at the meeting to constitute the filing of a plan for development for the tract, a platting, zoning, or other permit application as set forth in Tex. Local Gov't Code §245.002(a-1) or for any statutory review deadlines to commence at this time.

The undersigned owners understand and agree that a separate application process on forms provided by the City and payment of fess are required to process a plan for development.

DAC Meeting Date: _____ **Time:** _____

Owners/Authorized Agents:

Signature

Printed Name

Signature

Printed Name

OFFICE USE

Request Received by : Date:	Meeting Set For: Wed.: _____ Time: <input type="checkbox"/> 10:00 or <input type="checkbox"/> 11:00 am
Accepted By The City: Name:	Date: