

CITY OF LAKE WORTH
Minutes for
Special Council Meeting
Tuesday, November 25, 2008
3805 Adam Grubb • Lake Worth, Texas
6:30 P.M. – City Hall Conference Room

1. Call to Order.

Mayor Walter Bowen called the Special Council meeting order at 6:30 p.m.

2. Invocation and Pledge of Allegiance.

Invocation was given by Geoffrey White. Attendees recited the Pledge of Allegiance.

3. Roll Call for the City Council and CCPD Board.

Members present were Mayor Walter Bowen, Eugene Brooks, Myrt Fowlkes, Perry Lunsford, Pat O. Hill, Geoffrey White, and Clint Narmore. Dona Stuard was absent.

Staff present was Brett McGuire, City Manager; Linda Rhodes, City Secretary; Dave Tatsak, Interim Police Chief; Mike Voorhies, EMC; Mark Ramsey, IT Manager; Lara Strother, Library Director; Jamye Sexton, Public Works Director; Danielle Hackbusch, HR/Risk Management; Debbie Whitley, Interim Finance Director. Suzanne Meason, Planning and Zoning Administrator, arrived later, just after the Historical Preservation Commission meeting. Kathleen Wells, City Attorney and Joe McFadin, the City's insurance agent of record, were also present.

4. Discussion/Action Items.

a. Consideration of approval of Architectural Fee Proposal Agreement with Quorum Architects, Inc. for City of Lake Worth Animal Shelter.

Brett McGuire, Kathleen Wells, and Quorum Architect representative David Duman indicated that the contract (for both the animal shelter and the multi-use facility) is legally satisfactory to all parties. The contracts include a clause that would allow the City Manager and the

Public Works Director authority to approve change orders for amounts up to \$25,000. This would avoid delays in the projects for any minor changes that may occur, thus not having to be put on hold until a Council meeting is held for approvals. However, anything over \$25,000 would require Council action. Mayor Bowen inquired as to what time frame is being looked at for the projects. Mr. Duman said the design of the Animal Shelter would be about two (2) months and the construction, since everything appears to be ready to go, would probably be about six (6) months. The design phase for the Multi-Use Facility will be about two (2) months.

Myrt Fowlkes made a motion, seconded by Eugene Brooks, to approve an agreement with Quorum Architects, Inc. for design services for the proposed Animal Shelter for a lump sum fee of \$55,000, plus reimbursable costs, and to authorize the City Manager to execute the documents. Motion passed with all Council members that were present voting in favor and none opposed.

b. Consideration of approval of Architectural Fee Proposal Agreement with Quorum Architects, Inc. for City of Lake Worth Multi-Use Facility.

Geoffrey White made a motion, seconded by Clint Narmore, to approve an agreement with Quorum Architects, Inc. for design services for the proposed Multi-Use Facility for a lump sum fee of \$72,000, plus reimbursable costs, and to authorize the City Manager to execute the documents. Motion passed with all Council members that were present voting in favor and none opposed.

c. Selection of procurement method under Local Government Code Chapter 271 to provide the best value to the City for construction of the following projects, respectively: animal shelter and the multi-use facility.

Brett McGuire noted that, by statute, the city is required to select a procurement method for the two construction projects being discussed. Kathleen Wells explained the different methods allowed, which are listed under section 271.113 of the Texas Local Government Code. The city attorney recommendation is to select the competitive sealed proposal method, pursuant to section 271.116 of the Texas Local Government Code. If competitive bids were selected, the lowest bidder must be chosen. However, with the

competitive sealed proposal method, more flexibility is allowed with the contractors.

Perry Lunsford made a motion, seconded by Pat Hill, to select the procurement method of competitive sealed proposals, pursuant to Section 271.116 of the Local Government Code, for both the animal shelter and multi-use facility construction projects. Motion passed with all Council members that were present voting in favor and none opposed.

d. Award Bid for Group Health, Dental, and Life Insurance and Appoint Agent of Record for calendar year 2009.

Brett McGuire explained that department heads/directors met to discuss insurance options and issues. The options being presented to Council are the best possible plans for the City and the employees. Mr. Joe McFadin informed Council that sealed proposals were opened on October 31, 2008, of which Aetna, Humana, TML, and United Health Care responded. He explained that the United Health Care package options for the health, vision, dental, and life insurance was the best option offered. By choosing United Health Care as a package, discounts were offered to the city for each of the insurances.

Eugene Brooks made a motion, seconded by Geoffrey White, to approve United Health Care for employees' group health, vision, dental, and life insurance as outlined in the package options presented. Motion passed with all Council members that were present voting in favor and none opposed.

Perry Lunsford made a motion, seconded by Pat Hill, to appoint Joe McFadin as the City's agent of record for calendar year 2009. Motion passed with all Council members that were present voting in favor and none opposed.

Brett McGuire noted that next Thursday and Friday there will be an informational meeting for the employees to meet with insurance representatives and ask questions. Employees can then come back later to make actual decisions.

e. Discussion/Action regarding city participation in insurance costs for employee dependent coverage.

Brett McGuire explained that the city currently pays \$73.58/month for employee dependent coverage. With the savings the city will be obtaining with the insurance selections, staff is proposing a percentage based participation opposed to a flat amount. There were different scenarios presented to Council for their consideration.

Myrt Fowlkes made a motion, seconded by Eugene Brooks, to approve 15% city participation for employee dependent coverage and to have staff bring this item back to the January Council meeting for consideration of increasing the percentage based upon actual enrollment numbers. Motion passed with all Council members that were present voting in favor and none opposed.

5. Adjourn.


Mayor Walter Bowen closed the Special Council meeting at 7:49 p.m.

APPROVED:



Walter Bowen, Mayor

ATTEST:



Linda Rhodes, TRMC/CMC
City Secretary