

**CITY OF LAKE WORTH
Minutes for
City Council Regular Meeting
Tuesday, November 8, 2011
3801 Adam Grubb • Lake Worth, Texas
6:30 P.M. – Council Chambers**

1. Call to Order.

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

2. Invocation and Pledge of Allegiance.

Council Member Geoffrey White introduced Josh Clifton, Youth Pastor of the Northwest Baptist Church. Mr. Clifton gave the invocation. After the invocation, attendees recited the pledge of allegiance.

3. Roll Call.

Council members present were Mayor Walter Bowen, Curtis McKay, Myrt Fowlkes, Perry Lunsford, Ronny Parsley, Pat O. Hill, Geoffrey White, and Clint Narmore.

Staff present were Brett McGuire, City Manager; Ken West, Assistant City Manager; Linda Rhodes, City Secretary; Dave Tatsak, Chief of Police; Mike Christenson, Fire Chief; Debbie Whitley, Director of Finance; Jami Woodall, EDC Coordinator; Suzanne Meason, Planning and Zoning Coordinator; Barry Barber, Building Official; Sean Densmore, Public Works Manager; Natacha Valdez, Court Coordinator; and Ray Moody, Code Compliance Officer. City Attorney Jenny Gravley and City Engineer Aaron Rader were present.

4. Consent Agenda:

- a. **Approval of minutes for the City Council Regular meeting on October 11, 2011.**
- b. **Approval of Finance Reports for the month of October 2011.**
- c. **Approval of 2011/2012 Agreement with Tarrant County Emergency Services District No. 1 and to authorize the City Manager to execute the agreement and future Interlocal agreements of similarity with Tarrant County Emergency Services District #1.**

Geoffrey White made a motion, seconded by Pat Hill, to approve the Consent Agenda. Motion passed with all in favor and none opposed.

5. Presentations:

a. Proclamations/Awards/Presentations.

There were no Proclamations/Awards/Presentations Items.

b. Citizen/Visitor Comments.

Sharon Mitchell, resident at 3204 Chippewa Trail, addressed Council regarding several issues she is having with the City. She submitted a letter outlining the following: fence replacement, number of dogs allowed, carport regulations, and filing of a plat for her property. She was informed that each of these issues are to be handled at staff level; therefore, she will need to get with them on each issue.

Randy Cole, a Fort Worth resident, addressed Council regarding an issue he had when going to court after receiving a ticket in Lake Worth. He felt that the municipal court judge, whom he said was Jim Lane, denied his right to a fair and equitable day in court because he was not allowed to quote state law. He recommended that Council sit in on one of Jim Lane's courts for themselves.

6. Public Hearing/Action Items.

There were no Public Hearing/Action Items.

7. Ordinances and Resolutions.

a. Ordinance #975- Amending Article 6.300 "Food Service Establishments" regarding fees and regulations.

Mr. David Jefferson with the Tarrant County Health Department was present at the meeting and informed Council that, since the City contracts with Tarrant County, this ordinance, as well as Ordinance #976, is to update City regulations and fees to comply with the County's.

Perry Lunsford made a motion, seconded by Curtis McKay, to approve Ordinance #975, amending Article 6.300 "Food Service Establishments" regarding fees and regulations. Motion passed with all in favor and none opposed.

b. Ordinance #976- Amending Article 6.700 "Operation of Public Swimming Pools and Spas" regarding fees and regulations.

Curtis McKay made a motion, seconded by Perry Lunsford, to approve Ordinance #976, amending Article 6.700 "Operation of Public Swimming Pools and Spas" regarding fees and regulations. Motion passed with all in favor and none opposed.

c. Resolution #949- Election of Tarrant Appraisal District Board Members.

Clint Narmore made a motion, seconded by Perry Lunsford, that Council not make a decision on the election of Tarrant Appraisal District Board Members. Motion passed with all in favor and none opposed.

8. Contracts/Agreements.

There are no Contracts/Agreements Items.

9. Bids, Proposals, and Specifications.

a. Approval to award bid and to contract with Corbet Group as general contractor for the Lake Worth City Hall Annex- Addition and Renovation Project.

Ken West explained that the bid opening for this project was held on September 30, 2011 and Corbet was the lowest responsible bidder. Staff met with representatives with Corbet and Quorum to discuss bid alternatives. Staff recommends awarding the bid to Corbet.

Kim Dowdy with Quorum Architects and Reggie Parsons with Corbet were present to answer any questions Council might have. If awarded the bid, they should be able to schedule work to begin sometime after the replat of property which is to be done at next Tuesdays joint Planning and Zoning Commission and City Council meeting, November 15, 2011.

Geoffrey White made a motion, seconded by Ronny Parsley, to award the bid and contract for the Lake Worth City Hall Annex-Addition and Renovation Project to Corbet in the amount of \$690,790.00 and to authorize the City Manager to execute the contract documents. Motion passed with all in favor and none opposed.

b. Approval to award to bid for Employee Group Health, Dental, Vision, and Life Insurance for calendar year 2012.

Joe McFadin, City's insurance agent of record, was present and explained to Council that the current health insurance provider, Aetna, submitted an offer for renewal of the current policy at a 28% increase. Blue Cross-Blue Shield offered a similar policy with only an 18% increase, which is being recommended. It is also within what was budgeted.

Myrt Fowlkes made a motion, seconded by Ronny Parsley, to award the bid for Employee Group Health Insurance to Blue Cross-Blue Shield of Texas at the rates quoted in plan "RM03", the Dental Insurance bid to Dearborn National at the quoted rates, the Vision Insurance bid to Block Vision at the quoted rates, and the Basic Life/AD&D Insurance bid to Dearborn National at the quoted rates. Motion passed with all in favor and none opposed.

10. Discussion/Action Items.

a. Discussion/Action regarding City participation in insurance costs for employee dependant coverage.

Brett McGuire explained that funding for this was included when preparing the current fiscal year's budget and, therefore, will not exceed the amount budgeted.

Clint Narmore made a motion, seconded by Geoffrey White, to approve a 25% City contribution in insurance costs towards employee dependant coverage. Motion passed with all in favor and none opposed.

b. Discussion/Action on approval of Expenditures for Sport Lighting for the #2 Baseball Field at Lake Worth Park.

Ken West explained to Council that Musco Lighting has provided a bid estimate for the baseball fields at the Lake Worth Park. Since they have installed lighting on the football field, they are being recommended to install lighting on the baseball fields as well. Musco is part of Buy Board and are in compliance with bidding requirements. Funding for this item comes from transferred Economic Development Corporation (EDC) funds which were approved by the EDC board on October 20, 2011.

Perry Lunsford made a motion, seconded by Pat Hill, to approve the expense for a turn-key installation of lighting for the #2 Baseball Field at the price of \$103,611.00. Motion passed with all in favor and none opposed.

11. Mayor and Council Items.

a. Update on Tarrant County Mayor's Council.

Mayor Bowen noted that the Tarrant County Mayor's Council Banquet is Monday, December 5, 2011. Also, the Ranking Committee met and discussed possibly splitting cities into two groups, which would alternate every two years for funding. For example, Group A would receive 2012 funding and Group B would receive 2013 funding and so on. This is just in the discussion phase only.

12. City Manager and Staff Reports.

a. City Manager Report(s):

1. Update on ordinances regarding the Historical Preservation Commission (HPC) and Historical Landmarks.

Brett McGuire stated that these ordinances will need to go before the Planning and Zoning Commission (P&Z) first before going to Council for approval. They are scheduled to go before the P&Z at the December meeting.

2. Announce Joint Council/P&Z meeting date- Tuesday, November 15, 2011 at 6:30 p.m. in the Council Chambers.

Brett McGuire announced the meeting date, time, and place for the joint meeting of the Planning and Zoning Commission and the City Council next week.

3. Announce moving future Council and Boards/Commissions meetings to the Multi-Purpose Facility until renovations are complete.

Brett McGuire noted that future meetings will be held in the Multi-Purpose Facility during the renovation period of the City Hall Annex Project.

4. Update regarding options for future elections.

Brett McGuire reported that the LWISD has decided to move their elections to November. Due to several issues, the proposal to join in with other local cities/schools does not seem to be a very prudent choice at this time. As noted in earlier meetings, the City of Lake Worth will be able to hold the May 2012 election with Tarrant County. Mr. McGuire read aloud an excerpt from a letter received from Steve Raborn, Tarrant County Elections Administrator, that stated "Although we are unable to say with certainty whether this solution will be

available in even-numbered years beyond 2012, I expect that **it is likely that we will** be able to conduct May elections in future even-numbered years with similar action by the Court or due to other legislative changes." Therefore, the City of Lake Worth is not under any pressure to make a decision now, but will need to before December 31, 2012 as to what to do about future elections of even-numbered years.

Brett also reported on behalf of the Community Activities Coordinator that the employee appreciation cook out went very well. The Annual Employee Christmas party date is scheduled for Friday, December 2, 2011. The Annual Christmas tree lighting will be held on Saturday, December 3, 2011. Santa will be there as well as the annual Seniors Craft Fair. All activities will be held at the Multi-Purpose Facility.

On behalf of the HR/Risk Management department, he reported the blood drive went well.

b. City Secretary Report(s):

- 1. Announce Canvass date for Street Maintenance Sales Tax Special Election- Thursday, November 17, 2011 in the City Hall Conference Room.**

Linda Rhodes explained that the canvass of the November 8, 2011 Special Election must take place sometime between the 8th and 13th day after the date of the election. That would place the canvass period between November 16th through November 21st. The requested date to canvass is Thursday, November 17, 2011 in the City Hall Conference Room. Council agreed to do so at 6:00 pm.

c. Chief of Police Report(s):

- 1. Announce Date of Annual PD/Senior Thanksgiving Dinner.**

Chief Tatsak reported that the 6th annual Senior Citizens Thanksgiving dinner will be held on Thursday, November 23, 2011.

d. EDC Coordinator Report(s):

- 1. Announce ShopFest Date.**

Jami Woodall announced the ShopFest Date this year is scheduled for Saturday, December 3, 2011.

e. P&Z Coordinator Report(s):

- 1. Announce P&Z member resignation.**

Suzanne Meason announced that Phylis Hatley, Place 6 of the Planning and Zoning Commission resigned due to job related reasons. If anyone knows of someone interested in serving, please have them submit an application.

f. HR/Risk Management Report(s):

- 1. Report on Blood Drive.**

This item was reported under City Manager Reports.

g. Community Activities Coordinator Report(s):

- 1. Report on Employee Appreciation Cook Out.**
- 2. Announce Annual Christmas Party Date.**

3. Announce Annual Christmas Tree Lighting/Meet Santa/Seniors Craft Fair Date.

These items were reported under City Manager Reports.

Mayor Bowen closed the open session of the meeting and went into Executive Session at 7:47 p.m. to discuss Section 551.074, personnel matters.

13. Executive Session:

Pursuant to the Texas Open Meeting Act, Chapter 551, Texas Government Code, the City Council reserves the right to convene into executive session as necessary during this meeting to discuss the following:

- a. Pursuant to Section 551.071- Consultation with attorney with regard to any item posted on the agenda or pending or contemplated litigation.
- b. Pursuant to Section 551.074- Personnel Matters. A governmental body may conduct a closed meeting for certain deliberations about individual officers and employees (not a class of) of the governmental body.
 1. City Manager.

Mayor Bowen closed the Executive Session and re-convened into Open Session at 7:52 p.m.

14. Reconvene into Regular Session:


- a. Take any action necessary pursuant to Executive Session Items as listed above.

Clint Narmore made a motion, seconded by Myrt Fowlkes, to extend the City Manager's contract until September 15, 2014 and to make it retroactive to September 15, 2011. Motion passed with all in favor and none opposed.

15. Adjournment.

There being no further business, Mayor Bowen closed the Council meeting at 7:53 p.m.

APPROVED:



 Walter Bowen, Mayor

ATTEST:



 Linda Rhodes, TRMC/CMC
 City Secretary