

City of Lake Worth
 Permit Department
 3805 Adam Grubb
 Lake Worth, Texas 76135
 817-237-1211 x112 Fax 817-237-1333



CERTIFICATE OF OCCUPANCY APPLICATION

BUSINESS INFORMATION

Date:		Permit #:	
Business Address:			
Business Name:			
Business Phone #:	Business Fax #:	Email:	
Business Type:		Square Footage of Building/Lease Space:	
Taxpayer ID #:		Texas State and Sale Use Tax Permit Copy Provided (required): <input type="checkbox"/> YES	
Emergency Contact Name:	Emergency Phone #:	Alternate Emergency #:	

TENANT/LEASEE INFORMATION

Company Name:		Contact:	
Mailing Address:	City:	State:	Zip:
Phone:	Fax:	Email:	

PROPERTY OWNER INFORMATION

Owner/Company Name:		Contact:	
Address:	City:	State:	Zip:
Phone:	Fax:	Email:	

I understand that this application must be filled out completely, a copy of the business Texas State and Sale Use Tax Permit for this location, and the required fee (\$100.00) must turned in for the certificate of occupancy to be processed. I hereby certify that the information provided in this application is true and factual to the best of my knowledge. I further understand that the certificate of occupancy will not be prepared and issued until all necessary departments have approved the project.

Signature:	Date:
Printed Name:	Title:

OFFICE USE ONLY

Fee: \$100.00	Date Paid:	Receipt #:	
Building Department Approved: <input type="checkbox"/>	Date Approved: □□/□□/□□	Fire Department Approved: <input type="checkbox"/>	Date Approved: □□/□□/□□:
Classification:	Construction Type:	Zoning:	Occupant Load: