



SWIMMING POOL GUIDELINES AND REQUIREMENTS

1. Applicant must submit pool permit application and two (2) sets of plans, including the plot plan stamped by the appropriate Electrical Utility Company.
 - Houses on Septic Systems must show location of lines showing no conflict with the pool on the plot plan.
2. Swimming Pools are subject to the 2003 International Residential Code and the 2002 National Electrical Code.
3. A permit shall be issued for a period of one hundred eighty (180) days maximum.
4. A final inspection must be requested prior to permit expiration date. Swimming Pool Gate and Alarm Application shall be signed and returned to the Permit Department before requesting final inspection.
5. Pool shall not be filled with water until the permanent fence is installed. The pool contractor is responsible for the permanent fence.
6. No pool shall be occupied, utilized, or accessed unless a final inspection has been performed and approved by the City.
7. Pool waste water shall not be piped to the sanitary sewer.
 - An approved separation tank may be used when connected as a reclamation system, or a cartridge filter system that does not require backwashing. On lots over 1 acre, water may be disposed of on the property without the separation tank provided it is directed so that the water will dissipate before running on neighboring properties.
8. Chlorinated water shall not be dumped into a storm sewer, creek, bar-ditch, or on another property.
9. Deck drains, area drains, and roof gutters which are designed principally to collect rainwater may drain to a storm sewer, creek, or bar-ditch.
10. Finish grad shall not alter the drainage of the lot from the approved drainage plan submitted by the developer.
11. Construction Fence: During the construction of the swimming pool there shall be erected a temporary fence around the swimming pool construction site. The top of the temporary fence shall be a least four feet (4') above grade, measured on the side of the fence that faces away from the swimming pool construction. Any opening in the fence shall be no larger than a size to prevent a sphere four inches (4") in diameter from passing through the fence. The wall of a dwelling may serve as part of the fence.

All inspections will be cancelled if the Temporary Fence is not installed on job site.

12. Permanent Fence: Before the pool is filled with water, a permanent fence shall be erected surrounding the pool, which shall conform to Appendix G of the International Building Code.
13. Pre-Plaster Inspections: This provision requires a pre-plaster inspection if pool equipment is not installed or connected. A pool final may be requested if grading and equipment installation is complete. Under no circumstances shall plastering proceed until the permanent barrier is inspected and approved.
14. Ground clamps used on pool steel must be clamps listed for direct burial.
15. Energy Code equipments. The 2003 International Energy Conservation Code has additional requirements for swimming pools:
 - **E504.3 Swimming Pools.** Swimming Pools shall be provided with energy-conserving measures in accordance with E504.3.1 through E504.3.3.
 - **E504.3.1 On-off switch.** All pool heaters shall be equipped with an ON-OFF switch mounted for easy access to allow shutting off the operation of the heater without adjusting the thermostat setting and to allow restarting without relighting the pilot light.
 - **E504.3.2 Pool covers.** Heated swimming pools shall be equipped with a pool cover.
Exception: Outdoor pools deriving over twenty (20) percent of the energy for heating from renewable sources (computed over an operating season) are exempt from this requirement.
 - **E504.3.3 Time clocks.** Time clocks shall be installed so that the pump can be set to run in the off-peak electric demand period and can be set for the minimum time necessary to maintain water in a clear and sanitary condition in keeping with applicable health standards.



SWIMMING POOL/ HOT TUB/SPA PERMIT APPLICATION

Date:		Permit #:	
Permit Address:			
Current Legal Description:	Block/Abstract:	Lot/Tract:	Addition/Survey:

PROPERTY OWNER INFORMATION

First Name:		Middle:		Last Name:	
Address:			City:		State: Zip:
Phone:		Fax:		Email:	

CONTRACTOR INFORMATION

First Name:		Middle:		Last Name:	
Company Name:					
Address:			City:		State: Zip:
Phone:		Fax:		Email: Mobile:	

PERMIT INFORMATION

Property Use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	Construction Value:
I have the owner's consent to perform this work? <input type="checkbox"/> YES <input type="checkbox"/> NO	Briefly describe work to be done:
Is pool above ground or in ground?	Type of Filter: <input type="checkbox"/> D E <input type="checkbox"/> Cartridge <input type="checkbox"/> Other

PERMIT REQUIREMENTS

<p>The following guidelines apply for this permit:</p> <ol style="list-style-type: none"> 1) Applicant must provide 2 copies of site plan showing pool location on property and plan approved by Electric Company. 2) Pool must be designed in accordance with all Lake Worth Ordinances. 3) Inspections must be completed as required. 4) Permit and inspection fee is based on the construction value of the project for in ground pools or is \$25.00 for above ground pools/hot tubs. (reinspection fees may be assessed as necessary)
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This permit, once issued, expires by limitation 180 days from the date of issuance unless construction is commenced and inspection approval is obtained within 180 days of issuance. The authority having jurisdiction shall be permitted to grant an extension of the permit time period for an additional 180 days upon written documentation by the permittee of a satisfactory reason for failure to start or complete the work or activity authorized by the permit. **Only one extension will be allowed. I understand that all permits require a final inspection.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of the performance of construction.

Applicant Signature:	Date:
Printed Name:	Application Received By:

OFFICE USE ONLY

SUBMITTAL DATE INFORMATION

1st submittal date:	2nd submittal date:
3rd submittal date:	submittal date:

REQUIRED APPROVAL SIGNATURES

Permit application and plans have been reviewed and are released for construction.		
DEPARTMENT	SIGNATURE	APPROVAL DATE
BUILDING DEPARTMENT		
ZONING DEPARTMENT		

PAYMENT INFORMATION

Fee: \$	Date Paid:	Receipt #:	
Property Zoning:	Ownership Verified: <input type="checkbox"/> YES <input type="checkbox"/> NO	Taxes Paid: <input type="checkbox"/> YES <input type="checkbox"/> NO	Liens Paid: <input type="checkbox"/> YES <input type="checkbox"/> NO
Property Platted: <input type="checkbox"/> YES <input type="checkbox"/> NO	Site Plan Submitted: <input type="checkbox"/> YES <input type="checkbox"/> NO	Permit Expiration Date:	Completion Date:

VARIANCE INFORMATION
(Only to be completed if variance required)

Variance Case #:	Meeting Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
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Comments/Notes:
