



**CITY OF LAKE WORTH
CRIME CONTROL & PREVENTION DISTRICT BOARD
AGENDA
3805 ADAM GRUBB
LAKE WORTH, TEXAS 76135
TUESDAY, FEBRUARY 13, 2018**

REGULAR MEETING: 6:00 PM

Held in the City Council Chambers

A. CALL TO ORDER

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE

A.2 ROLL CALL

A.3 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEM(S)

B.1 [Approve minutes of the July 11, 2017 Crime Control and Prevention District Budget Workshop and Board meeting.](#)

C. PUBLIC HEARING

C.1 [Discuss and consider the purchase of a 2018 Ford Taurus sedan for the Police Department in an amount not to exceed \\$30,000.](#)

D. ADJOURNMENT

All items on the agenda are for discussion and/or action.

Certification

I do hereby certify that the above notice of the meeting of the Lake Worth Crime Control & Prevention District Board was posted at City Hall, City of Lake Worth, Texas in compliance with Chapter 551, Texas Government Code on February 9, 2018 at 3:00 P.M.

City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 817-237-1211 ext. 105 for further information.

The Board may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

Lake Worth Crime Control & Prevention District Board Meeting – February 13, 2018

Agenda Item No. B.1

FROM: Monica Solko, City Secretary

ITEM: Approve minutes of the July 11, 2017 Crime Control and Prevention District Budget Workshop and Board meeting.

SUMMARY:

The minutes of the Crime Control and Prevention District Board are approved by majority vote of the board at the Crime Control and Prevention District Board meeting.

The City Secretary's Office prepares action minutes for each Crime Control and Prevention District Board meeting. The minutes for the previous meeting are placed on the agenda for review and approval by the board, which contributes to a time efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. July 11, 2017 Crime Control and Prevention District Budget Workshop minutes
2. July 11, 2017 Crime Control and Prevention District Board meeting minutes.

RECOMMENDED MOTION OR ACTION:

Approve minutes of the July 11, 2017 Crime Control and Prevention District Budget Workshop and Board meeting.

**MINUTES OF THE REGULAR MEETING
OF THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
BOARD OF DIRECTORS OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, JULY 11, 2017**

BUDGET WORKSHOP MEETING: 5:30 PM

A. CALL TO ORDER.

President Bowen called the Crime Control and Prevention District (CCPD) Budget Workshop to order at 5:32 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	President
	Geoffrey White	Board member / Vice-President
	Jim Smith	Board member
	Gene Ferguson	Board member
	Ronny Parsley	Board member
	Pat O. Hill	Board member
	Gary Stuard	Board member
	Clint Narmore	Board member
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Steve Carpenter	Interim Police Chief

B. ITEMS FOR DISCUSSION

B.1 PRESENTATION AND DISCUSSION OF THE REVISED 2016/2017 AND PROPOSED FY 2017/2018 CRIME CONTROL AND PREVENTION DISTRICT (CCPD) BUDGETS.

Interim Police Chief Steve Carpenter presented the item.

Revisions to the CCPD budget for FY 2016-2017 are as follows:

- Revenues - A budget amendment increased total revenues by \$13,477. It is estimated, based on a mid-year budget review, that revenues will actually increase by \$82,802. Of that amount, \$65,000 is an estimated increase in sales tax revenue over the amount in the adopted budget.
- Expenses - The increase in budgeted revenue has been used to increase budgeted expenses in the same amount (\$13,477). Payroll costs related to the market pay adjustment that went into effect for CCPD personnel on May 1, 2017 have increased. Various other line items have been adjusted with line-item transfers during the year. The most significant line-item transfer was to allocate funding for a vehicle purchase approved by the CCPD Board and City Council on June 13th.
- Fund Balance - Overall, it is estimated that the CCPD will increase its budgeted surplus of \$13,515 to a surplus of \$88,859. The increased surplus of \$75,344 is mostly attributable to increased sales tax revenue estimates in the amount of \$65,000. With this estimated surplus, the CCPD will have a fund balance of \$482,507, or 42.02%, as of 09/30/17.

CCPD budget for FY 2017-2018 are as follows:

- Revenues - Sales tax revenue is budgeted at \$1,075,000. This is approximately 4% over the estimated total for FY 2016/2017. A reimbursement from Lake Worth ISD, for half (1/2) of the estimated total cost of the School Resource Officer, or \$42,860, has been included in the budget for the first time.
- Community Projects - The CCPD has historically budgeted for four (4) annual events; National Night Out, Senior Thanksgiving Lunch, Bike Rodeo and Marine Creek Health Fair. This year, the budget reflects additional amounts for a Kid/Senior ID program which would be a great benefit to our community.
- Personnel - Salaries and related costs reflect an increase over the current year budget. Most of the increase is to fund an approved patrol officer position that has not been included in budgets for the last five (5) years due to budget constraints. This budget includes funding for a total of nine (9) positions as listed below:
 - Detective (1)
 - Patrol Officer (4)
 - School Resource Officer (1)
 - Professional Standards Officer (1)
 - Special Projects Officer (1)
 - Telecommunicator (1)
- Capital – Two (2) capital items are included in the budget. A jail board is being requested and is estimated to cost \$90,000. The old jail board is obsolete and any repairs require that replacement parts be manufactured, which is very costly. The new jail board will be web-based with “plug and play” technology and will come with replacement parts that can be easily inserted. A new patrol vehicle is also

being requested with an estimated cost of \$43,000. The addition of a patrol vehicle will ease the burden on our patrol fleet.

- Fund Balance – Overall, this budget results in a deficit of \$27,437. With this deficit, the CCPD will have a fund balance of \$455,070, or 39.63%, as of 09/30/18.

During the discussions of the two capital request items, Council was concerned with the warranty of the jail board and lifetime of replacement parts. They also questioned the purchase of a new vehicle, police interceptor package and what determines the vehicle usefulness. Council requested a detailed maintenance log of police vehicles.

NO ACTION IS NECESSARY BY BOARD.

C. ADJOURNMENT

There being no further business, President Bowen adjourned the meeting of the Crime Control and Prevention District at 6:10 p.m.

CITY OF LAKE WORTH

By: _____
Walter Bowen, President

ATTEST:

Monica Solko, TRMC
CCPD Secretary / City Secretary

**MINUTES OF THE REGULAR MEETING
OF THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
BOARD OF DIRECTORS OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, JULY 11, 2017**

REGULAR MEETING: 6:00 PM

A. CALL TO ORDER.

President Bowen called the Crime Control and Prevention District (CCPD) meeting to order at 6:14 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	President
	Geoffrey White	Board member / Vice-President
	Jim Smith	Board member
	Gene Ferguson	Board member
	Ronny Parsley	Board member
	Pat O. Hill	Board member
	Gary Stuard	Board member
	Clint Narmore	Board member
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Steve Carpenter	Interim Police Chief

A.3 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEM(S)
APPROVED

B.1 APPROVE MINUTES OF THE JUNE 13, 2017 CRIME CONTROL & PREVENTION DISTRICT BOARD MEETING.

BOARD MEMBER NARMORE MADE A MOTION, SECONDED BY BOARD MEMBER FERGUSON, TO APPROVE THE MINUTES OF THE JUNE 13, 2017 CRIME CONTROL & PREVENTION DISTRICT BOARD MEETING.

MOTION TO APPROVE CARRIED 8-0.

C. PUBLIC HEARING

C.1 PUBLIC HEARING ON CRIME CONTROL AND PREVENTION DISTRICT PROPOSED FY 2017/2018 BUDGET AND AUTHORIZE ADOPTION.

President Bowen opened the public hearing on the proposed FY 2017-2018 budget and called on Steve Carpenter to present the item.

Interim Police Chief Steve Carpenter summarized the item. State law regarding the Crime Control and Prevention District (CCPD) requires the District's Board to hold a public hearing prior to the adoption of the budget. The notice of this public hearing was published in the Star Telegram newspaper in accordance with State law. The public hearing for the FY 2017-2018 Crime Control and Prevention District budget was advertised for 6:00 p.m., July 11, 2017. The proposed FY 2016-2017 Crime Control and Prevention District annual budget was reviewed by the Crime Control Board and the City Council on July 11, 2017 at the budget workshop. The proposed budget for FY 2017-2018 is \$1,120,860 revenues and \$1,148,297 expenses. The revised budget for FY 2016-2017 is \$984,277 revenues and \$970,762 expenses.

President Bowen asked for public comments on the proposed FY 2017-2018 budget. There being no one wishing to speak. President Bowen closed the public hearing and called for a motion.

BOARD MEMBER SMITH MADE A MOTION, SECONDED BY BOARD MEMBER PARSLEY, TO APPROVE THE CCPD PROPOSED FY 2017-2018 BUDGET AND RECOMMEND ADOPTION BY CITY COUNCIL.

Board member Hill commented that he would prefer that the police cruiser be removed from the budget but leave the jail board in the budget.

MOTION TO APPROVE CARRIED 7-1, WITH BOARD MEMBERS SMITH, WHITE, FERGUSON, PARSLEY, STUARD, NARMORE AND PRESIDENT BOWEN VOTING IN FAVOR AND BOARD MEMBER HILL VOTING AGAINST.

D. ADJOURNMENT

There being no further business, President Bowen adjourned the meeting of the Crime Control and Prevention District at 6:17 p.m.

CITY OF LAKE WORTH

By: _____
Walter Bowen, President

ATTEST:

Monica Solko, TRMC
CCPD Secretary / City Secretary

Lake Worth CCPD Special Meeting – February 13, 2018

Agenda Item No. C.1

From: Corry Blount, Chief of Police

Item: Discuss and consider the purchase of a 2018 Ford Taurus sedan for the Police Department in an amount not to exceed \$30,000.

Summary:

After a review of the Police Department's patrol and unmarked fleet, it was determined that the vehicle assigned to the Chief of Police was no longer serviceable and has exceeded the requirements of the proposed Vehicle Replacement Policy.

The current CCPD funded vehicle is a 2005 Ford Crown Victoria that has 152,000+ miles and has exceed its useful life. The Police Department would like to request its replacement.

Fiscal Impact:

The additional expense of \$30,000 would increase the current budgeted deficit from \$27,437 to \$57,437.

*Note: Staff will be reviewing the existing administration and salary transfer from CCPD to General Fund (totaling \$176,000 annually) which may be reduced to offset the current \$57,000 deficit in its entirety.

Attachments:

1. Vehicle quote with minor equipment for unmarked unit.
2. Current Police Department vehicle inventory (marked and unmarked); vehicles exceeding the Vehicle Replacement Policy have been highlighted in yellow.

Recommended Motion or Action:

The purchase of an additional vehicle is at the discretion of the CCPD Board's recommendation with the City Council's approval.



DEFENDER SUPPLY

Date	9/27/2017
Estimate By	Ramon Goheen
	ramon@defendersupply.com
	(817) 946-7946



Bill To
Lake Worth Police Department 3805 Adam Grubb Drive Lake Worth TX 76135

Customer Contact	Lt. Benningfield
Customer Phone	817-237-1224 ext. ...
Customer E-mail	cbeveridge@lakew...
Estimate #	19636

18 Ford Sedan

Description	Location	Qty.	Cost	Vehicle and Em...
2018 Ford Sedan Interceptor				
2018 Ford Sedan				
2018 Ford Interceptor Sedan 3.7L TI-VCT V6 FFV Engine, AWD 6-Speed Auto Trans, Front Cloth & Rear Vinyl Seating, Black Vinyl Floor Covering, Full Size 18" Spare Tire, Grill Pre-Wire Pigtail, Heated Sideview Mirrors, Front License Plate Bracket, Noise Suppression Bonds, Dark Car Feature -Courtesy Lamp Disable, Remappable Steering Wheel, Front Headlamp Housing Only, Rear Taillight Housing Only, Keyless Key FOB (Purchased through Holiday Ford).			26,212.31	26,212.31
2 Year Texas State Inspection Certificate		1	7.00	7.00
Troy Products 18" Console for Ford Interceptor Sedan - Includes Arm Rest, Cup Holder, Mic Clip & Floor Plate		1	477.00	477.00
Whelen Series 295 Siren/Light Controller with PA		1	385.00	385.00
Whelen 100 Watt All Weather Heavy Duty Composite Siren Speaker	Behind Grill	1	170.00	170.00
Whelen Universal "L" Shape Siren Speaker Bracket		1	30.00	30.00
Whelen Dual Avenger LED Red/Blue	Rear Deck	2	150.00	300.00
Whelen Universal Solid State Headlight Flasher		1	60.00	60.00
Whelen ION™ Series LED, Red/Blue Split Head with Universal Clip Mounts	Grill	2	110.00	220.00
Shipping of Above Emergency Parts for Upfit		1	100.00	100.00
Two Way VHF Radio Antenna & Coax Cable		1	60.00	60.00
Misc. Shop Supplies		1	100.00	100.00
Defender Supply Wiring Harness, Power Distribution Block and Battery Management System		1	375.00	375.00
Installation of Above Emergency Equipment		15	90.00	1,350.00

Vehicle and Emergency Equipment Total

\$29,846.31

Quantity Ordered

1

Total Vehicle Order Cost

\$29,846.31

Final sale amount may be subject to state and local sales tax. PLEASE NOTE: Once this estimate has been approved, either by signature on this form, written approval referencing the estimate number or the issuance of purchase order, any changes or cancellations of parts made by the customer are subject to a 25% restocking fee. Any additional customer-requested parts/services will be added to the total amount of the sale.

SIGNATURE _____

Vehicle ID	Year	Make	Model	VIN	Assigned To	Current Mileage	Date Purchased	Funding Budget	Original Cost	Life Expectancy (yrs.)	Life Expectancy (Mileage)	In Service ?	Current Replacement Need?	Remove from Fleet Permanently?	Projected FY Replacement/Mileage	Exceeds Vehicle Replacement Policy Standards
Marked Fleet																
7701	2013	Ford	Explorer	1FM5K8AR3EGA70811	Patrol	54713		GF		3-4 yrs.	90-100k	Y	N	n/a	FY 20-21	N
7703	2014	Ford	Explorer	1FM5K8AR5EGA70812	Patrol	65997		GF		3-4 yrs.	90-100k	Y	N	n/a	FY 19-20	N
7707	2014	Ford	Explorer	1FM5K8AR3EGB68978	Patrol	59075		CCPD		3-4 yrs.	90-100k	Y	N	n/a	FY 19-20	N
7708	2014	Ford	Explorer	1FM5K8AR7EGA70813	Patrol	61643		GF		3-4 yrs.	90-100k	Y	N	n/a	FY 19-20	N
7706	2015	Ford	Explorer	1FM5K8AR3FGB62132	Patrol	34769		GF		3-4 yrs.	90-100k	Y	N	n/a	FY 20-21	N
7704	2016	Ford	Explorer	1FM5K8AR5GGC15110	Patrol	19731		GF		3-4 yrs.	90-100k	Y	N	n/a	FY 20-21	N
7705	2016	Ford	Explorer	1FM5K8AR6GGV15116	Patrol	19995		CCPD		3-4 yrs.	90-100k	Y	N	n/a	FY 20-21	N
7709	2017	Ford	Explorer	1FM5K8AT2HGB55493	Patrol	12083		GF		3-4 yrs.	90-100k	Y	N	n/a	FY 21-22	N
Projected FY 17	2018	Ford	Explorer	n/a	Patrol	n/a		CCPD		3-4 yrs.	90-100k	n/a	N	n/a	FY 22-23	
7710	2017	Chevy	Silverado	3GCPCREC7HG366493	Admin/Pool/Community Services	2710		GF		6-8 yrs.	120k	Y	N	n/a	FY 24-25	N
7602	2013	Ford	Explorer	1FM5K8AR0DGA34007	CID/Crime Scene	64735		CCPD		6-8 yrs.	120k	Y	N	n/a	FY 21-22	N
Unmarked Fleet																
7605	2011	Ford	Crown Vic	2FABP7BV8BX135467	Captain/Being used by CID	85731		CCPD		6-8 yrs.	120k	Y	Y	n/a	FY 18-19	N/?
7604	2011	Ford	Crown Vic	2FABP7BV6BX135466	Admin/Pool/Training (Black and White marked)	74424		CCPD		6-8 yrs.	120k	Y	Y	n/a	FY 18-19	N/?
7507	2008	Ford	Crown Vic	2FAHP71V68X179858	Patrol Lt.	123553		GF		6-8 yrs.	120k	N	Y	n/a	FY 18-19	Y
7409	2005	Ford	Crown Vic	2FAFP71W15X135293	Police Chief	152601		CCPD		6-8 yrs.	120k	N	Y	n/a	Mid-Year 2018	Y
7205	1999	Ford	Crown Vic	2FAFP71WXXX130614	CID/Decommissioned-Auction	156734		CCPD		6-8 yrs.	120k	N	Y	n/a	FY 18-19	Y
7106	2005	Ford	Crown Vic	2FAFP71WX5X121263	CID/Decommissioned-Auction	134149		CCPD		6-8 yrs.	120k	N	Y	n/a	FY 18-19	Y
7991	2000	Chevy	Pick-Up	1GCEC14W4YZ299033	Anti-Theft	108305		GF		6-8 yrs.	100k	N	N	Y	n/a	n/a
7311	2002	n/a	Trailer	1H9BE14287K528002	Hi-Watch	n/a		CCPD		10-12 yrs.	n/a	Y	N	n/a		n/a
7992		n/a	Trailer	1A9PC06131P550085	Speed Trailer	n/a		CCPD		10-12 yrs.	n/a	Y	N	Y	n/a	n/a
7211	1999	Ford	Explorer	1FMZU32X7XZA48412	CPA	85822		CPA		6-8 yrs.	100k	Y	Y	n/a	n/a	Y
7206	1999	Ford	Explorer	1FMZU32X5XZA48411	K-9/Decommissioned	156734		?		6-8 yrs.	120k	N	N	Y	n/a	Y