

**CITY OF LAKE WORTH**

**CRIME CONTROL & PREVENTION DISTRICT BOARD  
BUDGET WORKSHOP AND REGULAR MEETING AGENDA**

**3805 ADAM GRUBB  
LAKE WORTH, TEXAS 76135  
TUESDAY, JULY 10, 2018**

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**WORKSHOP: 5:00 PM**

Held in the City Council Chambers

**A. CALL TO ORDER**

**A.1 INVOCATION AND PLEDGE OF ALLEGIANCE**

**A.2 ROLL CALL**

**B. ITEMS FOR DISCUSSION**

**B.1 [Presentation and discussion of the revised FY 2017-2018 and proposed FY 2018-2019 Crime Control and Prevention District \(CCPD\) budgets.](#)**

**C. ADJOURNMENT**

**REGULAR MEETING: *Immediately following workshop.***

Held in the City Council Chambers

**A. CALL TO ORDER**

**A.1 ROLL CALL**

**A.2 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEM(S)**

**B.1 [Approve minutes of the February 13, 2018 Crime Control and Prevention District Board meeting.](#)**

**C. PUBLIC HEARING**

**C.1 [Public Hearing on Crime Control and Prevention District proposed FY 2018-2019 budget and authorize adoption.](#)**

## **D. GENERAL ITEMS**

- D.1** [Discuss and consider recommending City Council approval of Ordinance No. 1115, amending the FY 2017-2018 budget for the Crime Control and Prevention District \(CCPD\).](#)
- D.2** [Discuss and consider reallocation of funds from jailboard project to purchase an in-car video system as well as repair and relocate the jailboard during the remodel of the dispatch area.](#)
- D.3** [Discuss and consider approval of Order No. 005 calling a Referendum to determine whether the voters desire to continue the Crime Control and Prevention District and Sales Tax for the number of years \(either 5, 10, 15, or 20 years\) as determined by the CCPD Board and allowed by state law.](#)

## **E. EXECUTIVE SESSION**

The Crime Control and Prevention District (CCPD) Board may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the CCPD to seek advice from the city attorney (551.071) as to the posted subject matter of this CCPD meeting.

The CCPD may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

## **F. EXECUTIVE SESSION ITEMS – CCPD MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

## **G. ADJOURNMENT**

*All items on the agenda are for discussion and/or action.*

### Certification

I do hereby certify that the above notice of the meeting of the Lake Worth Crime Control & Prevention District Board was posted at City Hall, City of Lake Worth, Texas in compliance with Chapter 551, Texas Government Code on July 6, 2018 at 3:00 P.M.

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City Secretary

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 817-237-1211 ext. 105 for further information.**

## Lake Worth Crime Control & Prevention District Budget Workshop – July 10, 2018

### Agenda Item No. B.1

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**From:** Corry Blount, Police Chief

**Item:** Discussion on the Crime Control and Prevention District proposed FY 2018/2019 budget.

**Summary:**

State law regarding the Crime Control and Prevention District (CCPD) requires the District's Board to hold a public hearing prior to the adoption of the budget.

The notice of this public hearing was published in the Star Telegram newspaper in accordance with State law. The public hearing for the FY 2018/2019 Crime Control and Prevention District budget was advertised for 5:00 p.m., July 10, 2018 with final adoption and public hearing on August 14<sup>th</sup> at 6:30 p.m.

The proposed budget for FY 2018/2019 is \$1,099,827 in revenues and \$1,097,590 in expenses.

- The proposed FY 2018/2019 budget results in a surplus of \$2,237
- Major changes in expenses in the proposed budget are the following:
  - o The CCPD budget has taken on more of the expense for training, travel & lodging, training supplies and uniforms;
  - o CCPD Special Election expense;
  - o Citizen Police Academy supplies and equipment. This is a new line item to assist with support of the CPA for new uniforms and equipment.
  - o Staff will be proposing an increase to the TMRS (Texas Municipal Retirement System) contribution starting FY 2018/2019. The current rate is 6%, 2:1 match with a proposed increase of 7% 2:1 match. The amount from CCPD needed to fund this increase is \$14,475 which has been added to the proposed budget. If the increase of TMRS is not approved city-wide by the Council this expense will be removed and reflected as a surplus.
  - o No capital equipment has been included in the proposed budget, however there is a need for two (2) CID unmarked vehicles. The cost for the two (2) vehicles is not to exceed \$60,000. The budget currently reflects a surplus of \$2,237; therefore, use of prior year fund balance would be required to purchase the vehicles. This item is at the discretion of the CCPD board and City Council.
  - o The budget includes funding for the following nine (9) positions: Detective (1), Patrol Officers (4), Patrol Officer-Community Liaison (1), School Resource Officer (1), Professional Standards Officer (1), Telecommunicator (1)

## **Lake Worth Crime Control & Prevention District Budget Workshop – July 10, 2018**

### **Agenda Item No. B.1**

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The revised budget for FY 2017/2018 is \$1,078,412 revenues and \$1,111,678 expenses. Summary and detailed reports are attached for your review.

To obtain the maximum input from citizens on the proposed budget, it is recommended that a public hearing be opened and public comment permitted.

If authorization for adoption is given by the Crime Control and Prevention District Board the City Council will hold the 2<sup>nd</sup> Public Hearing on August 14, 2018 at 6:30 p.m. in the Lake Worth City Council Chambers.

#### **Fiscal Impact:**

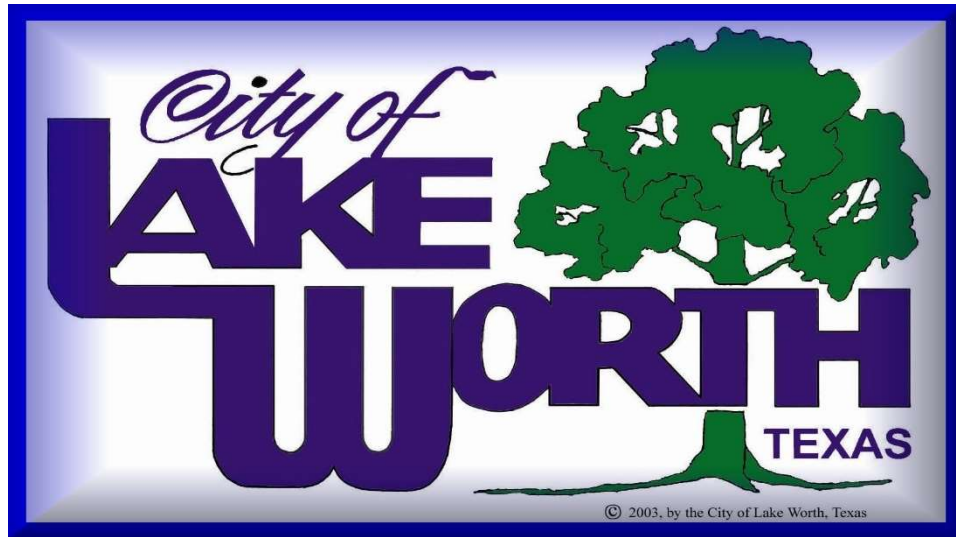
1. FY 2017/2018 Proposed Budget: \$1,099,827 revenues and \$1,097,590 expenses
2. FY 2016/2017 Revised Budget: \$1,078,412 revenues and \$1,111,678 expenses

#### **Attachments:**

1. CCPD Summary and Detailed Reports
2. Publication Notice

#### **Recommended Motion or Action:**

No action required.



**CRIME CONTROL AND PREVENTION DISTRICT  
PROPOSED BUDGET FOR FISCAL YEAR  
ENDING SEPTEMBER 30, 2019**

**BUDGET PUBLIC HEARING JULY 10, 2018 AT 5:00 PM  
CITY COUNCIL CHAMBERS-3805 ADAM GRUBB**



**CITY OF LAKE WORTH  
CRIME CONTROL AND PREVENTION DISTRICT  
PROPOSED BUDGET FOR FYE SEPTEMBER 30, 2018**

**REVENUES**

Budgeted sales tax represents a 2% increase over the estimated total revenue for the fiscal year ending September 30, 2018. Proposed revenue totals \$1,099,827 for FY 2018/2019.

**EXPENSES**

Proposed Expenses total \$1,097,590 for FY 2018/2019.

- Major changes in expenses in the proposed budget are the following:
  - o The CCPD budget has taken on more of the expense for training, travel & lodging, training supplies and uniforms;
  - o CCPD Special Election expense;
  - o Citizen Police Academy supplies and equipment. This is a new line item to assist with support of the CPA for new uniforms and equipment.
  - o Staff will be proposing an increase to the TMRS (Texas Municipal Retirement System) contribution starting FY 2018/2019, with an effective date of January 1, 2019. The current rate is 6%, 2:1 match with a proposed increase of 7%, 2:1 match. The amount from CCPD needed to fund this increase is \$14,475 which has been added to the proposed budget. If the increase of TMRS is not approved city-wide by the Council, this expense will be removed and reflected as a surplus.
  - o No capital equipment has been included in the proposed budget, however there is a need for two (2) CID unmarked vehicles. The cost for the two (2) vehicles is not to exceed \$60,000. The budget currently reflects a surplus of \$2,237; therefore, use of prior year fund balance would be required to purchase the vehicles. Purchase of these vehicles is at the discretion of the CCPD board and City Council. \*\*See Fund Balance Analysis attached\*\*

The budget includes funding for the following nine (9) positions:

Detective (1)  
Patrol Officers (4)  
Patrol Officer-Community Liaison (1)  
School Resource Officer (1)  
Professional Standards Officer (1)  
Telecommunicator (1)

**CITY OF LAKE WORTH  
CRIME CONTROL & PREVENTION DISTRICT  
2018/2019 PROPOSED BUDGET**

(DETAILED LINE ITEMS ARE ATTACHED FOR REVIEW AND DISCUSSION)

CATEGORY	2013/2014 ACTUAL	2014/2015 ACTUAL	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 CURRENT	2017/2018 ESTIMATED	2018/2019 PROPOSED
REVENUE							
SALES TAX	(898,580)	(927,204)	(1,017,341)	(1,049,148)	(1,067,448)	(1,025,000)	(1,045,000)
INVESTMENT & MISC INCOME	(2,291)	(512)	(3,705)	(20,060)	(53,412)	(53,412)	(54,827)
USE OF PRIOR YEAR RESERVES					(27,437)		
TOTAL REVENUE	(900,871)	(927,716)	(1,021,046)	(1,069,208)	(1,148,297)	(1,078,412)	(1,099,827)
EXPENDITURES							
SALARIES (100 SERIES)	566,315	651,848	619,038	578,924	710,728	675,861	806,406
SUPPLIES (200 SERIES)	16,329	21,220	16,032	11,466	35,000	35,000	51,450
MAINTENANCE (300 & 400 SERIES)	12,731	14,720	15,989	30,602	30,825	30,825	23,225
SERVICES (500 SERIES)	55,182	62,837	60,650	55,286	78,140	76,388	101,905
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)			453	897	1,000	1,000	1,000
CAPITAL (800 SERIES)	47,845	18,349	52,418	61,862	219,000	219,000	39,500
TRANSFERS OUT (900 SERIES)	197,690	165,683	171,936	171,314	73,604	73,604	74,104
TOTAL EXPENDITURES	896,092	934,657	936,516	910,351	1,148,297	1,111,678	1,097,590
VARIANCE-(SURPLUS)/DEFICIT	(4,779)	6,941	(84,530)	(158,857)	0	33,266	(2,237)

**CITY OF LAKE WORTH  
CRIME CONTROL & PREVENTION DISTRICT  
BUDGET WORKSHEET  
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-4011-000-000	STATE SALES TAX	(1,075,000.00)	(1,067,448.00)	(688,056.98)	(1,025,000.00)	(1,045,000.00)
	Subtotal	(1,075,000.00)	(1,067,448.00)	(688,056.98)	(1,025,000.00)	(1,045,000.00)
108-4800-000-000	INTEREST INCOME	(2,500.00)	(7,600.00)	(5,235.27)	(7,600.00)	(8,000.00)
108-4804-000-000	AUCTION					
108-4805-000-000	SRO REIMBURSEMENT	(42,860.00)	(43,800.00)	(32,850.00)	(43,800.00)	(46,327.00)
108-4806-000-000	DONATIONS		(978.00)	(978.73)	(978.00)	
108-4825-000-000	INSURANCE PROCEEDS					
108-4880-000-000	MISCELLANEOUS INCOME	(500.00)	(1,034.00)	(1,034.35)	(1,034.00)	(500.00)
	Subtotal	(45,860.00)	(53,412.00)	(40,098.35)	(53,412.00)	(54,827.00)
108-4996-000-000	USE OF PRIOR YR RESTRICTED FB	(27,437.00)	(27,437.00)		(27,437.00)	
108-4996-000-000	USE OF PRIOR YR ASSIGNED FB				(2,950.00)	
	Subtotal	(27,437.00)	(27,437.00)	0.00	(30,387.00)	0.00
<b>Total Revenues</b>		<b>(1,148,297.00)</b>	<b>(1,148,297.00)</b>	<b>(728,155.33)</b>	<b>(1,108,799.00)</b>	<b>(1,099,827.00)</b>



**CITY OF LAKE WORTH  
CRIME CONTROL & PREVENTION DISTRICT  
BUDGET WORKSHEET  
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-0100-510-000	SALARIES	462,253.00	460,041.00	295,969.97	444,263.00	504,416.00
108-0101-510-000	OVERTIME	17,500.00	20,000.00	13,422.47	20,000.00	18,000.00
108-0102-510-000	LONGEVITY PAY	3,670.00	4,170.00	3,670.00	4,170.00	7,504.00
108-0106-510-000	STEP UP PAY		2,290.00	489.51	2,290.00	2,500.00
108-0108-510-000	FICA EXPENSE	30,487.00	30,487.00	18,548.73	28,498.00	33,965.00
108-0109-510-000	MEDICARE EXPENSE	7,130.00	7,130.00	4,337.99	6,665.00	7,943.00
108-0110-510-000	UNEMPLOYMENT TAX	1,881.00	1,881.00	1,302.12	1,788.00	1,881.00
108-0111-510-000	TMRS EXPENSE	66,498.00	66,498.00	44,937.61	63,907.00	88,247.00
108-0112-510-000	HMO EXPENSE	89,828.00	89,828.00	52,008.47	79,342.00	105,857.00
108-0113-510-000	DENTAL BENEFITS	1,653.00	1,653.00	912.57	1,346.00	1,598.00
108-0114-510-000	LIFE INSURANCE	935.00	935.00	585.81	818.00	996.00
108-0115-510-000	WORKERS' COMPENSATION	11,544.00	11,600.00	8,677.00	11,600.00	13,448.00
108-0116-510-000	OTHER BENEFITS	1,026.00	1,026.00	579.50	922.00	1,026.00
108-0117-510-000	VISION INSURANCE	546.00	546.00	330.19	486.00	573.00
108-0118-510-000	CERTIFICATION PAY	8,300.00	8,300.00	3,932.50	5,733.00	6,800.00
108-0122-510-000	HSA CONTRIBUTION	1,380.00	1,380.00	520.00	1,070.00	3,054.00
108-0123-510-000	FIELD TRAINING OFFICER PAY		2,963.00	1,462.56	2,963.00	3,000.00
108-0124-510-000	VACATION BUY BACK					5,598.00
	Subtotal	704,631.00	710,728.00	451,687.00	675,861.00	806,406.00
108-0205-510-000	ELECTION SUPPLIES/EXPENSES					8,000.00
108-0208-510-000	GAS & OIL	7,500.00				
108-0210-510-000	MISCELLANEOUS SUPPLIES	1,000.00	1,500.00	877.96	1,500.00	1,000.00
108-0213-510-000	OFFICE SUPPLIES	500.00	700.00	313.97	700.00	1,000.00
108-0214-510-000	POSTAGE	200.00	300.00	142.10	300.00	200.00
108-0215-510-000	PRINTING	250.00	1,500.00	832.80	1,500.00	250.00
108-0220-510-000	UNIFORM ACCESSORIES	3,000.00	15,000.00	6,495.05	15,000.00	12,500.00

**CITY OF LAKE WORTH  
CRIME CONTROL & PREVENTION DISTRICT  
BUDGET WORKSHEET  
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-0223-510-000	TRAINING SUPPLIES	5,500.00	10,000.00	2,788.59	10,000.00	8,000.00
108-0224-510-000	ALTERNITIVE UNIFORMS					4,500.00
108-0250-510-000	CITIZENS POLICE ACAD SUPPLIES					10,000.00
108-0295-510-000	SPECIAL EVENT SUPPLIES	6,000.00	6,000.00	1,572.92	6,000.00	6,000.00
	Subtotal	23,950.00	35,000.00	13,023.39	35,000.00	51,450.00
108-0300-510-000	BUILDING MAINTENANCE	10,000.00	15,000.00	7,918.92	15,000.00	10,000.00
108-0320-510-000	LANDSCAPING MAINTENANCE	175.00	175.00	19.69	175.00	175.00
	Subtotal	10,175.00	15,175.00	7,938.61	15,175.00	10,175.00
108-0400-510-000	EQUIPMENT RENTAL		50.00	28.42	50.00	50.00
108-0403-510-000	OTHER EQUIPMENT MAINTENANCE	3,000.00	5,600.00	1,338.84	5,600.00	3,000.00
108-0404-510-000	RADIO MAINTENANCE					
108-0406-510-000	VEHICLE MAINTENANCE	10,000.00	10,000.00	2,764.48	10,000.00	10,000.00
	Subtotal	13,000.00	15,650.00	4,131.74	15,650.00	13,050.00
108-0502-510-000	COMPUTER SOFTWARE CONTRACTS	35,000.00	50,000.00	35,592.50	50,000.00	50,000.00
108-0517-510-000	INSURANCE DEDUCTIBLES					2,000.00
108-0518-510-000	INSURANCE-BLDG & GEN LIABILITY	80.00	130.00	96.81	130.00	100.00
108-0521-510-000	INSURANCE-VEHICLES	4,810.00	5,510.00	4,129.86	5,510.00	5,205.00
108-0527-510-000	PUBLICATIONS	100.00	1,000.00	661.87	1,000.00	100.00
108-0531-510-000	SCHOOLS/DUES	1,000.00	1,000.00	170.00	1,000.00	16,800.00
108-0535-510-000	TELEPHONE	1,200.00	1,500.00	977.09	1,500.00	1,200.00
108-0537-510-000	TRAVEL/LODGING	2,000.00	2,000.00	475.11	2,000.00	10,000.00
108-0590-510-000	FW RADIO TRUNKING	11,000.00	11,000.00	9,248.00	9,248.00	11,000.00
108-0597-510-000	HUMAN RESOURCE SERVICES	500.00	1,000.00	404.00	1,000.00	500.00
108-0599-510-000	OTHER SERVICES	5,000.00	5,000.00	1,905.62	5,000.00	5,000.00
	Subtotal	60,690.00	78,140.00	53,660.86	76,388.00	101,905.00

**CITY OF LAKE WORTH  
CRIME CONTROL & PREVENTION DISTRICT  
BUDGET WORKSHEET  
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-0702-510-000	MINOR EQUIPMENT-OFFICE	1,000.00	1,000.00	72.86	1,000.00	1,000.00
	Subtotal	1,000.00	1,000.00	72.86	1,000.00	1,000.00
108-0801-510-000	COMPUTER HARDWARE	6,000.00	6,000.00	1,018.57	6,000.00	6,000.00
108-0802-510-000	EQUIPMENT	100,000.00	115,000.00	21,443.80	115,000.00	23,500.00
108-0805-510-000	MOTOR VEHICLES	43,000.00	88,000.00	58,794.40	88,000.00	
108-0811-510-000	BUILDING IMPROVEMENTS	10,000.00	10,000.00	8,456.30	10,000.00	10,000.00
108-0820-510-000	DONATION EXPENDITURES					
	Subtotal	159,000.00	219,000.00	89,713.07	219,000.00	39,500.00
108-0904-510-000	TRANSFER OUT - GF SALARIES	105,197.00				
108-0905-510-000	TRANS OUT - ADMIN FEE	70,654.00	70,654.00	35,326.00	70,654.00	74,104.00
108-0905-510-000	TRANS OUT - GF MISC REIMBURSEMENT		2,950.00	1,476.00	2,950.00	
	Subtotal	175,851.00	73,604.00	36,802.00	73,604.00	74,104.00
<b>Total Expenses</b>		<b>1,148,297.00</b>	<b>1,148,297.00</b>	<b>657,029.53</b>	<b>1,111,678.00</b>	<b>1,097,590.00</b>
<b>Deficit/(Surplus)</b>		<b>0.00</b>	<b>0.00</b>	<b>(71,125.80)</b>	<b>2,879.00</b>	<b>(2,237.00)</b>

**CITY OF LAKE WORTH  
CRIME CONTROL & PREVENTION DISTRICT  
ESTIMATED FUND BALANCE  
AS OF 09/30/19**

Actual As of 09/30/17	Fund Balance Categories				Total Fund Balance
	Unrestricted	Non-Spendable	Restricted Sr Thanksgiving	Assigned Storage Bldg	
	546,209	2,097	1,249	2,950	552,505

Estimated activity for FY 2018					
Revenue	1,078,412				
Expense	(1,107,786)		(942)	(2,950)	
As of 09/30/18	516,835	2,097	307	0	519,239

Budgeted Requests for FY 2019 (1)					
Revenue	1,099,827				
Expense	(1,097,590)				
As of 09/30/19	519,072	2,097	307	0	521,476

Budgeted Requests for FY 2019 (2)					
Revenue	1,099,827				
Expense	(1,157,590)				
As of 09/30/19	459,072	2,097	307	0	461,476

FYE 2019 (1) Budget as presented

Ending unrestricted fund balance is 47.29% of FY 2019 expenses without capital

FYE 2019 (1) Budget with \$60,000 added for purchase of 2 CID vehicles

Ending unrestricted fund balance is 41.83% of FY 2019 expenses without capital

**CITY OF LAKE WORTH CRIME CONTROL & PREVENTION DISTRICT  
SUPPLEMENTAL FINANCIAL INFORMATION  
RELATED TO THE PROPOSED BUDGET FOR FISCAL YEAR ENDING 09/30/19**

**DEBT**

The Lake Worth Crime Control & Prevention District has no outstanding debt obligations.

**CASH**

Cash on hand as of May 31, 2018 is \$621,430

**REVENUES**

The CCPD is supported by a 1/4-cent sales tax, which provides approximately 95% its revenue.

CCPD revenues for FYE 09/30/16 were \$1,021,046

Estimated amount of money available for FYE 09/30/17 (from all sources):

Fund Balance 10/01/17	552,505	(includes all fund balance categories)
Estimated Revenues FYE 09/30/18	<u>1,078,412</u>	(excludes budgeted use of fund balance)
Total	\$1,630,917	

Total expenses approved for FYE 09/30/18	\$1,148,297
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Estimated expenses for FYE 09/30/18	\$1,111,678
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## Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018

### Agenda Item No. B.1

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**FROM:** Monica Solko, City Secretary

**ITEM:** Approve minutes of the February 13, 2018 Crime Control and Prevention District Budget Workshop and Board meeting.

**SUMMARY:**

The minutes of the Crime Control and Prevention District Board are approved by majority vote of the board at the Crime Control and Prevention District Board meeting.

The City Secretary's Office prepares action minutes for each Crime Control and Prevention District Board meeting. The minutes for the previous meeting are placed on the agenda for review and approval by the board, which contributes to a time efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

1. February 13, 2018 Crime Control and Prevention District Board meeting minutes.

**RECOMMENDED MOTION OR ACTION:**

Approve minutes of the February 13, 2018 Crime Control and Prevention District Board meeting.

**MINUTES OF THE REGULAR MEETING  
OF THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD)  
BOARD OF DIRECTORS OF THE CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, FEBRUARY 13, 2018**

**REGULAR MEETING: 6:00 PM**

**A. CALL TO ORDER.**

President Bowen called the Crime Control and Prevention District (CCPD) meeting to order at 6:02 p.m.

**A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

**A.2 ROLL CALL.**

Present:	Walter Bowen	President
	Geoffrey White	Board member / Vice-President
	Jim Smith	Board member
	Gene Ferguson	Board member
	Ronny Parsley	Board member
	Pat O. Hill	Board member
	Gary Stuard	Board member
	Clint Narmore	Board member
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Corry Blount	Police Chief

**A.3 REMOVAL OF ITEM(S) FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEM(S)**  
**APPROVED**

**B.1 APPROVE MINUTES OF THE JULY 11, 2017 CRIME CONTROL & PREVENTION DISTRICT BUDGET WORKSHOP AND BOARD MEETING.**

**BOARD MEMBER PARSLEY MADE A MOTION, SECONDED BY BOARD MEMBER FERGUSON, TO APPROVE THE MINUTES OF THE JULY 11, 2017 CRIME CONTROL & PREVENTION DISTRICT BUDGET WORKSHOP AND BOARD MEETING.**

**MOTION TO APPROVE CARRIED 8-0.**

**C. GENERAL ITEMS**

**C.1 DISCUSS AND CONSIDER THE PURCHASE OF A 2018 FORD TAURUS SEDAN FOR THE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$30,000.**

Police Chief Corry Blount presented the item. After a review of the Police Department's patrol and unmarked fleet, it was determined that the vehicle assigned to the Chief of Police was no longer serviceable and has exceeded the requirements of the proposed Vehicle Replacement Policy. The current funded vehicle is a 2005 Ford Crown Victoria that has 152,000+ miles and has exceeded its useful life. The Police Department would like to request its replacement. Chief Blount stated that vehicle would be used to attend meetings, citizen outreach and emergencies that require his presence. The vehicle would be a take home vehicle and he would discontinue his car allowance.

Council member Smith asked about the purchase of gasoline to and from his residence. Chief Blount stated that the city would supply approximately 70% and he would supply the rest.

Council member Hill commented that during the interviews for a Police Chief the Council had discussed the topic and decided to pay a car allowance in lieu of a city vehicle.

Other questions from Council included the distance to and from work, response time if an emergency arose, the current policy on limited miles for take home vehicles and concerns for future replacement vehicles.

**BOARD MEMBER FERGUSON MADE A MOTION, SECONDED BY BOARD MEMBER WHITE, TO APPROVE THE PURCHASE OF A VEHICLE NOT TO EXCEED \$30,000.**

**APPROVED 5-3, WITH BOARD MEMBERS FERGUSON, WHITE, STUARD, NARMORE AND PRESIDENT BOWEN VOTING IN FAVOR AND BOARD MEMBERS SMITH, PARSLEY AND HILL VOTING AGAINST.**



**D. ADJOURNMENT**

There being no further business, President Bowen adjourned the meeting of the Crime Control and Prevention District at 6:18 p.m.

**CITY OF LAKE WORTH**

By: \_\_\_\_\_  
Walter Bowen, President

**ATTEST:**

\_\_\_\_\_  
Monica Solko, TRMC  
CCPD Secretary / City Secretary

## Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018

### Agenda Item No. C.1

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**From:** Corry Blount, Police Chief

**Item:** Public Hearing on the Crime Control and Prevention District proposed FY 2018/2019 budget and authorize adoption.

**Summary:**

State law regarding the Crime Control and Prevention District (CCPD) requires the District's Board to hold a public hearing prior to the adoption of the budget.

The notice of this public hearing was published in the Star Telegram newspaper in accordance with State law. The public hearing for the FY 2018/2019 Crime Control and Prevention District budget was advertised for 5:00 p.m., July 10, 2018 with final adoption and public hearing on August 14<sup>th</sup> at 6:30 p.m..

The proposed FY 2018/2019 Crime Control and Prevention District annual budget was reviewed by the Crime Control Board at a workshop held on July 10, 2018.

The proposed budget for FY 2018/2019 is \$1,099,827 in revenues and \$1,097,590 in expenses.

- The proposed FY 2018/2019 budget results in a surplus of \$2,237
- Major changes in expenses in the proposed budget are the following:
  - o The CCPD budget has taken on more of the expense for training, travel & lodging, training supplies and uniforms;
  - o CCPD Special Election expense;
  - o Citizen Police Academy supplies and equipment. This is a new line item to assist with support of the CPA for new uniforms and equipment.
  - o Staff will be proposing an increase to the TMRS (Texas Municipal Retirement System) contribution starting FY 2018/2019. The current rate is 6%, 2:1 match with a proposed increase of 7% 2:1 match. The amount from CCPD needed to fund this increase is \$14,475 which has been added to the proposed budget. If the increase of TMRS is not approved city-wide by the Council this expense will be removed and reflected as a surplus.
  - o No capital equipment has been included in the proposed budget, however there is a need for two (2) CID unmarked vehicles. The cost for the two (2) vehicles is not to exceed \$60,000. The budget currently reflects a surplus of \$2,237; therefore, use of prior year fund balance would be required to purchase the vehicles. This item is at the discretion of the CCPD board and City Council.
  - o The budget includes funding for the following nine (9) positions:  
Detective (1), Patrol Officers (4), Patrol Officer-Community Liaison (1), School Resource Officer (1), Professional Standards Officer (1), Telecommunicator (1)

## Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018

### Agenda Item No. C.1

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The revised budget for FY 2017/2018 is \$1,078,412 revenues and \$1,111,678 expenses. Summary and detailed reports are attached for your review.

In order to obtain the maximum input from citizens on the proposed budget, it is recommended that a public hearing be opened and public comment permitted.

If authorization for adoption is given by the Crime Control and Prevention District Board the City Council will hold the 2<sup>nd</sup> Public Hearing on August 14, 2018 at 6:30 p.m. in the Lake Worth City Council Chambers.

#### **Fiscal Impact:**

1. FY 2017/2018 Proposed Budget: \$1,099,827 revenues and \$1,097,590 expenses
2. FY 2016/2017 Revised Budget: \$1,078,412 revenues and \$1,111,678 expenses

#### **Attachments:**

1. CCPD Summary and Detailed Reports
2. Publication Notice

#### **Recommended Motion or Action:**

Receive comments on the proposed FY 2018/2019 Crime Control and Prevention District budget; and recommend changes and/or adoption by the City Council for August 14<sup>th</sup> at 6:30 p.m..

**CITY OF LAKE WORTH  
CRIME CONTROL AND PREVENTION DISTRICT  
PROPOSED BUDGET FOR FYE SEPTEMBER 30, 2018**

**REVENUES**

Budgeted sales tax represents a 2% increase over the estimated total revenue for the fiscal year ending September 30, 2018. Proposed Revenue totals \$1,099,827 for FY 2018/2019.

**EXPENSES**

Proposed Expenses total \$1,097,590 for FY 2018/2019.

- Major changes in expenses in the proposed budget are the following:
  - o The CCPD budget has taken on more of the expense for training, travel & lodging, training supplies and uniforms;
  - o CCPD Special Election expense;
  - o Citizen Police Academy supplies and equipment. This is a new line item to assist with support of the CPA for new uniforms and equipment.
  - o Staff will be proposing an increase to the TMRS (Texas Municipal Retirement System) contribution starting FY 2018/2019. The current rate is 6%, 2:1 match with a proposed increase of 7% 2:1 match. The amount from CCPD needed to fund this increase is \$14,475 which has been added to the proposed budget. If the increase of TMRS is not approved city-wide by the Council this expense will be removed and reflected as a surplus.
  - o No capital equipment has been included in the proposed budget, however there is a need for two (2) CID unmarked vehicles. The cost for the two (2) vehicles is not to exceed \$60,000. The budget currently reflects a surplus of \$2,237; therefore, use of prior year fund balance would be required to purchase the vehicles. Purchase of these vehicles is at the discretion of the CCPD board and City Council. \*\*See Fund Balance Analysis attached\*\*

The budget includes funding for the following nine (9) positions:

- Detective (1)
- Patrol Officers (4)
- Patrol Officer-Community Liaison (1)
- School Resource Officer (1)
- Professional Standards Officer (1)
- Telecommunicator (1)

## Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018

### Agenda Item No. D.1

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**From:** Debbie Whitley, Asst. City Manager/Director of Finance

**Item:** Discuss and consider recommending City Council approval of Ordinance No. 1115, amending the FY 2017/2018 budget for the Crime Control & Prevention District (CCPD).

**Summary:**

After a mid-year budget review, staff is recommending a reduction in budgeted Sales Tax revenue for FY 2017/2018. The original budget was \$1,075,000 and the actual amount is now estimated to be \$1,025,000. Due to minor estimated increases in other revenues, line item transfers have been recorded to reduce the Sales Tax revenue budget to \$1,067,448 (reduced by \$7,552), leaving the requested budget amendment amount at \$42,448. In addition, the budget amendment includes an increase in Use of Prior Year Assigned Fund Balance in the amount of \$2,950. This amount represents CCPD net auction proceeds from March 2017 that will be transferred to the General Fund for use to build a new City storage facility.

**Fiscal Impact:**

Net decrease in CCPD budgeted revenues in the amount of \$39,498.

**Attachments:**

1. Ordinance No. 1115, amending FY 2017/2018 budget for the Crime Control & Prevention District.

**Recommended Motion or Action:**

Recommend City Council approval of Ordinance No. 1115, amending the FY 2017/2018 budget for the Crime Control & Prevention District.

**ORDINANCE NO. 1115**

**AN ORDINANCE OF THE CITY OF LAKE WORTH, TEXAS, ADOPTING A BUDGET AMENDMENT TO THE ORIGINAL OPERATING BUDGET OF THE CITY OF LAKE WORTH, TEXAS, FOR THE FISCAL YEAR 2017/2018; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, by Ordinance No. 1093, the City Council of the City of Lake Worth, Texas, adopted its budget for FY 2017/2018; and

**WHEREAS**, the City Council has determined that the budget for the Crime Control & Prevention District (CCPD) requires amendment to reflect a net reduction in revenues; and

**WHEREAS**, Section 102.010 of the Local Government Code and Section 5.01 of the Lake Worth City Charter allow the City Council to make changes to the budget for municipal purposes; and

**WHEREAS**, the City Council desires to amend Ordinance No.1093 to reflect a supplemental appropriation and/or transfer in the fiscal year 2017/2018.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS:**

**SECTION 1:** The original CCPD operating budget for FY 2017/2018 for the City of Lake Worth, Texas is hereby amended as follows:

**ADD:**

**\$2,950 to CCPD Revenues**

#108-4996-000-000	Use of Prior Year Assigned Fund Balance	\$ 2,950
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**SUBTRACT:**

**\$42,448 from CCPD Revenues**

#108-4011-000-000	State Sales Tax	\$ 42,448
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Reason (pursuant Section 5.01(e) of the City Charter, as amended):  
The budget amendment for CCPD is necessary to reflect a net reduction in budgeted revenue based on mid-year budget review projections.

**SECTION 2:** A true and correct copy of this ordinance showing the approved budget amendments shall be filed with the City Secretary and in the office of the County Clerk of Tarrant County, Texas, as required by Section 102.009 of the Local Government Code. In addition, the City Secretary is hereby directed to ensure that a true and correct copy of the approved budget amendment is posted on the City's website.

**SECTION 3:** In the event any clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lake Worth, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 4:** This Ordinance shall be in full force and effect from and after its passage, and it is so ordained.

**PASSED AND APPROVED** on this the 10th day of July, 2018.

**CITY OF LAKE WORTH**

By: \_\_\_\_\_  
Walter Bowen, Mayor

**ATTEST:**

\_\_\_\_\_  
Monica Solko, City Secretary

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
Drew Larkin, City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Debbie Whitley, ACM/Director of Finance

## Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018

### Agenda Item No. D.2

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**From:** Corry Blount, Chief of Police

**Item:** Discuss and consider the reallocation of funds from the jailboard project to purchase an in-car video system as well as repair and relocate the jail board during the remodel of the dispatch area.

**Summary:**

Staff recommends the reallocation of funds (\$90,000.00) that were allocated to purchase a new jailboard during the 2017-2018 budget process. The funds would be used to purchase new in-car video systems (Watch Guard) including body cameras for seven (7) vehicles and to relocate the current jail board during the dispatch remodel.

General Discussion:

The City of Lake Worth Police Department currently relies on an aging Data 9-1-1 in-car video system that is used in conjunction with a handheld digital voice recorder. These older systems combine both mobile-video and mobile-data computer functions. The new in-car video system would replace the aging Data 9-1-1 system with fully digital HD mobile video systems manufactured by Watch Guard, located in Allen, Texas. These new systems include HD body worn cameras that sync individually with the patrol vehicle. These body cameras will add to the cameras purchased through a CJD Grant that was recently approved. This will allow an individual body worn camera to be issued to all police personnel as well as provide spares.

In addition, by separating the mobile data computer and mobile video functions, we ensure that more patrol vehicles stay in service should one or the other systems require repair or service. That is currently not the case.

The integrated system would increase officer safety, properly record and store the interactions of officers and the citizens they encounter and provide proper documentation for case filing purposes.

The current layout of the dispatch area does not provide a conducive work environment. As designed, the current space is cramped, inefficient and wastes a great deal of otherwise usable space. It also does not provide much in the way of space for storage. An open design will allow a better, more productive space for communications employees and make better use of the space allowed.

**Fiscal Impact:**

Current Jailboard funding:	<b>90,000.00</b>
Total cost of new video system:	<b>65,390.00</b>
Repair of Jailboard:	<b>1,415.00</b>
Removal and relocation of Jailboard:	<b>7,215.00</b>



**Agenda Item No. D.2**

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The remaining \$15,980 would contribute to the overall costs of the City storage and parking lot improvements project as well as costs associated with changes to the dispatch offices.

**Attachments:**

1. Watch Guard estimate for in-car video system
2. Sydaptic Inc. estimate for jailboard repair
3. Sydaptic Inc. estimate for removal and relocation of jailboard

**Recommended Motion or Action:**

Move to approve the reallocation of funds for the jailboard project to purchase a new in-car video system, repair and relocate the current jailboard and remodel the dispatch area.



## 4RE/VISTA Price Quote

CUSTOMER: Lake Worth Police Department

ISSUED: 5/23/2018 11:48 AM

EXPIRATION: 12/29/2017 6:00 PM

Attn: Accounts Payable,  
3805 Adam Grubb,,  
Lake Worth,TX,United States,  
76135-3509

**TOTAL PROJECT ESTIMATED AT:  
\$65,390.00**

ATTENTION: Corry Blount

SALES CONTACT: Gavin Wallace

PHONE: 817-237-1224

DIRECT: (214) 785-2611

E-MAIL:

E-MAIL: GWallace@WatchGuardVideo.com

### 4RE and VISTA Proposal VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-BUN	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	7.00	\$5,550.00	\$0.00	\$38,850.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, 8 Cameras, Ethernet, DEV 144, Enhanced ESD Protection	2.00	\$1,495.00	\$0.00	\$2,990.00

### VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	7.00	\$0.00	\$0.00	\$0.00

### Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-004	Evidence Library 4 Web VISTA Combo-Discount Device License Key	7.00	\$75.00	\$0.00	\$525.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	7.00	\$150.00	\$0.00	\$1,050.00

### 4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-PAN-NHD	Front Camera, 4RE, HD Panoramic, (Reduced EMI)	7.00	\$200.00	\$0.00	\$1,400.00

### Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
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415 Century Parkway • Allen, TX • 75013  
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778  
[www.WatchGuardVideo.com](http://www.WatchGuardVideo.com)



## 4RE/VISTA Price Quote

4RE-WRL-KIT-101	MikroTik Configured Wireless Kit, 4RE In-Car 802.11n (Radio, Antenna, PoE, 2-10' Ethernet Cables)	7.00	\$200.00	\$0.00	\$1,400.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, Sector	1.00	\$250.00	\$0.00	\$250.00

### 4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	7.00	\$0.00	\$0.00	\$0.00

### Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	14.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	14.00	\$0.00	\$0.00	\$0.00

### Additional Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-WGV-RED-E01	Software, REDACTIVE(sm) Enterprise, Single Seat License Key	1.00	\$3,995.00	\$0.00	\$3,995.00
WAR-WGR-MNT-001	Software Maintenance, REDACTIVE(sm), 1st Year (Months 1-12)	1.00	\$785.00	\$0.00	\$785.00

### Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-RBT-RIM	Rimage, Catalyst 6000N Disc Publishing System	1.00	\$9,500.00	\$0.00	\$9,500.00
WAR-RBT-RIM-001	Warranty, Rimage, Catalyst 6000N Rapid Exchange, 1st Year Upgrade	1.00	\$1,145.00	\$0.00	\$1,145.00

### WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$0.00	\$2,500.00

### Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$425.00	\$425.00	\$0.00
					<b>\$65,390.00</b>

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$425.00
Additional Quote Discount	\$0.00
<b>Total Amount</b>	<b>\$65,390.00</b>

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.



## 4RE/VISTA Price Quote

To accept this quotation, sign, date and return with Purchase Order: \_\_\_\_\_ DATE: \_\_\_\_\_



217 Schroeder Drive, P. O. Box 8883, Waco, Texas, 76710/14 Voice: (254) 776-7994 FAX: (254) 776-7995  
World Wide Web: [www.jailcontrols.com](http://www.jailcontrols.com) [www.sydaptic.com](http://www.sydaptic.com)

CISV# 1-74-2898394-800  
Texas Master Bidder's List

Members of:

American Correctional Association Texas Jail Association National Systems Contractors Association American Society for Industrial Security

Monday, March 5, 2018

Lake Worth City Jail  
Karen Blaisdell  
R.E. Repair and reconnection of existing control system

Karen

Thank you for allowing Sydaptic the opportunity to provide you with this quote regarding the repair of your existing jail control system. Based on our conversation Sydaptic will provide service to remake all connections located inside the current jail board. Before any repairs work have started Sydaptic will conduct a walk-through of the existing items controlled by the system and note any issues or other notes. It is anticipated that the repairs will take a full 8-hour day. Once the repairs have started they will interfere with the day to day operation of the facility and there for place the facility on keys while the repairs are taking place. Once complete Sydaptic will conduct a final walk-through to insure all items controlled are in their present conditions. Prices are listed below:

Travel Expenses  
Time and Labor

Total: \$1,415.00

If there are any questions please let me know so I can help. Thank you and have a great day.

Patrick Scott  
Sydaptic, Inc.  
254-776-7994 ext.111  
[pscott@jailcontrols.com](mailto:pscott@jailcontrols.com)



217 Schroeder Drive, P. O. Box 8883, Waco, Texas, 76710/14 Voice: (254) 776-7994 FAX: (254) 776 -7995  
World Wide Web: [www.jailcontrols.com](http://www.jailcontrols.com) [www.sydaptic.com](http://www.sydaptic.com)

CISV# 1-74-2898394-800

Texas Master Bidder's List

Members of:

*American Correctional Association Texas Jail Association National Systems Contractors Association American Society for Industrial Security*

Friday, March 23, 2018

Lake Worth City Jail

Karen Blaisdell

R.E. Removal and Relocation of existing control location

Karen

Thank you for allowing Sydaptic the opportunity to provide you with this quote regarding the removal and relocation of your existing jail control system. Based on our conversation Sydaptic will provide service to remove and remake all connections located inside the current jail board. Before any repairs work have started Sydaptic will conduct a walk-through of the existing items controlled by the system and note any issues or other notes. It is anticipated that the repairs will take a three 8-hour days. Once the repairs have started they will interfere with the day to day operation of the facility and there for place the facility on keys while the repairs are taking place. Once complete Sydaptic will conduct a final walk-through to insure all items controlled are in their present conditions. Prices are listed below:

Travel Expenses

Time and Labor

Total: \$7,215.00

If there are any questions please let me know so I can help. Thank you and have a great day.

Patrick Scott  
Sydaptic, Inc.  
254-776-7994 ext.111  
[pscott@jailcontrols.com](mailto:pscott@jailcontrols.com)

## Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018

### Agenda Item No. D.3

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**From:** Stacey Almond, City Manager

**Item:** Discuss and consider approval of Order No. 005, calling a Referendum to determine whether the voters desire to continue the Crime Control and Prevention District and Sales Tax for the number of years (either 5, 10, 15, or 20 years) as determined by the CCPD Board and allowed by state law.

**Summary:**

The Lake Worth Crime Control and Prevention District (CCPD) was initially authorized by voters in a special election in February 2004. An election was held in November 2008 for voters to determine if the CCPD should be reauthorized for a period of ten years. That proposition passed with the CCPD set to dissolve in 2018. Chapter 363 of the Local Government Code provides that the district may be continued, or reauthorized, upon approval by Lake Worth voters. The district may be continued only for 5, 10, 15 or 20 years.

Since its inception in 2004, the Crime Control and Prevention District has generated approximately \$11.5 million through the ¼ cent sales tax to fund law enforcement services and programs. This has allowed the Police Department to:

- Fund one additional Detective position, four Police Officer positions, one School Resource officer, one Professional Standards officer and one Communications officer.
- Provide funding for three marked police vehicles and three administrative vehicles as well as their replacements over time.
- Provide co-funding to the police department General Fund budget to cover expenses related to personnel, overtime, training, supplies, equipment, uniforms and weapons.
- Maintain competitive salaries for Lake Worth police personnel.

The continuation of the Crime Control and Prevention District will allow the Police Department to continue to grow, develop and professionalize its operations. It also allows Lake Worth Police personnel to remain one of Tarrant County's best equipped police agencies. This funding is critical in maintaining our community's high level of service without raising other fees and taxes.

The CCPD will dissolve on June 30, 2019 unless it is reauthorized by voters. The proposed Order No. 005, orders a referendum election for the voters to vote on the reauthorization of the CCPD and the CCPD sales tax for ten years. The election will be held jointly with other political entities holding an election on November 6, 2018. The City will be entering into a contract with the Tarrant County Elections Administrator to administer the joint election. Lake Worth voters will be able to vote early at the Tarrant County Elections Center located at 2700 Premier, Fort Worth, and at the Tarrant County Sheriff's Office – North Patrol Division, 6651 Lake Worth Blvd., Lake Worth and other additional branch early voting locations throughout Tarrant County.

**Lake Worth Crime Control & Prevention District Board Meeting – July 10, 2018**

**Agenda Item No. D.3**

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**Fiscal Impact:**

- Funds to conduct this election will be funded by CCPD and are part of the FY 2018/2019 Budget

**Attachments:**

1. Order No. 005

**Recommended Motion or Action:**

A motion to approve Order No. 005.



**LAKE WORTH  
CRIME CONTROL AND PREVENTION DISTRICT  
BOARD**

**ORDER NO. 005**

**AN ORDER CALLING A REFERENDUM TO DETERMINE WHETHER THE CITIZENS OF LAKE WORTH, TEXAS DESIRE TO CONTINUE THE CRIME CONTROL AND PREVENTION DISTRICT IN THE CITY OF LAKE WORTH, TEXAS FOR A PERIOD OF TEN YEARS AND TO CONTINUE A CRIME CONTROL AND PREVENTION DISTRICT SALES TAX FOR A PERIOD OF TEN YEARS.**

**WHEREAS**, Chapter 363, Texas Local Government Code (the "Act") provides for the creation of a crime control and prevention district ("CCPD") within a city; and

**WHEREAS**, in November 2003, the citizenry of the City of Lake Worth, Texas (the "City") voted to establish a crime control and prevention district within the city which was created in February 2004; and

**WHEREAS**, Section 363.251 authorizes the CCPD Board to hold a referendum on whether to continue the CCPD within the City; and

**WHEREAS**, Section 363.2515 of the Act allows a district to be continued for a period of 5, 10, 15, or 20 years; and

**WHEREAS**, Lake Worth CCPD Board desires to hold a referendum on whether to continue the CCPD and ¼ percent Sales Tax for a period of ten years;

**NOW, THEREFORE, IT IS ORDERED BY THE BOARD OF DIRECTORS OF THE LAKE WORTH CRIME CONTROL AND PREVENTION DISTRICT:**

**SECTION 1.  
REFERENDUM CALLED**

A referendum shall be held on Tuesday, November 6, 2018, to submit to the voters a proposition to determine whether the crime control and prevention district and sales tax will be continued for a period of ten years.

**SECTION 2.  
BALLOT**

The official ballots for said referendum shall be prepared in accordance with the Texas Election Code so as to permit the electors to vote "FOR" or "AGAINST" the proposition, with the ballots to contain such provisions, markings and language as required by law, and with such proposition to be expressed substantially as follows:

## **PROPOSED**

<b>FOR</b>	<b>( )</b>	<b>WHETHER THE CITY OF LAKE WORTH CRIME CONTROL AND PREVENTION DISTRICT SHOULD BE CONTINUED FOR TEN YEARS AND THE CRIME CONTROL AND PREVENTION DISTRICT SALES</b>
<b>AGAINST</b>	<b>( )</b>	<b>TAX SHOULD BE CONTINUED FOR TEN YEARS.</b>

### **SECTION 3. JOINT ELECTION CONTRACT**

The referendum shall be administered by the City of Lake Worth. The City shall contract with the Tarrant County Elections Administration to take care of all aspects of the referendum in accordance with state law. The Tarrant County Elections Administrator shall be the Early Voting Clerk. The contract shall address the Early Voting and Election Day polling places/times/dates. The Election Judge, alternate, and election workers shall be the responsibility of the Tarrant County Elections Administrator.

### **SECTION 4. GOVERNING LAW AND NOTICE OF REFERENDUM**

The referendum shall be held in accordance with the Texas Local Government Code, Texas Election Code, and City Charter. Notice of this referendum shall be given in accordance with the governing laws.

### **SECTION 5. TEXAS COMPTROLLER OF PUBLIC ACCOUNTS**

Upon adoption of this Order, the City Secretary is directed to immediately give notice of the referendum to the Texas Comptroller of Public Accounts, by delivering a copy of this Order via mail.

### **SECTION 6. SUBMISSIONS TO THE UNITED STATES JUSTICE DEPARTMENT**

The City Secretary of the City of Lake Worth, the City Attorney, and/or Tarrant County Elections Administration is authorized to make such submissions as are necessary to the United States Justice Department to seek pre-clearance as required by law.

**SECTION 7.  
NECESSARY ACTIONS**

The Mayor and the City Secretary, in consultation with the City Attorney, are authorized and directed to take all actions necessary to comply with the provisions of the Election Code, the City Code and City Charter, and Chapter 327 of the Tax Code in carrying out and conducting the referendum, whether or not expressly authorized by this Order.

**SECTION 9  
ABSENCE**

The City Secretary is also hereby authorized to appoint person(s) as appropriate to perform duties relating to this election in her absence in accordance with the City Charter and Section 1.007 (a-b) and 143.006 of the Texas Election Code.

**SECTION 8.  
EFFECTIVE DATE**

This Order shall be effective upon its adoption.

**PASSED AND APPROVED** this 10th day of July 2018.

**APPROVED:**

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Walter Bowen, President  
CCPD Board

**ATTEST:**

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Monica Solko, TRMC  
CCPD Secretary