

CITY OF LAKE WORTH

**SPECIAL/REGULAR CITY COUNCIL
MEETING AGENDA**

**3805 ADAM GRUBB
LAKE WORTH, TEXAS 76135
TUESDAY, AUGUST 14, 2018**

SPECIAL MEETING: 6:15 PM

Held in the City Council Chambers

A. CALL TO ORDER

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE

A.2 ROLL CALL

B. EXECUTIVE SESSION

The City Council may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the City Council to seek advice from the city attorney (551.071) as to the posted subject matter of this City Council meeting.

The City Council may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

- B.1** [Pursuant to Section 551.074: Personnel matters to conduct interviews with candidates and to deliberate the appointment of city board and commission member\(s\) – Planning and Zoning Commission, Place 7.](#)

C. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

D. ADJOURNMENT

REGULAR MEETING: *immediately following the Special meeting*
Held in the City Council Chambers

A. CALL TO ORDER

A.1 ROLL CALL

A.2 SPECIAL PRESENTATION (S) AND RECOGNITION(S):

A.2.1 [Welcome and introduction – public official, public employee or citizen.](#)

A.3 CITIZENS PRESENTATION / VISITOR COMMENTS

The City Council is always pleased to have citizens attend its meetings and welcomes comments during the Citizen/Visitor Comments section of the meeting; however, pursuant to the Texas Open Meetings Act, Council cannot deliberate or vote on issues not posted on the agenda. Therefore, those types of items must be posted 72 hours prior to the City Council meeting. If it is not posted, no deliberation between Council members may occur; Council may only respond with specific factual information or recite existing policy. With the exception of public hearing items, at all other times during the Council meetings, the audience is not permitted to enter into discussion or debate on matters being considered by Council. Negative or disparaging remarks about City personnel will not be tolerated. Speakers are requested to sign up with the City Secretary prior to the presiding officer calling the meeting to order. Comments will be limited to three (3) minutes per speaker.

A.4 REMOVAL OF ITEM(S) FROM CONSENT AGENDA

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS

B.1 [Approve minutes of the July 10, 2018 City Council meeting and August 7, 2018 Special City Council meeting.](#)

B.2 [Approve Finance Reports for the month of July 2018.](#)

B.3 [Discuss and consider a one \(1\) year extension for Professional Services between The City of Lake Worth and PRP service, LLC d/b/a Municipal Mosquito for the 2018 mosquito season.](#)

C. PUBLIC HEARINGS

- C.1 [Public Hearing to consider Ordinance No. 1117, Planning & Zoning Case No. PZ-2018-09, an Ordinance amending Ordinance No. 500, the Comprehensive Zoning Ordinance of the City of Lake Worth, so as to consider a land use designation and development and site plan approval of an approximately 0.1728-acre tract of land, legally known as Abstract 1552, Tract 2T, Moses Townsend Survey, and generally described as 4005 Merrett Drive, Lake Worth, Tarrant County, Texas. \(THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.\)](#)
- C.2 [Public Hearing to consider Planning & Zoning Case No. PZ-2018-10, a proposed preliminary plat being all of a 1.137-acre tract of land legally known as Abstract 189, Tract\(s\) 14, 2Q, and 26, N B Breeding Survey of the records of Tarrant County, Texas. The proposed preliminary plat's new legal description will be Block 1, Lot 1, Keefer Addition, and generally described as 7012 Lilac Lane, Lake Worth, Texas. THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.\)](#)
- C.3 [Public Hearing to consider Planning & Zoning Case No. PZ-2018-11, a proposed final plat being all of a 1.137-acre tract of land legally known as Abstract 189, Tract\(s\) 14, 2Q, and 26, N B Breeding Survey of the records of Tarrant County, Texas. The proposed final plat's new legal description will be Block 1, Lot 1, Keefer Addition, and generally described as 7012 Lilac Lane, Lake Worth, Texas. THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.\)](#)
- C.4 [Public Hearing to consider Ordinance No. 1118, Planning & Zoning Case No. PZ-2018-12, amending Ordinance No. 683, so as to consider a site plan amendment of an approximately 0.5509-acre parcel of land, legally known as Block 9A, Lot 3RB, Shady Oaks Manor Addition, and generally described as 6059 Lake Worth Blvd., Lake Worth, Tarrant County, Texas. THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.\)](#)
- C.5 [Public Hearing on the proposed annual budget for the City of Lake Worth, for the fiscal year beginning on October 1, 2018, and ending on September 30, 2019.](#)
- C.6 [Public Hearing to consider the annual budget for the Lake Worth Crime Control and Prevention District for the fiscal year beginning on October 1, 2018 and ending on September 30, 2019.](#)

D. PLANNING AND DEVELOPMENT

- D.1 [Discuss and consider Resolution No. 2018-26, an appointment to the Planning and Zoning Commission, Place 7.](#)

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

- F.1 [Discuss and consider an agreement with John Clark \(Chute 2 Productions\) to host a rodeo and carnival at the Lake Worth City Park, to allow the sale of alcohol during the event, and to occupy the Lake Worth Park until 11:00 p.m. and authorize the City Manager to execute the agreement and approve a temporary use/event permit application.](#)
- F.2 [Discuss and consider approval of an Interlocal Agreement with Tarrant County for Assistance with Fire and Explosion Investigations and authorize the City Manager to execute same.](#)
- F.3 [Discuss and consider approval of a Professional Service Agreement with Oxley Williams Tharp Architects for architectural plans for the Records Storage Facility and the Animal Control Shelter and authorize the City Manager to execute same.](#)
- F.4 [Discuss and consider a Subscriber Services Agreement with the City of Fort Worth to provide the City of Lake Worth with installation, maintenance and repair services for wireless communication components and systems and authorize the City Manager to execute the agreement.](#)
- F.5 [Discuss and consider Ordinance No. 1118 amending the FY 2017/2018 budget for General Fund.](#)

G. MAYOR AND COUNCIL ITEM(S)

- G.1 Update on Tarrant County Mayor's Council by Mayor Bowen

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

- H.1 Police Department Report(s):
 - 1. Update on Police Grant

I. EXECUTIVE SESSION

The City Council may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the City Council to seek advice from the city attorney (551.071) as to the posted subject matter of this City Council meeting.

The City Council may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

K. ADJOURNMENT

All items on the agenda are for discussion and/or action.

Certification

I do hereby certify that the above notice of the meeting of the Lake Worth City Council was posted on the bulletin board of City Hall, 3805 Adam Grubb, City of Lake Worth Texas in compliance with Chapter 551, Texas Government Code on Friday, August 10, 2018 at 8:00 a.m.

City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 237-1211 ext. 105 for further information.

Lake Worth City Council Special Meeting – August 14, 2018

Agenda Item No. B.1

From: Stacey Almond, City Manager

Item: Pursuant to Section 551.074: Personnel matters to conduct interviews with candidates and to deliberate the appointment of city board and commission member(s) – Planning and Zoning Commission, Place 7.

Summary:

Pursuant to Section 551.074: Personnel matters to conduct interviews with candidates and to deliberate the appointment of city board and commission member(s) – Planning and Zoning Commission, Place 7.

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. A.2.1

From: Stacey Almond, City Manager

Item: Welcome and introduction – public official, public employee or citizen.

Summary:

The purpose of this item to provide City staff or City Council the opportunity to recognize and introduce a public official, public employee or citizen in attendance at the meeting.

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. B.1

FROM: Monica Solko, City Secretary

ITEM: Approve the minutes of the July 10, 2018 Regular City Council meeting and August 7, 2018 Special City Council meeting.

SUMMARY:

The minutes are listed on the consent agenda and approved by majority vote of Council at the City Council meetings.

The City Secretary's Office prepares action minutes for each City Council meeting. The minutes for the previous meeting are placed on the consent agenda for review and approval by the City Council, which contributes to a time efficient meeting. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. July 10, 2018 City Council minutes
2. August 7, 2018 Special City Council minutes

RECOMMENDED MOTION OR ACTION:

Approve minutes of the July 10, 2018 Regular City Council meeting and August 7, 2018 Special City Council meeting.

**MINUTES OF THE SPECIAL MEETING AND REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, JULY 10, 2018**

SPECIAL MEETING: 6:00 PM

The City Council of the City of Lake Worth, Texas met in a Special Meeting on the 10th day of July at 6:00 p.m. in the City Council Chambers prior to the 6:30 p.m. regular Council meeting.

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:01 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen Clint Narmore Jim Smith Vacant Ronny Parsley Pat O. Hill Gary Stuard	Mayor Mayor Pro Tem, Place 7 Council, Place 1 Council, Place 3 Council, Place 4 Council, Place 5 Council, Place 6
Staff:	Stacey Almond Debbie Whitley Monica Solko Drew Larkin	City Manager Assistant City Manager/Finance Director City Secretary City Attorney
Absent:	Geoffrey White	Council, Place 2

B. EXECUTIVE SESSION

B.1 PURSUANT TO SECTION 551.074: PERSONNEL MATTERS TO CONDUCT INTERVIEWS WITH CANDIDATES FOR THE VACANCY ON CITY COUNCIL, PLACE 3 AND TO DELIBERATE THE APPOINTMENT OF CITY COUNCIL, PLACE 3.

Mayor Bowen announced at 6:03 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.074: Personnel matters to conduct interviews with candidates for the vacancy on City Council, Place 3 and to deliberate the appointment of City Council, Place 3. Executive Session began at 6:03 p.m. and concluded at 6:45 p.m.

Mayor Bowen reconvened into open session at 6:45 p.m.

C. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

B.1 SECTION 551.074: PERSONNEL MATTERS TO CONDUCT INTERVIEWS WITH CANDIDATES FOR THE VACANCY ON CITY COUNCIL, PLACE 3 AND TO DELIBERATE THE APPOINTMENT OF CITY COUNCIL, PLACE 3.

APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY MAYOR PRO TEM NARMORE TO APPOINT SUE WENGER TO FILL THE VACANCY AND UNEXPIRED TERM OF CITY COUNCIL, PLACE 3.

MOTION TO APPROVE CARRIED 5-0.

D. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 6:47 p.m.

REGULAR MEETING

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:47p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	Mayor
	Clint Narmore	Mayor Pro Tem, Place 7
	Jim Smith	Council, Place 1
	Vacant	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Drew Larkin	City Attorney
	Mike Christenson	Fire Chief
	Corry Blount	Police Chief
	Sean Densmore	Public Works Director
	Suzanne Meason	Planning and Zoning Coordinator
	Misty Christian	City Engineer
Absent:	Geoffrey White	Council, Place 2

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):

No items for this category.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS APPROVED

B.1 APPROVE MINUTES OF THE JUNE 12, 2018 CITY COUNCIL MEETING.

B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF JUNE 2018.

B.3 APPROVE RESOLUTION NO. 2018-23, ADOPTING A WRITTEN INVESTMENT POLICY AND STRATEGY AND DESIGNATING THE FINANCE DIRECTOR AS THE CITY INVESTMENT OFFICER.

- B.4 APPROVE RESOLUTION NO. 2018-24, REVISING JOB DESCRIPTION FOR PUBLIC WORKS ADMINISTRATIVE ASSISTANT AND REVISION TO PAY PLAN B MOVING THE POSITION TO PAY GRADE 15.**
- B.5 APPROVE RESOLUTION NO. 2018-25, CREATING A NEW POSITION TITLED ADMINISTRATIVE ASSISTANT/PROPERTY EVIDENCE TECHNICIAN AND REVISING PAY PLAN E TO INCLUDE THE NEW POSITION.**
- B.6 APPROVE ORDINANCE NO. 1115, AMENDING THE FY 2017-2018 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD).**

A MOTION WAS MADE BY MAYOR PRO TEM NARMORE, SECONDED BY COUNCIL MEMBER HILL TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 5-0.

C. PUBLIC HEARINGS

- C.1 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1116, PLANNING AND ZONING CASE NO. PZ17-08 AMENDING ORDINANCE NO. 1092, SO AS TO APPROVE A SITE PLAN FOR AN APPROXIMATELY 0.612-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT 1, DJK FARM, COMMONLY KNOWN AS 7000 FOSTER DRIVE, LAKE WORTH, TARRANT COUNTY, TEXAS/ (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0).**

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Mr. Kwon, came to the City in August of 2017 and requested a zoning change and land use for the property. The preliminary and final plat for the lot were approved in February 2018 and have been filed with Tarrant County. Council is being asked to amend the current ordinance to approve a site plan for the property now that the civil plans have been reviewed and approved by city staff. They have also received their permit with TxDOT for work in the highway right of way. The Planning and Zoning Commission approved the case by a vote of 6-0.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ORDINANCE NO. 1116 AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

C.2 PUBLIC HEARING TO CONSIDER PLANNING AND ZONING CASE NO. PZ2018-08, A PROPOSED REPLAT BEING ALL OF 0.643-ACRE PARCEL OF LAND KNOWN AS BLOCK 1, LOT(S) 4,5, AND 6, BROADVIEW WEST OF THE RECORDS OF TARRANT COUNTY, TEXAS. THE PROPOSED REPLAT'S NEW LEGAL DESCRIPTION WILL BE BLOCK 1, LOT 4R, BROADVIEW WEST, WHICH IS GENERALLY DESCRIBED AS 6018 GRAHAM STREET, LAKE WORTH, TEXAS. (THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 6-0).

APPROVED

Mayor Bowen opened the public hearing and called on Suzanne Meason to present the item.

Planning and Zoning Administrator, Suzanne Meason summarized the item. Ms. Brenda Ornelas owns the above-mentioned property where she currently operates Heather's Old Skool Village. The property is currently three (3) separate lots and Ms. Ornelas needs to replat the property into one (1) large lot. She hired a surveying company to prepare the replat document. Staff has reviewed the document and find it to comply with state and local requirements. The Planning and Zoning Commission approved the replat as presented by a vote of 6-0.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER SMITH TO APPROVE PZ 2018-08 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D. PLANNING AND DEVELOPMENT

No items for this category.

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

F.1 DISCUSS AND CONSIDER AMENDING ATTACHMENT A OF SECTION 5(B) ENTITLED OTHER RATE ADJUSTMENTS OF THE EXCLUSIVE FRANCHISE AGREEMENT FOR SOLID WASTE COLLECTION AND AUTHORIZING A 3.9% INCREASE IN SOLID WASTE DISPOSAL RATES.

APPROVED

City Manager Stacey Almond presented the item. On June 20, 2018 staff received a request from Waste Connections of Texas for an increase in solid waste rates effective August 1, 2018. The City Council selected Waste Connections as the exclusive solid waste hauler for services in the city effective November 2015. Pursuant to Section 5 of the Franchise Agreement the company shall have the right to increase the rates in accordance with the Consumer Price Index Urban Consumers (CPI-U). The requested increase represents a 3.9% increase in the present rate which would be an increase of \$0.35 per household per month. Increasing rates from \$9.00 per month to \$9.35 per month plus tax. The 2017 increase was 3.11% (\$8.73 to \$9.00) and the 2018 increase will be 3.9% (\$9.00 to \$9.35).

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY MAYOR PRO TEM NARMORE TO APPROVE AMENDMENT A OF SECTION 5(B) ENTITLED OTHER RATE ADJUSTMENTS OF THE EXCLUSIVE FRANCHISE AGREEMENT FOR SOLID WASTE COLLECTION AND AUTHORIZING A 3.9% INCREASE IN SOLID WASTE DISPOSAL RATES.

MOTION TO APPROVE CARRIED 5-0.

F.2 DISCUSSION ON FISCAL YEAR 2018-2019 BUDGET CALENDAR AND COUNCIL GOALS AND PRIORITIES.

APPROVED

City Manager Stacey Almond summarized the item. The purpose of this agenda item is to provide an overview of the FY 2018-2019 budget process and to obtain Council goals and priorities for the next budget year. These goals and priorities will aide in the development of the proposed budget that will be presented at the August 10, 2018 work session. The proposed budget is placed on file for public review with the City Secretary on Tuesday, July 31, 2018.

There were no questions from Council.

F.3 DISCUSS AND CONSIDER CANDIDATES FOR THE VACANCY ON CITY COUNCIL, PLACE 3 AND TO DELIBERATE THE APPOINT OF SAME.

APPROVED

Appointment was made during the Executive Session of the Special Meeting above.

G. MAYOR AND COUNCIL ITEM(S)

G.1 Update on Tarrant County Mayor's Council by Mayor Bowen

Mayor Walter Bowen had nothing to report regarding the Tarrant County Mayor's Council.

H. STAFF REPORT(S) / ANNOUNCEMENT(S)

H.1 Fire Department (Reports):

1. Update on Fire Exhaust System.

Fire Chief Mike Christenson updated Council on the completion of the new exhaust system at the Fire Station. He stated that the system was already making difference in the station and invited Council to come by and see the new system.

I. EXECUTIVE SESSION

There was no Executive Session.

J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

There was no Executive Session.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 7:07 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, AUGUST 7, 2018**

SPECIAL MEETING: 6:00 PM

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 6:05 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Council member Stuard gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen	Mayor
	Geoffrey White	Mayor Pro Tem, Place 2
	Jim Smith	Council, Place 1
	Sue Wenger	Council, Place 3
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
	Clint Narmore	Council, Place 7
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
Absent:	Ronny Parsley	Council, Place 4

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):

A.3.1 OATHS OF OFFICE / SWEARING IN CEREMONY – CITY COUNCIL, PLACE 3

City Secretary Monica Solko performed the oath of office for newly appointed City Council member Sue Wenger. Council member Wenger took her place at the dais.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS
APPROVED

B.1 APPROVE MINUTES OF THE MARCH 23, 2018 SPECIAL CITY COUNCIL MEETING AND MID-YEAR BUDGET WORKSHOP.

B.2 APPROVE A NEW SIGNATURE CARD FOR THE BANK OF TEXAS.

A MOTION WAS MADE BY COUNCIL MEMBER WHITE, SECONDED BY COUNCIL MEMBER SMITH TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 6-0.

C. GENERAL ITEMS

C.1 DISCUSS AND CONSIDER THE PROPOSED MAXIMUM TAX RATE FOR FY 2018-2019; SCHEDULING AUGUST 14, 2108, FOR THE BUDET PUBLIC HEARING AND SCHEDULING SEPTEMBER 11, 2018, FOR THE ADOPTION OF SAID BUDGET AND TAX RATE.

APPROVED

City Manager Stacey Almond presented the item. The proposed FY 2018-2019 Annual Budget is supported by a \$0.434806 tax rate (effective rate). Although the property tax rate in the proposed budget is lower than the current year adopted tax rate, the lower rate is expected to produce an increase in revenue. Chapter 26 of the Property Tax Code requires municipalities to comply with the truth-in-taxation laws when adopting their tax rates. The laws are designed to make taxpayers aware of the tax rate proposal and to allow taxpayers, in certain cases, to roll back or limit a tax increase. The Council must take a record vote on the maximum tax rate to be considered for the upcoming fiscal year. The adopted tax rate may not exceed this maximum rate. The City is required to hold two public hearings on the tax rate and publish notice in the newspaper and on the city's website before adopting a tax rate that exceeds the lower of the rollback rate or the effective tax rate. Staff is proposing a budget supported by the effective rate therefore no public hearings are required. Section 102.006 of the Local Government Code requires the City Council to fix the time and place of the public hearings on the budget and to publish notice in the official newspaper of the City, as required by law.

A MOTION WAS MADE BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER WHITE TO APPROVE A MAXIMUM TAX RATE OF \$0.434805 PER \$100 VALUATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; SCHEDULING AUGUST 14, 2018, FOR THE PUBLIC HEARING ON THE BUDGET; AND SCHEDULING SEPTEMBER 11, 2018, FOR THE ADOPTION OF SAID BUDGET AND TAX RATE.

MOTION TO APPROVE CARRIED 6-0.

D. EXECUTIVE SESSION

There was no Executive Session.

E. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

There was no Executive Session.

F. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 6:11 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. B.2

From: Debbie Whitley, ACM/ Director of Finance

Item: Approve Finance reports for the month of July 2018.

Summary:

Finance reports are prepared and presented to Council for approval each month. The purpose of the reports is to keep the Council informed on the status of the City's revenues and expenses as related to the current year budget projections for major funds and on the cash and investment balances for all funds.

Fiscal Impact:

N/A

Attachments:

1. Cash Position Report- all funds
2. Cash and investment summary-all funds
3. Expenditure Report-General Fund, EDC and Water/Sewer Fund
4. Revenue Report-General Fund, EDC, Water/Sewer Fund and Debt Service Fund
5. Sales Tax Revenue Report-General Fund
6. Revenue, Expense and Cash Position Report-Park Improvement Fund
7. Revenue and Expense Report-Street Maintenance Fund
8. Revenue and Expense Report-Crime Control & Prevention District

Recommended Motion or Action:

Approve finance reports for the month of July 2018.

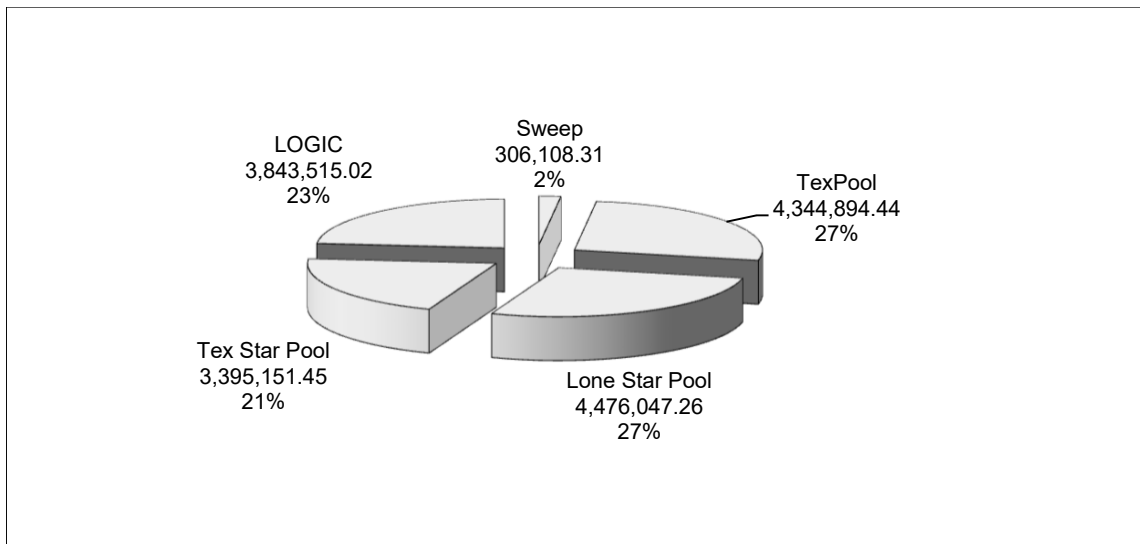
**CITY OF LAKE WORTH
CASH POSITION
As of July 31, 2018**

	Checking Account	TexPool	Lone Star Pool	TexStar	LOGIC	Total
General Fund	70,689.74	2,544,120.16	2,555,672.00	2,247,362.50	2,235,279.98	9,653,124.38
Park Fund	12,154.75	172,115.80			185,067.33	369,337.88
Child Safety Fund	12,379.36					12,379.36
Court Technology	13,210.60					13,210.60
Court Security Fund	22,672.01				48,072.39	70,744.40
Confiscated Property Fund						0.00
Street Maintenance		506,402.73	498,722.41	564,818.11	508,805.13	2,078,748.38
Crime Control	34,991.61	187,085.93	198,017.06	187,668.85		607,763.45
Economic Development						0.00
PEG Fund					73,348.28	73,348.28
Water/Sewer Fund	102,767.13	556,082.92	538,734.30		515,391.04	1,712,975.39
Debt Service	7,325.09	379,086.90	381,831.21			768,243.20
2008 CO Series				84,525.99		84,525.99
Hotel/Motel Tax Fund	29,918.02		303,070.28	310,776.00	277,550.87	921,315.17
Total All Cash & Invstments	306,108.31	4,344,894.44	4,476,047.26	3,395,151.45	3,843,515.02	16,365,716.48

CITY OF LAKE WORTH INVESTMENT ACTIVITY *As of July 31, 2018*

The Public Funds Investment Act requires the Finance Officer to submit not less than quarterly a list of investments, their net asset value (NAV) and their weighted average maturity (WAM). Listed below are the City's investments, their respective NAV and WAM or collateral status.

Total Funds Held In Checking Accounts Subject To Overnight Sweep	\$306,108.31
<i>(Funds covered by FDIC and Pledged Collateral by Bank of Texas)</i>	
Total Funds Held In TexPool	\$4,344,894.44
<i>(NAV \$1.00 per share, 4,344,894 shares; WAM 1 day)</i>	
Total Funds Held In Lone Star Pool	\$4,476,047.26
<i>(NAV \$1.00 per share, 4,476,047 shares; WAM 1 day)</i>	
Total Funds Held In TexStar Pool	\$3,395,151.45
<i>(NAV \$1.00 per share, 3,395,151 shares; WAM 1 day)</i>	
Total Funds Held In LOGIC	\$3,843,515.02
<i>(NAV \$1.00 per share, 3,843,515 shares; WAM 1 day)</i>	
Total All Funds	\$16,365,716.48



Prepared By: *Debbie Whitley*

Date: August 7, 2018

**CITY OF LAKE WORTH
EXPENDITURE REPORT
July 2018**

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNEXPENDED BALANCE	% EXPENDED
GENERAL FUND					
Mayor/Council	20,035.00	3,394.33	15,163.06	4,871.94	76%
Administration	2,713,675.00	32,002.80	1,106,760.76	1,606,914.24	41%
Admin-Finance	363,115.00	22,198.77	282,990.36	80,124.64	78%
Admin-HR/Risk Mgmt	152,132.00	18,246.37	130,679.67	21,452.33	86%
Admin-Multi-Purpose Center	16,775.00	1,639.11	10,421.36	6,353.64	62%
Admin-Multi-LW Area Museum	3,043.00	128.94	1,144.51	1,898.49	38%
Police	2,321,570.00	216,527.68	1,961,866.78	359,703.22	85%
Fire	2,813,376.00	178,848.62	2,403,032.18	410,343.82	85%
Street	949,889.00	87,277.00	712,588.46	237,300.54	75%
Library	251,107.00	19,821.74	199,607.87	51,499.13	79%
Parks	469,276.00	32,726.48	329,933.54	139,342.46	70%
Maintenance Dept	222,821.00	13,901.83	153,949.99	68,871.01	69%
Senior Citizens	129,259.00	9,008.92	101,100.06	28,158.94	78%
Municipal Court	235,059.00	18,832.59	189,570.34	45,488.66	81%
Animal Control	227,607.00	7,201.56	89,764.52	137,842.48	39%
Emergency Management	15,100.00	0.00	13,075.78	2,024.22	87%
Permits & Inspections	291,518.00	20,524.39	209,710.29	81,807.71	72%
P & I - Planning & Zoning	214,287.00	7,034.65	91,038.78	123,248.22	42%
P & I - Code Compliance	20,300.00	991.32	8,029.60	12,270.40	40%
Information Technology	576,747.00	31,193.01	430,752.55	145,994.45	75%
Economic Dev Activities	3,378,037.00	41,173.86	605,233.27	2,772,803.73	18%
Total General Fund	15,384,728.00	762,673.97	9,046,413.73	6,338,314.27	59%

WATER/SEWER FUND					
Administration	846,374.00	13,636.74	376,927.41	469,446.59	45%
Water Supply	849,960.00	164,314.48	593,365.85	256,594.15	70%
Water Distribution	516,386.00	128,338.35	384,088.10	132,297.90	74%
Sewer Department	1,041,450.00	46,743.87	504,574.82	536,875.18	48%
Total Water/Sewer	3,254,170.00	353,033.44	1,858,956.18	1,395,213.82	57%

**CITY OF LAKE WORTH
REVENUE REPORT
July 2018**

(Numbers in UNRECEIVED BALANCE WITH (-) INDICATES REVENUE RECEIVED OVER BUDGETED AMOUNT)

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
GENERAL FUND					
Property Taxes	869,992.00	10,732.08	869,036.18	955.82	100%
Franchise Fees	425,000.00	6,362.21	335,980.79	89,019.21	79%
Sales and Beverage Taxes	6,825,000.00	696,881.91	5,105,835.41	1,719,164.59	75%
Fines and Warrants	510,750.00	45,686.35	473,376.22	37,373.78	93%
License & Permits	166,960.00	8,462.41	155,300.38	11,659.62	93%
Sanitation	190,825.00	15,880.68	159,034.13	31,790.87	83%
Animal Control	7,500.00	675.00	7,550.00	-50.00	101%
Investment Income & Misc	901,949.00	106,995.87	973,558.02	-71,609.02	108%
Due From Other Funds	646,804.00		87,922.00	558,882.00	14%
Use of Prior Year Reserves	963,769.00			963,769.00	0%
Transfer In-Other Funds	4,418,164.00		4,418,164.00	0.00	0%
Total General Fund	15,926,713.00	891,676.51	12,585,757.13	3,340,955.87	79%

WATER/SEWER FUND					
Water Sales	1,405,000.00	156,316.39	1,096,592.50	308,407.50	78%
Water Tap Fees	1,000.00		455.00	545.00	46%
Water Service Charge	58,000.00	7,477.02	50,799.37	7,200.63	88%
Sewer Charges	990,000.00	78,531.53	775,280.98	214,719.02	78%
Sewer Tap Fees	3,000.00		1,550.00	1,450.00	52%
Interest Income & Miscellaneous	47,590.00	27,656.17	64,478.65	-16,888.65	135%
Transfers In	563,701.00		281,850.00	281,851.00	50%
Use of Prior Year Reserves	185,879.00			185,879.00	0%
Total Water/Sewer Fund	3,254,170.00	269,981.11	2,271,006.50	983,163.50	70%

DEBT SERVICE FUND					
Property Tax Revenue	1,238,793.00	15,823.28	1,261,110.24	-22,317.24	102%
Investment Income & Misc	3,000.00	1,787.37	8,088.17	-5,088.17	270%
Transfers In	438,726.00		213,114.00	225,612.00	49%
Use of Prior Year Reserves				0.00	0%
Total Debt Service	1,680,519.00	17,610.65	1,482,312.41	198,206.59	88%

**CITY OF LAKE WORTH
GF SALES TAX ANALYSIS
FOR JULY 2018 REVENUE**

		Current % Incr or Decrease
Current Month Receipts	688,836.53	
Same Month, Last Year	727,800.93	-5.354%
Same Month, 2 Years Ago	644,089.17	6.947%
Current YTD Total	5,571,149.52	
YTD, Last Year	5,723,818.31	-2.667%
YTD, 2 Years Ago	5,352,431.38	4.086%

Current Year Budget is \$6,800,000

CITY OF LAKE WORTH
PARK FUND
As of July 31, 2018

REVENUE SOURCE:

UTILITY DONATIONS	8,297.00
DONATIONS - KIDS & TREES	0.00
DONATIONS - NAVAJO PARK	0.00
DONATIONS - RAYL PARK	5,000.00
DONATIONS - LAKE WORTH PARK	0.00
INVESTMENT INCOME	4,314.72
CONTRIBUTIONS FROM OTHER FUNDS	12,500.00
MISCELLANEOUS	98.65
Total Revenue	<u>30,210.37</u>

EXPENDITURE CATEGORY:

MISCELLANEOUS	851.17
PARK MAINTENANCE	5,296.33
CHARBONNEAU PARK	177.71
LAKE WORTH PARK	30,297.81
NAVAJO PARK	248.09
GRAND LAKE PARK	583.02
REYNOLDS PARK	0.00
RAYL PARK	343.63
TELEPHONE ROAD PARK	0.00
DAKOTA PARK	44.96
EQUIPMENT PURCHASE/IMPROVEMENTS	0.00
Total Expenditure	<u>37,842.72</u>

REVENUE OVER EXPENDITURES -7,632.35

<u>CASH POSITION</u>	
CHECKING	12,154.75
INVESTMENTS	<u>357,183.13</u>
TOTAL CASH	369,337.88

**CITY OF LAKE WORTH
STREET MAINTENANCE
July 2018**

Revenue

(Numbers in UNRECEIVED BALANCE WITH (-) INDICATES REVENUE RECEIVED OVER BUDGETED AMOUNT)

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
Sales Tax	162,526.00		162,525.99	0.01	100%
Interest & Misc Income	24,673.00	3,484.61	25,887.66	-1,214.66	105%
Use of Prior Yr Rsrvs	295,579.00				
Total Revenue	482,778.00	3,484.61	188,413.65	294,364.35	39%

Expenditures

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNEXPENDED BALANCE	% EXPENDED
Miscellaneous				0.00	0%
Barricades & Markers	12,000.00		1,912.87	10,087.13	16%
Street Projects	329,778.00	78,786.94	175,165.80	154,612.20	53%
Concrete Replacement	141,000.00	1,664.00	117,070.33	23,929.67	83%
Total Expenditures	482,778.00	80,450.94	294,149.00	188,629.00	61%

CITY OF LAKE WORTH
CCPD
July 2018

Revenue

(Numbers in UNRECEIVED BALANCE WITH (-) INDICATES REVENUE RECEIVED OVER BUDGETED AMOUNT)

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNRECEIVED BALANCE	% RECEIVED
Sales Tax	1,025,000.00	97,744.89	785,801.87	239,198.13	77%
SRO Reimbursement	43,800.00	3,650.00	36,500.00	7,300.00	83%
Interest & Misc Income	9,612.00	4,326.62	11,604.90	-1,992.90	121%
Use of Prior Yr Rsrvs	30,387.00				
Total Revenue	1,108,799.00	105,721.51	833,906.77	274,892.23	75%

Expenditures

CATEGORY	BUDGETED	CURRENT MONTH	YEAR TO DATE	UNEXPENDED BALANCE	% EXPENDED
Salaries	710,728.00	58,521.73	536,443.25	174,284.75	75%
Supplies	35,000.00	4,311.78	17,335.17	17,664.83	50%
Maintenance	30,825.00	5,322.16	17,392.51	13,432.49	56%
Services	78,140.00	1,659.98	55,451.22	22,688.78	71%
Equipment	220,000.00	30,048.22	119,834.15	100,165.85	54%
Transfers Out	73,604.00		36,802.00	36,802.00	50%
Total Expenditures	1,148,297.00	99,863.87	783,258.30	365,038.70	68%

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. B.3

From: Mike Christenson, Fire Chief

Item: Discuss and consider a one (1) year extension for Professional Services between the City of Lake Worth and PRP Service, LLC d/b/a Municipal Mosquito for the 2018 mosquito season.

Summary:

Staff is requesting Council's consideration to extend the contract with Municipal Mosquito for a period of one (1) year to perform as needed mosquito control. Other local governmental agencies have entered in to a similar contract with this organization for as needed services.

Program and pricing details are part of Tarrant County RFP# 2016-069 and 2017-118. Municipal Mosquito has been identified as the primary vendor for mosquito control contracts and disease management services.

Fiscal Impact:

1. As needed basis

Attachments:

1. Contingency Vector Management Contract extension letter

Recommended Motion or Action:

Move to approve a one (1) year extension for Professional Services between the City of Lake Worth and PRP Service, LLC d/b/a Municipal Mosquito for the 2018 mosquito season.



July 20, 2018

City of Lake Worth
ATTN: City Manager
3805 Adam Grubb
Lake Worth, Texas 76135

RE: Contract for Contingency Vector Management Services
Effective Date: August 22, 2017 through August 22, 2018
Renewal One of Two

Dear Mike:

Municipal Mosquito desires to renew the above referenced contract as described and allowed in Section 3.2 of the contract, which is due to expire on August 22, 2018. This first of two available renewals will be for an additional one year period, through August 22, 2019. This renewal would be consistent with the same terms and conditions as outlined in the Attachment "A" of the Contract for Contingency Vector Management Services executed August 22, 2017.

If you are in agreement with this one-year contract renewal, please reply in writing, via email at Patrick@municipalmosquito.com on or before Tuesday, August 21, 2018. We look forward to hearing from you soon and continuing our partnership.

_____ Yes, I agree to renew the above referenced contract at the same terms
conditions as the original contract.

_____ No, I do not want to renew the above referenced contract.

Cordially,

Acknowledged and Approved:

Patrick Prather
President

By: _____
City of Lake Worth City Manager

Date

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.1

From: Suzanne Meason, Planning & Zoning Administrator

Item: Public Hearing to consider Ordinance No. 1117, Planning & Zoning Case No. PZ18-09, amending Ordinance No. 500, the Comprehensive Zoning Ordinance of the City of Lake Worth, so as to consider a land use designation and development and site plan approval of an approximately 0.1728-acre tract of land, legally known as Abstract 1552, Tract 2T, Moses Townsend Survey, and generally described as 4005 Merrett Drive, Lake Worth, Tarrant County, Texas. **(THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.)**

Property Description:

0.1728-acre parcel of land, located at 4005 Merrett Drive

Property Owner(s):

Stephen Doporto, 520 Samuels Avenue, Apt #5108, Fort Worth, Texas 76102

Applicant:

AJ Airfield Lighting, LLC, Aurora Ramon, 8401 Jacksboro Hwy, Suite #200, Fort Worth, Texas 76135

Engineer/Surveyor:

Huffman Consulting Engineers, Jace Huffman, 6716 Azle Avenue, Lake Worth, Texas 76135

Current Zoning:

“PC” – Planned Commercial

Proposed Use(s):

“PC” – Planned Commercial for the use of Office (building 1) and storage (building 2)

Existing Road(s):

Merrett Drive & Lake Worth Blvd.

Surrounding Zoning:

North: The property to the north is currently zoned “SF-1” – Single Family Residential. (LW ISD)

South: The property to the south is currently zoned “PC” – Planned Commercial. (City Fire Station)

East: The property to the east is currently zoned “PC” – Planned Commercial. (vacant commercial lot/Chicken Express)

Agenda Item No. C.1

West: The property to the west is currently zoned “PC” – Planned Commercial. (engineering office)

Summary:

Mr. Doporto purchased the property in April 2017 and lived there for a while and then decided to put the property up for sale. The property is zoned PC-Planned Commercial but has never had a land use designation or site plan approved.

The applicant AJ Airfield Lighting would like to purchase the property and use it for an office (building 1) and storage (building 2) for their business. They are an electrical contractor and install airport runway lighting. They have prepared a development/site plan for consideration. They will be using the existing buildings as is (with a remodel inside the building to accommodate their business layout) and will be asphaltting the currently gravel driveway and parking area. There will be no outside storage on the property and garbage will be commercial curbside pickup like several of their commercial neighbors.

The Planning and Zoning Commission heard the case on Tuesday, July 17, 2018 and recommended approval of the replat as presented by a vote of 5-0.

Public Input:

On Thursday, July 5, 2018 as required by State law, the City mailed out ten (10) letters of Notification for a Public Hearing to all property owners within two hundred (200') feet of the subject site. Notice was also published in the City's paper of record, the Fort Worth Star Telegram on Saturday, June 30, 2018. We have received the following in favor/opposition to the request:

1. FOR – no comment forms received.
2. AGAINST – one (1) comment forms received (see attached)

Fiscal Impact:

N/A

Attachments:

1. Ordinance No. 1117
2. Site Plan
3. Site Plan Application/Owner Authorization Form
4. Public Hearing Notice
5. Public Hearing Notifications (within 200' of subject property)
6. Vicinity Map
7. Returned Public Comment Form(s)

Recommended Motion or Action:

Staff's recommendation is the land use and development/site plan are at the discretion of the Planning & Zoning Commission and City Council.

ORDINANCE NO. 1117

AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CONSIDER A LAND USE DESIGNATION AND DEVELOPMENT AND SITE PLAN APPROVAL OF AN APPROXIMATELY 0.1728 ACRE TRACT OF LAND, LEGALLY KNOWN AS ABSTRACT 1552, TRACT 2T, MOSES TOWNSEND SURVEY, BEING THAT ALL OF THE CERTAIN CALLED 0.1728 ACRE TRACT OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS A 0.1728-ACRE TRACT OF LAND LOCATED 4005 MERRETT DRIVE, LAKE WORTH, TEXAS. BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE, ALONG WITH A DEVELOPMENT PLAN AND SITE PLAN APPROVAL "EXHIBIT A", AND BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND NAMING AN EFFECTIVE DATE.

WHEREAS, the City of Lake Worth is a Home Rule City acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance and map regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and providing for a method to amend said ordinance and map for promoting the public health, safety, morals and general welfare; and

WHEREAS, the owner of a 0.1728-acre tract of land located in Lake Worth, Texas, has initiated an application on the hereinafter described property for a land use designation and development and site plan approval; and

WHEREAS, a public hearing was duly held by the Planning and Zoning Commission of the City of Lake Worth on July 17, 2018, and by the City Council of the City of Lake Worth on August 14, 2018, with respect to the zoning described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with Chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City of Lake Worth, Texas, does hereby deem it advisable and in the public interest to amend Ordinance No. 500, and to amend the Official Zoning Map of the City, as described herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2.
ORDINANCE 500 AMENDED**

Ordinance No. 500 is hereby amended by approving a land use designation as “PC” – Planned Commercial for the use of General Offices (building 1) and Storage (building 2), along with a development and site plan approval and by amending the Official Zoning Map to reflect such change for the property hereinafter described below:

Planning & Zoning Case No. PZ-2018-09

Owner:	Stephen Doporto 520 Samuels Avenue, Apt. #5108 Fort Worth, Texas 76102
Applicant:	AJ Airfield Lighting LLC Aurora Ramon 8401 Jacksboro Hwy. Fort Worth, Texas 76135
Legal Description:	Abstract 1552, Tract 2T, Moses Townsend Survey Lake Worth, Tarrant County, Texas
Property Address:	4005 Merrett Drive
Property Zoning:	PC-Planned Commercial
Permitted use:	The use and operation use of General Offices and Storage, as more particularly shown on the Site and Development Plan attached hereto as Exhibit “A”.

**SECTION 3.
COMPLIANCE WITH DEVELOPMENT PLAN, SITE PLAN AND ORDINANCES**

The use and development of the property shall be subject to all terms and conditions set forth in the Site and Development Plan attached hereto as Exhibit “A” in addition to all applicable regulations contained in the Comprehensive Zoning Ordinance and all other applicable and pertinent ordinances of the City of Lake Worth, Texas.

**SECTION 4.
OFFICIAL ZONING MAP AMENDED**

The City Secretary is hereby directed to amend the Official Zoning Map to reflect the changes in classification approved herein.

**SECTION 5.
CUMULATIVE CLAUSE**

This Ordinance shall be cumulative of all provisions of all other ordinances of the City of Lake Worth, Texas except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

**SECTION 6.
PENALTY CLAUSE**

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION 7.
SEVERABILITY**

It is hereby declared to be the intention of the City Council of the City of Lake Worth that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 8.
SAVINGS**

All rights or remedies of the City of Lake Worth, Texas are expressly saved as to any and all violations of the provisions of any ordinance affecting zoning or land use, which have accrued at the time of the effective date of this Ordinance; and as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

**SECTION 9.
ENGROSSMENT AND ENROLLMENT**

The City Secretary of the City of Lake Worth is hereby directed to engross and enroll this Ordinance by copying the caption, publication clause and effective date clause in the minutes of the City Council and by filing the Ordinance in the Ordinance Records of the City.

**SECTION 10.
PUBLICATION**

The City Secretary of the City of Lake Worth is hereby directed to publish in the official newspaper of the City of Lake Worth, the caption, the penalty clause, publication clause, and effective date clause of this ordinance two (2) days as authorized by Section 52.013 of the Local Government Code.

**SECTION 11.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED on the 14th day of August, 2018.

CITY OF LAKE WORTH

By: _____
Walter Bowen, Mayor

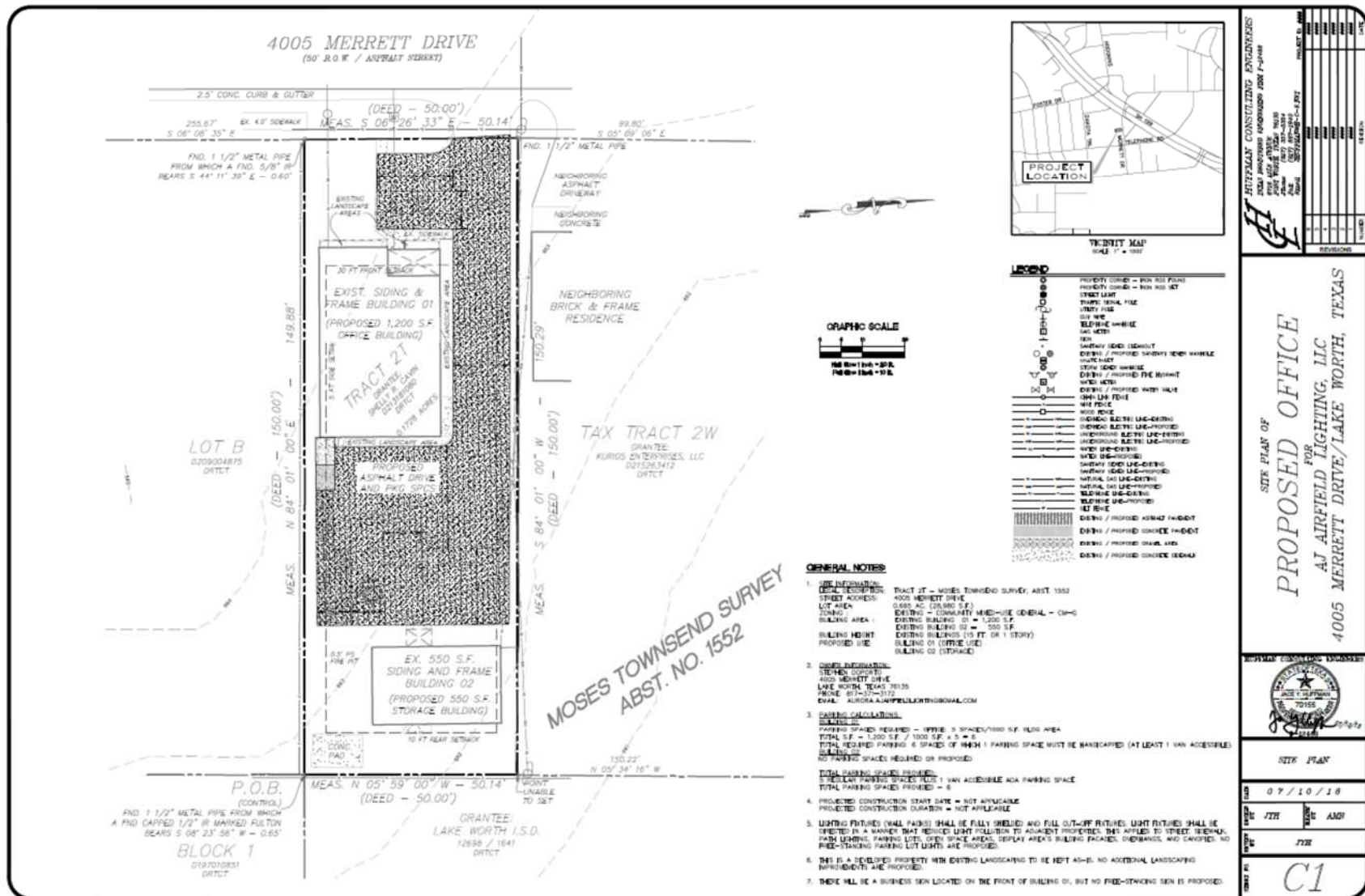
ATTEST:

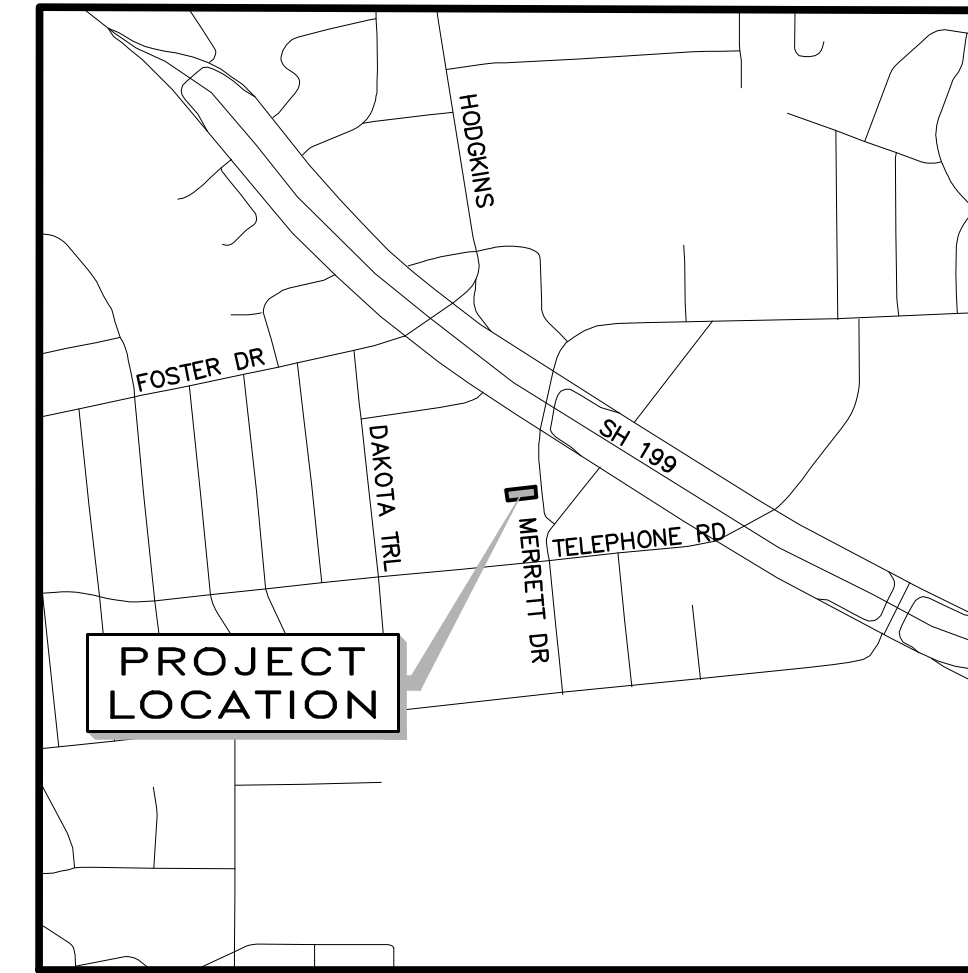
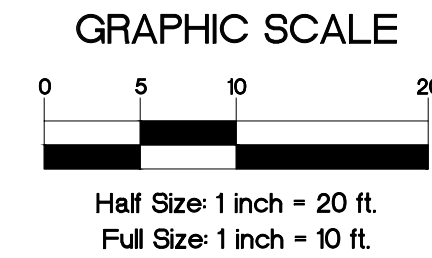
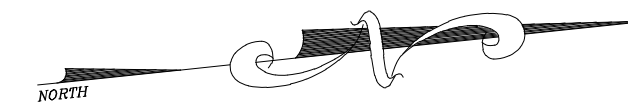
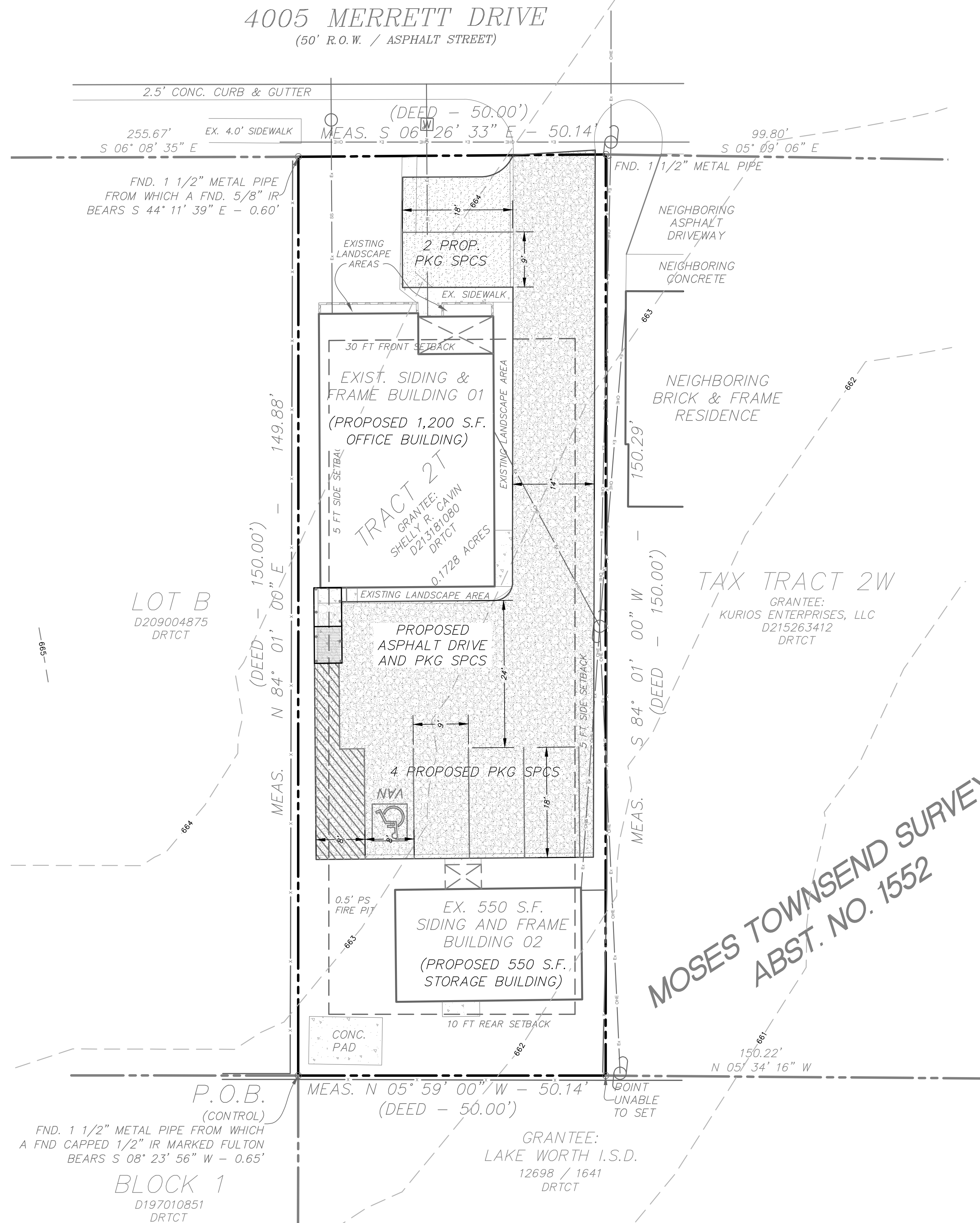
Monica Solko, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Drew Larkin, City Attorney

Exhibit A





VICINITY MAP
SCALE: 1" = 1000'

LEGEND

	PROPERTY CORNER - IRON ROD FOUND
	PROPERTY CORNER - IRON ROD SET
	STREET LIGHT
	TRAFFIC SIGNAL POLE
	UTILITY POLE
	GUY WIRE
	TELEPHONE MANHOLE
	GAS METER
	SIGN
	SANITARY SEWER CLEANOUT
	EXISTING / PROPOSED SANITARY SEWER MANHOLE
	GRATE INLET
	STORM SEWER MANHOLE
	EXISTING / PROPOSED FIRE HYDRANT
	WATER METER
	EXISTING / PROPOSED WATER VALVE
	CHAIN LINK FENCE
	WIRE FENCE
	WOOD FENCE
	OVERHEAD ELECTRIC LINE-EXISTING
	OVERHEAD ELECTRIC LINE-PROPOSED
	UNDERGROUND ELECTRIC LINE-EXISTING
	UNDERGROUND ELECTRIC LINE-PROPOSED
	WATER LINE-EXISTING
	WATER LINE-PROPOSED
	SANITARY SEWER LINE-EXISTING
	SANITARY SEWER LINE-PROPOSED
	NATURAL GAS LINE-EXISTING
	NATURAL GAS LINE-PROPOSED
	TELEPHONE LINE-EXISTING
	TELEPHONE LINE-PROPOSED
	SILT FENCE
	EXISTING / PROPOSED ASPHALT PAVEMENT
	EXISTING / PROPOSED CONCRETE PAVEMENT
	EXISTING / PROPOSED GRAVEL AREA
	EXISTING / PROPOSED CONCRETE SIDEWALK

GENERAL NOTES:

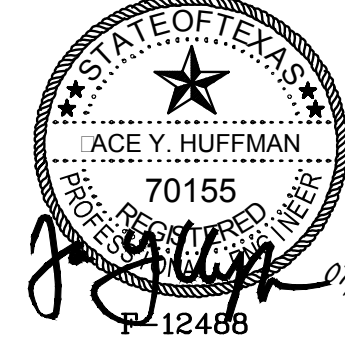
- SITE INFORMATION:**
LEGAL DESCRIPTION: TRACT 2T - MOSES TOWNSEND SURVEY, ABST. 1552
STREET ADDRESS: 4005 MERRETT DRIVE
LOT AREA: 0.665 AC. (28,980 S.F.)
ZONING: EXISTING - COMMUNITY MIXED-USE GENERAL - CM-G
BUILDING AREA: EXISTING BUILDING 01 = 1,200 S.F.
EXISTING BUILDING 02 = 550 S.F.
BUILDING HEIGHT: EXISTING BUILDINGS (15 FT. OR 1 STORY)
PROPOSED USE: BUILDING 01 (OFFICE USE)
BUILDING 02 (STORAGE)
- OWNER INFORMATION:**
STEPHEN DOPORTO
4005 MERRETT DRIVE
LAKE WORTH, TEXAS 76135
PHONE: 817-371-3172
EMAIL: AURORA.AJAIRFIELDLIGHTING@GMAIL.COM
- PARKING CALCULATIONS:**
BUILDING 01
PARKING SPACES REQUIRED - OFFICE: 5 SPACES/1000 S.F. BLDG AREA
TOTAL S.F. - 1,200 S.F. / 1000 S.F. x 5 = 6
TOTAL REQUIRED PARKING: 6 SPACES OF WHICH 1 PARKING SPACE MUST BE HANDICAPPED (AT LEAST 1 VAN ACCESSIBLE).
BUILDING 02
NO PARKING SPACES REQUIRED OR PROPOSED

TOTAL PARKING SPACES PROVIDED:
5 REGULAR PARKING SPACES PLUS 1 VAN ACCESSIBLE ADA PARKING SPACE
TOTAL PARKING SPACES PROVIDED - 6
- PROJECTED CONSTRUCTION START DATE = NOT APPLICABLE
PROJECTED CONSTRUCTION DURATION = NOT APPLICABLE
- LIGHTING FIXTURES (WALL PACKS) SHALL BE FULLY SHIELDED AND FULL CUT-OFF FIXTURES. LIGHT FIXTURES SHALL BE DIRECTED IN A MANNER THAT REDUCES LIGHT POLLUTION TO ADJACENT PROPERTIES. THIS APPLIES TO STREET, SIDEWALK, PATH LIGHTING, PARKING LOTS, OPEN SPACE AREAS, DISPLAY AREA'S BUILDING FACADES, OVERHANGS, AND CANOPIES. NO FREE-STANDING PARKING LOT LIGHTS ARE PROPOSED.
- THIS IS A DEVELOPED PROPERTY WITH EXISTING LANDSCAPING TO BE KEPT AS-IS. NO ADDITIONAL LANDSCAPING IMPROVEMENTS ARE PROPOSED.
- THERE WILL BE A BUSINESS SIGN LOCATED ON THE FRONT OF BUILDING 01, BUT NO FREE-STANDING SIGN IS PROPOSED.

HUFFMAN CONSULTING ENGINEERS		PROJECT ID: ###
TEXAS REGISTERED ENGINEERING FIRM F-12488		###
6716 AZLE AVENUE		###
FORT WORTH, TEXAS 76135		###
Phone: (817) 357-6364		###
Fax: (817) 887-1940		###
Email: JHUFFMAN@C-E.NET		###
REVISIONS	NUMBER	DATE
6	1	###
5	2	###
4	3	###
3	4	###
2	5	###
1	6	###

SITE PLAN OF
PROPOSED OFFICE
FOR
AJ AIRFIELD LIGHTING, LLC
4005 MERRETT DRIVE/LAKE WORTH, TEXAS

HUFFMAN CONSULTING ENGINEERS



SITE PLAN

DATE 07 / 10 / 18

DESIGN BY JYH DRAWN BY AMR

REVIEW BY JYH

SHEET NO. C1



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
Case No: PZ-2018-09
Date Submitted: 5-16-18

APPLICATION FOR DEVELOPMENT APPROVAL

(CHECK ALL THAT APPLY)

 ZONING CHANGE X LAND USE X SITE PLAN SITE PLAN AMENDMENT

PROPERTY ADDRESS 4005 MERRETT DRIVE

CURRENT LEGAL DESCRIPTION TRACT 2T - MOSES TOWNSEND SURVEY, ABST. 1552

CURRENT ZONING CLASSIFICATION & LAND USE PC - PLANNED COMMERCIAL - (RESIDENTIAL)

PROPOSED ZONING CLASSIFICATION & LAND USE PC - PLANNED COMMERCIAL - (COMMERCIAL)

TOTAL ACRES 0.1728 # OF LOTS 01

APPLICANT/DEVELOPER INFORMATION

NAME AURORA RAMON / AJ AIRFIELD LIGHTING, LLC

ADDRESS 8401 JACKSBORO HIGHWAY - SUITE 200 CITY FORT WORTH

STATE TEXAS ZIP 76135 EMAIL aurora.ajairfieldlighting@gmail.com

PHONE (817) 238 - 0217 FAX (817) 238 - 0429

PROPERTY OWNER INFORMATION

NAME STEPHEN DOPORTO

ADDRESS 4005 MERRETT DRIVE CITY LAKE WORTH

STATE TEXAS ZIP 76135 EMAIL aurora.ajairfieldlighting@gmail.com

PHONE (817) 371 - 3172 FAX

SURVEYOR/ARCHITECT/ENGINEER INFORMATION

NAME JACE Y. HUFFMAN / HUFFMAN CONSULTING ENGINEERS

ADDRESS 6716 AZLE AVENUE CITY FORT WORTH

STATE TEXAS ZIP 76135 EMAIL jhuffman@h-c-e.net

PHONE (817) 357 - 5354 FAX (817) 935 - 9354

I hereby certify that I am the owner of the property described above and further certify that the information provided on this development application is true and correct. I further understand that the public hearing for this project will not be scheduled until the application fee(s) have been paid and the plans have been reviewed and accepted by City staff. IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.

SIGNATURE OF OWNER, AGENT, OR APPLICANT

DATE MAY 10, 2018

GENERAL INFORMATION

Civil construction plan submittals shall meet the following general sheet requirements and order:

1. Cover Sheet with Vicinity Map (Project Name, Address, Legal Description, Type of Plan(s), and Current Date shall be shown on cover)
2. Final Plat
3. Site Layout
4. Dimensional Control Plan
5. Paving Plan and Profile
6. Grading Plan
7. Drainage Area Map
8. Storm Sewer Layout
9. Storm Sewer Plan and Profile
10. Water Layout
11. Water Plan and Profile
12. Sanitary Sewer Layout
13. Sanitary Sewer Plan and Profile
14. Storm Water Pollution Prevention Plan (Erosion Control Plan)
15. Traffic Control Plan
16. Standard Construction Details

Construction plans must be 100% complete at the time of submittal. Any incomplete sets of construction plans shall be returned unreviewed.

SUBMITTAL CHECKLIST

The following items must be turned in for the subdivision plat application to be accepted and processed by this department:

- ☒ DEVELOPMENT APPLICATION
- ☒ OWNER AUTHORIZATION FORM (IF APPLICABLE)
- ☒ APPLICATION FEE (VERIFY WITH P&Z ADMINISTRATOR)
- ☒ FOUR (4) HARD COPIES OF DEVELOPMENT PLAN, CIVIL CONSTRUCTION PLANS OR SITE PLAN AMENDMENT PLAN (WHICHEVER IS APPLICABLE) (**ACCEPTED SIZE 24" x 36"**)
- ☒ ELECTRONIC VERSION (.pdf) OF THE PLANS EMAILED TO SMEASON@LAKEWORTHTX.ORG

OFFICE USE ONLY

Fee: 550.00
Date Paid: 5-16-18
Receipt #: 018-0396
Ownership Verified:
☒ YES ☐ NO
Taxes Paid:
☒ YES ☐ NO
Liens Paid:
☒ YES ☐ NO

Public Hearing Newspaper Notice Deadline Date: 6-30-18
Public Hearing 200' Notification Deadline Date: 7-7-18
P&Z Commission Meeting Date: 7-17-18
City Council Meeting Date: 8-14-18
Approval Date: _____
Ordinance Number: _____
Instrument #: _____



City of Lake Worth

AUTHORIZATION FORM

THE FOLLOWING IS TO BE COMPLETED ONLY IF A PERSON OTHER THAN THE OWNER IS MAKING THIS APPLICATION.

Dated: 05/14/2018

Re: _____

I, Stephen Doporto, owner of the Property located at 4005 Merrett Dr., Lake Worth 76135 do hereby certify that I have given my permission to A J Air Field Lighting - Elida Aurora Ramon, to make this (check one):

- ☐ Variance
☐ Waiver
☐ Plat (Development, Replat, Preliminary, Final)
☒ Zoning District Change
☒ Land Use Designation
☐ Comprehensive Land Use Plan Amendment
☒ Site Plan Application/Amendment

Application for _____
 (applicant) *[Signature]*

Stephen Doporto

Print Name

[Signature]
 Signature of Owner

4005 Merrett Dr Lake Worth Tx
 Address

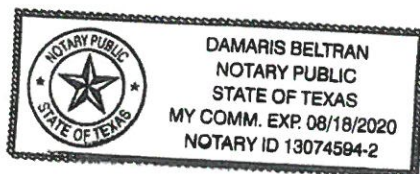
817-371-3172
 Phone No.

05/14/2018
 Date

State of Texas §
 County of Tarrant §

Before me, Damaris Beltran, a Notary Public in and for said County and State, on this day personally appeared Stephen Doporto known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



[Signature]
 Notary

**CITY OF LAKE WORTH
NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
AND CITY COUNCIL**

**ZONING DISTRICT LAND USE DESIGNATION/DEVELOPMENT & SITE PLAN APPROVAL
PLANNING & ZONING CASE #PZ-2018-09**

You may own property within two hundred feet (200') of the property described in the notice below. The owner of the lot has made application for a land use designation and development and site plan approval. Attached you will find a copy of the site plan document for reference. You are invited to attend and participate in the following public hearings regarding this application:

The Planning and Zoning Commission of the City of Lake Worth, Texas, will conduct the first of two public hearings at **6:30 p.m. on Tuesday, July 17, 2018**, at Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider recommendations to the City Council regarding an Ordinance amending Ordinance No. 500, the Comprehensive Zoning Ordinance of the City of Lake Worth, so as to consider a land use designation and development and site plan approval of an approximately 0.1728 acre tract of land, legally known as Abstract 1552, Tract 2T, Moses Townsend Survey, Lake Worth, Tarrant County, Texas, being that all of the certain called 0.1728 acre tract of land recorded in the deed records of Tarrant County, Texas, by amending the Official Zoning Map to reflect such change. The property to be considered is generally described as a 0.1728-acre tract of land located 4005 Merrett Drive, Lake Worth, Texas. The City Council will conduct a second Public Hearing at **6:30 p.m. on Tuesday, August 14, 2018**, at Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider the proposed land use designation and development and site plan approval for the above listed property. All interested parties are encouraged to attend.

Please contact the Planning & Zoning Administrator at 817-255-7922 or smeason@lakeworthtx.org with any questions or concerns.

(See reverse for copy of Site Plan Document)

**Stephen Doporto
4005 Merrett Drive
Lake Worth, Texas 76135**

**Randy W Broyles
6707 Ethridge Court
Colleyville, Texas 76034-6678**

**Kurios Enterprises LLC
8101 Boat Club Rd, Suite #240-195
Fort Worth, Texas 76179**

**Gail Pauline Shaw
7720 Skylake Drive
Fort Worth, Texas 76179**

**Alan Douglas Brundrett, Jr.
928 Sportsman Park Road
Azle, Texas 76020-2667**

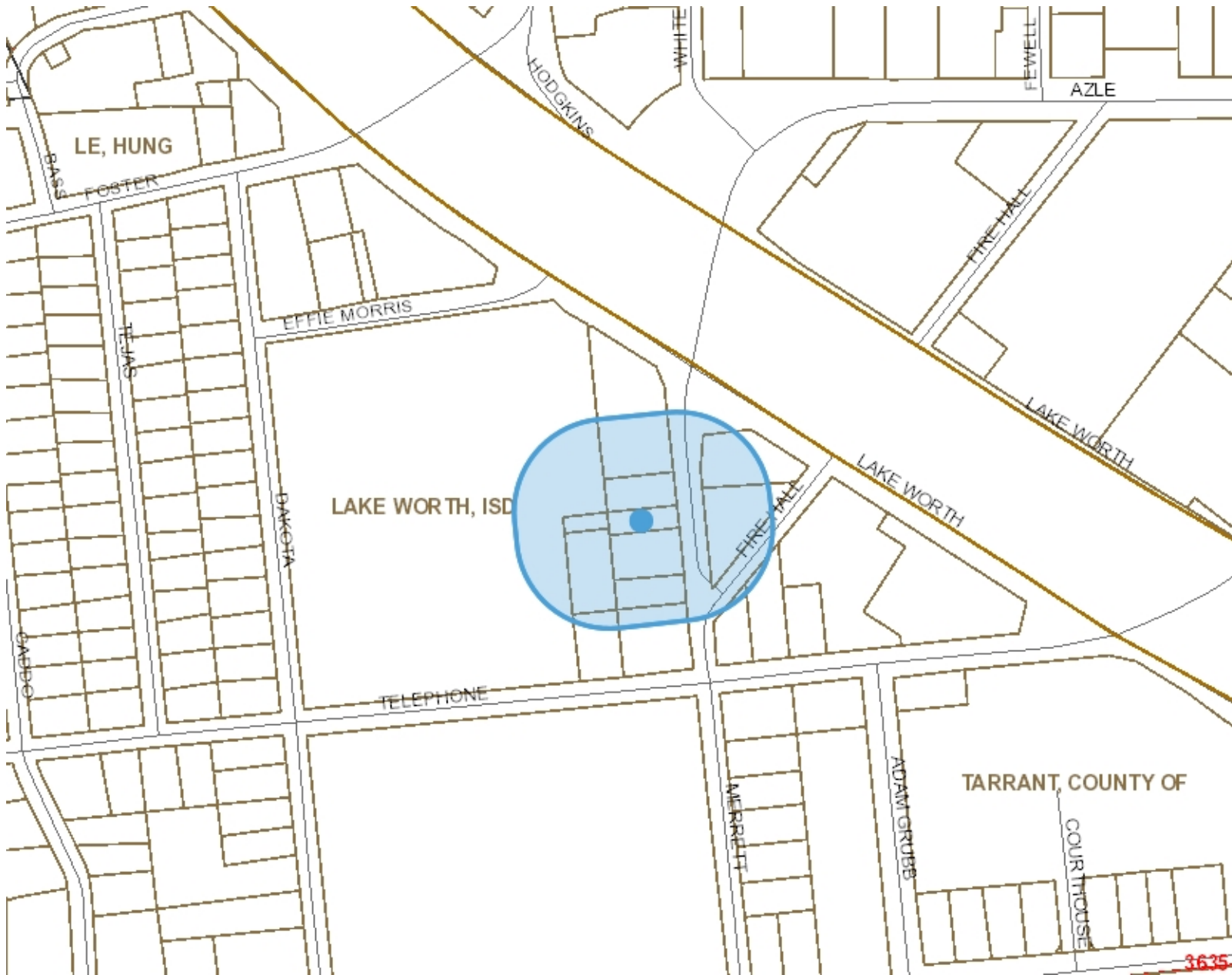
**Lake Worth ISD
Superintendent Rose Mary Neshyba
6805 Telephone Road
Lake Worth, Texas 76135**

**City of Lake Worth
3805 Adam Grubb
Lake Worth, Texas 76135**

**Alan Warner
Fort Worth CW LLC
3481 South Hills Avenue
Fort Worth, Texas 76109-3614**

**Delores L Mauldin
6101 Old Denton Road, Apt #211
Fort Worth, Texas 76131-4322**

**Southwestern Bell
1010 Pine 9E-L-01
Saint Louis, MO 63101**



Legend

- Parcels
- Lots
- Arterials
- Freeways
- Streets
- Tarrant County Streets
- Parks
- Lakes
- City Limit
- Extraterritorial Jurisdiction (ETJ)



7/5/18 11:28 AM

1:3,801



0.1 0 0.06 0.1 Miles



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The City of Fort Worth assumes no responsibility for the accuracy of said data.

NCTCOG ORTHOPHOTOGRAPHY

**CITY OF LAKE WORTH
PUBLIC COMMENT FORM
(Please type or use black ink)**

Planning & Zoning Department at 3805 Adam Grubb, Lake Worth, Texas 76135

- ☐ I am **FOR** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-09 (Land Use/Site Plan – 4005 Merrett Drive).
- ☒ I am **AGAINST** the proposed zoning case as explained on the attached public notice for Zoning Case ##PZ-2018-09 (Land Use/Site Plan – 4005 Merrett Drive).

Property Owner Name: Gail Pauline Shaw
(Please print)

Mailing Address: 1720 SKYLAKE DR.
FT. WORTH, TX 76179

Signature: Gail P. Shaw

Date: July 8, 2018

Property Address(s): _____

COMMENTS:

It is too close to my building (house)
the driveway would be less than a foot from
the house.

PLEASE TURN IN PUBLIC COMMENT FORM NO LATER THAN
THURSDAY, JULY 12, 2018 @ NOON TO BE INCLUDED IN THE AGENDA PACKET

For Office Use Only

Property Address: 3909 Merrett Legal Description: AbS 1552, 2Q, Moses Townsend
Received By: S. Meason Date: 7.9.18 Survey

RECEIVED

JUL 09 2018

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.2

From: Suzanne Meason, Planning & Zoning Administrator

Item: Public Hearing to consider Planning & Zoning Case No. PZ-2018-10, a proposed preliminary plat being all of a 1.137-acre tract of land legally known as Abstract 189, Tract(s) 14, 2Q, and 26, N B Breeding Survey of the records of Tarrant County, Texas. The proposed preliminary plat's new legal description will be Block 1, Lot 1, Keefer Addition, and generally described as 7012 Lilac Lane, Lake Worth, Texas.
(THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.)

Property Description:

1.137-acre tract of land, located at 7012 Lilac Lane

Property Owner(s):

Leonard Keefer and Janel Campbell, 7012 Lilac Lane, Lake Worth, Texas 76135

Applicant:

Shelby Hoffman, 3000 S. Hulen, Suite #124-236, Fort Worth, Texas 76109

Engineer/Surveyor:

Surveyor: Geomatic Solutions, Inc., Shelby Hoffman, 3000 S. Hulen, Suite #124-236, Fort Worth, Texas 76109

Engineer: Evolving Civil Engineering, Samantha Renz, 420 Throckmorton, Suite #930, Fort Worth, Texas 76102

Current Zoning:

"SF1" – Single Family Residential

Current Use(s):

"SF1" – Single Family Residential

Existing Road(s):

Lilac Lane

Surrounding Zoning:

North: The property to the north is currently zoned SF-1 Single Family Residential.

South: The property to the south is currently zoned SF-1 Single Family Residential.

East: The property to the east is currently zoned SF-1 Single Family Residential.

Agenda Item No. C.2

West: The property to the west is currently zoned SF-1 Single Family Residential.

Summary:

Mr. Keefer approached the City about building a new garage structure on his property located at 7012 Lilac Lane, upon investigation it was discovered that the property has never been platted. Before Mr. Keefer can construct the garage, he must get a preliminary and final plat approved and the final plat filed with Tarrant County. The preliminary plat document and drainage and site plan were prepared and have been reviewed by city staff and they conform to the City's requirements.

The Planning and Zoning Commission heard the case on Tuesday, July 17, 2018 and recommended approval of the replat as presented by a vote of 5-0.

Public Input:

On Friday, July 5, 2018 as required by State law, the City mailed out seventeen (17) letters of Notification for a Public Hearing to all property owners within two hundred (200') feet of the subject site. Notice was also published in the City's paper of record, the Fort Worth Star Telegram on Saturday, June 30, 2018. We have received the following in favor/opposition to the request:

1. FOR – 1 comment form received.
2. AGAINST – no forms received.

Fiscal Impact:

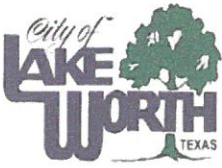
N/A

Attachments:

1. Subdivision Application/Owner Authorization Form/Waiver of 30 Day Action Form
2. Preliminary Plat Document/Utility Plan/Drainage Study
3. Public Hearing Notice
4. Public Hearing Notifications (within 200' of subject property)
5. Vicinity Map
6. Returned Public Comment Form(s)

Recommended Motion or Action:

Staff's recommends approval of Agenda Item C.2 as presented.



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
Case No: PZ-2018-10 + 2018-11
Date Submitted: 05-16-18

APPLICATION FOR SUBDIVISION PLAT APPROVAL

(CHECK ALL THAT APPLY)

☒ PRELIMINARY PLAT ☒ FINAL PLAT ☐ REPLAT ☐ AMENDING/CORRECTION PLAT

PROPOSED SUBDIVISION NAME KEEFER ADDITION

CURRENT ZONING CLASSIFICATION SFR

CURRENT LEGAL DESCRIPTION N.B. BREEDING SURVEY, ABSTRACT NO. 189

TOTAL ACRES 1.137 # OF LOTS 1 PROPOSED USE RESIDENTIAL

APPLICANT/DEVELOPER INFORMATION

NAME SHELBY HOFFMAN

ADDRESS 3000 S. HULEN SUITE 124-236 CITY FORT WORTH

STATE TEXAS ZIP 76109 EMAIL SHELBY@GSISURVEY.COM

PHONE 817-487-8916

FAX _____

PROPERTY OWNER INFORMATION

NAME LENNIE KEEFER

ADDRESS 7012 LILAC LANE CITY LAKE WORTH

STATE TEXAS ZIP 76135 EMAIL LKEEFER75@MSN.COM

PHONE 409-795-4886

FAX _____

SURVEYOR/ARCHITECT/ENGINEER INFORMATION

NAME SHELBY HOFFMAN

ADDRESS SAME

CITY _____

STATE _____ ZIP _____ EMAIL _____

PHONE _____ FAX _____

I hereby certify that I am the owner of the property described above and further certify that the information provided on this development application is true and correct. I further understand that the public hearing for this project will not be scheduled until the application fee(s) have been paid and the plans have been reviewed and accepted by City staff. IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.

Sj Hoff
SIGNATURE OF OWNER, AGENT, OR APPLICANT

03/15/2018
DATE

GENERAL INFORMATION

A plat is intended to serve as the official recorded map of the property to be developed, showing thereon the boundaries, lots, public streets and easements and other significant public facilities and features which are necessary to serve the development. All plats shall conform to the Lake Worth Subdivision and Development Ordinance and Design Criteria and Construction Standards.

Owner signature: The plat application is required to be signed by the **current property owner**. If the property owner is not available to sign the application, then an owner authorization form (City provided) from the property owner is required to be submitted which empowers a designee to sign for the property owner.

Waiver from Section 212.009: The Texas Local Government Code requires that the municipal authority responsible for approving plats must take action on a plat within thirty (30) days of the plat application being accepted. A plat is considered approved by the municipal authority unless it is disapproved within that period. Because thirty (30) days is generally not enough time for a plat to be processed by City Staff and forwarded to the Planning and Zoning Commission and City Council for approval, a waiver of action form must be signed. **If the waiver of action form is not signed and submitted, then it is likely that the plat will be forwarded to the Planning and Zoning Commission with a staff recommendation of denial within thirty (30) days of the application being accepted. The waiver must be signed by the property owner or by the property owner's designee as noted on the owner authorization form.**

Acceptance of plat application: All plat applications will be reviewed for completeness in accordance with this checklist before they are accepted by City Staff. Failure of applicant to provide the required information constitutes grounds for refusal of plat acceptance for processing; or staff recommendation of denial when application is scheduled for consideration.

SUBMITTAL CHECKLIST

The following items must be turned in for the subdivision plat application to be accepted and processed by this department:

- ☒ SUBDIVISION PLAT APPLICATION
- ☒ OWNER AUTHORIZATION FORM (IF APPLICABLE)
- ☒ SIGNED WAIVER OF 30 DAY ACTION FORM
- ☒ APPLICATION FEE (VERIFY WITH P&Z ADMINISTRATOR)
- ☒ FOUR (4) HARD COPIES OF SUBDIVISION PLAT DOCUMENT (SIZE 24 x 36 FOLDED INTO 8½ x 11)
- ☒ ELECTRONIC VERSION (.pdf) OF THE SUBDIVISION PLAT DOCUMENT EMAILED TO SMEASON@LAKEWORTHTX.ORG
- ☒ FOUR (4) HARD COPIES OF CIVIL CONSTRUCTION PLANS (IF APPLICABLE)

OFFICE USE ONLY

Fee: 560.00
Date Paid: 6-14-18
Receipt #: P18-0503

Ownership Verified:

☒ YES ☐ NO

Taxes Paid:

☒ YES ☐ NO

Liens Paid:

☒ YES ☐ NO

Public Hearing Newspaper Notice Deadline Date: 6-30-18
Public Hearing 200' Notification Deadline Date: 7-7-18
P&Z Commission Meeting Date: 7-17-18
City Council Meeting Date: 8-14-18

Plat Approval Date: _____

Plat File Date: _____

Instrument #: _____



AUTHORIZATION FORM

City of Lake Worth

THE FOLLOWING IS TO BE COMPLETED ONLY IF A PERSON OTHER THAN THE OWNER IS MAKING THIS APPLICATION.

Dated: 5-16-2018

Re: _____

I, Leonard Keefe, owner of the Property located at 7012 Lilac St., Lake Worth, TX do hereby certify that I have given my permission to Shelby Hoffman, RPLS, to make this (check one):

- ☐ Variance
- ☐ Waiver
- ☒ Plat (Development, Replat, Preliminary, Final)
- ☐ Zoning District Change
- ☐ Land Use Designation
- ☐ Comprehensive Land Use Plan Amendment
- ☐ Site Plan Application/Amendment

Application for Leonard Keefe
(applicant)

Leonard Keefe
Print Name

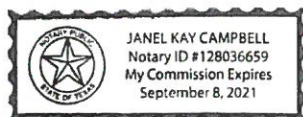
[Signature]
Signature of Owner

7012 Lilac Lane, Lake Worth, TX 76155 409-795-4886 5-16-2018
Address Phone No. Date

State of Texas §
County of Tarrant §

Before me, _____, a Notary Public in and for said County and State, on this day personally appeared Leonard Keefe known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



[Signature]
Notary



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
Case No: _____
Date Submitted: _____
Accepted By: _____

WAIVER OF 30 DAY ACTION REQUIREMENT FOR PLATTING

(CHECK ONE)

☒ PRELIMINARY PLAT ☐ FINAL PLAT ☐ REPLAT ☐ AMENDING/CORRECTION PLAT

PROPOSED SUBDIVISION NAME KEEFER ADDITION

CURRENT LEGAL DESCRIPTION N.B.BREEDING SURVEY, ABSTRACT NO. 189

TOTAL ACRES 1.137 # OF LOTS 1 PROPOSED USE RESIDENTIAL

PROPERTY OWNER INFORMATION

NAME LENNIE KEEFER

ADDRESS 7012 LILAC LANE CITY LAKE WORTH

STATE TEXAS ZIP 76135 EMAIL LKEEFER75@MSN.COM

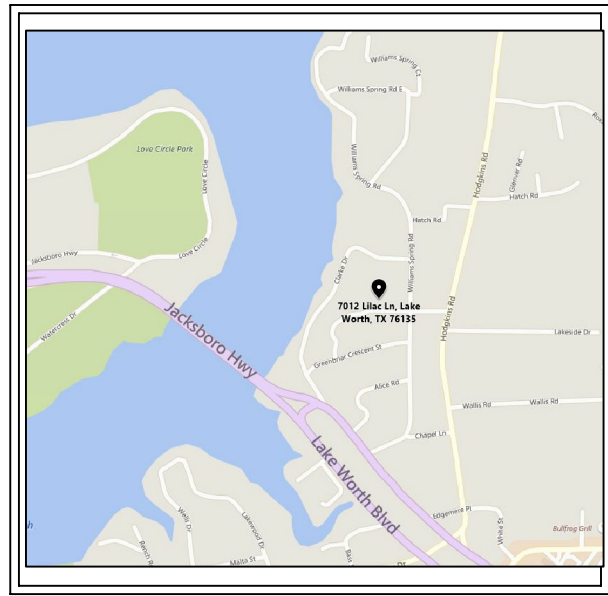
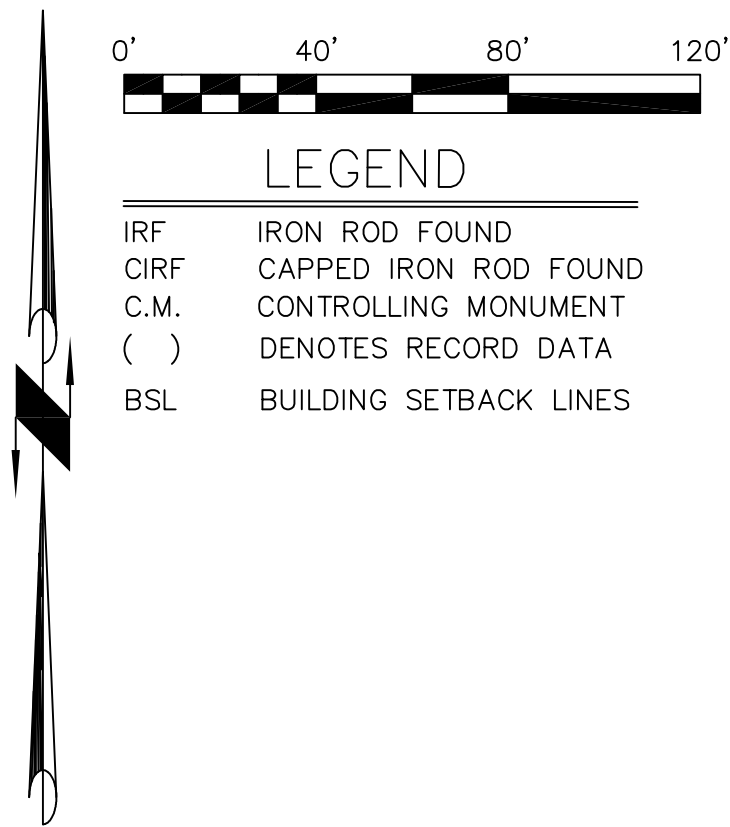
PHONE 409-795-4886 FAX _____

I hereby affirm that I am the owner or an authorized representative of the owner of the property described above which is being submitted for the platting process and I hereby waive my right to have action taken on my plat within the thirty (30) day period as required by section 212.009 of Texas Local Government Code.

IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.

Sj H/k
SIGNATURE OF OWNER, AGENT, OR APPLICANT

08/15/18
DATE



VICINITY MAP
(NOT TO SCALE)

CONSTRUCTION PROHIBITED OVER EASEMENTS

"NO PERMANENT BUILDINGS OR STRUCTURES SHALL BE CONSTRUCTED OVER ANY EXISTING OR PLATTED WATER, SANITARY SEWER, DRAINAGE, GAS, ELECTRIC, CABLE OR OTHER UTILITY EASEMENT OF ANY TYPE."

EASEMENT RESTRICTION STATEMENT

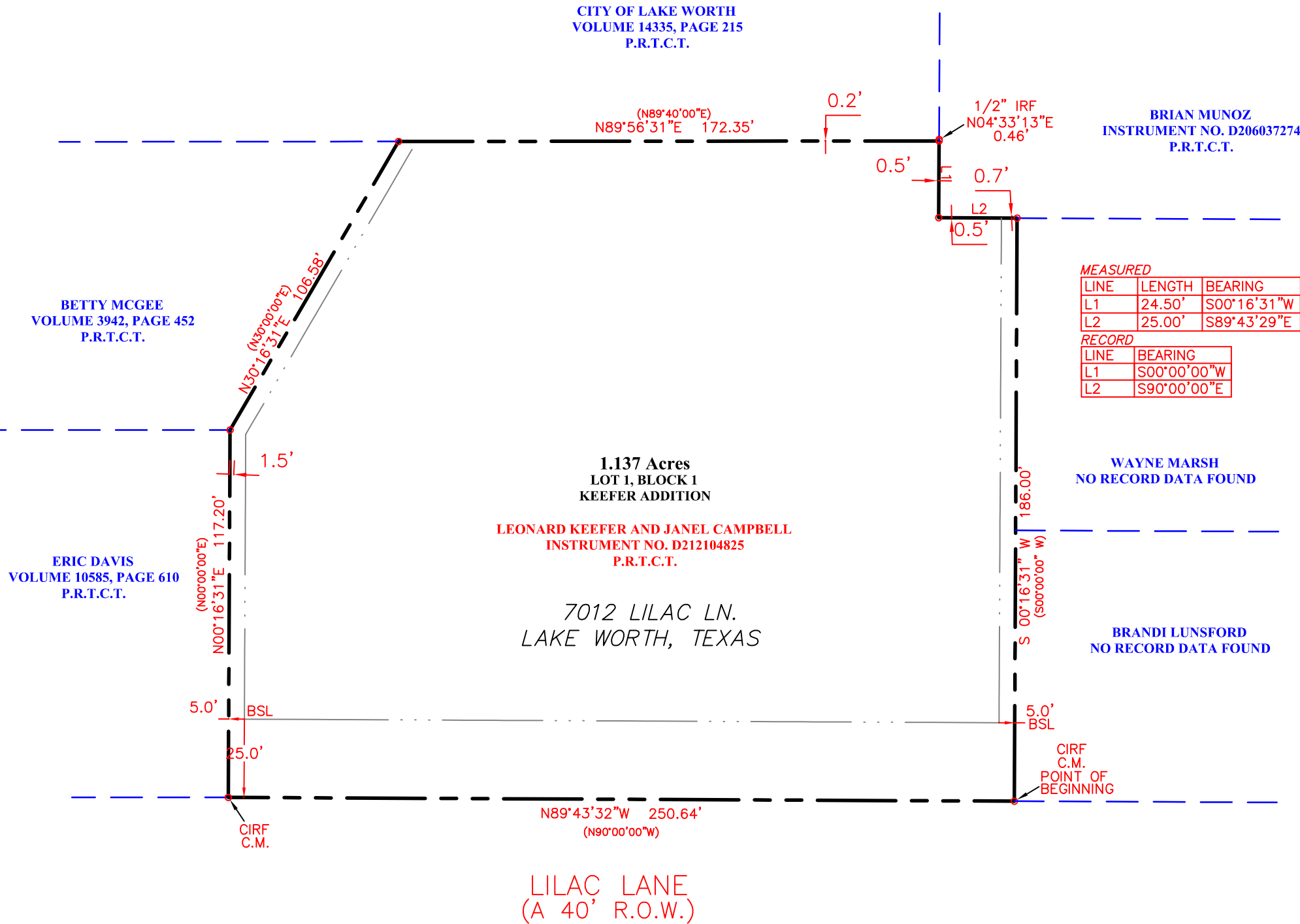
"ANY PUBLIC UTILITY, INCLUDING THE CITY OF LAKE WORTH, SHALL HAVE THE RIGHT TO MOVE AND KEEP MOVED ALL OR PART OF ANY BUILDING, FENCES, TREES, SHRUBS, OTHER CROWTHS OR IMPROVEMENTS WHICH IS ANY WAY ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF ITS RESPECTIVE SYSYSTEMS ON ANY OF THE EASEMENTS SHOWN ON THE PLAT; AND ANY PUBLIC UTILITY, INCLUDING THE CITY OF LAKE WORTH, SHALL HAVE THE RIGHT AT ALL TIMES OF INFRESS AND ENGRESS TO AND FROM AND UPON SAID EASEMENTS FOR THE PURPOSE OF CONSTRUCTION, RECONSTRUCTION, INSPECTION, PATROLLING, MAINTAINING AND ADDING TO OR REMOVING ALL OR PART OF ITS RESPECTIVE SYSTEMS WITHOUT THE NECESSITY AT ANY TIME OF PROCURING THE PERMISSION OF ANYONE.."

FLOOD PLAIN

NO PORTION OF THIS PROPERTY LIES WITHIN A 100-YEAR FLOOD BOUNDARY LINE ACCORDING TO THE NATIONAL FLOOD INSURANCE PROGRAM'S FLOOD INSURANCE RATE MAP FOR THE CITY OF FORT WORTH, TARRANT COUNTY, TEXAS, COMMUNITY PANEL NO. 48439C0305 K, MAP REVISED SEPTEMBER 25, 2009

RIGHT TO REQUIRE MINIMUM FINISH FLOOR ELEVATIONS

"THE CITY OF LAKE WORTH RESERVES THE RIGHT TO REQUIRE MINIMUM FINISH FLOOR ELEVATIONS ON ANY LOT CONTAINED WITHIN THIS SUBDIVISION. THE MINIMUM ELEVATIONS SHOWN ARE BASED ON THE MOST CURRENT INFORMATION AVAILABLE AT THE TIME THE PLAT IS FILED AND MAY BE SUBJECT TO CHANGE."



STATE OF TEXAS:

COUNTY OF TARRANT:

WHEREAS, LEONARD KEEFER, AND JANEL CAMPBELL, ARE THE SOLE OWNER OF THAT CERTAIN TRACT OF LAND IN TNE N.B. BREEDING SURVEY, ABSTRACT NO. 189, CITY OF LAKE WORTH, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN INSTRUMENT NO. D212104825, DEED RECORDS, TARRANT COUNTY, (D.R.T.C.T.), TEXAS AND MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

BEGINNING, AT A CAPPED IRON ROD FOUND, AT THE SOUTHEAST CORNER OF SAID KEEFER TRACT, SAME BEING THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO BRANDI LUNS福德, IN THE NORTH LINE OF LILAC LANE;

THENCE, WITH THE NORTH LINE OF SAID LILAC LANE, N 89°43'32"W, A DISTANCE OF 250.64 FEET, TO A CAPPED IRON ROD FOUND AT THE SOUTHWEST CORNER OF SAID KEEFER TRACT, SAME BEING THE SOUTHEAST CORNER OF A TRACT OF LAND CONVEYED TO ERIC DAVIS, AS DESCRIBED IN A DEED, RECORDED IN VOLUME 10585, PAGE 610, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID DAVIS TRACT, N 00°16'31"E, A DISTANCE OF 117.20 FEET, TO THE SOUTHEAST CORNER OF A TRACT OF LAND, CONVEYED TO BETTY MCGEE, AS DESCRIBED IN A DEED, RECORDED IN VOLUME 3942, PAGE 452, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID MCGEE TRACT, N 30°16'31"E, A DISTANCE OF 106.58 FEET, TO THE NORTHWEST CORNER OF SAID KEEFER TRACT, IN THE SOUTH LINE OF A TRACT OF LAND, CONVEYED TO THE CITY OF LAKE WORTH, AS DESCRIBED IN A DEED, RECORDED IN VOLUME 14335, PAGE 215, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID LAKE WORTH TRACT, N 89°56'31"E, A DISTANCE OF 172.35 FEET, TO A POINT FROM WHICH AN IRON ROD FOUND, BEARS, N 04°33'13"E, 0.46 FEET, IN THE WEST LINE OF A TRACT OF LAND, CONVEYED TO BRIAN MUNOZ, AS DESCRIBED IN A DEED, RECORDED IN INSTRUMENT NO. D206037274, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID MUNOZ TRACT, THE FOLLOWING TWO (2) COURSES AND DISTANCES:
1. S 00°16'31"W, A DISTANCE OF 24.50 FEET;
2. S 89°43'29"E, A DISTANCE OF 25.00 FEET, TO THE NORTHEAST CORNER OF SAID KEEFER TRACT, AT THE NORTHWEST CORNER OF A TRACT OF LAND, CONVEYED TO WAYNE MARSH;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID MARSH TRACT, AND WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID LUNS福德 TRACT, S 00°16'31"W, A DISTANCE OF 186.00 FEET TO THE POINT OF BEGINNING, AND CONTAINING 1.137 ACRES OF LAND, AS SURVEYED ON THE GROUND, UNDER THE SUPERVISION OF SHELBY J. HOFFMAN, R.P.L.S., ON APRIL 16, 2012.

SURVEYOR'S CERTIFICATION

I, SHELBY J. HOFFMAN, DO CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND ON APRIL 16, 2012, AND THAT THE MONUMENTS SHOWN HEREON AS SET WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION.

PRELIMINARY NOT TO BE RECORDED

REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6084



PRELIMINARY PLAT
LOT 1, BLOCK 1,
KEEFER ADDITION

BEING A 1.137 ACRE TRACT OF LAND IN THE N.B.
BREEDING SURVEY, ABSTRACT NO. 189, CITY OF
LAKE WORTH, TARRANT COUNTY, TEXAS

1.137 ACRE

GEOMATIC SOLUTIONS, INC.

3000 S. HULEN, SUITE 124-236, FORT WORTH, TEXAS
OFFICE: 817-487-8916

TBPLS FIRM NO. 10184400, SHELBY@GSISURVEY.COM

Scale: 1"=40'	Date: 6/14/18	DWG: 2012037-FINAL PLAT
Drawn: OF	Checked: SJH	Job: 2012-037

OWNERS:

LEONARD KEEFER, AND JANEL CAMPBELL
7012 LILAC LN.
LAKE WORTH, TEXAS
ZONING:
SINGLE FAMILY RESIDENTIAL

SURVEYOR:

GEOMATIC, SOLUTIONS INC.
300 S. HULEN, SUITE 124-236
FORTH WORTH, TEXAS
817-487-8916

NOW THEREFORE KNOWN TO ALL MEN BY THESE PRESENTS:
THAT I LEONARD KEEFER, DO HEREBY ADOPT THIS FINAL PLAT AS LOT 1, BLOCK 1, KEEFER ADDITION, AN ADDITION TO THE CITY OF LAKE WORTH, TARRANT COUNTY, TEXAS AND DO HEREBY DEDICATE TO THE PUBLIC'S USE FOREVER THE RIGHTS-OF-WAY AND EASEMENTS SHOWN HEREON;

LEONARD KEEFER

STATE OF TEXAS
COUNTY OF TARRANT

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED LEONARD KEEFER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ___DAY OF _____, 2018.

NOTARY PUBLIC

NOW THEREFORE KNOWN TO ALL MEN BY THESE PRESENTS:
THAT I JANEL CAMPBELL, DO HEREBY ADOPT THIS FINAL PLAT AS LOT 1, BLOCK 1, KEEFER ADDITION, AN ADDITION TO THE CITY OF LAKE WORTH, TARRANT COUNTY, TEXAS AND DO HEREBY DEDICATE TO THE PUBLIC'S USE FOREVER THE RIGHTS-OF-WAY AND EASEMENTS SHOWN HEREON;

JANEL CAMPBELL

STATE OF TEXAS
COUNTY OF TARRANT

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED JANEL CAMPBELL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ___DAY OF _____, 2018.

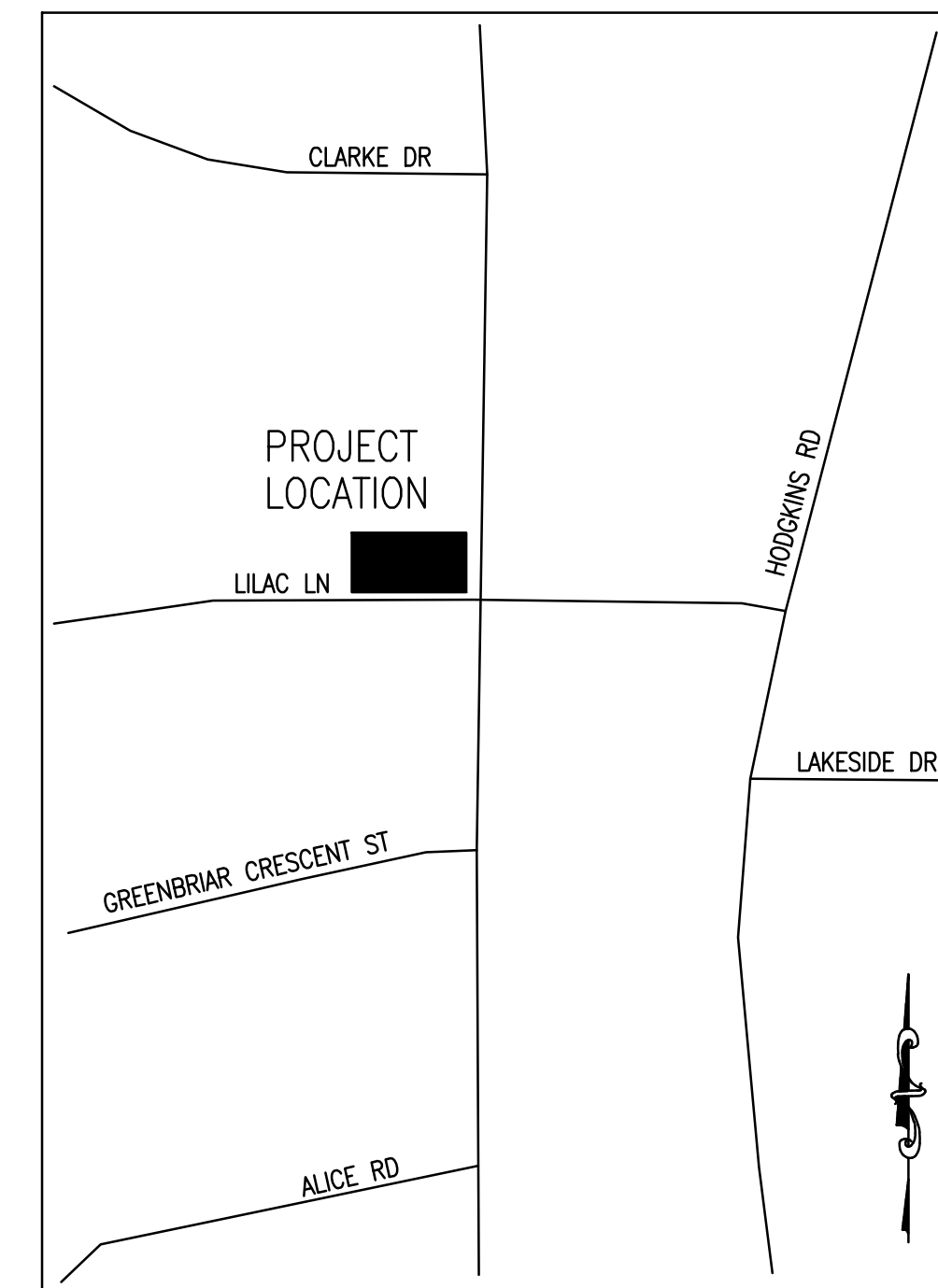
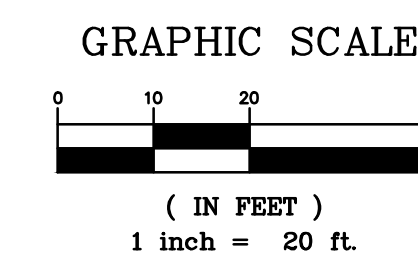
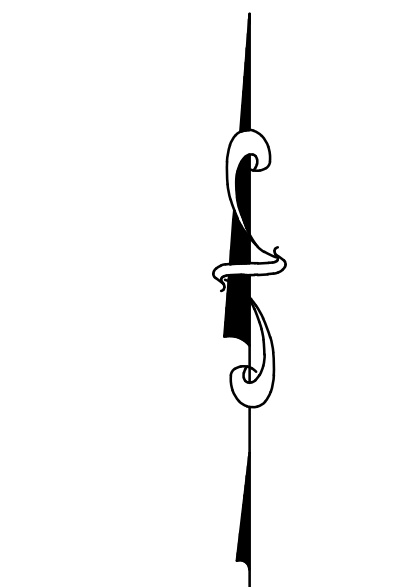
NOTARY PUBLIC

MEASURED

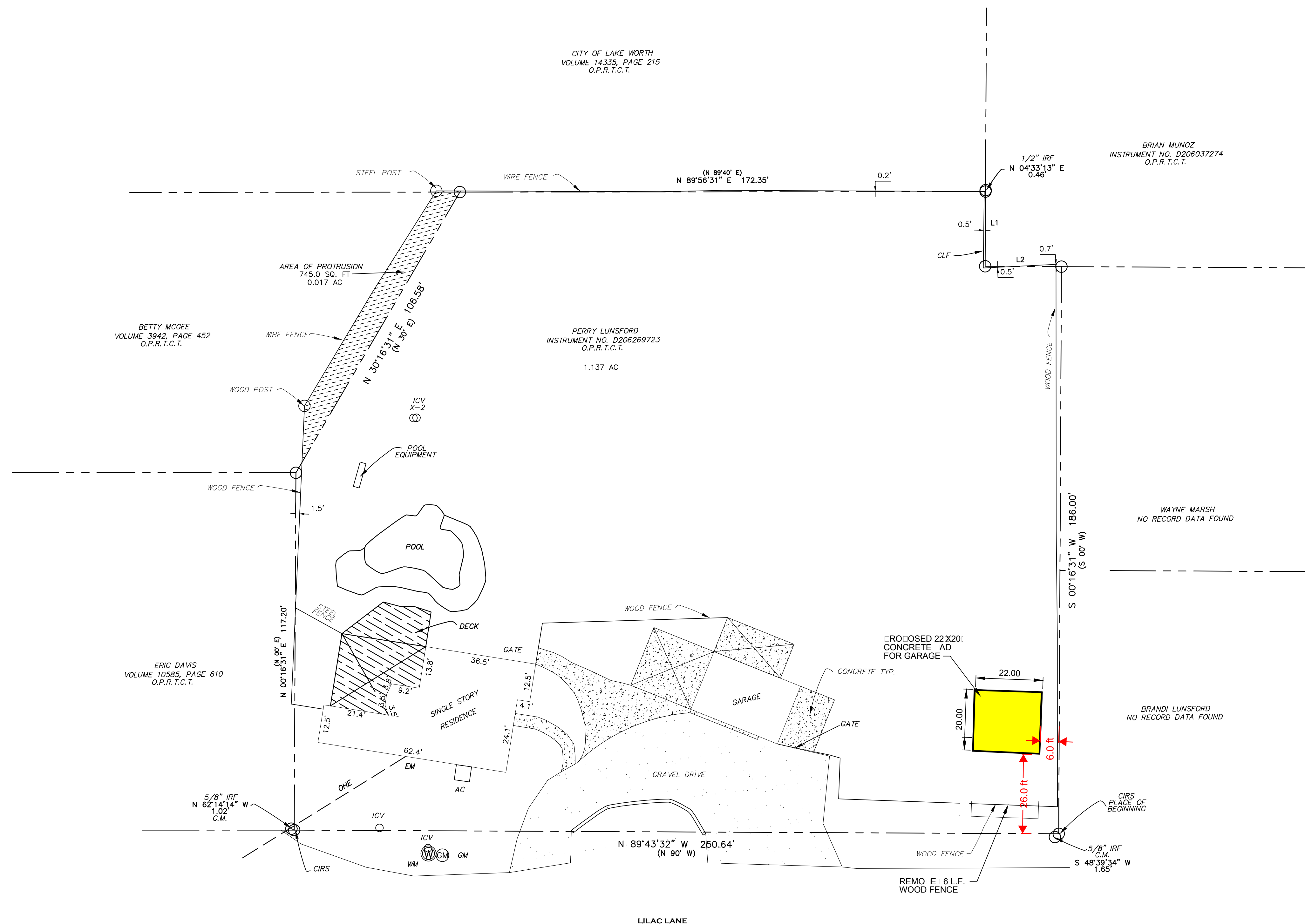
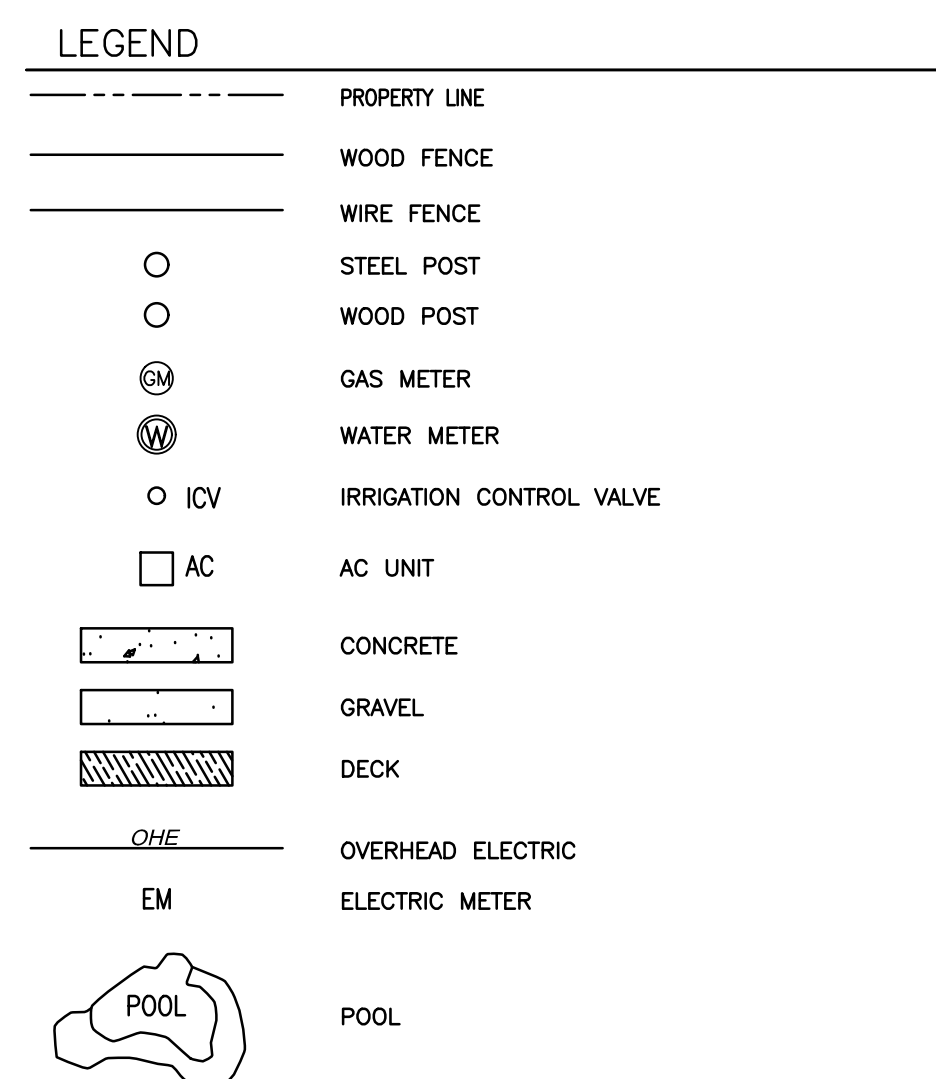
LINE	BEARING	DISTANCE
L1	S 00°16'31" W	24.50'
L2	S 89°43'29" E	25.00'

RECORD


LINE	BEARING
L1	S 00° W
L2	S 90° E



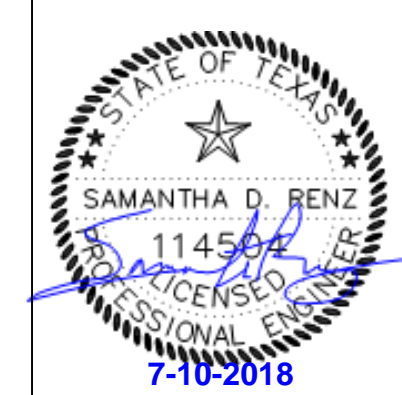
VICINITY MAP



TSPE NO. F-12452

 **evolving.**

civil • engineering • planning
420 Throckmorton, Ste 930, Fort Worth, TX 76102
817-529-2700 evolvingtexas.com

[illegible]

LILAC LANE ADDITION
7012 LILAC LANE
FT. WORTH, TEXAS

SITE ☐ **LAN**

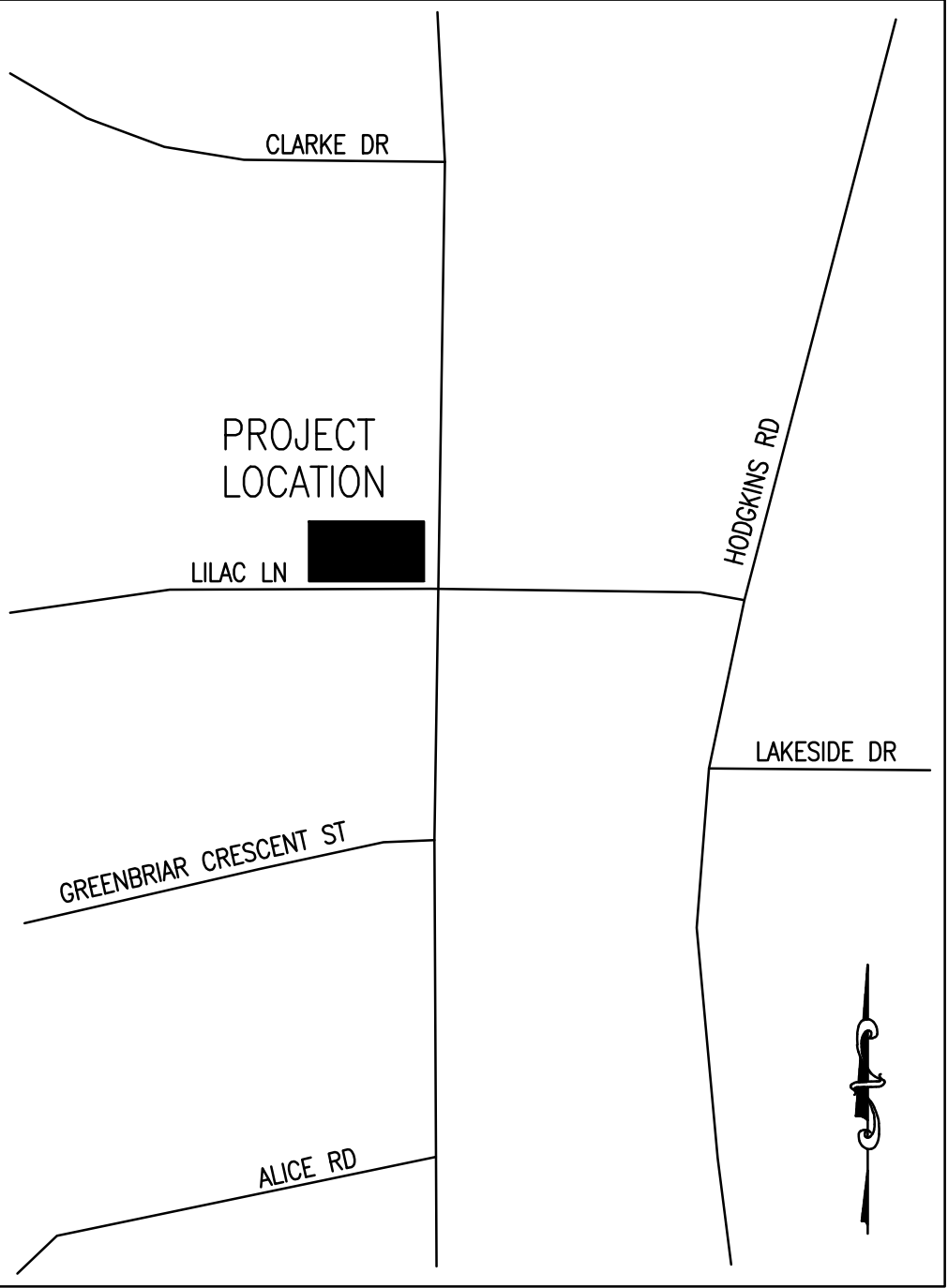
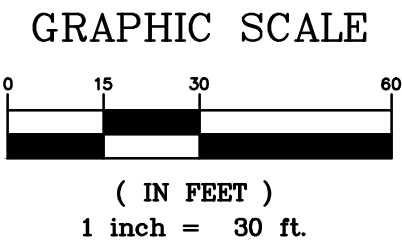
SCALE:	1" = 20'
DRAWN BY:	OR
DESIGNED BY:	OR
CHECKED BY:	SR
PROJECT NO.	2012037
DATE:	May 1, 2018
SHEET:	

LINE	BEARING	DISTANCE
L1	S 00°16'31" W	24.50'
L2	S 89°43'29" E	25.00'

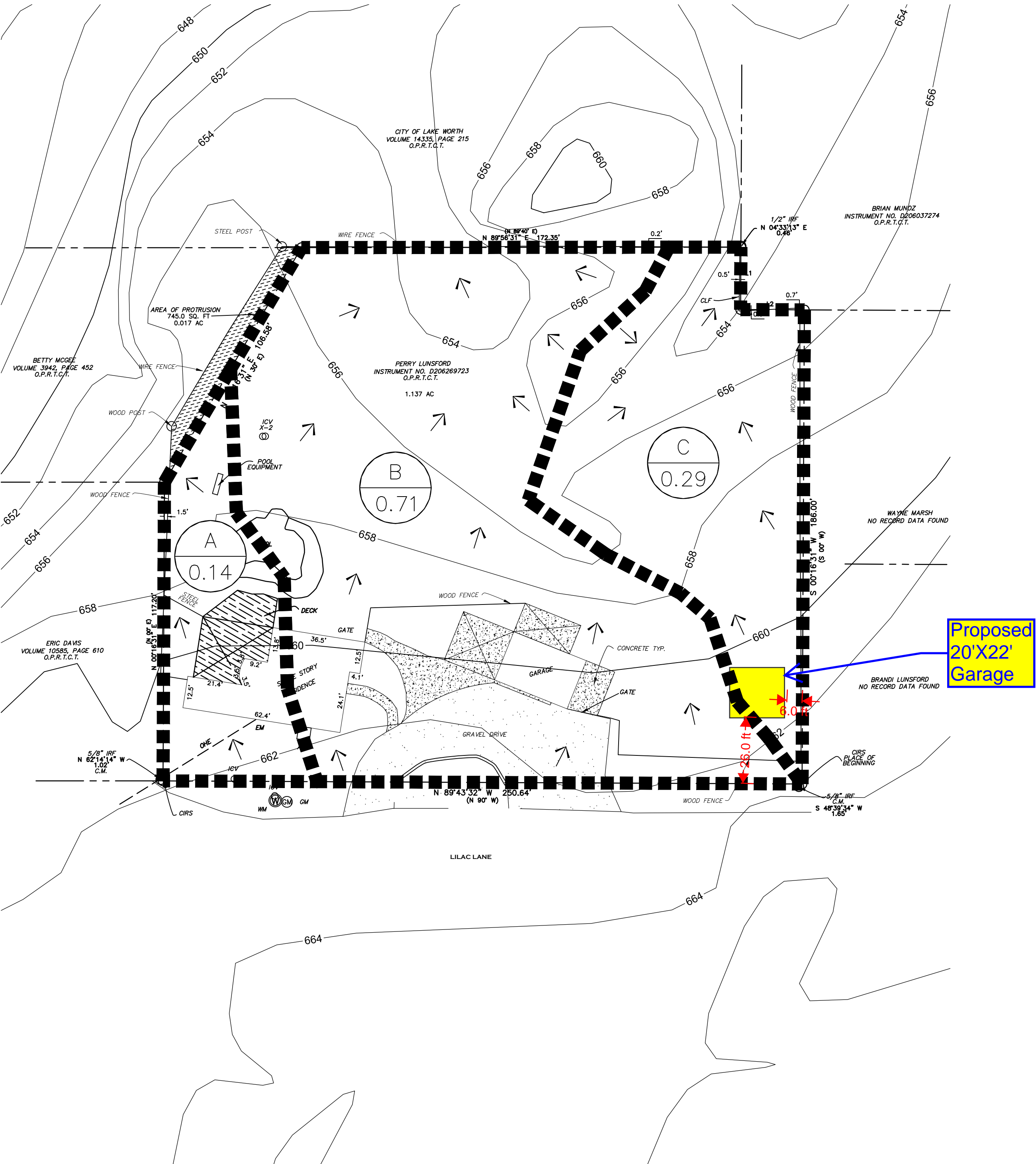
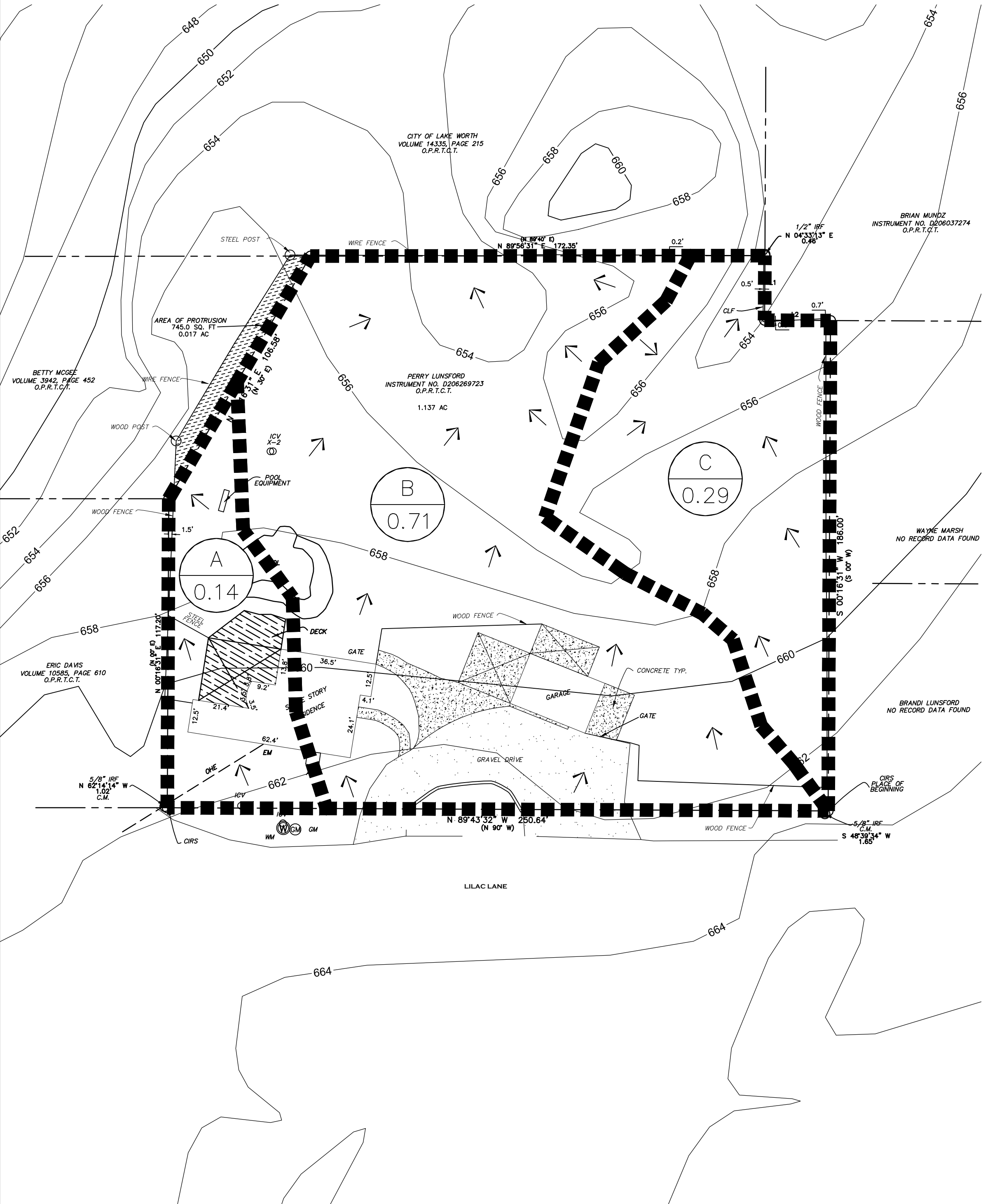
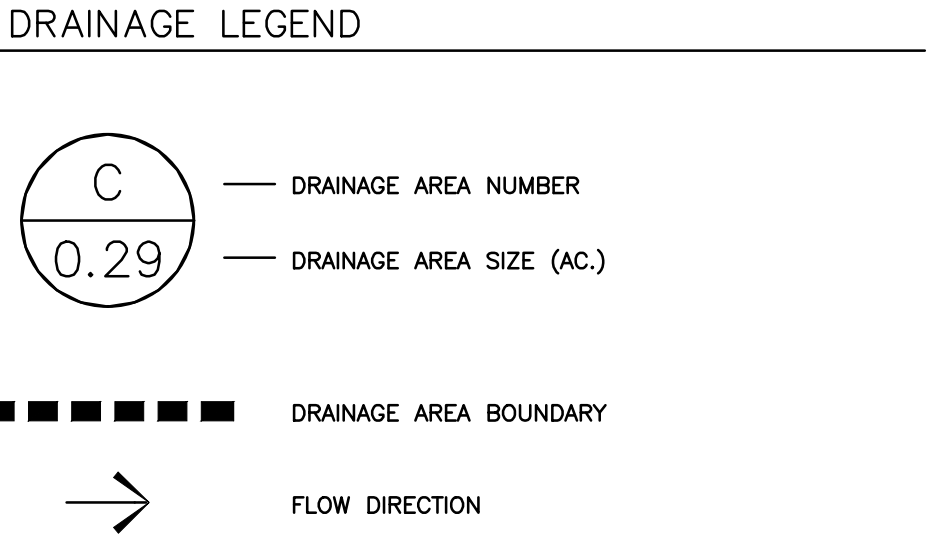
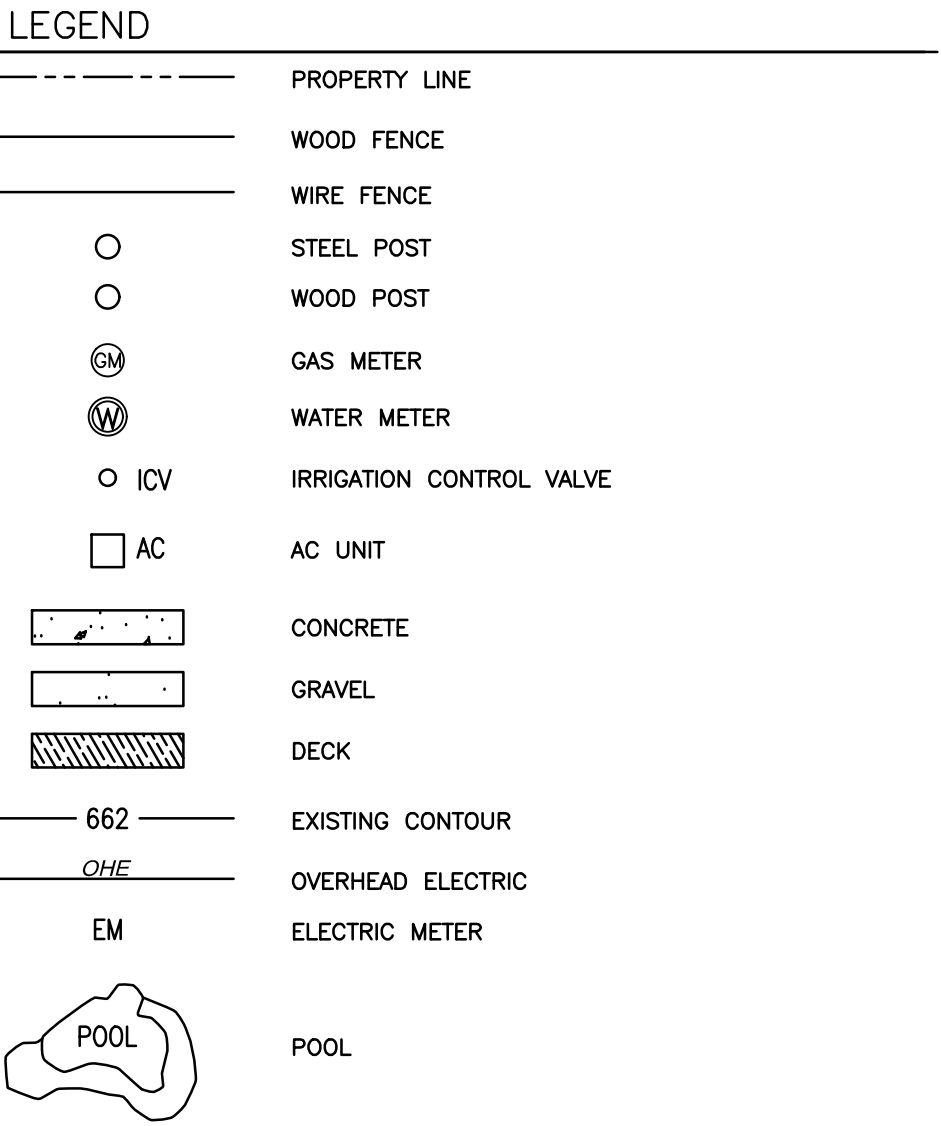
LINE	BEARING
L1	S 00° W
L2	S 90° E

PRE-DEVELOPMENT STORM WATER DISCHARGE (RATIONAL METHOD)									
Area	Acres	C _{PE}	tc	I ₁	I ₁₀	I ₁₀₀	Q ₁	Q ₁₀	Q ₁₀₀
A	0.14	0.55	15	4.06	6.51	9.24	0.31	0.50	0.71
B	0.71	0.55	15	4.06	6.51	9.24	1.59	2.54	3.61
C	0.29	0.55	15	4.06	6.51	9.24	0.65	1.04	1.47
TOTAL	1.14						2.55	4.08	5.79

POST-DEVELOPMENT STORM WATER DISCHARGE (RATIONAL METHOD)									
Area	Acres	C _{POST}	tc	I ₃	I ₁₀	I ₁₀₀	Q ₁	Q ₁₀	Q100
A	0.14	0.55	15	4.06	6.51	9.24	0.31	0.50	0.71
B	0.71	0.55	15	4.06	6.51	9.24	1.59	2.54	3.61
C	0.29	0.55	15	4.06	6.51	9.24	0.65	1.04	1.47
TOTAL	1.14						2.55	4.08	5.79



VICINITY MAP

[illegible]

LILAC LANE ADDITION
7012 LILAC LANE
FT. WORTH, TEXAS

DRAINAGE STUDY

SCALE:	1" = 30'
DRAWN BY:	OR
DESIGNED BY:	OR
CHECKED BY:	SR
PROJECT NO.	2012037
DATE:	May 1, 2018
SHEET:	

**CITY OF LAKE WORTH
NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
AND CITY COUNCIL**

**PRELIMINARY PLAT REQUEST
PLANNING & ZONING CASE #PZ-2018-10**

You may own property within two hundred feet (200') of the property described in the notice below. The owner of the lot has made application for a preliminary plat. Attached you will find a copy of the preliminary plat. You are invited to attend and participate in the following public hearings regarding this application:

The Planning and Zoning Commission of the City of Lake Worth, Texas, will conduct the first of two public hearings at **6:30 p.m. on Tuesday, July 17, 2018**, at the Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider recommendations to the City Council regarding the proposed preliminary plat being all of a 1.137 acre tract of land legally known as Abstract 189, Tract(s) 14, 2Q, and 26, N B Breeding Survey of the records of Tarrant County, Texas. The proposed preliminary plat's new legal description will be Block 1, Lot 1, Keefer Addition, commonly known as 7012 Lilac Lane, Lake Worth, Texas. The City Council will conduct a second Public Hearing at **6:30 p.m. on Tuesday, August 14, 2018**, at Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider. All interested parties are encouraged to attend.

Platting is a ministerial duty of the municipality. Platting is not a zoning change request and does not involve any properties except for the one(s) specifically called out on the plat document. Any property owner located within two hundred feet (200') of the property making application is required to be notified of the property owner's intent.

Please contact the Planning & Zoning Administrator at 817-255-7922 or smeason@lakeworthtx.org with any questions or concerns.

(See reverse for copy of Preliminary Plat Plan)

Janel Campbell/Leonard Keefer
7012 Lilac Lane
Lake Worth, Texas 76135

Perry Lunsford
10901 Swift Current Trail
Fort Worth, Texas 76179

C D Hoeflen
7613 Royal Troon Drive
Fort Worth, Texas 76179-3175

Anita P Arizola
4429 Williams Spring Road
Lake Worth, Texas 76135

City of Lake Worth
3805 Adam Grubb
Lake Worth, Texas 76135

Debra L Murray
4425 Williams Spring Road
Lake Worth, Texas 76135

Olivia Munoz
4513 Williams Spring Road
Lake Worth, Texas 76135

Mary B Pittman
7008 Greenbriar Crescent
Lake Worth, Texas 76135

Jimmy Marsh
505 Panama Court
Granbury, Texas

Wanda S Gilbreath
4516 Williams Spring Road
Lake Worth, Texas 76135

Theresa K Riley
7108 Lilac Lane
Lake Worth, Texas 76135

Theresa K Riley & Frank W Riley, Jr.
7108 Lilac Lane
Lake Worth, Texas 76135

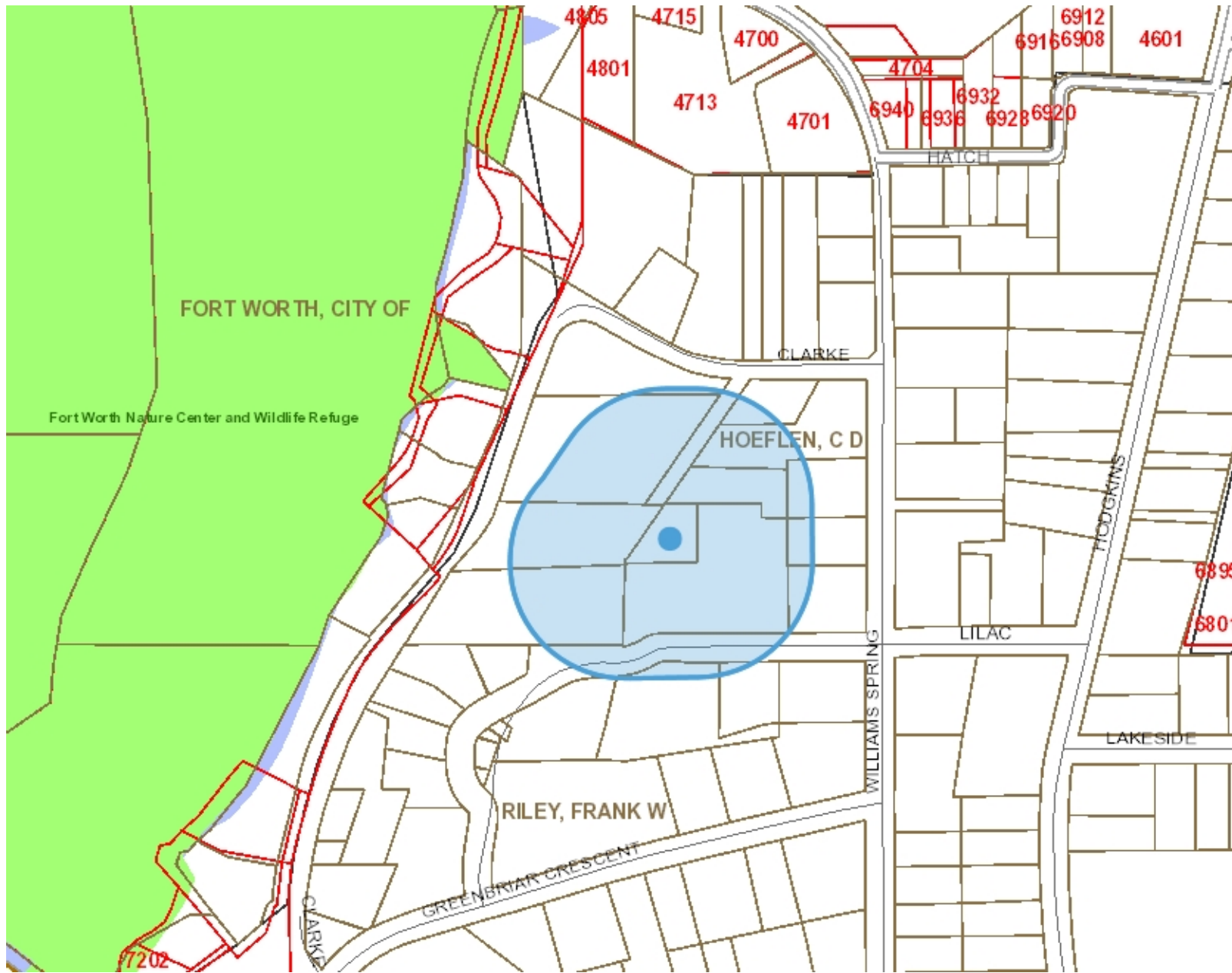
Betty M McGee
PO Box 121381
Fort Worth, Texas 76121-1381

Lake Worth Baptist Church
4447 Hodgkins Road
Lake Worth, Texas 76135

Coda & Denise Stephenson
7020 Lilac Lane
Lake Worth, Texas 76135

C & C Residential Properties
12970 Pandora Dr. Suite #115
Dallas, Texas 75238-3291

Frank W Riley, Jr.
6704 Azle Avenue
Lake Worth, Texas 76135



Legend

- Parcels
- Lots
- Arterials
- Freeways
- Streets
- Tarrant County Streets
- Parks
- Lakes
- City Limit
- Extraterritorial Jurisdiction (ETJ)



7/5/18 8:33 AM

0.1 0 0.05 0.1 Miles

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The City of Fort Worth assumes no responsibility for the accuracy of said data.

NCTCOG ORTHOPHOTOGRAPHY

1:3,073



**CITY OF LAKE WORTH
PUBLIC COMMENT FORM**
(Please type or use black ink)

Planning & Zoning Department at 3805 Adam Grubb, Lake Worth, Texas 76135



I am **FOR** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-10 (Campbell/Keefer Preliminary Plat – 7012 Lilac Lane).



I am **AGAINST** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-10 (Campbell/Keefer Preliminary Plat – 7012 Lilac Lane).

Property Owner Name: FRANK RILEY
(Please print)

Mailing Address: 6704 AZLE AVE.
L.W., TX. #76135

Signature: Frank Riley

Date: 7/10/18

Property Address(s): ~~7704~~ LILAC LANE
7115 Lilac
7013 Lilac

7016 Greenbriar Crescent

COMMENTS:

PLEASE TURN IN PUBLIC COMMENT FORM NO LATER THAN
THURSDAY, JULY 12, 2018 @ NOON TO BE INCLUDED IN THE AGENDA PACKET

For Office Use Only

Property Address: 7013 + 7115 Lilac Legal Description: NA

Received By: S Meason Date: 7-9-18

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.3

From: Suzanne Meason, Planning & Zoning Administrator

Item: Public Hearing to consider Planning & Zoning Case No. PZ-2018-10, a proposed final plat being all of a 1.137-acre tract of land legally known as Abstract 189, Tract(s) 14, 2Q, and 26, N B Breeding Survey of the records of Tarrant County, Texas. The proposed final plat's new legal description will be Block 1, Lot 1, Keefer Addition, and generally described as 7012 Lilac Lane, Lake Worth, Texas. **(THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.)**

Property Description:

1.137-acre tract of land, located at 7012 Lilac Lane

Property Owner(s):

Leonard Keefer and Janel Campbell, 7012 Lilac Lane, Lake Worth, Texas 76135

Applicant:

Shelby Hoffman, 3000 S. Hulen, Suite #124-236, Fort Worth, Texas 76109

Engineer/Surveyor:

Surveyor: Geomatic Solutions, Inc., Shelby Hoffman, 3000 S. Hulen, Suite #124-236, Fort Worth, Texas 76109

Engineer: Evolving Civil Engineering, Samantha Renz, 420 Throckmorton, Suite #930, Fort Worth, Texas 76102

Current Zoning:

"SF1" – Single Family Residential

Current Use(s):

"SF1" – Single Family Residential

Existing Road(s):

Lilac Lane

Surrounding Zoning:

North: The property to the north is currently zoned SF-1 Single Family Residential.

South: The property to the south is currently zoned SF-1 Single Family Residential.

East: The property to the east is currently zoned SF-1 Single Family Residential.

Agenda Item No. C.3

West: The property to the west is currently zoned SF-1 Single Family Residential.

Summary:

Mr. Keefer approached the City about building a new garage structure on his property located at 7012 Lilac Lane, upon investigation it was discovered that the property has never been platted. Before Mr. Keefer can construct the garage, he must get a preliminary and final plat approved and the final plat filed with Tarrant County. The final plat document and drainage and site plan were prepared and have been reviewed by city staff and they conform to the City's requirements. The preliminary plat document was heard just prior, now the final plat must be heard by the City Council.

The Planning and Zoning Commission heard the case on Tuesday, July 17, 2018 and recommended approval of the final plat as presented by a vote of 5-0.

Public Input:

On Friday, July 5, 2018 as required by State law, the City mailed out seventeen (17) letters of Notification for a Public Hearing to all property owners within two hundred (200') feet of the subject site. Notice was also published in the City's paper of record, the Fort Worth Star Telegram on Saturday, June 30, 2018. We have received the following in favor/opposition to the request:

1. FOR – 2 comment form received.
2. AGAINST – no forms received.

Fiscal Impact:

N/A

Attachments:

1. Subdivision Application/Owner Authorization Form/Waiver of 30 Day Action Form
2. Preliminary Plat Document/Utility Plan/Drainage Study
3. Public Hearing Notice
4. Public Hearing Notifications (within 200' of subject property)
5. Vicinity Map
6. Returned Public Comment Form(s)

Recommended Motion or Action:

Staff's recommends approval of Agenda Item C.3 as presented.



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
Case No: PZ-2018-10 + 2018-11
Date Submitted: 05-16-18

APPLICATION FOR SUBDIVISION PLAT APPROVAL

(CHECK ALL THAT APPLY)

☒ PRELIMINARY PLAT ☒ FINAL PLAT ☐ REPLAT ☐ AMENDING/CORRECTION PLAT

PROPOSED SUBDIVISION NAME KEEFER ADDITION

CURRENT ZONING CLASSIFICATION SFR

CURRENT LEGAL DESCRIPTION N.B. BREEDING SURVEY, ABSTRACT NO. 189

TOTAL ACRES 1.137 # OF LOTS 1 PROPOSED USE RESIDENTIAL

APPLICANT/DEVELOPER INFORMATION

NAME SHELBY HOFFMAN

ADDRESS 3000 S. HULEN SUITE 124-236 CITY FORT WORTH

STATE TEXAS ZIP 76109 EMAIL SHELBY@GSISURVEY.COM

PHONE 817-487-8916

FAX _____

PROPERTY OWNER INFORMATION

NAME LENNIE KEEFER

ADDRESS 7012 LILAC LANE CITY LAKE WORTH

STATE TEXAS ZIP 76135 EMAIL LKEEFER75@MSN.COM

PHONE 409-795-4886

FAX _____

SURVEYOR/ARCHITECT/ENGINEER INFORMATION

NAME SHELBY HOFFMAN

ADDRESS SAME

CITY _____

STATE _____ ZIP _____ EMAIL _____

PHONE _____ FAX _____

I hereby certify that I am the owner of the property described above and further certify that the information provided on this development application is true and correct. I further understand that the public hearing for this project will not be scheduled until the application fee(s) have been paid and the plans have been reviewed and accepted by City staff. IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.

Sj Holf
SIGNATURE OF OWNER, AGENT, OR APPLICANT

03/15/2018
DATE

GENERAL INFORMATION

A plat is intended to serve as the official recorded map of the property to be developed, showing thereon the boundaries, lots, public streets and easements and other significant public facilities and features which are necessary to serve the development. All plats shall conform to the Lake Worth Subdivision and Development Ordinance and Design Criteria and Construction Standards.

Owner signature: The plat application is required to be signed by the **current property owner**. If the property owner is not available to sign the application, then an owner authorization form (City provided) from the property owner is required to be submitted which empowers a designee to sign for the property owner.

Waiver from Section 212.009: The Texas Local Government Code requires that the municipal authority responsible for approving plats must take action on a plat within thirty (30) days of the plat application being accepted. A plat is considered approved by the municipal authority unless it is disapproved within that period. Because thirty (30) days is generally not enough time for a plat to be processed by City Staff and forwarded to the Planning and Zoning Commission and City Council for approval, a waiver of action form must be signed. **If the waiver of action form is not signed and submitted, then it is likely that the plat will be forwarded to the Planning and Zoning Commission with a staff recommendation of denial within thirty (30) days of the application being accepted. The waiver must be signed by the property owner or by the property owner's designee as noted on the owner authorization form.**

Acceptance of plat application: All plat applications will be reviewed for completeness in accordance with this checklist before they are accepted by City Staff. Failure of applicant to provide the required information constitutes grounds for refusal of plat acceptance for processing; or staff recommendation of denial when application is scheduled for consideration.

SUBMITTAL CHECKLIST

The following items must be turned in for the subdivision plat application to be accepted and processed by this department:

- ☒ SUBDIVISION PLAT APPLICATION
- ☒ OWNER AUTHORIZATION FORM (IF APPLICABLE)
- ☒ SIGNED WAIVER OF 30 DAY ACTION FORM
- ☒ APPLICATION FEE (VERIFY WITH P&Z ADMINISTRATOR)
- ☒ FOUR (4) HARD COPIES OF SUBDIVISION PLAT DOCUMENT (SIZE 24 x 36 FOLDED INTO 8½ x 11)
- ☒ ELECTRONIC VERSION (.pdf) OF THE SUBDIVISION PLAT DOCUMENT EMAILED TO SMEASON@LAKEWORTHTX.ORG
- ☒ FOUR (4) HARD COPIES OF CIVIL CONSTRUCTION PLANS (IF APPLICABLE)

OFFICE USE ONLY

Fee: 560.00
Date Paid: 6-14-18
Receipt #: P18-0503

Ownership Verified:

☒ YES ☐ NO

Taxes Paid:

☒ YES ☐ NO

Liens Paid:

☒ YES ☐ NO

Public Hearing Newspaper Notice Deadline Date: 6-30-18
Public Hearing 200' Notification Deadline Date: 7-7-18
P&Z Commission Meeting Date: 7-17-18
City Council Meeting Date: 8-14-18

Plat Approval Date: _____

Plat File Date: _____

Instrument #: _____



AUTHORIZATION FORM

City of Lake Worth

THE FOLLOWING IS TO BE COMPLETED ONLY IF A PERSON OTHER THAN THE OWNER IS MAKING THIS APPLICATION.

Dated: 5-16-2018

Re: _____

I, Leonard Keefe, owner of the Property located at 7012 Lilac St., Lake Worth, TX do hereby certify that I have given my permission to Shelby Hoffman, RPLS, to make this (check one):

- ☐ Variance
- ☐ Waiver
- ☒ Plat (Development, Replat, Preliminary, Final)
- ☐ Zoning District Change
- ☐ Land Use Designation
- ☐ Comprehensive Land Use Plan Amendment
- ☐ Site Plan Application/Amendment

Application for Leonard Keefe
(applicant)

Leonard Keefe
Print Name

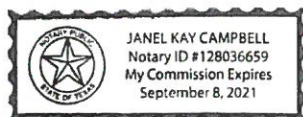
[Signature]
Signature of Owner

7012 Lilac Lane, Lake Worth, TX 76155 409-795-4886 5-16-2018
Address Phone No. Date

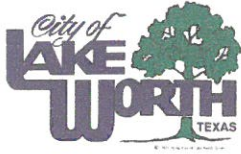
State of Texas §
County of Tarrant §

Before me, _____, a Notary Public in and for said County and State, on this day personally appeared Leonard Keefe known to me to be the person whose name is subscribed to the foregoing certificate, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

(Seal)



[Signature]
Notary



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
Case No: _____
Date Submitted: _____
Accepted By: _____

WAIVER OF 30 DAY ACTION REQUIREMENT FOR PLATTING

(CHECK ONE)

☒ PRELIMINARY PLAT ☐ FINAL PLAT ☐ REPLAT ☐ AMENDING/CORRECTION PLAT

PROPOSED SUBDIVISION NAME KEEFER ADDITION

CURRENT LEGAL DESCRIPTION N.B.BREEDING SURVEY, ABSTRACT NO. 189

TOTAL ACRES 1.137 # OF LOTS 1 PROPOSED USE RESIDENTIAL

PROPERTY OWNER INFORMATION

NAME LENNIE KEEFER

ADDRESS 7012 LILAC LANE CITY LAKE WORTH

STATE TEXAS ZIP 76135 EMAIL LKEEFER75@MSN.COM

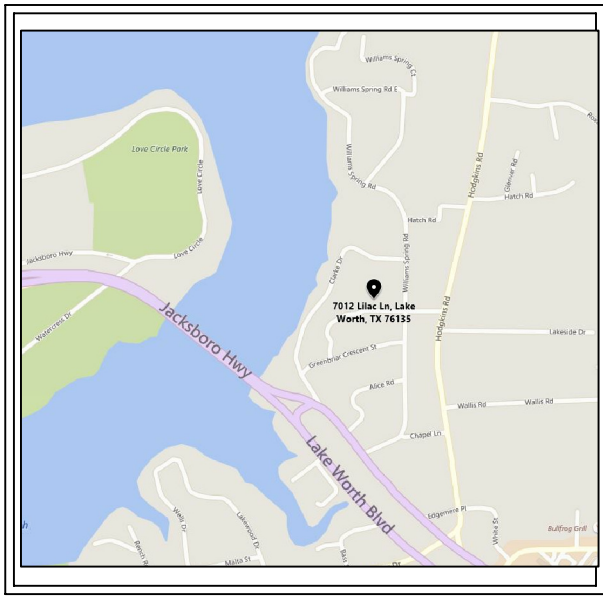
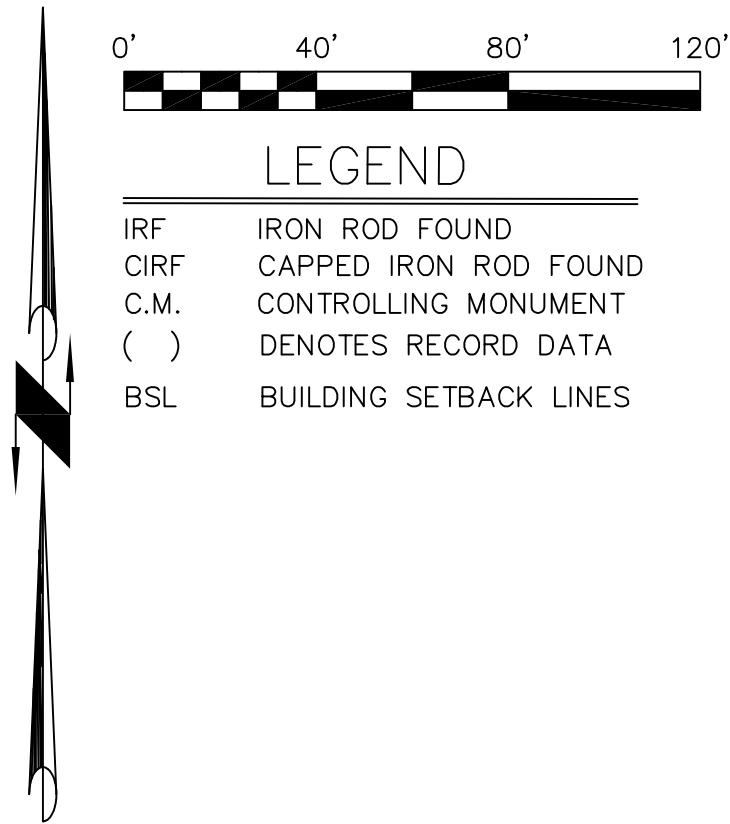
PHONE 409-795-4886 FAX _____

I hereby affirm that I am the owner or an authorized representative of the owner of the property described above which is being submitted for the platting process and I hereby waive my right to have action taken on my plat within the thirty (30) day period as required by section 212.009 of Texas Local Government Code.

IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.


SIGNATURE OF OWNER, AGENT, OR APPLICANT

08/15/18
DATE



VICINITY MAP
(NOT TO SCALE)

CONSTRUCTION PROHIBITED OVER EASEMENTS

"NO PERMANENT BUILDINGS OR STRUCTURES SHALL BE CONSTRUCTED OVER ANY EXISTING OR PLATTED WATER, SANITARY SEWER, DRAINAGE, GAS, ELECTRIC, CABLE OR OTHER UTILITY EASEMENT OF ANY TYPE."

EASEMENT RESTRICTION STATEMENT

"ANY PUBLIC UTILITY, INCLUDING THE CITY OF LAKE WORTH, SHALL HAVE THE RIGHT TO MOVE AND KEEP MOVED ALL OR PART OF ANY BUILDING, FENCES, TREES, SHRUBS, OTHER CROWTHS OR IMPROVEMENTS WHICH IS ANY WAY ENDANGER OR INTERFERE WITH THE CONSTRUCTION, MAINTENANCE, OR EFFICIENCY OF ITS RESPECTIVE SYSYSTEMS ON ANY OF THE EASEMENTS SHOWN ON THE PLAT; AND ANY PUBLIC UTILITY, INCLUDING THE CITY OF LAKE WORTH, SHALL HAVE THE RIGHT AT ALL TIMES OF INFRESS AND ENGRESS TO AND FROM AND UPON SAID EASEMENTS FOR THE PURPOSE OF CONSTRUCTION, RECONSTRUCTION, INSPECTION, PATROLLING, MAINTAINING AND ADDING TO OR REMOVING ALL OR PART OF ITS RESPECTIVE SYSTEMS WITHOUT THE NECESSITY AT ANY TIME OF PROCURING THE PERMISSION OF ANYONE.."

FLOOD PLAIN

NO PORTION OF THIS PROPERTY LIES WITHIN A 100-YEAR FLOOD BOUNDARY LINE ACCORDING TO THE NATIONAL FLOOD INSURANCE PROGRAM'S FLOOD INSURANCE RATE MAP FOR THE CITY OF FORT WORTH, TARRANT COUNTY, TEXAS, COMMUNITY PANEL NO. 48439C0305 K, MAP REVISED SEPTEMBER 25, 2009

RIGHT TO REQUIRE MINIMUM FINISH FLOOR ELEVATIONS

"THE CITY OF LAKE WORTH RESERVES THE RIGHT TO REQUIRE MINIMUM FINISH FLOOR ELEVATIONS ON ANY LOT CONTAINED WITHIN THIS SUBDIVISION. THE MINIMUM ELEVATIONS SHOWN ARE BASED ON THE MOST CURRENT INFORMATION AVAILABLE AT THE TIME THE PLAT IS FILED AND MAY BE SUBJECT TO CHANGE."

APPROVED BY THE CITY COUNCIL OF LAKE WORTH, TEXAS ON THIS _____ DAY OF _____

MAYOR

ATTEST:

CITY SECRETARY

OWNERS:

LEONARD KEEFER, AND JANEL CAMPBELL
7012 LILAC LN.
LAKE WORTH, TEXAS
ZONING:
SINGLE FAMILY RESIDENTIAL

SURVEYOR:

GEOMATIC, SOLUTIONS INC.
300 S. HULEN, SUITE 124-236
FORTH WORTH, TEXAS
817-487-8916

NOW THEREFORE KNOWN TO ALL MEN BY THESE PRESENTS: THAT I LEONARD KEEFER, DO HEREBY ADOPT THIS FINAL PLAT AS LOT 1, BLOCK 1, KEEFER ADDITION, AN ADDITION TO THE CITY OF LAKE WORTH, TARRANT COUNTY, TEXAS AND DO HEREBY DEDICATE TO THE PUBLIC'S USE FOREVER THE RIGHTS-OF-WAY AND EASEMENTS SHOWN HEREON;

LEONARD KEEFER

STATE OF TEXAS
COUNTY OF TARRANT

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED LEONARD KEEFER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE _____ DAY OF _____, 2018.

NOTARY PUBLIC

NOW THEREFORE KNOWN TO ALL MEN BY THESE PRESENTS: THAT I JANEL CAMPBELL, DO HEREBY ADOPT THIS FINAL PLAT AS LOT 1, BLOCK 1, KEEFER ADDITION, AN ADDITION TO THE CITY OF LAKE WORTH, TARRANT COUNTY, TEXAS AND DO HEREBY DEDICATE TO THE PUBLIC'S USE FOREVER THE RIGHTS-OF-WAY AND EASEMENTS SHOWN HEREON;

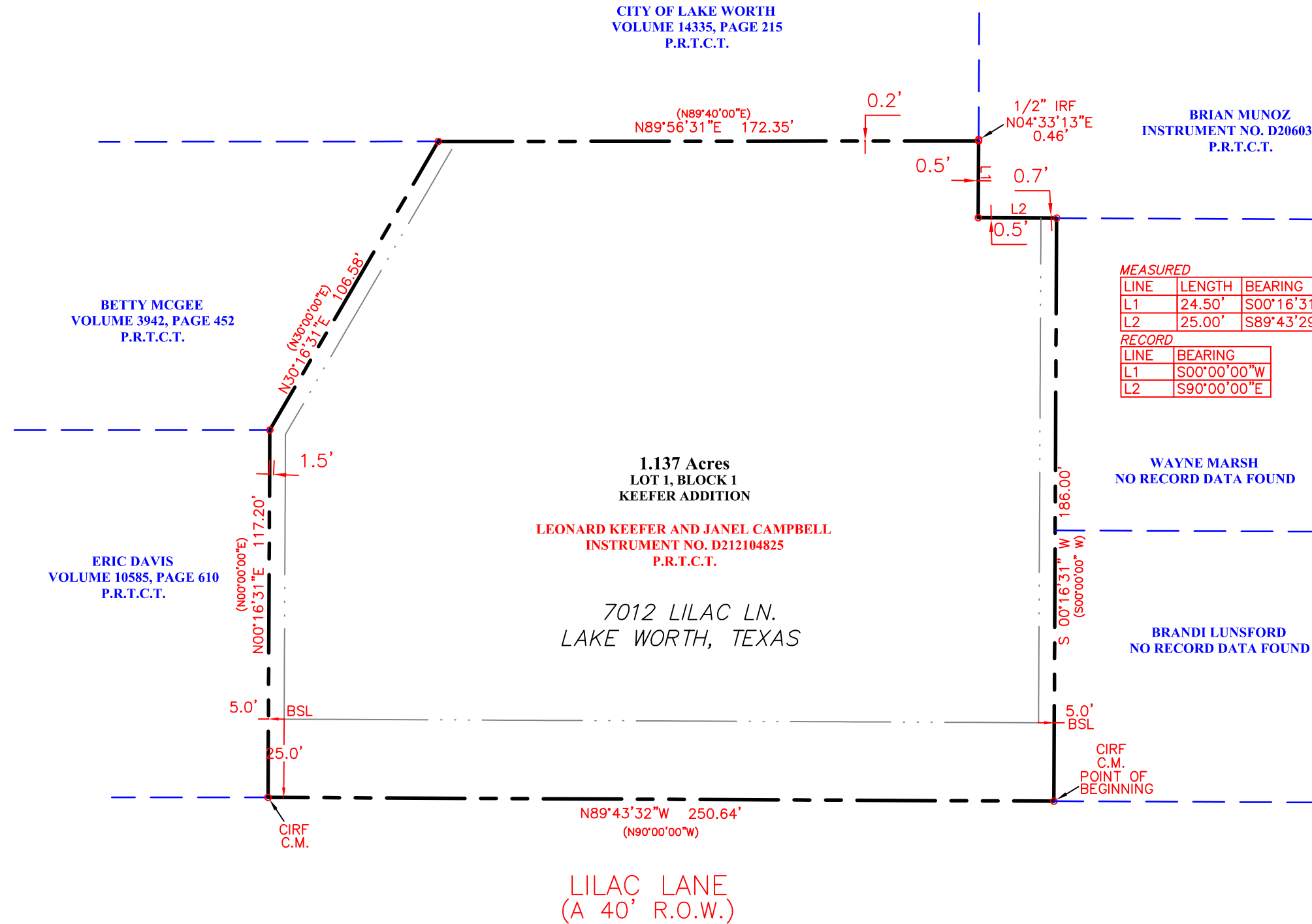
JANEL CAMPBELL

STATE OF TEXAS
COUNTY OF TARRANT

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED JANEL CAMPBELL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE _____ DAY OF _____, 2018.

NOTARY PUBLIC



STATE OF TEXAS:

COUNTY OF TARRANT:

WHEREAS, LEONARD KEEFER, AND JANEL CAMPBELL, ARE THE SOLE OWNERS OF THAT CERTAIN TRACT OF LAND IN TNE N.B. BREEDING SURVEY, ABSTRACT NO. 189, CITY OF LAKE WORTH, TARRANT COUNTY, TEXAS, ACCORDING TO THE PLAT RECORDED IN INSTRUMENT NO. D212104825, DEED RECORDS, TARRANT COUNTY, (D.R.T.C.T.), TEXAS AND MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS;

BEGINNING, AT A CAPPED IRON ROD FOUND, AT THE SOUTHEAST CORNER OF SAID KEEFER TRACT, SAME BEING THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO BRANDI LUNSFORD, IN THE NORTH LINE OF LILAC LANE;

THENCE, WITH THE NORTH LINE OF SAID LILAC LANE, N 89°43'32"W, A DISTANCE OF 250.64 FEET, TO A CAPPED IRON ROD FOUND AT THE SOUTHWEST CORNER OF SAID KEEFER TRACT, SAME BEING THE SOUTHEAST CORNER OF A TRACT OF LAND CONVEYED TO ERIC DAVIS, AS DESCRIBED IN A DEED, RECORDED IN VOLUME 10585, PAGE 610, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID DAVIS TRACT, N 00°16'31"E, A DISTANCE OF 117.20 FEET, TO THE SOUTHEAST CORNER OF A TRACT OF LAND, CONVEYED TO BETTY MCGEE, AS DESCRIBED IN A DEED, RECORDED IN VOLUME 3942, PAGE 452, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID MCGEE TRACT, N 89°56'31"E, A DISTANCE OF 106.58 FEET, TO THE NORTHWEST CORNER OF SAID KEEFER TRACT, IN THE SOUTH LINE OF A TRACT OF LAND, CONVEYED TO THE CITY OF LAKE WORTH, AS DESCRIBED IN A DEED, RECORDED IN VOLUME 14335, PAGE 215, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID LAKE WORTH TRACT, N 89°56'31"E, A DISTANCE OF 172.35 FEET, TO A POINT FROM WHICH AN IRON ROD FOUND, BEARS, N 04°33'13"E, 0.46 FEET, IN THE WEST LINE OF A TRACT OF LAND, CONVEYED TO BRIAN MUNOZ, AS DESCRIBED IN A DEED, RECORDED IN INSTRUMENT NO. D206037274, D.R.T.C.T.;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID MUNOZ TRACT, THE FOLLOWING TWO (2) COURSES AND DISTANCES:
1. S 00°16'31"W, A DISTANCE OF 24.50 FEET;
2. S 89°43'29"E, A DISTANCE OF 25.00 FEET, TO THE NORTHEAST CORNER OF SAID KEEFER TRACT, AT THE NORTHWEST CORNER OF A TRACT OF LAND, CONVEYED TO WAYNE MARSH;

THENCE, WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID MARSH TRACT, AND WITH THE COMMON LINE BETWEEN SAID KEEFER TRACT, AND WITH SAID LUNSFORD TRACT, S 00°16'31"W, A DISTANCE OF 186.00 FEET TO THE POINT OF BEGINNING, AND CONTAINING 1.137 ACRES OF LAND, AS SURVEYED ON THE GROUND, UNDER THE SUPERVISION OF SHELBY J. HOFFMAN, R.P.L.S., ON APRIL 16, 2012.

SURVEYOR'S CERTIFICATION

I, SHELBY J. HOFFMAN, DO CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND ON APRIL 16, 2012, AND THAT THE MONUMENTS SHOWN HEREON AS SET WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION.

PRELIMINARY NOT TO BE RECORDED

REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6084



FINAL PLAT
LOT 1, BLOCK 1,
KEEFER ADDITION
BEING A 1.137 ACRE TRACT OF LAND IN THE N.B.
BREEDING SURVEY, ABSTRACT NO. 189, CITY OF
LAKE WORTH, TARRANT COUNTY, TEXAS
1.137 ACRE

GEOMATIC SOLUTIONS, INC.

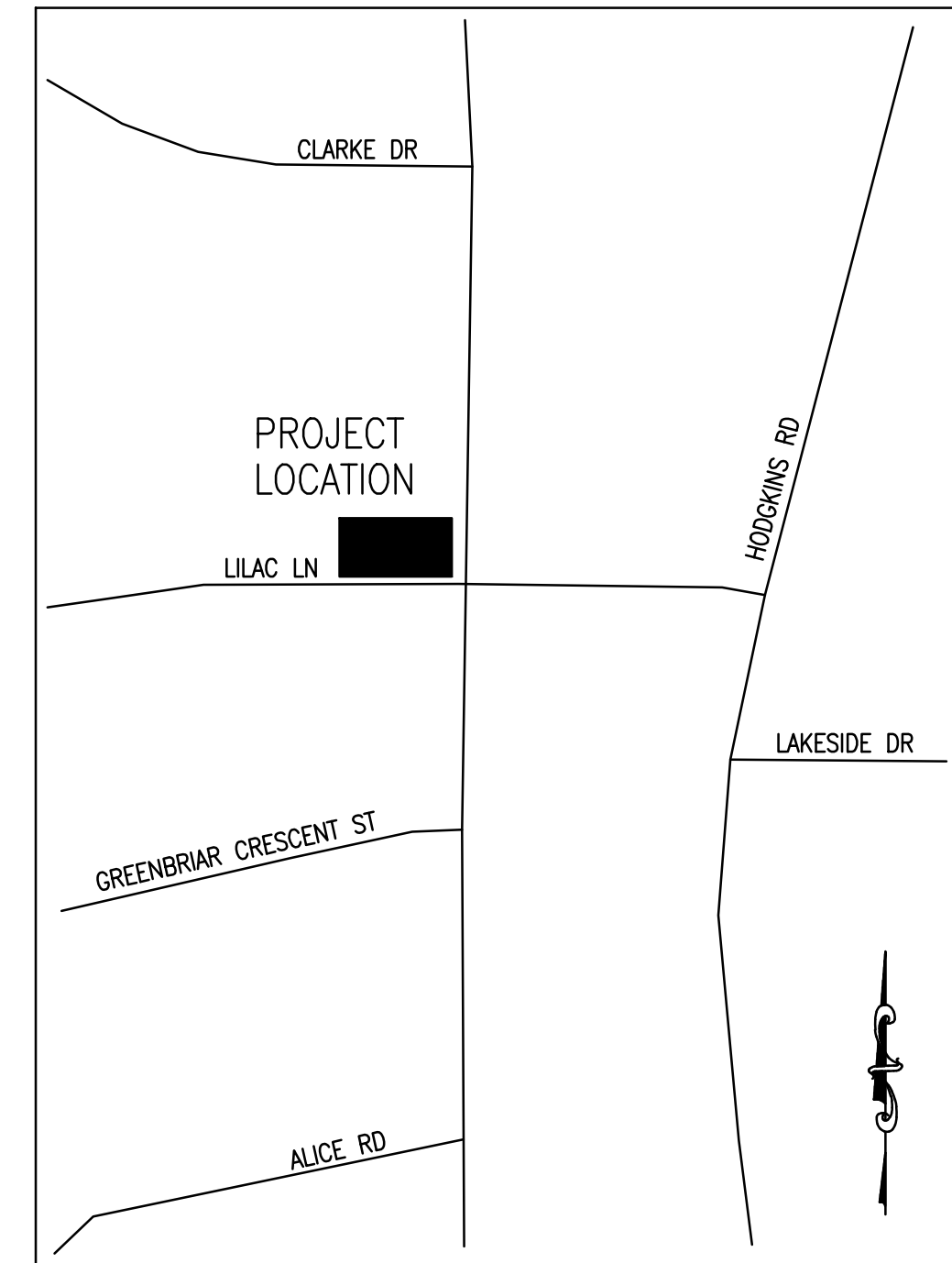
3000 S. HULEN, SUITE 124-236, FORT WORTH, TEXAS
OFFICE: 817-487-8916

TBPLS FIRM NO. 10184400, SHELBY@GSISURVEY.COM










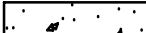
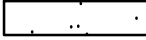



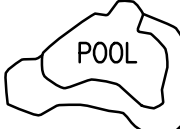
Scale: 1"=40'	Date: 6/14/18	DWG: 2012037-FINAL PLAT
Drawn: OF	Checked: SJH	Job: 2012-037

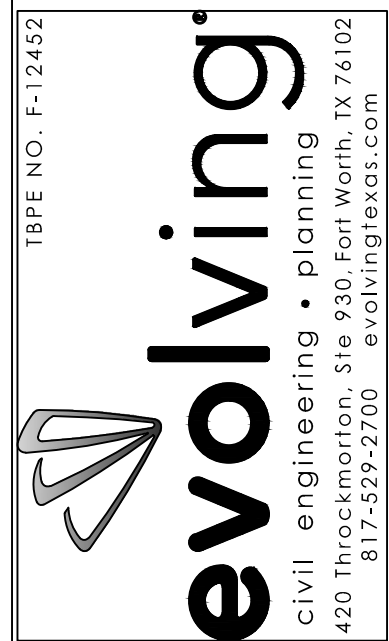
LINE	BEARING	DISTANCE
L1	S 00°16'31" W	24.50'
L2	S 89°43'29" E	25.00'

LINE	BEARING
L1	S 00° W
L2	S 90° E



LEGEND

	PROPERTY LINE
	WOOD FENCE
	WIRE FENCE
	STEEL POST
	WOOD POST
	GAS METER
	WATER METER
	ICV
	AC UNIT
	CONCRETE
	GRAVEL
	DECK
	OVERHEAD ELECTRIC
	ELECTRIC METER
	POOL

[illegible]

☐ LAN

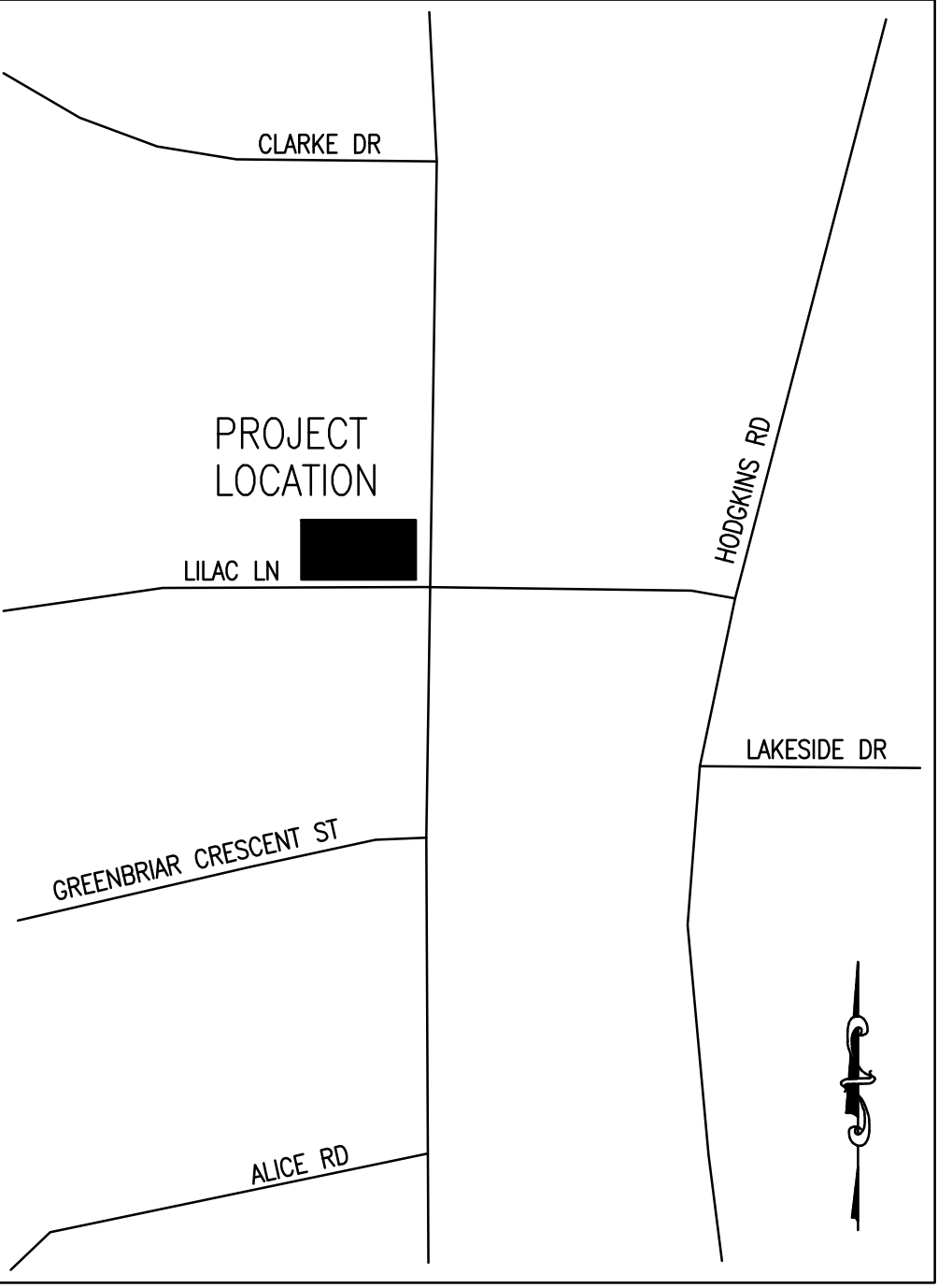
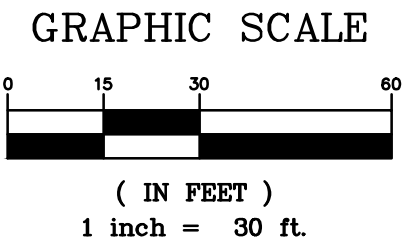
1 OF 2

LINE	BEARING	DISTANCE
L1	S 00°16'31" W	24.50'
L2	S 89°43'29" E	25.00'

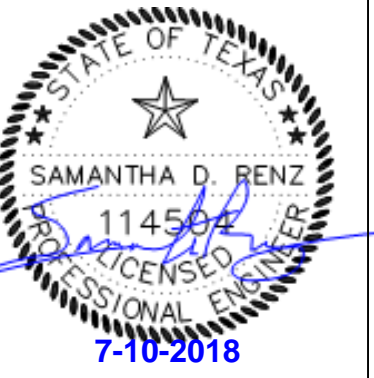
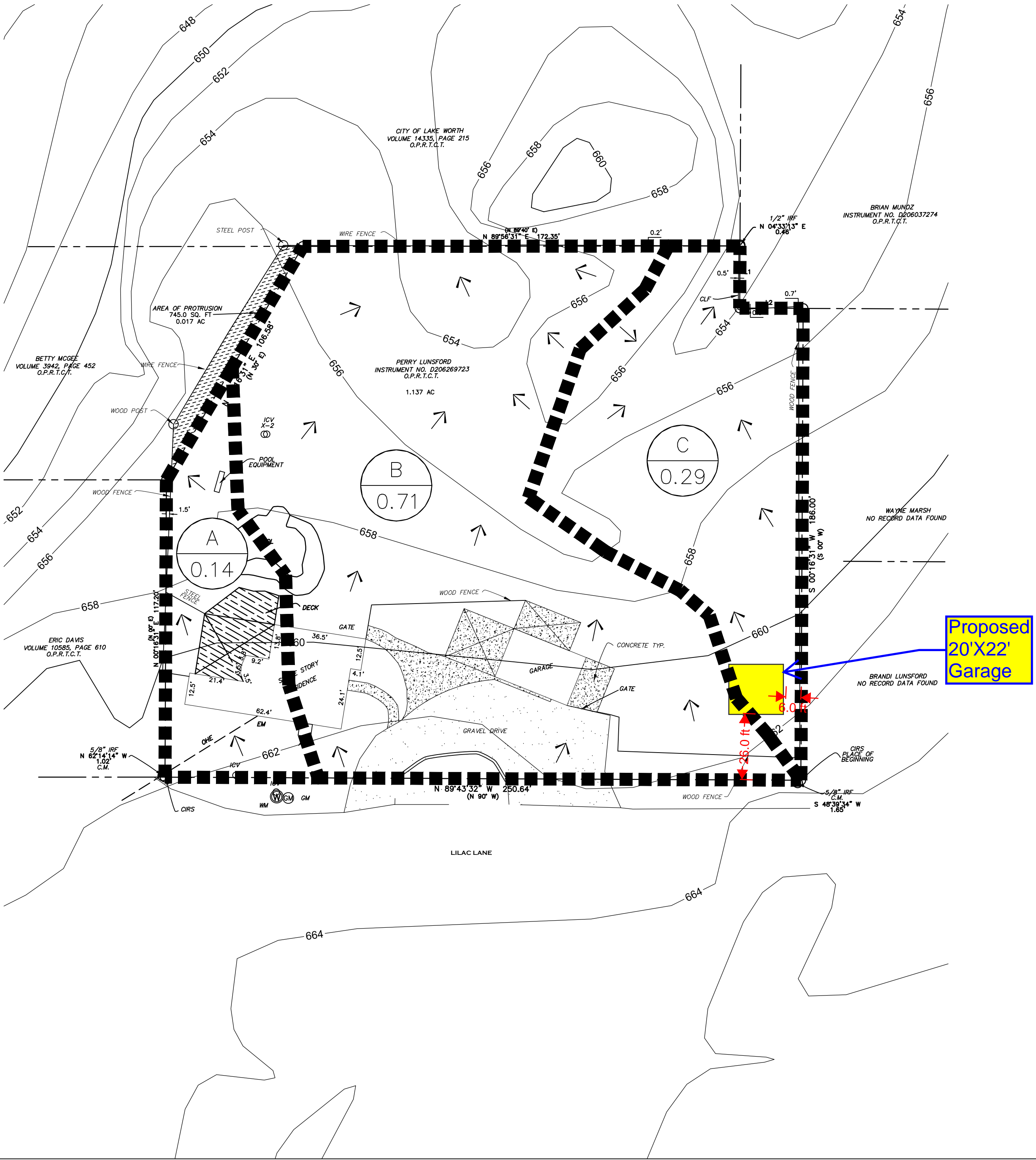
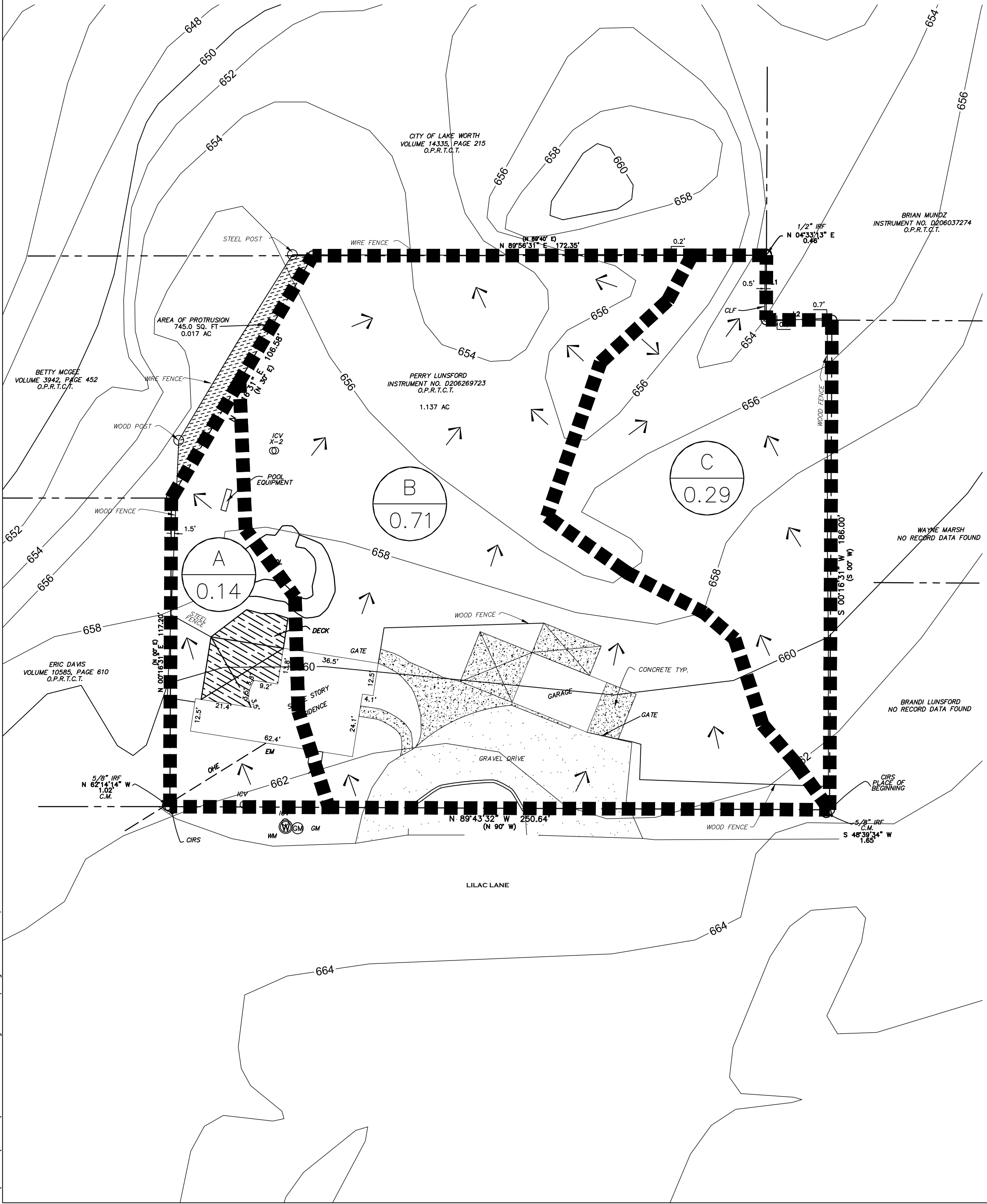
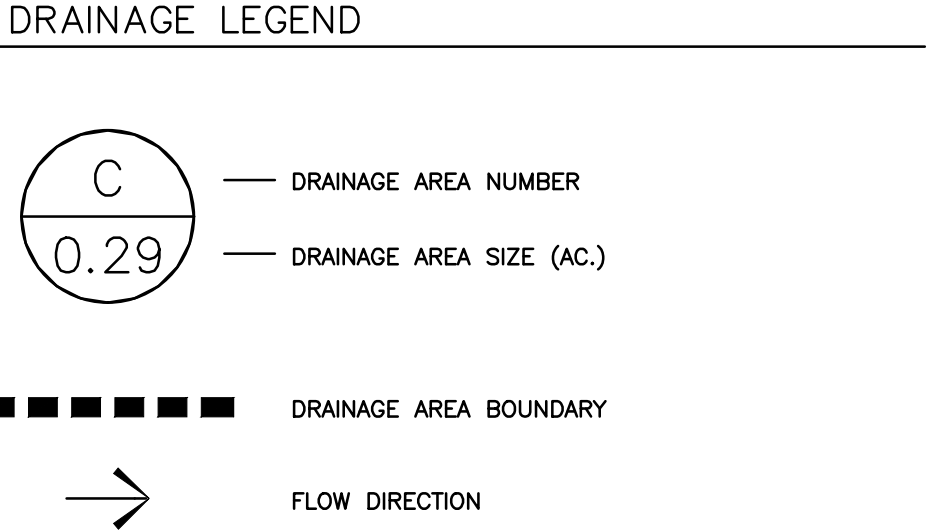
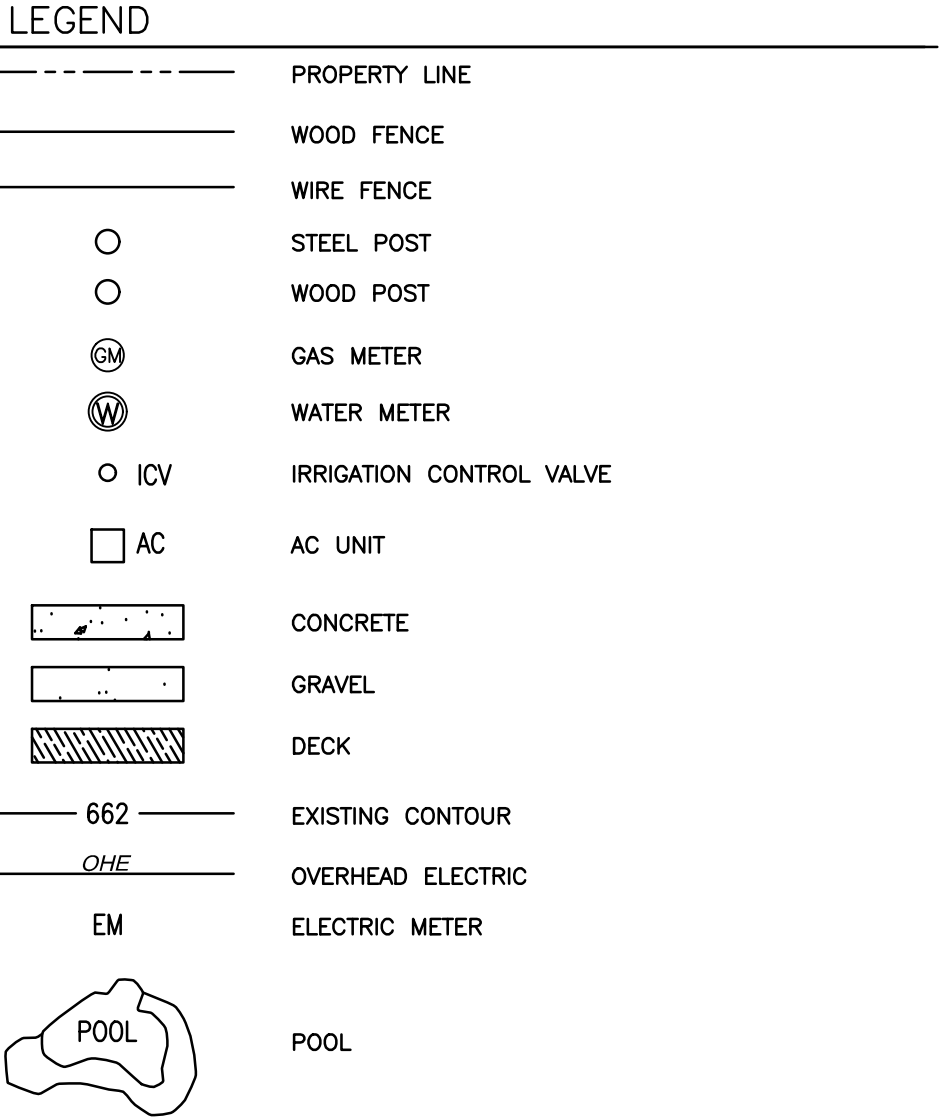
LINE	BEARING
L1	S 00° W
L2	S 90° E

PRE-DEVELOPMENT STORM WATER DISCHARGE (RATIONAL METHOD)									
Area	Acres	C _{PRE}	tc	I ₁	I ₁₀	I ₁₀₀	Q ₁	Q ₁₀	Q100
A	0.14	0.55	15	4.06	6.51	9.24	0.31	0.50	0.71
B	0.71	0.55	15	4.06	6.51	9.24	1.59	2.54	3.61
C	0.29	0.55	15	4.06	6.51	9.24	0.65	1.04	1.47
TOTAL	1.14						2.55	4.08	5.79

POST-DEVELOPMENT STORM WATER DISCHARGE (RATIONAL METHOD)									
Area	Acres	C _{POST}	tc	I ₁	I ₁₀	I ₁₀₀	Q ₁	Q ₃₀	Q100
A	0.14	0.55	15	4.06	6.51	9.24	0.31	0.50	0.71
B	0.71	0.55	15	4.06	6.51	9.24	1.59	2.54	3.61
C	0.29	0.55	15	4.06	6.51	9.24	0.65	1.04	1.47
TOTAL	1.14						2.55	4.08	5.79



VICINITY MAP

[illegible]

LILAC LANE ADDITION
7012 LILAC LANE
FT. WORTH, TEXAS

DRAINAGE STUDY

SCALE:	1" = 30'
DRAWN BY:	OR
DESIGNED BY:	OR
CHECKED BY:	SR
PROJECT NO.	2012037
DATE:	May 1, 2018
SHEET:	

**CITY OF LAKE WORTH
NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
AND CITY COUNCIL**

**FINAL PLAT REQUEST
PLANNING & ZONING CASE #PZ-2018-11**

You may own property within two hundred feet (200') of the property described in the notice below. The owner of the lot has made application for a final plat. Attached you will find a copy of the final plat. You are invited to attend and participate in the following public hearings regarding this application:

The Planning and Zoning Commission of the City of Lake Worth, Texas, will conduct the first of two public hearings at **6:30 p.m. on Tuesday, July 17, 2018**, at the Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider recommendations to the City Council regarding the proposed final plat being all of a 1.137 acre tract of land legally known as Abstract 189, Tract(s) 14, 2Q, and 26, N B Breeding Survey of the records of Tarrant County, Texas. The proposed final plat's new legal description will be Block 1, Lot 1, Keefer Addition, commonly known as 7012 Lilac Lane, Lake Worth, Texas. The City Council will conduct a second Public Hearing at **6:30 p.m. on Tuesday, August 14, 2018**, at Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider. All interested parties are encouraged to attend.

Platting is a ministerial duty of the municipality. Platting is not a zoning change request and does not involve any properties except for the one(s) specifically called out on the plat document. Any property owner located within two hundred feet (200') of the property making application is required to be notified of the property owner's intent.

Please contact the Planning & Zoning Administrator at 817-255-7922 or smeason@lakeworthtx.org with any questions or concerns.

(See reverse for copy of Final Plat Plan)

Perry Lunsford
10901 Swift Current Trail
Fort Worth, Texas 76179

Wanda S Gilbreath
4516 Williams Spring Road
Lake Worth, Texas 76135

Anita P Arizola
4429 Williams Spring Road
Lake Worth, Texas 76135

Theresa K Riley & Frank W Riley, Jr.
7108 Lilac Lane
Lake Worth, Texas 76135

Debra L Murray
4425 Williams Spring Road
Lake Worth, Texas 76135

Lake Worth Baptist Church
4447 Hodgkins Road
Lake Worth, Texas 76135

Mary B Pittman
7008 Greenbriar Crescent
Lake Worth, Texas 76135

Theresa K Riley
7108 Lilac Lane
Lake Worth, Texas 76135

Janel Campbell/Leonard Keefer
7012 Lilac Lane
Lake Worth, Texas 76135

Betty M McGee
PO Box 121381
Fort Worth, Texas 76121-1381

C D Hoeflen
7613 Royal Troon Drive
Fort Worth, Texas 76179-3175

Coda & Denise Stephenson
7020 Lilac Lane
Lake Worth, Texas 76135

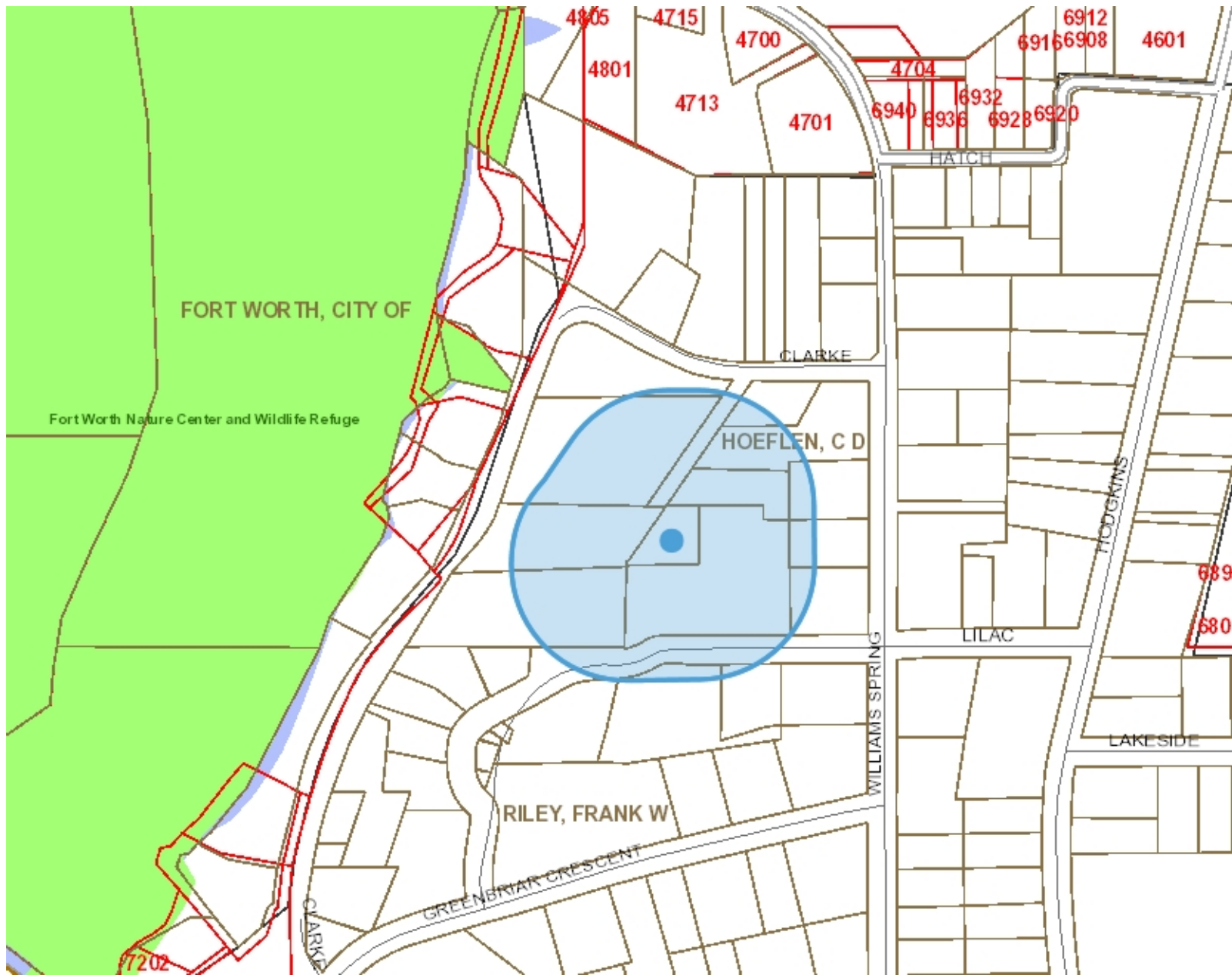
City of Lake Worth
3805 Adam Grubb
Lake Worth, Texas 76135

C & C Residential Properties
12970 Pandora Dr. Suite #115
Dallas, Texas 75238-3291

Olivia Munoz
4513 Williams Spring Road
Lake Worth, Texas 76135

Jimmy Marsh
505 Panama Court
Granbury, Texas

Frank W Riley, Jr.
6704 Azle Avenue
Lake Worth, Texas 76135



Legend

- Parcels
- Lots
- Arterials
- Freeways
- Streets
- Tarrant County Streets
- Parks
- Lakes
- City Limit
- Extraterritorial Jurisdiction (ETJ)



7/5/18 8:33 AM

0.1 0 0.05 0.1 Miles

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The City of Fort Worth assumes no responsibility for the accuracy of said data.

NCTCOG ORTHOPHOTOGRAPHY

1:3,073



**CITY OF LAKE WORTH
PUBLIC COMMENT FORM
(Please type or use black ink)**

Planning & Zoning Department at 3805 Adam Grubb, Lake Worth, Texas 76135

☒ I am **FOR** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-11 (Campbell/Keefer Final Plat – 7012 Lilac Lane).

☐ I am **AGAINST** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-11 (Campbell/Keefer Final Plat – 7012 Lilac Lane).

Property Owner Name: Theresa Riley & Frank R. by
(Please print)

Mailing Address: 7108 Lilac Lane

Signature: Theresa Riley

Date: 7-12-18

Property Address(s): 7024 Greenbrier Crescent

COMMENTS:

PLEASE TURN IN PUBLIC COMMENT FORM NO LATER THAN
THURSDAY, JULY 12, 2018 @ NOON TO BE INCLUDED IN THE AGENDA PACKET

For Office Use Only

Property Address: _____ Legal Description: _____

Received By: S. Meason Date: 7.12.18

RECEIVED

JUL 12 2018

**CITY OF LAKE WORTH
PUBLIC COMMENT FORM**
(Please type or use black ink)

Planning & Zoning Department at 3805 Adam Grubb, Lake Worth, Texas 76135

- ☒ I am **FOR** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-11 (Campbell/Keefer Final Plat – 7012 Lilac Lane).
- ☐ I am **AGAINST** the proposed zoning case as explained on the attached public notice for Zoning Case #PZ-2018-11 (Campbell/Keefer Final Plat – 7012 Lilac Lane).

Property Owner Name: Theresa Riby
(Please print)

Mailing Address: 7108 Lilac Lane

Signature: Theresa Riby

Date: 7-9-18

Property Address(s): ~~7108 Lilac Lane~~
7025 Clark

COMMENTS:

PLEASE TURN IN PUBLIC COMMENT FORM NO LATER THAN
THURSDAY, JULY 12, 2018 @ NOON TO BE INCLUDED IN THE AGENDA PACKET

For Office Use Only

Property Address: _____ Legal Description: _____

Received By: S Meason Date: 7-9-18

RECEIVED

JUL 09 2018

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.4

From: Suzanne Meason, Planning & Zoning Administrator

Item: Public Hearing to consider Ordinance No. 1118, Planning & Zoning Case No. PZ-2018-12, amending Ordinance No. 683, so as to consider a site plan amendment of an approximately 0.5509-acre parcel of land, legally known as Block 9A, Lot 3RB, Shady Oaks Manor Addition, and generally described as 6059 Lake Worth Blvd., Lake Worth, Tarrant County, Texas. **(THE PLANNING & ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 5-0.)**

Property Description:

0.5509-acre parcel of land, located at 6059 Lake Worth Blvd.

Property Owner(s):

Abdul Hadwani, PO Box 906, Colleyville, Texas 76034

Applicant:

Hatcher Holdings LLC, DBA Bosses Pizza, Randy Hatcher, 1701 Egret Lane, Southlake, Texas 76092

Engineer/Surveyor:

Larry Blackmon Inc., Larry Blackmon, 6716 Azle Avenue, Lake Worth, Texas 76135

Current Zoning:

“PC” – Planned Commercial

Current Use(s):

Restaurant

Existing Road(s):

Lake Worth Blvd.

Surrounding Zoning:

North: The property to the north is in City of Fort Worth limits.

South: The property to the south is currently zoned “PC” – Planned Commercial.

East: The property to the south is currently zoned “PC” – Planned Commercial.

West: The property to the south is currently zoned “PC” – Planned Commercial.

Summary:

Agenda Item No. C.4

Mr. Hatcher is the owner of Bosses Pizza which currently operates out of the existing building. He wishes to add a walk-in cooler at the rear of the property. The cooler will sit ten feet (10') from the existing building as required by fire code. This will be considered an accessory building/use since it is not attached to the building which requires a site plan amendment, as per Sec. 14.507 (g) Density, Area, and Height Regulations of the Chapter 14 Zoning Ordinance. The cooler will also be masonry as required per section per Sec. 14.606 (b) (4) of the Chapter 14 Zoning Ordinance. See below both sections. There will be a fenced in enclosure securing the cooler.

Sec. 14.507 “P-C” Planned Commercial District

(g) Density, Area, and Height Regulations. In approving a “P-C” Planned Commercial District or a use designation in a “P-C” Planned Commercial District, the city council shall specify density, area, height, screening, parking, landscaping, and other development criteria as may be required in subsection (j), development plan. Such standards shall be indicated on the development plan and shall be made a part of the article. No property located in a “P-C” Planned Commercial District shall be modified as to density, area, height, screening, parking, landscaping, or other development criteria unless a development plan containing such revised development criteria is approved.

Sec. 14.606 Masonry Requirement

(b) In general, unless specifically provided below, the masonry requirements set forth shall be applicable to all residential and nonresidential districts.

(4) Any one-story detached accessory building in SF-1 Single-Family Residential zoning, used as a tool/storage shed of less than 120 square feet does not require a building permit and will not have to meet the minimum masonry requirement. Any permanent one story detached accessory building of 120 square feet or more in SF-1 Single-Family Residential zoning, that is used for storage will not have to meet the minimum masonry requirement, as long as new materials, including factory finished/painted steel and all materials used in residential construction are used in the construction. A permanent accessory building cannot meet or exceed the total square footage of the primary structure/residence, nor have a height exceeding the primary structure/residence. All detached accessory buildings not in SF-1 Single-Family Residential zoning shall meet the minimum masonry requirements.

The Planning and Zoning Commission heard the case on Tuesday, July 17, 2018 and recommended approval of the site plan amendment as presented by a vote of 5-0.

Public Input:

On Thursday, July 5, 2018 as required by State law, the City mailed out seven (7) letters of Notification for a Public Hearing to all property owners within two hundred (200') feet of the

Agenda Item No. C.4

subject site. Notice was also published in the City's paper of record, the Fort Worth Star Telegram on Saturday, June 30, 2018. We have received the following in favor/opposition to the request:

1. FOR – no comment forms received.
2. AGAINST – no comment forms received.

Fiscal Impact:

N/A

Attachments:

1. Ordinance
2. Site Plan
3. Site Plan Application
4. Public Hearing Notice
5. Public Hearing Notifications (within 200' of subject property)
6. Vicinity Map

Recommended Motion or Action:

Staff recommends approval of agenda item C.4 as presented.

ORDINANCE NO. 1118

AN ORDINANCE AMENDING ORDINANCE NO. 683, SO AS TO CONSIDER A SITE PLAN AMENDMENT, ATTACHED HERETO AS "EXHIBIT A" OF AN APPROXIMATELY 0.5509-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 9A, LOT 3RB, SHADY OAKS MANOR ADDITION, AND GENERALLY DESCRIBED AS 6059 LAKE WORTH BLVD., LAKE WORTH, TARRANT COUNTY, TEXAS; AMENDING THE OFFICIAL ZONING MAP; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND NAMING AN EFFECTIVE DATE.

WHEREAS, the City of Lake Worth is a Home Rule City acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance and map regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and providing for a method to amend said ordinance and map for promoting the public health, safety, morals and general welfare; and

WHEREAS, the owner of a 0.5509-acre parcel of land located in Lake Worth, Texas, has initiated an application on the hereinafter described property to approve a site plan amendment; and

WHEREAS, a public hearing was duly held by the Planning and Zoning Commission of the City of Lake Worth on July 17, 2018, and by the City Council of the City of Lake Worth August 14, 2018, with respect to the zoning described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with Chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City of Lake Worth, Texas, does hereby deem it advisable and in the public interest to amend Ordinance No. 683, and to amend the Official Zoning Map of the City, as described herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2.
ORDINANCE 683 AMENDED**

Ordinance No. 683 is hereby amended by approving a site plan amendment and by amending the Official Zoning Map to reflect such change for the property hereinafter described below:

Zoning Case No. PZ-2017-08

Owner:	Abdul Hadwani PO Box 906 Colleyville, Texas 76034
Applicant:	Hatcher Holdings LLC DBA Bosses Pizza Randy Hatcher 1701 Egret Lane Southlake, Texas 76034
Legal Description:	Block 9A, Lot 3RB, Shady Oaks Manor Addition Lake Worth, Tarrant County, Texas
Property Address:	6059 Lake Worth Blvd.
Property Zoning:	PC-Planned Commercial
Permitted use:	The use and operation use of a Restaurant as more particularly shown on the Site Plan attached hereto as Exhibit "A".

**SECTION 3.
COMPLIANCE WITH SITE PLAN AND ORDINANCES**

The use and development of the property shall be subject to all terms and conditions set forth in the Site Plan attached hereto as Exhibit "A" in addition to all applicable regulations contained in the Comprehensive Zoning Ordinance and all other applicable and pertinent ordinances of the City of Lake Worth, Texas.

**SECTION 4.
OFFICIAL ZONING MAP AMENDED**

The City Secretary is hereby directed to amend the Official Zoning Map to reflect the changes in classification approved herein.

**SECTION 5.
CUMULATIVE CLAUSE**

This Ordinance shall be cumulative of all provisions of all other ordinances of the City of Lake Worth, Texas except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

**SECTION 6.
PENALTY CLAUSE**

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

**SECTION 7.
SEVERABILITY**

It is hereby declared to be the intention of the City Council of the City of Lake Worth that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared invalid or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 8.
SAVINGS**

All rights or remedies of the City of Lake Worth, Texas are expressly saved as to any and all violations of the provisions of any ordinance affecting zoning or land use, which have accrued at the time of the effective date of this Ordinance; and as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

**SECTION 9.
ENGROSSMENT AND ENROLLMENT**

The City Secretary of the City of Lake Worth is hereby directed to engross and enroll this Ordinance by copying the caption, publication clause and effective date clause in the minutes of the City Council and by filing the Ordinance in the Ordinance Records of the City.

**SECTION 10.
PUBLICATION**

The City Secretary of the City of Lake Worth is hereby directed to publish in the official newspaper of the City of Lake Worth, the caption, the penalty clause, publication clause, and effective date clause of this ordinance two (2) days as authorized by Section 52.013 of the Local Government Code.

**SECTION 11.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED on the 14th day of August, 2018.

CITY OF LAKE WORTH

By: _____
Walter Bowen, Mayor

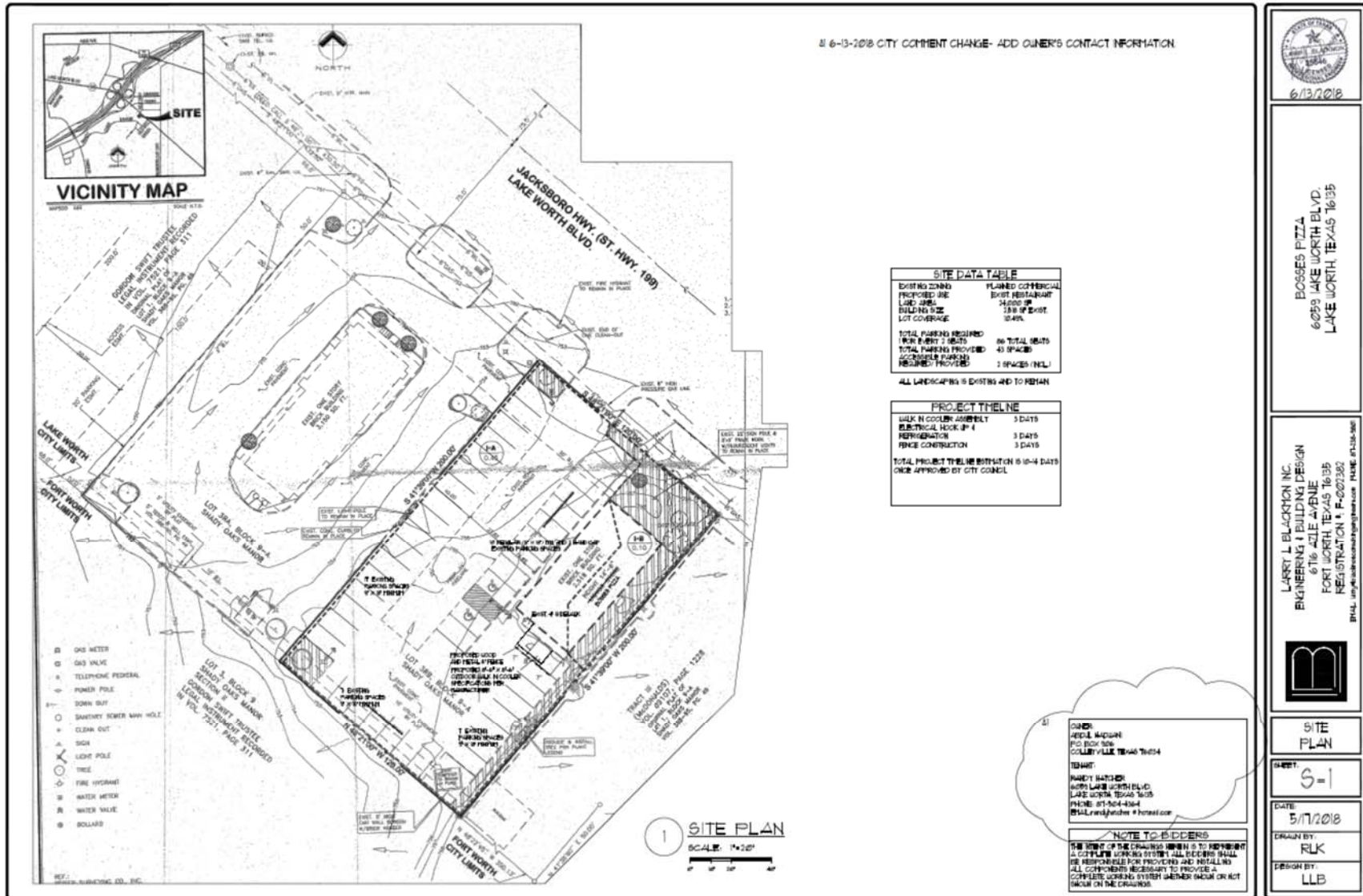
ATTEST:

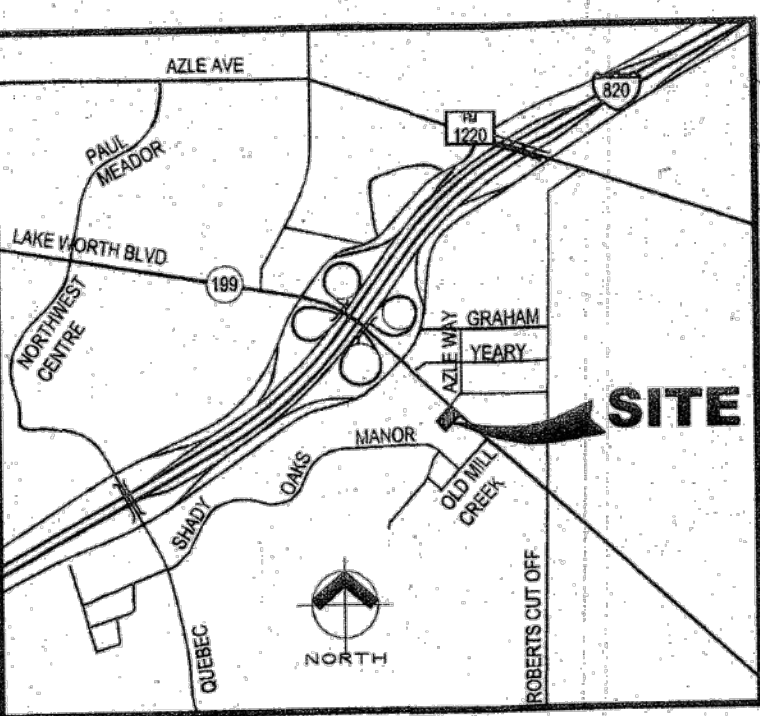
Monica Solko, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Drew Larkin, City Attorney

EXHIBIT A





VICINITY MAP

MAPSCO 46R SCALE N.T.S.

GORDON SWIFT TRUSTEE
LEGAL INSTRUMENT RECORDED
IN VOL. 7521, PAGE 311
LOT 1, BLOCK 9-A
SHADY OAKS MANOR
VOL. 388-95, PG. 49

LAKE WORTH CITY LIMITS
FORT WORTH CITY LIMITS

- GAS METER
- GAS VALVE
- TELEPHONE PEDISTAL
- POWER POLE
- DOWN GUY
- SANITARY SEWER MAN HOLE
- CLEAN OUT
- SIGN
- LIGHT POLE
- TREE
- FIRE HYDRANT
- WATER METER
- WATER VALVE
- BOLLARD

REF.:
DEICER SURVEYING CO., INC.

LOT 3, BLOCK 9
SHADY OAKS MANOR
GORDON II
LEGAL INSTRUMENT RECORDED
IN VOL. 7521, PAGE 311



NORTH

JACKSBORO HWY. (ST. HWY. 199)
LAKE WORTH BLVD.

1

SITE PLAN

SCALE: 1"=20'

0' 10' 20' 40'

SITE DATA TABLE

EXISTING ZONING	PLANNED COMMERCIAL
PROPOSED USE	EXIST. RESTAURANT
LAND AREA	24,000 SF
BUILDING SIZE	2,518 SF EXIST.
LOT COVERAGE	10.49%
TOTAL PARKING REQUIRED 1 FOR EVERY 2 SEATS	86 TOTAL SEATS
TOTAL PARKING PROVIDED	43 SPACES
ACCESSIBLE PARKING REQUIRED/ PROVIDED	2 SPACES (INCL.)

ALL LANDSCAPING IS EXISTING AND TO REMAIN.

PROJECT TIMELINE

WALK IN COOLER ASSEMBLY	3 DAYS
ELECTRICAL HOOK UP & REFRIGERATION	3 DAYS
FENCE CONSTRUCTION	3 DAYS
TOTAL PROJECT TIMELINE ESTIMATION IS 10-14 DAYS ONCE APPROVED BY CITY COUNCIL	

OWNER:
ABDUL HADIWANI
P.O. BOX 306
COLLEYVILLE, TEXAS 76034

TENANT:
RANDY HATCHER
6059 LAKE WORTH BLVD.
LAKE WORTH, TEXAS 76135
PHONE: 817-504-4364
EMAIL: randyhatcher@hotmail.com

NOTE TO BIDDERS

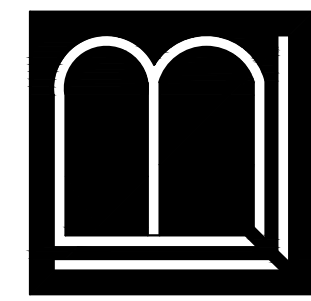
THE INTENT OF THE DRAWINGS HEREIN IS TO REPRESENT
A COMPLETE WORKING SYSTEM. ALL BIDDERS SHALL
BE RESPONSIBLE FOR PROVIDING AND INSTALLING
ALL COMPONENTS NECESSARY TO PROVIDE A
COMPLETE WORKING SYSTEM WHETHER SHOWN OR NOT
SHOWN ON THE DRAWINGS.



6/13/2018

BOSSER PIZZA
6059 LAKE WORTH BLVD.
LAKE WORTH, TEXAS 76135

LARRY L. BLACKMON INC.
ENGINEERING & BUILDING DESIGN
6716 AZLE AVENUE
FORT WORTH, TEXAS 76135
REGISTRATION #: F-002382
EMAIL: larry@blackmonconsultingengineers.com PHONE: 817-236-9801



SITE PLAN

SHEET:
S-1

DATE:
5/17/2018

DRAWN BY:
RLK

DESIGN BY:
LLB



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
Case No: PZ-2018-12
Date Submitted: 5-21-18

APPLICATION FOR DEVELOPMENT APPROVAL

(CHECK ALL THAT APPLY)

 ZONING CHANGE

X

LAND USE

 SITE PLAN

X

SITE PLAN AMENDMENT

PROPERTY ADDRESS 6059 Lake Worth Blvd, Lake Worth, TX 76135
CURRENT LEGAL DESCRIPTION Block 9A, Lot 3RB, Shady Oaks Manor Add
CURRENT ZONING CLASSIFICATION & LAND USE PC Planned Commercial
PROPOSED ZONING CLASSIFICATION & LAND USE PC Planned Commercial - Restaurant
TOTAL ACRES .5509 # OF LOTS 1

APPLICANT/DEVELOPER INFORMATION

NAME Randy Hatcher - Hatcher Holdings LLC dba Bosses Pizza
ADDRESS 1701 Egret LN CITY Southlake
STATE Texas ZIP 76092 EMAIL randy.hatcher@hotmail.com
PHONE 817-501-4364 FAX

PROPERTY OWNER INFORMATION

NAME Abdul Hadwari
ADDRESS PO Box 906 CITY Colleyville
STATE Texas ZIP 76034 EMAIL
PHONE 972-839-8394 FAX

SURVEYOR/ARCHITECT/ENGINEER INFORMATION

NAME Larry Blackmon Inc
ADDRESS 6716 Azle Avenue CITY Fort Worth
STATE Texas ZIP 76135 EMAIL larry@blackmonconsultingengineers.com
PHONE 817-238-9801 FAX

I hereby certify that I am the owner of the property described above and further certify that the information provided on this development application is true and correct. I further understand that the public hearing for this project will not be scheduled until the application fee(s) have been paid and the plans have been reviewed and accepted by City staff. IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.

Abdul Hadwari
SIGNATURE OF OWNER, AGENT, OR APPLICANT

5/21/18
DATE

GENERAL INFORMATION

Civil construction plan submittals shall meet the following general sheet requirements and order:

1. Cover Sheet with Vicinity Map (Project Name, Address, Legal Description, Type of Plan(s), and Current Date shall be shown on cover)
2. Final Plat
3. Site Layout
4. Dimensional Control Plan
5. Paving Plan and Profile
6. Grading Plan
7. Drainage Area Map
8. Storm Sewer Layout
9. Storm Sewer Plan and Profile
10. Water Layout
11. Water Plan and Profile
12. Sanitary Sewer Layout
13. Sanitary Sewer Plan and Profile
14. Storm Water Pollution Prevention Plan (Erosion Control Plan)
15. Traffic Control Plan
16. Standard Construction Details

Construction plans must be 100% complete at the time of submittal. Any incomplete sets of construction plans shall be returned unreviewed.

SUBMITTAL CHECKLIST

The following items must be turned in for the subdivision plat application to be accepted and processed by this department:

- ☒ DEVELOPMENT APPLICATION
- ☒ OWNER AUTHORIZATION FORM (IF APPLICABLE)
- ☒ APPLICATION FEE (VERIFY WITH P&Z ADMINISTRATOR)
- ☒ FOUR (4) HARD COPIES OF DEVELOPMENT PLAN, CIVIL CONSTRUCTION PLANS OR SITE PLAN
- ☒ AMENDMENT PLAN (WHICHEVER IS APPLICABLE) (**ACCEPTED SIZE 24" x 36"**)
- ☒ ELECTRONIC VERSION (.pdf) OF THE PLANS EMAILED TO SMEASON@LAKEWORTHTX.ORG

OFFICE USE ONLY

Fee: 275.00
Date Paid: 5.21.18
Receipt #: P18-0412
Ownership Verified:
☒ YES ☐ NO
Taxes Paid:
☒ YES ☐ NO
Liens Paid:
☒ YES ☐ NO

Public Hearing Newspaper Notice Deadline Date: 6.30.18
Public Hearing 200' Notification Deadline Date: 7.7.18
P&Z Commission Meeting Date: 7.17.18
City Council Meeting Date: 8.14.18
Approval Date: _____
Ordinance Number: _____
Instrument #: _____

**CITY OF LAKE WORTH
NOTICE OF PUBLIC HEARING
PLANNING AND ZONING COMMISSION
AND CITY COUNCIL**

**SITE PLAN AMENDMENT
PLANNING & ZONING CASE #PZ-2018-12**

You may own property within two hundred feet (200') of the property described in the notice below. The owner of the lot has made application for a site plan amendment. Attached you will find a copy of the site plan document for reference. You are invited to attend and participate in the following public hearings regarding this application:

The Planning and Zoning Commission of the City of Lake Worth, Texas, will conduct the first of two public hearings at **6:30 p.m. on Tuesday, July 17, 2018**, at the Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider recommendations to the City Council regarding an Ordinance, amending Ordinance No. 683, so as to consider a site plan amendment of an approximately 0.5509 acre parcel of land, legally known as Block 9A, Lot 3RB, Shady Oaks Manor Addition, Lake Worth, Tarrant County, Texas, being that all of the certain called 0.5509 acre parcel of land recorded in the deed records of Tarrant County, Texas. The property to be considered is generally described as a 0.5509-acre parcel of land located 6059 Lake Worth Blvd., Lake Worth, Texas. The City Council will conduct a second Public Hearing at **6:30 p.m. on Tuesday, August 14, 2018**, at the Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider the proposed site plan amendment for the above listed property. All interested parties are encouraged to attend.

Please contact the Planning & Zoning Administrator at 817-255-7922 or smeason@lakeworthtx.org with any questions or concerns.

(See reverse for copy of Site Plan Document)

Katie's Express Car Wash LLC
1924 Jacksboro Highway
Fort Worth, Texas 76114-2315

Kamimasa Enterprises Inc.
6823 Green Oaks Road, Suite C
Fort Worth, Texas 76116-1732

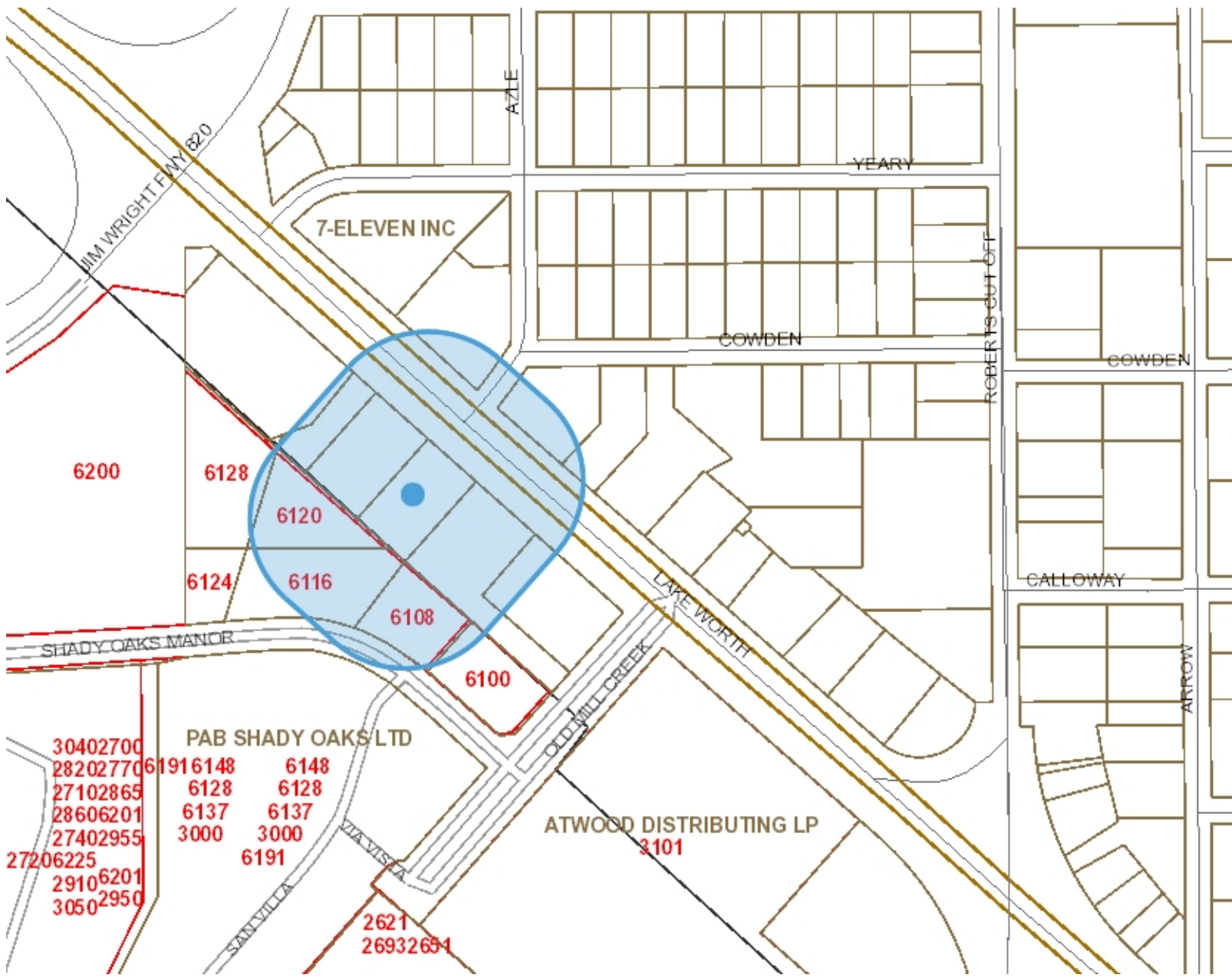
Quik-Way Retail Assoc II Ltd.
8350 N. Central Expwy., Ste #M2185
Dallas, Texas 75206-1617

El Sombrero Mexican Rest Inc.
316 S Saginaw Blvd.
Saginaw, Texas 76179

Abdul M Hadwani
1508 Royal Lane
Colleyville, Texas 76034-5584

BAP Hospitality LLC
624 Boyd Road
Azle, Texas 76020

Wells Fargo Bank
333 Market FI 10th St
San Francisco, CA 94105-2101

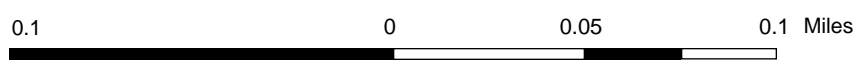


Legend

- Parcels
- Lots
- Arterials
- Freeways
- Streets
- Tarrant County Streets
- Parks
- Lakes
- City Limit
- Extraterritorial Jurisdiction (ETJ)



7/5/18 2:18 PM



This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. The City of Fort Worth assumes no responsibility for the accuracy of said data.

NCTCOG ORTHOPHOTOGRAPHY

1:3,300



Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.5

From: Stacey Almond, City Manager

Item: Public Hearing on the proposed annual budget for the City of Lake Worth, for the fiscal year beginning on October 1, 2018, and ending on September 30, 2019.

Summary:

The City is required by Section 102.006 of the Texas Local Government Code to hold a public hearing on the proposed budget. This is separate from any public hearings required on the proposed tax rate. On July 10, 2018, the City Council approved to schedule the Public Hearing on the proposed budget for August 14, 2018. The City Council is scheduled to take final action on the budget at the September 11, 2018 meeting, in which they will adopt the budget by Ordinance.

The Fiscal Year 2018-2019 proposed budget was filed with the City Secretary on July 27, 2018. The proposed budget is currently on file for review at City Hall and the City's website.

If desired, the City Council, in accordance with Section 102.007(b) of the Local Government code "may make changes to the budget that it considers warranted by the law or by the best interest of the municipal taxpayers."

Although the city is proposing to lower the tax rate, the city will generate more revenue from property taxes than last year because the city experienced an increase in its total taxable assessed values. Therefore, as required by Section 102.005 of the Local Government Code, which requires that a proposed budget that will require raising more revenue from property taxes than in the previous year, must contain a cover page with the following statement in 18-point or larger type:

"This budget will raise more revenue from property taxes than last year's budget by an amount of \$6,547, which is a 0.31 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$9,880."

During the public hearing on the proposed budget, all interested persons shall be given an opportunity to be heard for or against any item, or the amount of any item, therein contained.

The City Council held a budget workshop on August 10, 2018.

Staff has made no changes to the budget since it was placed on file with the City Secretary.

Fiscal Impact:

N/A

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.5

Attachments:

1. Proposed FY 2018-2019 Budget

Recommended Motion or Action:

On July 10, 2018, the City Council approved to schedule September 11, 2018, for the adoption of the budget.

Section 102.006 (a) of the Local Government Code requires the municipality to take action at the conclusion of the public hearing on the proposed budget. Typically, municipalities do not adopt on the same day they hear the public comment, however, the governing body must take some sort of action. Staff recommends the following action:

Move to direct staff to prepare an ordinance for consideration to adopt the budget at the September 11, 2018, regular meeting.

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.6

From: Stacey Almond, City Manager

Item: Public Hearing to consider the Lake Worth Crime Control and Prevention District's proposed budget for the fiscal year beginning on October 1, 2018 and ending on September 30, 2019.

Summary:

The Lake Worth Crime Control and Prevention District held a public hearing on Tuesday, July 10, 2018, and adopted its budget. On July 12, 2018, the LWCCPD submitted its budget to the City for review and official adoption.

Section 363.205 of the Local Government Code requires the following:

- a. Not later than the 45th day before the date each fiscal year begins, the government body of the political subdivision that created the district shall hold a public hearing on the budget adopted by the board and submitted to the governing body.
- b. The governing body must publish notice of the hearing in a newspaper with general circulation in the district not later than the 10th day before the date of the hearing.
- c. Any resident of the district is entitled to be present and to participate at the hearing.
- d. Not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board. The governing body may not amend the budget.
- e. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
- f. The budget may be amended after the beginning of the fiscal year on approval by the board and the governing body.

The purchase of two (2) unmarked vehicles was added to the CCPD budget at the workshop held on July 10, 2018. The total amount added was \$60,000 from use of prior year fund balance.

Fiscal Impact:

Proposed expenses = \$1,097,590

Use of prior year fund balance = \$60,000

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. C.6

Attachments:

1. LWCCPD proposed budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Recommended Motion or Action:

Move to approve the proposed LWCCPD budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

**CITY OF LAKE WORTH
CRIME CONTROL AND PREVENTION DISTRICT
PROPOSED BUDGET FOR FYE SEPTEMBER 30, 2018**

REVENUES

Budgeted sales tax represents a 2% increase over the estimated total revenue for the fiscal year ending September 30, 2018. Proposed Revenue totals \$1,099,827 for FY 2018/2019.

EXPENSES

Proposed Expenses total \$1,097,590 for FY 2018/2019.

- Major changes in expenses in the proposed budget are the following:
 - o The CCPD budget has taken on more of the expense for training, travel & lodging, training supplies and uniforms;
 - o CCPD Special Election expense;
 - o Citizen Police Academy supplies and equipment. This is a new line item to assist with support of the CPA for new uniforms and equipment.
 - o Staff will be proposing an increase to the TMRS (Texas Municipal Retirement System) contribution starting FY 2018/2019. The current rate is 6%, 2:1 match with a proposed increase of 7% 2:1 match. The amount from CCPD needed to fund this increase is \$14,475 which has been added to the proposed budget. If the increase of TMRS is not approved city-wide by the Council this expense will be removed and reflected as a surplus.
 - o No capital equipment has been included in the proposed budget, however there is a need for two (2) CID unmarked vehicles. The cost for the two (2) vehicles is not to exceed \$60,000. The budget currently reflects a surplus of \$2,237; therefore, use of prior year fund balance would be required to purchase the vehicles. Purchase of these vehicles is at the discretion of the CCPD board and City Council. **See Fund Balance Analysis attached**

The budget includes funding for the following nine (9) positions:

Detective (1)
Patrol Officers (4)
Patrol Officer-Community Liaison (1)
School Resource Officer (1)
Professional Standards Officer (1)
Telecommunicator (1)

**CITY OF LAKE WORTH
CRIME CONTROL & PREVENTION DISTRICT
BUDGET WORKSHEET
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-4011-000-000	STATE SALES TAX	(1,075,000.00)	(1,067,448.00)	(688,056.98)	(1,025,000.00)	(1,045,000.00)
	Subtotal	(1,075,000.00)	(1,067,448.00)	(688,056.98)	(1,025,000.00)	(1,045,000.00)
108-4800-000-000	INTEREST INCOME	(2,500.00)	(7,600.00)	(5,235.27)	(7,600.00)	(8,000.00)
108-4804-000-000	AUCTION					
108-4805-000-000	SRO REIMBURSEMENT	(42,860.00)	(43,800.00)	(32,850.00)	(43,800.00)	(46,327.00)
108-4806-000-000	DONATIONS		(978.00)	(978.73)	(978.00)	
108-4825-000-000	INSURANCE PROCEEDS					
108-4880-000-000	MISCELLANEOUS INCOME	(500.00)	(1,034.00)	(1,034.35)	(1,034.00)	(500.00)
	Subtotal	(45,860.00)	(53,412.00)	(40,098.35)	(53,412.00)	(54,827.00)
108-4996-000-000	USE OF PRIOR YR RESTRICTED FB	(27,437.00)	(27,437.00)		(27,437.00)	(57,763.00)
108-4996-000-000	USE OF PRIOR YR ASSIGNED FB				(2,950.00)	
	Subtotal	(27,437.00)	(27,437.00)	0.00	(30,387.00)	(57,763.00)
Total Revenues		(1,148,297.00)	(1,148,297.00)	(728,155.33)	(1,108,799.00)	(1,157,590.00)

**CITY OF LAKE WORTH
CRIME CONTROL & PREVENTION DISTRICT
BUDGET WORKSHEET
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-0100-510-000	SALARIES	462,253.00	460,041.00	295,969.97	444,263.00	504,416.00
108-0101-510-000	OVERTIME	17,500.00	20,000.00	13,422.47	20,000.00	18,000.00
108-0102-510-000	LONGEVITY PAY	3,670.00	4,170.00	3,670.00	4,170.00	7,504.00
108-0106-510-000	STEP UP PAY		2,290.00	489.51	2,290.00	2,500.00
108-0108-510-000	FICA EXPENSE	30,487.00	30,487.00	18,548.73	28,498.00	33,965.00
108-0109-510-000	MEDICARE EXPENSE	7,130.00	7,130.00	4,337.99	6,665.00	7,943.00
108-0110-510-000	UNEMPLOYMENT TAX	1,881.00	1,881.00	1,302.12	1,788.00	1,881.00
108-0111-510-000	TMRS EXPENSE	66,498.00	66,498.00	44,937.61	63,907.00	88,247.00
108-0112-510-000	HMO EXPENSE	89,828.00	89,828.00	52,008.47	79,342.00	105,857.00
108-0113-510-000	DENTAL BENEFITS	1,653.00	1,653.00	912.57	1,346.00	1,598.00
108-0114-510-000	LIFE INSURANCE	935.00	935.00	585.81	818.00	996.00
108-0115-510-000	WORKERS' COMPENSATION	11,544.00	11,600.00	8,677.00	11,600.00	13,448.00
108-0116-510-000	OTHER BENEFITS	1,026.00	1,026.00	579.50	922.00	1,026.00
108-0117-510-000	VISION INSURANCE	546.00	546.00	330.19	486.00	573.00
108-0118-510-000	CERTIFICATION PAY	8,300.00	8,300.00	3,932.50	5,733.00	6,800.00
108-0122-510-000	HSA CONTRIBUTION	1,380.00	1,380.00	520.00	1,070.00	3,054.00
108-0123-510-000	FIELD TRAINING OFFICER PAY		2,963.00	1,462.56	2,963.00	3,000.00
108-0124-510-000	VACATION BUY BACK					5,598.00
	Subtotal	704,631.00	710,728.00	451,687.00	675,861.00	806,406.00
108-0205-510-000	ELECTION SUPPLIES/EXPENSES					8,000.00
108-0208-510-000	GAS & OIL	7,500.00				
108-0210-510-000	MISCELLANEOUS SUPPLIES	1,000.00	1,500.00	877.96	1,500.00	1,000.00
108-0213-510-000	OFFICE SUPPLIES	500.00	700.00	313.97	700.00	1,000.00
108-0214-510-000	POSTAGE	200.00	300.00	142.10	300.00	200.00
108-0215-510-000	PRINTING	250.00	1,500.00	832.80	1,500.00	250.00
108-0220-510-000	UNIFORM ACCESSORIES	3,000.00	15,000.00	6,495.05	15,000.00	12,500.00

**CITY OF LAKE WORTH
CRIME CONTROL & PREVENTION DISTRICT
BUDGET WORKSHEET
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-0223-510-000	TRAINING SUPPLIES	5,500.00	10,000.00	2,788.59	10,000.00	8,000.00
108-0224-510-000	ALTERNITIVE UNIFORMS					4,500.00
108-0250-510-000	CITIZENS POLICE ACAD SUPPLIES					10,000.00
108-0295-510-000	SPECIAL EVENT SUPPLIES	6,000.00	6,000.00	1,572.92	6,000.00	6,000.00
	Subtotal	23,950.00	35,000.00	13,023.39	35,000.00	51,450.00
108-0300-510-000	BUILDING MAINTENANCE	10,000.00	15,000.00	7,918.92	15,000.00	10,000.00
108-0320-510-000	LANDSCAPING MAINTENANCE	175.00	175.00	19.69	175.00	175.00
	Subtotal	10,175.00	15,175.00	7,938.61	15,175.00	10,175.00
108-0400-510-000	EQUIPMENT RENTAL		50.00	28.42	50.00	50.00
108-0403-510-000	OTHER EQUIPMENT MAINTENANCE	3,000.00	5,600.00	1,338.84	5,600.00	3,000.00
108-0404-510-000	RADIO MAINTENANCE					
108-0406-510-000	VEHICLE MAINTENANCE	10,000.00	10,000.00	2,764.48	10,000.00	10,000.00
	Subtotal	13,000.00	15,650.00	4,131.74	15,650.00	13,050.00
108-0502-510-000	COMPUTER SOFTWARE CONTRACTS	35,000.00	50,000.00	35,592.50	50,000.00	50,000.00
108-0517-510-000	INSURANCE DEDUCTIBLES					2,000.00
108-0518-510-000	INSURANCE-BLDG & GEN LIABILITY	80.00	130.00	96.81	130.00	100.00
108-0521-510-000	INSURANCE-VEHICLES	4,810.00	5,510.00	4,129.86	5,510.00	5,205.00
108-0527-510-000	PUBLICATIONS	100.00	1,000.00	661.87	1,000.00	100.00
108-0531-510-000	SCHOOLS/DUES	1,000.00	1,000.00	170.00	1,000.00	16,800.00
108-0535-510-000	TELEPHONE	1,200.00	1,500.00	977.09	1,500.00	1,200.00
108-0537-510-000	TRAVEL/LODGING	2,000.00	2,000.00	475.11	2,000.00	10,000.00
108-0590-510-000	FW RADIO TRUNKING	11,000.00	11,000.00	9,248.00	9,248.00	11,000.00
108-0597-510-000	HUMAN RESOURCE SERVICES	500.00	1,000.00	404.00	1,000.00	500.00
108-0599-510-000	OTHER SERVICES	5,000.00	5,000.00	1,905.62	5,000.00	5,000.00
	Subtotal	60,690.00	78,140.00	53,660.86	76,388.00	101,905.00

**CITY OF LAKE WORTH
CRIME CONTROL & PREVENTION DISTRICT
BUDGET WORKSHEET
BUDGET REQUESTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FYE 2018				FYE 2019
		ADOPTED BUDGET	CURRENT BUDGET	YTD TOTAL	ESTIMATED YR-END TOTAL	BUDGET REQUEST
108-0702-510-000	MINOR EQUIPMENT-OFFICE	1,000.00	1,000.00	72.86	1,000.00	1,000.00
	Subtotal	1,000.00	1,000.00	72.86	1,000.00	1,000.00
108-0801-510-000	COMPUTER HARDWARE	6,000.00	6,000.00	1,018.57	6,000.00	6,000.00
108-0802-510-000	EQUIPMENT	100,000.00	115,000.00	21,443.80	115,000.00	23,500.00
108-0805-510-000	MOTOR VEHICLES	43,000.00	88,000.00	58,794.40	88,000.00	60,000.00
108-0811-510-000	BUILDING IMPROVEMENTS	10,000.00	10,000.00	8,456.30	10,000.00	10,000.00
108-0820-510-000	DONATION EXPENDITURES					
	Subtotal	159,000.00	219,000.00	89,713.07	219,000.00	99,500.00
108-0904-510-000	TRANSFER OUT - GF SALARIES	105,197.00				
108-0905-510-000	TRANS OUT - ADMIN FEE	70,654.00	70,654.00	35,326.00	70,654.00	74,104.00
108-0905-510-000	TRANS OUT - GF MISC REIMBURSEMENT		2,950.00	1,476.00	2,950.00	
	Subtotal	175,851.00	73,604.00	36,802.00	73,604.00	74,104.00
	Total Expenses	1,148,297.00	1,148,297.00	657,029.53	1,111,678.00	1,157,590.00
	Deficit/(Surplus)	0.00	0.00	(71,125.80)	2,879.00	0.00

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. D.1

FROM: Suzanne Meason, Planning & Zoning Administrator

ITEM: Discuss and consider Resolution No. 2018-26, appointing a member the Planning and Zoning Commission, Place 7.

SUMMARY:

Due to the recent appointment of Sue Wenger to the City Council, a vacancy was left on the Planning & Zoning Commission, Place 7.

The unexpired term of office for the commission member serving in Place 7 on the Planning & Zoning Commission will be expire on October 1, 2019.

The following have submitted application for appointment:

PLANNING & ZONING COMMISSION

Appointments for consideration :

Place 7 Coy Pennington (currently vacant)

Term expiring

Oct. 1, 2019

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Resolution No. 2018-26
2. Board/Commission Application

RECOMMENDED MOTION OR ACTION:

Move to approve Resolution No. 2018-26, appointing Coy Pennington to Place 7 of the Planning & Zoning Commission with term expiring October 1, 2019.

RESOLUTION NO. 2018-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH; APPOINTING A MEMBER TO THE PLANNING AND ZONING COMMISSION; ESTABLISHING TERMS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City Council appoints members of the public to serve on various boards, commissions, and committees; and

WHEREAS, appointed members serve a two-year term, unless appointed to fulfill an unexpired term; and

WHEREAS, occasionally a vacancy occurs on the board/commission and the unexpired term must be filled and a new member appointed; and

WHEREAS, that member serves until their successor has been duly appointed and qualified; and

WHEREAS, the applications for appointment have been submitted for consideration by the City Council.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS:

SECTION 1. The following members have been submitted for nomination and approved by a majority of the City Council.

PLANNING & ZONING COMMISSION:

Coy Pennington

Place 7

Term expiring October 1, 2019

PASSED AND APPROVED this the 14th day of August, 2018.

CITY OF LAKE WORTH

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary



BOARD/COMMISSION CANDIDATE APPLICATION

Name: <u>COY PENNINGTON</u>	
Home Address: <u>3608 ROBERTS CUT OFF</u>	
Spouse's Name: <u>JACKIE PENNINGTON</u>	
Home Phone: <u>NA</u>	Cell Phone: <u>817-925-3502</u>
Resident since: <u>17 yrs</u>	E-Mail: <u>JNP2951@YAHOO.COM</u>
Employer: <u>CITY OF FORT WORTH</u> Years: <u>23 yrs</u>	
Occupation: <u>PLUMBING INSPECTOR</u> E-Mail: <u>JNP2951@YAHOO.COM</u>	
Previous Residence	Street Address <u>3009 BROADVIEW</u>
	City <u>FORT WORTH</u> State <u>TEXAS</u> Zip <u>76114</u>

**I am interested in serving on (check one or more)

☐ Animal Shelter Advisory Committee

☐ Board of Adjustment

☒ Planning & Zoning Commission

☐ Library Board

☐ Economic Development Corporation

☐ Other

Previous and current volunteer/community service:

Please specify membership and give title and dates, and/or employment with all boards, commissions, corporations, non-profit entities, agencies, or other entities on any other government board or commission that you have held. Additional information may be attached.

CHARTER REVIEW COMMISSION (LAKE WORTH)
CITIZENS POLICE ACADEMY (LAKE WORTH)

What do you hope to accomplish by serving on a board or commission?

TO MAKE DECISIONS BENEFICIAL TO CITY OF LAKE WORTH, RESIDENTS AND BUSINESSES

TO COMMUNICATE WITH CITY OFFICIALS ON ALL MATTERS



BOARD/COMMISSION CANDIDATE APPLICATION

Background

Do you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

_____ Yes

☒ No

If yes, explain: _____

What is your occupational experience?


HAVE BEEN A PLUMBER SINCE 1971
HAVE BEEN IN THE CONSTRUCTION FIELD FOR 47 YEARS
MADE ORDINANCE INSPECTIONS -

Areas of Interest:

ALL AREAS

What else would you like to tell us about yourself?

LIVED IN LAKE WORTH ALL
MY LIFE EXCEPT FOR ABOUT 15 YRS - HAVE 2 CHILDREN -
2-GRAND CHILDREN - 2 GREAT GRAND CHILDREN - MARRIED
FOR 50 YRS


Applicant Signature

7-24-18
Date

Return completed form to:

City of Lake Worth, Attn: City Secretary
3805 Adam Grubb

Lake Worth, Texas 76136

or via e-mail or fax to:

E-Mail: citysecretary@lakeworthtx.org

Fax (817) 237-9684

Applications are kept on file for a period of one (1) year. After that time it will be necessary to reapply and update the information herein if you wish to be considered for appointment.

By signing above, you certify that all information on this form is represented accurately. The applicant authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein. All information provided is considered public pursuant to the Texas Public Information Act.

For City Secretary's Use Only

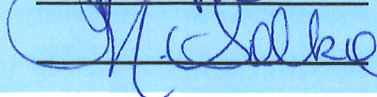
Date Appointed _____

Date application received

Term Expiring _____

Received by

Appointed to Place _____

7/25/18


Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. F.1

From: Stacey Almond, City Manager

Item: Discuss and consider an agreement with John Clark (Chute 2 Productions) to host a rodeo and carnival at the Lake Worth City Park, to allow the sale of alcohol during the event, and to occupy the Lake Worth Park until 11:00 p.m. and authorize the City Manager to execute the agreement and approve a temporary use/event permit application.

Summary:

The attached application is for the 6th Annual Bull Frog West Fest. The Lions Club and Chute 2 Productions is requesting the host the event on the following days/times:

October 10th 5:00 p.m. – 11:00 p.m. (Carnival only)
October 11th 5:00 p.m. – 11:00 p.m. (Carnival only)
October 12th 5:00 p.m. – 11:00 p.m. (Carnival, Arena, Vendors)
October 13th 9:00 a.m. – 11:00 p.m. (Carnival, Arena, Vendors)

The Lions Club and Chute 2 Productions has requested use of Lake Worth park for 2 additional days for the operation of the Carnival (see attached map). Staff is working with the event coordinator to facilitate a safe and efficient event. The permit for this event is not yet complete, however staff anticipates having all the details of the emergency plan, parking plan, and park layout completed before the event takes place.

The Lions Club has requested permission from the Council to operate after hours and to allow the sale of beer at the event. Beer sales will only take place on October 12th -13th.

The costs associated with this event are overtime for Police/Fire/Public Works to coordinate traffic control and safe operating of the event in the city park. During the event the City Park can't be rented to other organizations therefore is closed to the public during this time. The estimated 2018-2019 costs associated with the operation of this event are detailed below.

Fiscal Impact:

1. Requested Event Advertising - \$3,500
 2. Police/Fire/Public Works Overtime - \$5,500 - \$6,000
 3. Park rentals for 4 days - \$3,300
 4. Temporary Use /Event Permit - \$25.00
 5. Sign Permits (limit 10 at half-off) - \$50
- Estimated event total: \$12,900

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. F.1

Attachments:

1. Park Use Agreement with Chute 2 Productions
2. Event Permit Application
3. Advertising request from the NW Lions Club

Recommended Motion or Action:

This item is at the discretion of the City Council.

PARK USE AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

This Agreement is made by and between the City of Lake Worth, Texas (“City”) and John Kelly Clark (“Clark”). City and Clark are sometimes hereinafter referred to individually as a “Party” and collectively as the “Parties.”

RECITALS

The Northwest Tarrant Lions Club (“Lions Club”) and Clark have requested to use the Lake Worth City Park (“Park”) for a rodeo event to be held October 12, 2018 through October 13, 2018 (“Event”); and

The City Council of City has granted permission for the Lions Club and Clark to use the Park to hold the Event, including alcohol sales; and

The City Council conditioned approval of the Event on Clark entering into an agreement with the City to address indemnification, insurance, and liability requirements; and

The purpose of this Agreement is to satisfy the foregoing condition imposed by the City Council.

AGREEMENT

NOW, THEREFORE, the Parties, in consideration of the mutual covenants and agreements contained herein, do mutually agree as follows:

1. Event Layout. Clark agrees to hold the Event in the configuration as shown on the attached Exhibit A. If Clark desires to change the configuration, he must first receive written permission from the City Manager of City.
2. No Warranties. Clark stipulates that he has examined the Park and accepts the Park “AS IS” as suitable for his intended use. THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OR OF ANY OTHER KIND ARISING OUT OF THIS AGREEMENT, AND THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE EXPRESSLY STATED IN THIS AGREEMENT.
3. Equipment. Clark will provide, at his sole expense, all equipment and personal property necessary to conduct the Event. City will not be responsible at any time for the damage or loss of any of Clark’s equipment or property, or any of his subcontractor’s equipment or property.
4. Cleanup. Clark agrees to leave the Park, and to cause his subcontractors to leave the Park, in a condition equal to or better than that existing prior to the Event. Any costs incurred by City to restore the Park as a result of the Event will be billed to and paid promptly by Clark.

Clark will remove, and cause all of his subcontractors to remove, all equipment and property from the Park pursuant to the following schedule:

- (a) All vendor related items and equipment must be removed the night of October 14, 2018, after the Event has ended.
- (b) All fencing, gates, and related equipment must be removed no later than October 18, 2018.
- (c) Any other equipment or property must be removed no later than October 18, 2018.

5. Compliance with Law. In preparing for and holding the Event, Clark agrees to comply with all local, state, and federal laws and regulations, including, but not limited to, Chapter 87 of the Texas Civil Practice and Remedies Code.

6. Insurance. Clark covenants and agrees that at least 14 days prior to the Event, he will furnish to City, at his sole cost and expense, proof that he has secured and paid for a policy providing general liability and liquor liability insurance covering all risks related to holding the Event at the Park. The amounts of such insurance shall not be less than \$1,000,000.00 for property damage, personal injury or death, each occurrence. City shall be named as an additional insured under the above-described policies, and each such policy shall contain endorsements waiving subrogation rights against City and providing that such policies may not be cancelled unless City is provided with written notice of such intent to cancel at least thirty (30) days prior to any such cancellation. Each such insurance policy shall be procured from a company authorized to do business in the State of Texas and shall be satisfactory to City. Clark agrees to require his subcontractors to maintain the same insurance coverage and limits as specified above (with the exception of liquor liability insurance, unless such subcontractors are selling alcoholic beverages), and to require such subcontractors to furnish proof to the City, at least 14 days prior to the Event, that they have secured and paid for such policies. Failure of Clark or his subcontractors to provide the policies to City will result in cancellation of the Event.

7. Indemnification. **CLARK SHALL, AT HIS SOLE COST AND EXPENSE, INDEMNIFY AND HOLD HARMLESS CITY AND ANY OFFICER, AGENT, EMPLOYEE, OR OFFICIAL OF THE CITY (HEREINAFTER REFERRED TO AS "INDEMNITEES"), FROM AND AGAINST ANY AND ALL LIABILITY, OBLIGATIONS, DAMAGES, PENALTIES, CLAIMS, LIENS, COSTS, CHARGES, LOSSES AND EXPENSES (INCLUDING, WITHOUT LIMITATION, REASONABLE FEES AND EXPENSES OF ATTORNEYS, EXPERT WITNESSES AND CONSULTANTS), WHICH MAY BE IMPOSED UPON, INCURRED BY OR BE ASSERTED AGAINST THE INDEMNITEES BY REASON OF ANY ACT OR OMISSION OF CLARK, HIS PERSONNEL, EMPLOYEES, MEMBERS, PARTICIPANTS, AGENTS, CONTRACTORS OR SUBCONTRACTORS, RESULTING IN PERSONAL INJURY, BODILY INJURY, SICKNESS, DISEASE OR DEATH TO ANY PERSON OR DAMAGE TO, LOSS OF OR DESTRUCTION OF TANGIBLE OR INTANGIBLE PROPERTY, LIBEL, SLANDER, INVASION OF PRIVACY AND UNAUTHORIZED USE OF ANY TRADEMARK, TRADE NAME, COPYRIGHT, PATENT, SERVICE MARK OR ANY OTHER RIGHT OF ANY PERSON, FIRM OR CORPORATION, WHICH MAY ARISE OUT OF OR BE IN ANY WAY CONNECTED WITH THE EVENT OR CLARK'S OPERATION, MAINTENANCE, USE OF THE PARK OR CLARK'S IMPROVEMENTS CONSTRUCTED THEREON OR CLARK'S**

FAILURE TO COMPLY WITH ANY FEDERAL, STATE OR LOCAL STATUTE, ORDINANCE OR REGULATION.

8. Interpretation and Place of Performance. This Agreement shall be enforceable and construed under the substantive laws of the State of Texas, shall be performed in Tarrant County, Texas, and venue for any action brought to interpret or enforce this Agreement shall lie in Tarrant County, Texas.

9. Partial Invalidity. If any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision herein, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

10. Amendment. This Agreement may not be altered, waived, or otherwise modified, except where done in writing and signed by the Parties.

11. Assignment. The Parties may not assign this Agreement or any portion thereof, except with the written consent of the other Parties.

12. Entire Agreement. This Agreement, including any Exhibits, constitutes the entire agreement and understanding of the Parties on the subject matter hereof, and as of the effective date, supersedes all prior agreements, whether written or oral, between the Parties concerning the subject matter hereof.

EXECUTED this ____ day of _____, 2018.

CITY:

CITY OF LAKE WORTH, TEXAS

By:

Stacey Almond, City Manager

Attest:

Monica Solko, City Secretary

CLARK:

By: _____
John Kelly Clark

EXHIBIT A

Event Configuration



Permit # _____

CITY OF LAKE WORTH TEMPORARY USE/EVENT(S) PERMIT APPLICATION

Application Date <u>7-12-18</u>	
Event Location <u>City Park (Roberts Cutoff)</u>	
Property Owner/Tenant <u>City of Lake Worth</u>	
Event Name <u>Bull Frog West Fest</u>	
Dates of event <u>October 12-13, 2018</u> Times _____	
Description of event <u>Bull Riding Festival</u>	
Site Plan Provided	(Please check one) Yes No

Organization Sponsoring Event <u>Lions Club</u>		
Contact Name <u>Rene Kolar</u>		
Address <u>4880 Boat Club Rd.</u>		
<u>Ft. Worth</u> City	<u>TX</u> State	<u>76135</u> Zip
Telephone <u>817-237-9755</u>	Fax _____	

I, <u>Kelly Clark</u> understand that this application must be submitted with a \$25.00 nonrefundable permit fee.	
Applicant Signature <u>Kelly Clark</u>	Date <u>Aug. 4, 2018</u>

<i>For Office Use Only:</i>			
City Manager/Designee _____		Date _____	
Date paid _____	Receipt # _____	Amount _____	
Building Dept. - Approved _____ Denied _____		Zoning Dept. - Approved _____ Denied _____	
Police Dept. - Approved _____ Denied _____		Fire Dept. - Approved _____ Denied _____	

Emergency Plan



Sixth Annual Bull Frog West Fest

October 12-13,2018

Hours of Operation:

Wednesday Oct. 10,2018 5:00p.m.-11:00p.m.
Carnival Only

Thursday October 11,2018 5:00p.m.-11:00p.m.
Carnival Only

Friday Oct. 12,2018 5:00p.m.-11:00p.m.
Carnival/Arena Event/Vendors

Saturday Oct.13,2018 9:00a.m.-11:00p.m.
Carnival/Arena Event/Vendors

Kelly Clark Chute 2 Productions

Sixth Annual Lake Worth Bull Frog West Fest Contact Numbers

Event Coordinator	Rene'e Kolar.....Cell number	817-821-4964
Lions Club	Greg Fox.....Cell number	817-791-7164
Rodeo Coordinator	Kelly Clark.....Cell number	817-228-4274
Lake Worth Parks	Sean Densmore....Cell number	817-913-5361
Police Cap./Asst.Chief	Steven Carpenter..Cell number	682-240-9150
On Site Arena Mgr.	Ky Clark.....Cell number	817-229-8888

Medical Plan

Medstar will be on hand to provide medical services

Emergency Plan

In the event of a natural or manmade incident the Event Coordinator and the Fire Chief will coordinate with the Lions Club Committee and make the determination if any or all events will be cancelled or if evacuation of all pedestrians is necessary.

If an evacuation is needed the Event Coordinator, Fire Chief and Police Chief will coordinate the evacuation thru the marked emergency exits and normal exits in surrounding fence.

Arena Events Schedule

Friday October 12,2018 7:00p.m.- 9:00p.m. Bull Riding

Saturday October 13,2018 3:30p.m. Live Bull Frog Races

5:00p.m. Mutton Bustin

8:00p.m-10:00 Live Bull Riding

Electric Power Usage

All vendors are required to use personal generators. The Rodeo Event Coordinator will use electricity from existing light pole at park. The use will be for Recreational Vehicle (Office) and for Sound for the Event.



Dear Lake Worth City Council, City Manager, and Dignitaries;

The NW Tarrant Lions Club is requesting funds in the amount of \$3,500 for advertising for the 2018 Bullfrog West Fest. This event is designed to promote the City of Lake Worth, raise funds for the Lions Club's many projects, and provide a great family friendly event for the entire Lake Worth area and surrounding communities.

Advertising funds are used to promote the event and the City of Lake Worth through:

- Radio advertising with Hank FM and Ranch radio.
- Portable signage placed throughout the area two weeks prior to the event.
- Facebook advertising through multiple pages
- FW weekly magazine in print and online
- Texas Co-Op Power magazine event calendar in print and online
- Posters placed in local businesses
- 10 Large Banners placed at the park and strategic places throughout the area
- Ads in the Azle/ Springtown paper in print and online
- Suburban newspaper advertising in print
- Month long advertising on the Jacksboro Hwy billboard (electronic digital sign)

ALL advertising includes the City of Lake Worth logo and promotes the City of Lake Worth.

This annual event has brought many visitors to Lake Worth and draws a great crowd of locals too!

Each year the cowboys and vendors fill up over half the rooms at the Holiday Inn Express right by the park.

The funds raised by the Northwest Tarrant Lions Club directly benefit the following programs:

- Bicycle giveaways in the Lake Worth ISD
- Free eyeglasses for students in the local ISD's including Lake Worth.
- Movie Day for special needs families
- Fishing tournaments for special needs families
- Donations to Heather's Old Skool village
- Free water to local police and fire departments
- Lions Club camp for special needs kids

Thank you in advance for consideration of continued support of this great event.

Sincerely,

Northwest Tarrant Lions Club

Holiday Inn Express & Suites
3541 NW Loop 820
Fort Worth, TX 76106 USA
t: 817.744.7755
f: 817.744.7705
1.800.HOLIDAY
www.hiexpress.com/lakeworthtx



NW LOOP 820 @ AZLE AVE.

To Whom It May Concern on the following dates of October 13 through October 14, 2017

We had the following zip codes:

78124	91910	27526	76106	78759
22315	72444	75142	76082	76320
79602	78410	73170	74936	72424
37615	34489	99349	76108	71448
98292	76130	72241	72802	77657
77614	77055	74447	76107	89117

City of Lake Worth
Contribution to Bullfrog West Fest Rodeo
October 13 & 14, 2017

Labor

Pre-Event Labor			Event Labor			Post-Event Labor			Total		
Dept	Hrs	Cost	Dept	Hrs	Cost	Dept	Hrs	Cost	Dept	Hrs	Cost
PW	12.50	279.68	PW	25.25	736.55	PW	12.00	278.22	PW	49.75	1,294.45
PD	11.00	511.36	PD	32.25	1,602.76				PD	43.25	2,114.12
			FD	40.00	936.83				FD	40.00	936.83
									Total Labor	133.00	4,345.40

PW-Assistance unloading equip

Loading equip & park clean-up

PD-Guarding carnival equip

Equipment

FD Gator-10 hours during event @ \$35/hour	350.00
FD Engine-10 hours during event @ \$100/hour	1,000.00
PW Gator (2)-10 hours each during event @\$70/hour	700.00
PW Front End Loader-9 hours for unloading and loading equip @ \$125/hour	1,125.00
Total Equipment Cost	3,175.00

Fees Waived

Lake Worth Park rental fees waived	1,920.00
Fees for LW Park field lights waived (4 fields, 11 hours each, \$5/hour)	220.00
Temp event permit fee waived	25.00
Sign permit fees waived (50% of total fees were waived)	245.00
Total Fees Waived	2,410.00

City Contribution 9,930.40

Lake Worth Citizens on Patrol contributed a total of 81 hours.

The Police Department provided less labor than usual due to departmental staffing shortages.

NOTE: Additional \$3,000 for advertising reimbursement to the Lions Club paid after preparation of this report.

Grand Total 12,930.40

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. F.2

From: Mike Voorhies, Fire Marshal

Item: Discuss and consider approval of an Interlocal Agreement with Tarrant County for Assistance with Fire and Explosion Investigations and authorize the City Manager to execute same.

Summary:

The Tarrant County Arson Task Force is a regional task force made up most of the Fire Marshals and Fire Investigators within Tarrant County and some of the surrounding counties. The certified investigators conduct fire, arson and explosive investigations. The Task Force is headed by the Tarrant County Fire Marshal's Office.

Investigations consist of origin and cause examination, witness interview and evidence collection. The investigators have the capability to file criminal arson cases with Tarrant County's Criminal District Attorney Office and issue warrants for the member organizations. The membership is made up of City, County, State, Federal (ATF) agencies.

The cost of being a member of the Task Force is \$150 annually. Membership gets the requesting agencies the full capabilities of the Task Force. This Task Force brings the investigative tools and man power with unprecedented arson investigative knowledge.

The City of Lake Worth provides two investigators to the Task Force when either or both are available at no cost of overtime to the city. Both Lake Worth investigators are very active with the task force. In the need that the city needs the task force within the city, it will bring decades of arson investigation knowledge to the city at no additional cost to the city.

Fiscal Impact:

1. \$150 Annually

Attachments:

1. MA Arson Task Force Contract

Recommended Motion or Action:

Move to approve an Interlocal Agreement with Tarrant County for Assistance with Fire and Explosion Investigations and authorize the City Manager to execute same.

THE STATE OF TEXAS}

COUNTY OF TARRANT}

**INTERLOCAL ASSISTANCE AGREEMENT FOR
FIRE AND EXPLOSION INVESTIGATIONS**

This agreement is entered into by and between the city, county or other governmental agency that is signatory to this agreement, all being either municipal corporations, county government, or some other political subdivision chartered or established by the Constitution of the State of Texas, hereinafter referred to as “member agencies” or “party”, and each acting through their duly authorized elected representatives.

This agreement supersedes and shall be controlling over all other interlocal agreements for fire, arson or explosion investigation between any of the member agencies, and all other such agreements are specifically repealed in whole.

WITNESSETH

WHEREAS, the governing officials of the member agencies and political subdivisions of the State of Texas, desire to secure for each member agency or political subdivision the benefits of mutual aid in the protection of life and property from fire or explosion by entering into this interlocal agreement for establishing investigative resources to conduct the origin and cause investigation of a fire or explosion and perform any latent criminal investigations resulting from said fire or explosion incident.

WHEREAS, there is a need for investigative cooperation for suspected arson cases in Tarrant County and the surrounding Counties; and

WHEREAS, the parties hereto have determined that the best possible method for attacking the crime of arson within Tarrant County and the agencies within the surrounding Counties, as undersigned hereto, is an agreement establishing such cooperation; and

WHEREAS, the parties desire to enter into this agreement to provide investigative cooperation in connection with arson or suspected arson cases; and

WHEREAS, each participating agency is authorized to perform the services contemplated for it herein;

NOW, THEREFORE, the parties do hereby agree as follows:

1. The Parties hereto execute this agreement for the purpose of providing fire and arson investigation and prosecutorial capabilities to each other as the need arises.
2. The Tarrant County Fire Marshal shall be the Coordinator of the investigative task force created by this agreement and his office shall be the central repository for the documents executing such agreements.
3. Any request for investigative assistance by one party to another party under the terms of this agreement does not obligate that party to respond if resources are not available. The availability of any officer to respond to a request for assistance shall be determined by the party responding to the request.
4. When requested by a party, any other party to this agreement shall provide available members of its arson investigation unit to assist in the origin and cause investigation of a fire or explosive incident and provide such other investigative assistance that is necessary for the prosecution of any criminal activity associated with the incident. While engaged in such activities, employees of the responding party shall be under the direction and supervision of the requesting party's officer in charge of the investigation process. However, if a member of a responding party is requested to perform a task that is in conflict with the responding party's internal policies, the responding party retains the right to advise the officer in charge that the task cannot be completed. If agreement cannot be reached on the issue, the responding party has the option of leaving the scene. Each party to this Agreement shall at all times be and remain legally responsible for the conduct of their respective fire department employees regardless of whether such employees were performing duties under this Agreement at the request of the requesting party and regardless of whether such employees were acting under the authority, direction, suggestion or orders of an officer of the requesting party. This assignment of civil liability is specifically permitted by section 791.006(a-1) of the Texas Government Code ("Code") and is intended to be different than the liability otherwise assigned under section 791.006(a) of the Code. Each party hereby waives all claims against the other Party for compensation for any loss, damage, personal injury or death occurring as a consequence of the performance of the Agreement.
5. While performing tasks under this agreement, employees of the responding party shall be vested with all fire and/or arson investigative and/or police powers of the requesting party's officer-in-charge.
6. In performing its duties under this agreement, each party will comply with all necessary Federal, State, and local laws, rules and regulations, including those relating to the disposal of property acquired from grant funds.
7. The party that regularly employs the investigative officer shall be responsible for all salary, disability and pension payments, injury or death benefits, workers compensation benefits, damages to equipment and clothing of the officer while he or she is involved in activities pursuant to this agreement, the same as though the services had been rendered

within the limits of the jurisdiction wherein he or she is regularly employed. The requesting Party shall have no obligation to reimburse the responding Party for such cost.

8. In the event that any person performing services pursuant to this Agreement shall be cited as a party to any civil lawsuit, State or Federal, arising out of performance of those services, he or she shall be entitled to the same benefits that he or she would be entitled to receive if such civil action had arisen out of performance of duties as a member of the department or agency where he or she is regularly employed and in the jurisdiction of the party by which he or she is regularly employed.

9. Each party waives all claims against the other party for compensation for any loss, property damage, personal injury or death occurring as a consequence of the performance of this Agreement.

Neither member party shall be reimbursed by the other for costs incurred pursuant to this Agreement, with the exception of supplies and consumable items.

10. It is expressly understood that when an employee or volunteer of the responding member agency is performing duties under the terms of this agreement, that the person is considered to be acting in the line of duty for the purposes of 42 U.S.C.A., Section 3796; is considered to be in performance of duties within the provisions of Chapter 615, Texas Government Code and Chapter 142, Texas Local Government Code; and shall be entitled to any other benefits which accrue under law as a result of injury or death, or loss which occurs while in the line of duty.

11. A party to this agreement may withdraw from it only after providing not less than ninety (90) days written notice of same to the Tarrant County Fire Marshal who is acting as the central repository of all agreements between member agencies.

12. This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

13. In case one or more of the provisions contained in this Agreement shall be for any reason held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained in the Agreement.

14. This agreement when signed into effect by the elected official of each member agency will authorize that agency to be placed on "Member's Agency List", which will hereafter be known as Exhibit "A" and will constitute a listing of agencies whose fire and arson investigative personnel will constitute the man-power pool of Arson Task Force

Members who are in compliance with by-laws of the Tarrant County Fire and Arson Investigators Association.

15. This Agreement shall become effective between the Parties hereto on the day after it is fully executed and shall continue in effect for twelve (12) months from the effective date. This Agreement shall renew automatically for a period of one year upon the completion of the initial term and each subsequent term thereafter unless and until such time as the governing body of a Party terminates its participation prior to the date of automatic renewal or as prescribed in Section 1 of this Agreement.

ATTEST:

APPROVED:

City Secretary

City Manager

On this the _____ day of _____ 2018.

APPROVED AS TO FORM:

City Attorney

Agenda Item No. F.3

From: Stacey Almond, City Manager

Item: Discuss and consider approval of a Professional Service Agreement with Oxley Williams Tharp Architects for architectural plans for the Records Storage Facility and the Animal Control Shelter and authorize the City Manager to execute same.

Summary:

Staff meet with a representative from OWT Architects and discussed the project and scope of work. The agreement provides for the following:

1. Schematic design drawings:
 - a. Site Plan, life safety plan, dimensional floor plan, wall types and finishes, ceiling plans, roof plan, exterior elevations, preliminary building and wall sections, and narrative for structural and systems integrations.
2. Design Development:
 - a. Update schematic with interior elevations, building and wall sections, structural foundation plans, mechanical, electrical, plumbing drawings and narratives, civil drawings, landscape plan.
3. Construction documents
4. Bidding Negotiations
5. Construction Administration

For repairs to the Animal Control Shelter the Texas Occupations Code 1051.706(a)(3) requires that an architectural plan or specification may be prepared only by an architect in the situation that applies here, i.e. when the following elements exist for an alteration having construction costs exceeding \$50,000 to be made to an existing or new building that (i) is owned by a state agency, a political subdivision of the states, or any other public entity in this state; and (ii) is or will be used for education, assembly, or of occupancy, and (iii) requires the removal, relocation, or addition of a wall or partition of the alternation or addition of an exit.

For construction of the Records Storage Facility the Texas Occupations Code 1051.703(2) requires that an architectural plan or specification be prepared only by an architect in the situation that applies here: (i) a new building having construction costs exceeding \$100,000 that is to be constructed and owned by a state agency a political subdivision of this state, or any other public entity in this state.

This project is being presented in the Construction Manager at Risk delivery method which entails a commitment from the Construction Manager to deliver the project within a Guaranteed Maximum Price (GMP) which is based on the construction documents and specifications at the time of the GMP.

Advantages to this delivery method versus the design-bid-build method are the owners risk is limited and provides assurance the budget will be maintained. The Construction Manager At-Risk has a higher level of cost control from the start and is an owner (city) advocate and manages the project with the city's best interest in mind at all times.

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. F.3

Funds budgeted for the projects:

1. Records/Storage Facility and related parking area: \$339,795
2. Animal Control Shelter: \$100,000

Fiscal Impact:

\$40,800

Attachments:

1. Professional Service Agreement – OWT Architects

Recommended Motion or Action:

Move to approve the Professional Services Agreement with Oxley Williams Tharp Architects for architectural plans for the Records Storage Facility and the Animal Control Shelter and authorize the City Manager to execute same.

Original: May 18, 2018

Revised: July 30, 2018

Stacey Almond, City Manager
City of Lake Worth
3805 Adam Grubb
Lake Worth, Texas 76135

Ms. Almond,

Thank you for considering Oxley Williams Tharp Architects and allowing us the opportunity to present the following design scope.

PROJECT SCOPE:

Animal Services

- Assess damage and prepare drawings to inventory areas of damage with noted repairs.
- Provide Site Plan illustrating dog run with vinyl fence and showing relocation of access gate and sensor.

Records Storage and Police Parking

- Prepare drawings and specifications for a new 3,000 SF, Pre-Engineered Metal Building, detached Records Storage building.
- Coordinate with City's preferred vendor to include necessary support for rolling rack shelving.
- Provide Site Plan illustrating reconfiguration of Police Parking area with new site lighting and fencing.
- Coordinate access control for security gate with City's current system.
- Topographic Survey of existing Police Parking area for grading information.

Additional Services

- Prepare 3rd Party Cost Estimate for Records Storage and Police Parking.
- Prepare RFQ for Construction Manager at Risk project delivery method.

OUR SERVICES WILL INCLUDE:

1 SCHEMATIC DESIGN SCOPE OF SERVICES

Note: Some meetings will be conducted via GoToMeeting

- Up to three (3) meetings are included



- Prepare Schematic Design drawings for Records Storage Building and Police Parking to include:
 - Architectural Site Plan
 - Life Safety Plan
 - Dimensional Floor Plan
 - Wall Types and Finishes Plans
 - Reflected Ceiling Plans
 - Roof Plan
 - Exterior Elevations
 - Preliminary Building and Wall Sections
 - Prepare Narratives outlining MEP and Structural systems and integrations
- Prepare Narrative of Animal Shelter repairs and Engineer's report
- Assist in generating a Request for Qualifications for Construction Manager at Risk

2 DESIGN DEVELOPMENT SCOPE OF SERVICES

Note: Some meetings will be conducted via GoToMeeting

- Up to two (2) meetings to discuss systems and performance
- Update Schematic Design package deliverables for Records Storage Building and Police Parking as noted above and include:
 - Interior Elevations
 - Building and Wall Sections with pertinent details
 - Preliminary Structural Foundation Plans
 - Preliminary Mechanical, Electrical and Plumbing Drawings and Narratives
 - Preliminary Civil Drawings
 - Preliminary Landscape Plan
 - Update Schematic Design package deliverables for Animal Shelter

3 CONSTRUCTION DOCUMENTS SCOPE OF SERVICES

- Prepare Construction Documents for Records Storage Building and Police Parking to include:
 - Up to three (3) meetings
 - Project Manual
 - Life Safety/Code Plans
 - Architectural Site Plan and Site Details
 - Dimensional Floor Plans
 - Wall Types and Finishes Plans
 - Reflected Ceiling Plans
 - Roof Plans and Details
 - Enlarged Plans



- Exterior Elevations
- Wall Sections and Details
- Door and Window Schedules and Details
- Interior Elevations and Details
- Civil engineering to include:
 - Dimensional Control, Grading, Drainage, Paving, Utility Plans and associated details/specifications.
- Mechanical, Electrical and Plumbing Engineering: Construction Drawings and Specifications.
- Landscape Architecture including plant selections, landscape and irrigation to include Construction Drawings and Specifications.
- Structural Engineering: Construction Drawings and Specifications to include:
 - Foundation with details
- Prepare envelope energy code compliance certificates (ComCheck).
- Prepare State-required Texas Accessibility Standards submission.
- Assist with furniture selections.
- Assist with the selection of a General Contractor or Construction Manager.
- Prepare Permit submittals to the City of Lake Worth and Texas Department of Licensing and Regulation. Respond to Permit review comments as required.
- Prepare Construction Documents for Animal Shelter.

4 BIDDING/NEGOTIATIONS SCOPE OF SERVICES

- Prepare responses for clarification to bidders
- Review Bids from General Contractors

5 CONSTRUCTION ADMINISTRATION SCOPE OF SERVICES

- Review of submittals and shop drawings
- Attend construction meetings at intervals to be determined by the Contractor
- Answering Requests for Information
- Perform site observation at regular intervals during construction
- Review pay applications from the Contractor
- Review Closeout Documents



NOT INCLUDED:

- Surveying
- Permitting
- Platting
- Asbestos Testing
- Geotechnical Investigations
- Audio/Visual/Lighting Design and Installation
- Acoustic Design
- Security Design
- Materials Testing Laboratory
- Texas Accessibility Standards Registration, Plan Reviews and Inspection Fees
- Off-site utility design
- Environmental Studies

COMPENSATION:

Lump sum fee of \$40,800.00 as follows:

SCHEMATIC DESIGN (20%)	\$8,160.00
DESIGN DEVELOPMENT (30%)	\$12,240.00
CONSTRUCTION DOCUMENTS (30%)	\$12,240.00
BIDDING/NEGOTIATIONS (5%)	\$2,040.00
CONSTRUCTION ADMINISTRATION (15%)	\$6,120.00

ADDITIONAL SERVICES

Provide 3rd Party Cost Estimate for each portion of scope of work noted above: \$5,800.00

Reimbursable Expenses:

Mileage

Printing (drawings will be made available in PDF format)

OTHER CONSIDERATIONS**Design Schedule:**

As mutually agreed.

Ownership of Documents:

Graphics, designs, contract documents and specifications or reproduction of them in whole or part shall not be used on any project without the prior written approval from Oxley Williams Tharp Architects.



Limits of Professional Liability:

Within all legal limits, the Client agrees to limit the liability of the architect, and its officers, shareholders, and employees, for negligent acts, errors, omissions or breaches arising out of the performance of these services under this agreement, to the amount of \$120,000 regardless of number of claims of the number of parties prosecuting against Oxley Williams Tharp Architects PLLC.

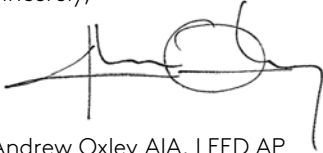
Payment Terms:

Invoicing will be monthly based on the percentage of work completed through the end of the month. Payment is due within 30 days of invoice statement date. Non-payment within the 30 days will result in suspension of the work described above.

Summary and Acceptance:

By signing below, you accept the terms of this proposal. OWT Architects will prepare a form AIA agreement.

Sincerely,



Andrew Oxley AIA, LEED AP
Oxley Williams Tharp Architects, PLLC.

Accepted by: _____

Date _____

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas. TBAE, P.O. Box 12337, Austin, Texas 78711. 512-305-9000



Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. F-4

From: Stacey Almond, City Manager

Item: Discuss and consider a Subscriber Services Agreement with the City of Fort Worth to provide the City of Lake Worth with installation, maintenance and repair services for wireless communication components and systems and authorize the City Manager to execute the agreement.

Summary:

The Motorola radio system was installed and completed in January of 2018 with a 1-year service and maintenance warranty. At the expiration of this warranty Motorola will extend the service agreement and warranty for the following costs:

1. Services Agreement - \$22,000

Staff reached out to the City of Fort Worth and the radio repair facility to discuss a more reasonable solution. The attached SSA will provide for the configuration, maintenance, and repair of the following equipment:

Mobile, portable, and fixed two-way radios and other wireless devices, antennas, speakers, and ancillary equipment, sirens, mobile data computers and related hardware and cabling, and any other similar or related public safety emergency response equipment.

The service shall include the regular inspection of the equipment and any maintenance or repair necessary to maintain it in good working order. Upon request, CFW shall also install and remove equipment from vehicles for reuse or disposal.

Fiscal Impact:

On an as needed basis. See the attached Radio Services Rate Sheet for detailed expenses.

Attachments:

1. Subscriber Maintenance Agreement with Fort Worth
2. Radio Services Rate Sheet

Recommended Motion or Action:

Move to approve a Subscriber Services Agreement with the City of Fort Worth to provide the City of Lake Worth with installation, maintenance and repair services for wireless communication components and systems and authorize the City Manager to execute the agreement.

SUBSCRIBER SERVICES AGREEMENT

This **SUBSCRIBER SERVICES AGREEMENT** (the “**Agreement**”) is made and entered into by and between the **City of Fort Worth (“Fort Worth” or “CFW”)** acting herein by and through its duly authorized Assistant City Manager, and **[Agency Name]** (“**USER**”), acting herein by and through its duly authorized **[Title of Approver]**, individually referred to as a “party,” collectively referred to herein as the “parties.” The CFW or Fort Worth shall include all employees, directors, officers, agents, and authorized representatives. **USER** shall include all employees, directors, officers, agents, and authorized representatives.

RECITALS

WHEREAS, this Agreement is made under the authority of Sections 791, Texas Government Code; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the subject of this Agreement is necessary for the benefit of the public and each has the legal authority to perform and to provide the governmental function or service which is the subject matter of this Agreement; and

WHEREAS, each governing body finds that the performance of this Agreement is in the common interest of both parties and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, it is the collective desire of both Fort Worth and **USER** to allow Fort Worth to provide **USER** with installation, maintenance and repair services for wireless communications components and systems.

NOW THEREFORE, Fort Worth and **USER** agree as follows:

1. Services

CFW shall install, configure, maintain, and repair the following equipment: mobile, portable, and fixed two-way radios and other wireless devices, antennas, speakers, and ancillary equipment, sirens, mobile data computers and related hardware and cabling, and any other similar or related public safety emergency response equipment. Unless mutually agreed prior to commencement of work, CFW shall provide primary maintenance services for the equipment at the CFW IT Solutions radio repair facility (or facilities). The service shall include the regular inspection of the equipment and any maintenance or repair necessary to maintain it in good working order. Upon request, CFW shall also install and remove equipment from vehicles for reuse or disposal. **USER** shall approve equipment installation location and configuration prior to commencement of work, and will inspect and approve installation upon completion.

2. TERM

This Agreement shall begin upon the last day executed by all authorized parties and shall continue in full force and effect unless terminated in accordance with the provisions set forth herein.

3. COMPENSATION

USER shall remit payment to Fort Worth in the amount and manner set forth in **Exhibit A “Fee Schedule.”** CFW may revise Exhibit A to adjust service rates as needed without further action by CFW provided that CFW shall provide not less than sixty (60) days advance written notice to **USER** before any revision to Exhibit A is effective. Estimated total billing is \$5,000 per year. Billing will be from the first day of the month through the last day of the same month. CFW will invoice **USER** no later than the 21st day of the month following the end of each billing period, with the invoice dated on the day it is sent. **USER** will pay CFW within thirty (30) days of receipt of any invoice for services under this Agreement. CFW shall have the right to increase any applicable fees under this Agreement each fiscal year to offset any increased costs incurred by CFW. Any increase in applicable fees will be effective at the beginning of the next CFW fiscal year.

4. LIABILITY

Each party agrees to be liable for any damages or loss that may be caused by its own negligence, omission or intentional misconduct. For purposes of this Section 4, the term party shall include employees, directors, officers, agents, authorized representatives, subcontractors, consultants, and volunteers of the respective party. Nothing in the performance of this Agreement shall impose any liability for claims against either party other than for claims for which the Texas Tort Claims Act may impose liability.

5. INDEPENDENT CONTRACTOR

It is expressly understood and agreed that **USER** shall operate as an independent contractor as to all rights and privileges granted herein, and not as agent, representative or employee of the CFW. Subject to and in accordance with the conditions and provisions of this Agreement, **USER** shall have the exclusive right to control the details of its operations and activities and be solely responsible for the acts and omissions of its employees, directors, officers, agents, authorized representatives, subcontractors, and consultants. **USER** acknowledges that the doctrine of *respondeat superior* shall not apply as between the CFW, its employees, directors, officers, agents, and authorized representatives, and **USER** and its employees, directors, officers, agents, authorized representatives, subcontractors, and consultants. **USER** further agrees that nothing herein shall be construed as the creation of a partnership or joint enterprise between CFW and **USER**.

6. NON-APPROPRIATION OF FUNDS

Fort Worth and **USER** will use best efforts to appropriate sufficient funds to support obligations under this Agreement. However, in the event that sufficient funds are not appropriated by either

party's governing body, and as a result, that party is unable to fulfill its obligations under this Agreement, that party (i) shall promptly notify the other party in writing and (ii) may terminate this Agreement, effective as of the last day for which sufficient funds have been appropriated.

7. RIGHT TO AUDIT

USER agrees that the CFW shall, at no additional cost to the CFW, during and until the expiration of three (3) years after termination of this Agreement, have access to and the right to examine at reasonable times any directly pertinent books, documents, papers, records, and communications of the **USER** involving transactions relating to this Agreement. **USER** agrees that the CFW shall have access during normal working hours to all necessary **USER** facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The CFW shall give **USER** reasonable advance notice of intended audits.

8. ASSIGNMENT

USER shall not have the right to assign or subcontract any of its duties, obligations or rights under this Agreement without the prior written consent of the CFW. Which such right shall be granted solely at the discretion of the CFW. Any assignment in violation of this provision shall be void.

9. NO WAIVER

The failure of either party to insist upon the performance of any provision or condition of this Agreement or to exercise any right granted herein shall not constitute a waiver of that party's right to insist upon appropriate performance or to assert any such right on any future occasion.

10. GOVERNMENTAL POWERS/IMMUNITIES

It is understood and agreed that by execution of this Agreement, the neither CFW nor **USER** waives or surrender any of its governmental powers or immunities.

11. AMENDMENTS

No amendment to this Agreement shall be binding upon either party hereto unless such amendment is set forth in writing, dated subsequent to the date of this Agreement, and signed by both parties.

12. SEVERABILITY

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

13. CONFIDENTIAL INFORMATION

To the extent permitted by law, **USER** for itself and its officers, agents and employees, agrees that it shall treat all information provided to it by the CFW as confidential ("City Information") and shall not disclose any such information to a third party without the prior written approval of the

CFW, unless such disclosure is required by law, rule, regulation, court order, in which event **USER** shall notify CFW in writing of such requirement in sufficient time to allow CFW to seek injunctive or other relief to prevent such disclosure. **USER** shall store and maintain City Information in a secure manner and shall not allow unauthorized users to access, modify, delete or otherwise corrupt City Information in any way. **USER** shall notify the CFW immediately if the security or integrity of any City Information has been compromised or is believed to have been compromised.

14. FORCE MAJEURE

The parties shall exercise their best efforts to meet their respective duties and obligations hereunder, but shall not be held liable for any delay in or omission of performance due to force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with any state or federal law or regulation, acts of God, acts of omission, fires, strikes, lockouts, national disasters, wars, riots, material or labor restrictions, transportation problems, existing contractual obligations directly related to the subject matter of this Agreement, or declaration of a state of disaster or emergency by the federal, state, county, or City government in accordance with applicable law.

15. NOTICES.

Notices required pursuant to the provisions of this Agreement shall be conclusively determined to have been delivered when (1) hand-delivered to the other party, its agents, employees, servants or representatives, (2) delivered by facsimile with electronic confirmation of the transmission, or (3) received by the other party by United States Mail, registered, return receipt requested, addressed as follows:

City of Fort Worth
Attn: Susan Alanis, Assistant City Manager
200 Texas Street
Fort Worth TX 76102
Facsimile: (817) 392-8654

Name of Government Entity
Attn:
Address
City, State, Zip
Facsimile:

With Copy to the City Attorney
At same address

16. GOVERNING LAW / VENUE

This Agreement shall be construed in accordance with the laws of the State of Texas. Venue for any action brought on the basis of this Agreement shall lie exclusively in state courts located in Tarrant County, Texas or the United States District Court for the Northern District of Texas – Fort Worth Division. In any such action, each party shall pay its own attorneys' fees, court costs and other expenses incurred as a result of the action.

17. SIGNATURE AUTHORITY

The person signing this Agreement hereby warrants that he/she has the legal authority to execute this Agreement on behalf of his or her respective party, and that such binding authority has been

granted by proper order, resolution, ordinance or other authorization of the entity. The other party is fully entitled to rely on this warranty and representation in entering into this Agreement.

18. ENTIRETY OF AGREEMENT

This written instrument, including all Exhibits attached hereto, contains the entire understanding and agreement between Fort Worth and **USER** as to the matters contained herein. Any prior or contemporaneous oral or written agreement is hereby declared null and void to the extent in conflict with this Agreement. Any previously executed Subscriber Services Agreement between the parties shall be terminated simultaneously with the final execution of this Agreement by both parties.

19. COUNTERPARTS.

This Agreement may be executed in one or more counterparts and each counterpart shall, for all purposes, be deemed an original, but all such counterparts shall together constitute one and the same instrument.

20. TERMINATION.

Either **USER** or CFW may terminate this Agreement for any reason, with or without cause, upon ninety (90) days written notice to the other party. The CFW, in its sole discretion, shall have the right to deny **USER** services under this Agreement and/or the right to terminate the Agreement immediately if **USER** fails to make full payment of invoiced fees within thirty (30) days of the date payment is due.

21. COMPLIANCE WITH LAWS.

The **USER** shall comply with all current and future Federal, State, and Local laws, Ordinances, and Mandates, including Federal Communications Commission rules and regulations regarding proper use of radio communications equipment.

[Signature Page Follows]

EXECUTED IN MULTIPLE ORIGINALS on this the ____ day of _____, 20____.

CITY OF FORT WORTH:

NAME OF GOVERNMENT ENTITY:

By: _____

Susan Alanis
Assistant City Manager

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

CONTRACT COMPLIANCE MANAGER:

By signing, I acknowledge that I am the person responsible for the monitoring and administration of this contract, including ensuring all performance and reporting requirements.

By: _____

Name: Steve Streiffert

Title: Assistant IT Director

**APPROVED TO FORM
AND LEGALITY:**

APPROVED TO LEGALITY:

By: _____

J.B. Strong
Assistant City Attorney

By: _____

Name: _____

Title: _____

ATTEST:

ATTEST:

By: _____

Mary J. Kayser
City Secretary

By: _____

Name: _____

Title: _____

Form 1295: _____

Contract Authorization:

M&C: _____

Date Approved: _____

EXHIBIT A

FEE SCHEDULE

Time And Materials Services

Covered Services:

- Mobile Radio Installation
- Mobile Computer Installation
- Radio Repair (Mobile and Portable)
- Base Station Radio Repair
- Radio Template Development
- Radio Code Plug Development
- Radio Programming
- Other Services As Agreed

Applicable Rates:

Labor

1. \$67.00 per hour for work performed during regular business hours (Monday through Friday from 7:30 AM to 6:00 PM except CFW holidays).
2. \$100.50 per hour (*with a two-hour minimum*) for work performed outside regular business hours when User requests work to be performed during these hours.
3. A per-visit trip charge of \$33.50 if User requests work to be performed at a site other than the Fort Worth Radio Services site. Labor rate will be charged beginning with technician's arrival to User site.

Parts and Services

1. Parts and supplies used in the performance of maintenance and repair services will be billed at the vendor's invoiced cost to the City plus 10%.
2. Services from third-parties (such as Motorola repair depot) will be billed at the vendor's invoiced cost to the City plus 10%.

Flat Rate Services

Covered Services:

- Radio Tuning and Alignment (work performed at Fort Worth Radio Services site only)

Applicable Rates:

1. \$33.50 per radio for units delivered by User to the Fort Worth Radio Services site.
2. \$67.00 per mobile radio removed and reinstalled in User vehicles. Vehicle must be delivered by User to the Fort Worth Radio Services site.
3. A trip charge of \$67.00 if the User requests Fort Worth Radio Services staff to pick up and deliver radios to User site.

Fort Worth Subscriber Services Rates – FY2018

Time And Materials Services

Covered Services:

- Mobile Radio Installation
- Mobile Computer Installation
- Radio Repair (Mobile and Portable)
- Base Station Radio Repair
- Radio Template Development
- Radio Code Plug Development
- Radio Programming

Applicable Rates:

Labor

1. \$67.00 per hour for work performed during regular business hours.
2. \$100.50 per hour (*with a two-hour minimum*) for work performed outside regular business hours when customer requests work to be performed during these hours.
3. A per-visit trip charge of \$33.50 if customer requests work to be performed at a site other than the Fort Worth Wireless Communications site. Labor rate will be charged beginning with technician's arrival to customer site.

Parts and Services

1. Parts and supplies used in the performance of maintenance and repair services will be billed at the vendor's invoiced cost to the City plus 10%.
2. Services from third-parties (such as Motorola repair depot) will be billed at the vendor's invoiced cost to the City plus 10%.

Flat Rate Services

Covered Services:

- Radio Tuning and Alignment (work performed at Fort Worth Wireless Communications site only)

Applicable Rates:

1. \$33.50 per radio for units delivered by customer to the Fort Worth Wireless Services site.
2. \$67.00 per mobile radio removed and reinstalled in customer vehicles. Vehicle must be delivered by customer to the Fort Worth Wireless Communications site.
3. A trip charge of \$67.00 if the customer requests Fort Worth Wireless Communications staff to pick up and deliver radios to customer site.

Lake Worth City Council Meeting – August 14, 2018

Agenda Item No. F.5

From: Debbie Whitley, Asst. City Manager/Director of Finance

Item: Discuss and consider Ordinance No. 1118 amending the FY 2017/2018 budget for General Fund.

Summary:

A review of the FY 2018/2019 budget indicates that a budget amendment for the General Fund is necessary.

Fiscal Impact:

Total net revenues decreased by \$389,380 and total net expenses increased by \$113,631. After this amendment the General Fund budget will reflect a surplus of \$38,974.

The decrease in revenue is due to the elimination of the Administration Fee from the Water/Sewer Fund.

The most significant increases in expenses are listed and described below:

Administration

Legal Services (100 523 505) – \$35,000 increase for legal fees related to personnel matters

Police Department

Vehicles (100 805 510) - \$95,100 increase for the purchase of two (2) replacement vehicles after accidents that resulted in the vehicles being totaled. The City was not at fault in either accident and total insurance proceeds received was \$30,050.

Donation Expenditures (100 820 510) - \$31,121 increase for the purchase of body cameras after the receipt of a donation (100 4861)

Fire Department

Salaries/Overtime (100 100 515/100 101 515) - \$10,762/\$7,605 increases to cover for staff shortages due to employee absences for various types of paid leave

Street Department

Equipment (100 802 520) - \$15,117 increase to purchase a new tack wagon. The tack wagon was ten (10) years old. It leaked product due to a crack in the tank that would have cost between \$3,500 and \$4,000 to repair.

Economic Development Activities

Developer Reimbursements (100 998 580) - \$100,000 decrease; \$90,000 was budgeted for the Pent property development that is no longer planned to occur

Attachments:

1. Ordinance No. 1118 amending FY 2017/2018 budget for General Fund

Recommended Motion or Action:

Move to approve Ordinance No. 1118 amending the FY 2017/2018 budget for General Fund.

ORDINANCE NO. 1118

AN ORDINANCE OF THE CITY OF LAKE WORTH, TEXAS, ADOPTING A BUDGET AMENDMENT TO THE ORIGINAL OPERATING BUDGET OF THE CITY OF LAKE WORTH, TEXAS, FOR THE FISCAL YEAR 2017/2018; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 1093, the City Council of the City of Lake Worth, Texas, adopted its budget for FY 2017/2018; and

WHEREAS, after a review of the current budget, the City Council has determined that the budget for the General Fund requires amendment; and

WHEREAS, Section 102.010 of the Local Government Code and Section 5.01 of the Lake Worth City Charter allow the City Council to make changes to the budget for municipal purposes; and

WHEREAS, the City Council desires to amend Ordinance No.1093 to reflect a supplemental appropriation and/or transfer in the fiscal year 2017/2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS:

Section 1: The original operating budget for the General Fund for FY 2017/2018 for the City of Lake Worth, Texas are hereby amended as detailed in Attachment A.

Reason (pursuant Section 5.01(e) of the City Charter, as amended):
The budget amendment is required based on a review of the current budget.

Section 2: A true and correct copy of this ordinance showing the approved budget amendments shall be filed with the City Secretary and in the office of the County Clerk of Tarrant County, Texas, as required by Section 102.009 of the Local Government Code. In addition, the City Secretary is hereby directed to ensure that a true and correct copy of the approved budget amendment is posted on the City's website.

Section 3: In the event any clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lake Worth, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4: This Ordinance shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED on this the 14th day of August 2018.

CITY OF LAKE WORTH

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Drew Larkin, City Attorney

APPROVED AS TO CONTENT:

Debbie Whitley, ACM/Director of Finance

**CITY OF LAKE WORTH
ORDINANCE NO. 1118
ATTACHMENT A**

Add:

\$79,581 to General Fund Revenues

100 4825 000 000	Insurance Proceeds	35,732
100 4861 000 000	Donations-PD	31,121
100 4996 000 000	Use of Prior Yr Restricted FB (1)	6,228
100 4997 000 000	Use of Prior Yr Committed FB (2)	6,500

\$213,631 to General Fund Expenses

100 0523 505 000	Legal Services	35,000
100 0570 505 000	Comprehensive Land Use Plan	5,926
100 0406 510 000	Vehicle Maintenance	5,000
100 0805 510 000	Vehicles	95,100
100 0820 510 000	Donation Expenditures	31,121
100 0100 515 000	Salaries	10,762
100 0101 515 000	Overtime	7,605
100 0406 515 000	Vehicle Maintenance	8,000
100 0802 520 000	Equipment	15,117

Subtract:

\$468,961 from General Fund Revenues

100 4898 000 000	Admin Fee-Water Fund	468,961
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\$100,000 from General Fund Expenses

100 0998 580 000	Developer Reimbursements	100,000
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- (1) PD Training-TCOLE Grant Funding - \$6,013
Library Donations- \$215
- (2) FD Dept Equip-3rd Party Insurance Proceeds