

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB
TUESDAY, NOVEMBER 12, 2019
REGULAR MEETING: 6:45 PM**

A. CALL TO ORDER.

Mayor Walter Bowen called the Council meeting to order at 7:26 p.m.

A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

A.2 ROLL CALL.

Present:	Walter Bowen Jim Smith Geoffrey White Sue Wenger Ronny Parsley Pat O. Hill Gary Stuard Clint Narmore	Mayor Mayor Pro Tem, Place 1 Council, Place 2 Council, Place 3 Council, Place 4 Council, Place 5 Council, Place 6 Council, Place 12
Staff:	Stacey Almond Debbie Whitley Monica Solko Mike Christenson JT Manoushagian Mike Shelley Misty Christian Barry Barber Suzanne Meason	City Manager Assistant City Manager/Finance Director City Secretary Fire Chief Interim Police Chief Public Works Superintendent City Engineer Planning and Development Director Planning and Zoning Administrator
Absent:	Drew Larkin	City Attorney

A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S)

1. PRESENTATION – ALLIANCE FOR CHILDREN.

Interim Police Chief J.T. Manoushagian presented a donation check to Alliance for Children.

2. PARKS AND OPEN SPACE MASTER PLAN EVALUATION FOR THE CITY OF LAKE WORTH PRESENTED BY THE UNIVERSITY OF TEXAS AT ARLINGTON CAPPA DEPARTMENT OF PUBLIC AFFAIRS - FALL 2019.

Mayor Bowen called on City Manager Stacey Almond to introduce UTA students. Ms. Almond introduced Professor Joseph Portugal. The City of Lake Worth reached out to the University of Texas at Arlington's CAPPA Department of Public Affairs to help determine the feasibility of implementing the master park plan and developing a park and recreation department. This project was done in two phases. Phase I Capstone team was given the following objectives: to create a cost benefit analysis, to determine if creating a parks and recreation department is fiscally feasible for the City of Lake Worth, to execute a field survey of park users and residents, and to offer funding recommendations for the proposed park update.

In Fall of 2019, the Phase II Capstone team continued this work by:

- Resurveying park users for preferences
- Creating a return on investment (ROI) analysis
- Conducting an economic impact, or cost-benefit, analysis
- Creating a regional marketing plan to promote the new park amenities

The Phase II Capstone team students presented a PowerPoint presentation to Council. The team conducted a return on investment analysis by collecting data from cities, including population, park and recreation fees, expenses, and budgets. The team used the cities from Phase I's park user survey as a sample population to collect the ROI information. The ROI analysis shows that the City of Lake Worth can expect to offset costs of the new park update through the generation of tax revenue, mainly from sales, and by increased user fees from the park. Further economic impacts, both direct and indirect, are detailed in their report.

The park user survey was conducted over a period of two weeks which resulted in most park users are nonresidents of Lake Worth, that there is an even preference for soccer and baseball, and that there is an average spending of \$37.50 per park user visit.

To anticipate effects of future economic activity, the Phase II team conducted an analysis of economic impact. The analysis included estimated costs and benefits of the economic development potential from the parks update, and it showed that the city can expect positive economic growth from the update. To maximize the impacts of these changes, Phase II team recommends that the city of Lake Worth apply for grants, such as from the Texas Parks and Wildlife Department, to invest in sustainable methods like water

conservation and solar technology, to build local relationships, and to host youth tournaments.

The purpose of the marketing plan is to provide additional funds to the park while also promoting the city's parks amenities. As recommendations, the Phase II team suggests opportunities for sponsorships as well as marketing strategies and tactics. Based on the Phase II team's investigation, Park Plan C is recommended for the City of Lake Worth. This recommendation was based on its potential to provide for future economic growth, including that fact that it has the most even number of soccer and baseball fields, per the user survey results, and that it would be a suitable site for hosting youth tournaments that would boost economic activity for the city.

A.4 CITIZEN PRESENTATION / VISITOR COMMENTS

There were no requests to speak from the public.

A.5 REMOVAL OF CONSENT AGENDA

No items were removed from the consent agenda.

B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS APPROVED

- B.1 APPROVE THE MINUTES OF THE OCTOBER 7, 2019 REGULAR CITY COUNCIL MEETING.**
- B.2 APPROVE RESOLUTION NO. 2019-22, UPDATING THE JOB DESCRIPTION FOR PROFESSIONAL STANDARDS OFFICER AND CHANGING THE TITLE TO TRAINING COORDINATOR.**
- B.3 APPROVE THE APPOINTMENT OF MIKE SHELLEY, VOTING MEMBER AND STACEY ALMOND, ALTERNATE MEMBER TO THE WHOLESALE WATER AND WASTEWATER CUSTOMER ADVISORY COMMITTEE THROUGH SEPTEMBER 30, 2020.**
- B.4 APPROVE FINANCE REPORTS FOR THE MONTH OF OCTOBER 2019.**

A MOTION WAS MADE BY MAYOR PRO TEM SMITH, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE THE CONSENT AGENDA.

MOTION TO APPROVE CARRIED 7-0.

C. PLANNING AND DEVELOPMENT

C.1 DISCUSS AND CONSIDER A WAIVER FROM ORDINANCE NO. 826, DESIGN CRITERIA AND CONSTRUCTION STANDARDS, SECTION XIII - DRAINAGE AND STORM SEWER, B. HYDROLOGY, 4. RUNOFF CALCULATIONS.

APPROVED

Planning and Zoning Administrator Suzanne Meason summarized the item. The applicant for Planning and Zoning Case No. PZ-2019-21 (item D.2) requested a waiver from the Design Criteria and Construction Standards, Section XIII - Drainage and Storm Sewer, B. Hydrology, 4. Runoff Calculations to grant the following relief:

- Not account for the fully developed conditions for the offsite area located in the City of Fort Worth. This consideration will require the City of Fort Worth to detain future development of the site located within their jurisdiction; and
- Allow the developer to take into account existing conditions or the future detained conditions for this area. All onsite drainage will be required to follow the City of Lake Worth's criteria.

City Engineer, Misty Christian, agrees with the proposed request and has determined it would not adversely impact the development.

A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY COUNCIL MEMBER STUARD TO APPROVE ITEM C.1, A WAIVER FROM ORDINANCE NO. 826, AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

C.2 DISCUSS AND CONSIDER A UTILITIES AND STORMWATER FACILITIES MAINTENANCE AGREEMENT WITH CORRELL DEVELOPMENT GROUP FOR THE LAKEVIEW HEIGHTS ADDITION.

APPROVED

Planning and Zoning Administrator Suzanne Meason summarized the item. Council is being asked to approve a maintenance agreement for the onsite utilities and stormwater facilities for the Lakeview Heights (10.58 acres site), an age restricted senior living community. This agreement provides for the owner of the development to upkeep and maintain those facilities.

The agreement provides for the following:

1. Landowner, and its successors, shall adequately construct and maintain the facility at no expense to the city;
2. The facility includes all pipes, channels or other conveyances built to convey water, wastewater, and stormwater;
3. Inspection and report of the entire facility shall be performed annually and provided to the city;
4. The landowner grants the city permission to enter the property and perform an inspection as a follow-up to reported deficiencies and response to complaints;

5. In the event the landowner fails to maintain the facility the city has permission to access the property and take whatever steps necessary to correct deficiencies and charge those costs to the landowner; and
6. Reimbursement, for the above repairs will be charged to the landowner and repayment required within 30 days. Failure to do so would result in liens being placed upon the property.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ITEM C.2, AS PRESENTED.

MOTION TO APPROVE CARRIED 6-1, WITH COUNCIL MEMBERS WHITE, WENGER, PARSLEY, HILL, STUARD AND MAYOR PRO TEM SMITH VOTING IN FAVOR AND COUNCIL MEMBER NARMORE VOTING AGAINST.

D. PUBLIC HEARINGS

D.1 PUBLIC HEARING TO CONSIDER PLANNING & ZONING CASE NO. PZ-2019-20, A PROPOSED PRELIMINARY PLAT BEING ALL OF A 10.58-ACRE TRACT OF LAND KNOWN AS ABSTRACT 188, TRACT 2CC, JOHN BREEDING SURVEY, OF THE RECORDS OF TARRANT COUNTY, TEXAS. THE PROPOSED PRELIMINARY PLAT'S NEW LEGAL DESCRIPTION WILL BE BLOCK 2, LOT 1, LAKEVIEW HEIGHTS SUBDIVISION, WHICH WILL GENERALLY BE DESCRIBED AS 6835 SUNVIEW DRIVE, LAKE WORTH, TEXAS UPON PLATTING. (ITEM WAS TABLED AT THE OCTOBER 7, 2019 CITY COUNCIL MEETING; PLANNING AND ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 7-0).

APPROVED

Mayor Bowen announced that the public hearing had been previously opened and called on Ms. Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The City Council opened the public hearing on September 10, 2019 and voted to table the item to the October 7, 2019 City Council meeting. On October 7, 2019, the applicant requested the item to be tabled again to the November 12, 2019. The Correll Development Group made application on behalf of the property owner for approval of a preliminary plat for the 10-acre tract of land located off Hodgkins Road. The Planning and Zoning Commission recommended approval by a 7-0 vote. Staff has reviewed the preliminary plat document and noticed the easements were not marked private on the documents. If approved, staff is requesting Council to include the stipulation that all easements be marked private on the plat.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

Correen Robertson, 2724 Twinflower Drive, representing Correll Development Group came forward. She stated they were excited to start the aged restricted development and felt it would be a great addition to the city. She also commented on Council's concern for maintenance and upkeep of the property, she stated it would not be an issue as they planned on budgeting funds to ensure the property would be maintained.

There being no one else wishing to speak, Mayor Bowen closed the public hearing at 8:20 p.m. and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER PARSLEY, SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE ITEM D.1, PZ 2019-20, WITH THE STIPULATION TO MARK ALL EASEMENTS AS PRIVATE ON THE PLAT.

MOTION TO APPROVE CARRIED 7-0.

D.2 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1173, PLANNING & ZONING CASE NO. PZ- 2019-21, REGARDING AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CONSIDER A SITE PLAN FOR THE AGE RESTRICTED SENIOR LIVING COMMUNITY AN APPROXIMATELY 10.58-ACRE TRACT OF LAND, CURRENTLY LEGALLY KNOWN AS ABSTRACT 188, TRACT 2CC, JOHN BREEDING SURVEY, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 10.58- ACRE PARCEL OF LAND, WHICH WHEN PLATTED WILL BE BLOCK 2, LOT 1, LAKEVIEW HEIGHTS SUBDIVISION RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS, BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS A 10.58-ACRE PARCEL OF LAND WHICH WILL BE COMMONLY KNOWN AS 6835 SUNVIEW DRIVE, LAKE WORTH, TEXAS. (ITEM WAS TABLED AT THE OCTOBER 7, 2019 CITY COUNCIL MEETING; PLANNING AND ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 7-0).

APPROVED

Mayor Bowen announced that the public hearing had been previously opened and called on Ms. Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The City Council opened the public hearing on September 10, 2019 and voted to table the item to the October 7, 2019 City Council meeting. On October 7, 2019, the applicant requested the item be tabled again to the November 12, 2019. The Correll Development Group made application on behalf of the property owner for approval of a site plan and civil construction plans for the 10-acre tract of land located off Hodgkins Road. Council previously approved the waiver (item C.1), maintenance agreement (item C.2) and preliminary plat with the stipulation to mark all easements as private (item D.1) on the property. The next step is the approval of the site plan, which consists of twenty-nine (29) work quads and a community center that will be gated. They have onsite trash receptacles

and parking. There will not be any off-street parking and there will be a security entrance to the community. They are proposing a monument sign for the location. Also, the structures will be masonry. Staff has reviewed the site plan and civil construction documents and find them to substantially comply with the City of Lake Worth requirements. The Planning and Zoning Commission recommended approval by a 7-0 vote.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing at 8:26 p.m. and called for the motion.

Council member Hill asked about the fencing of the property. Ms. Meason stated that the fencing would be around the perimeter of the property and would begin after the security entrance behind the office building. There is public access to the office building.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY MAYOR PRO TEM SMITH TO APPROVE ORDINANCE NO. 1173, ITEM D.2 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D.3 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1174, PLANNING AND ZONING CASE NO. PZ-2019-24, AN ORDINANCE, AMENDING ORDINANCE NO. 802, SO AS TO CONSIDER A SITE PLAN AMENDMENT OF AN APPROXIMATE 1.45-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 1, LOT 8, LAKE WORTH TOWNE CROSSING ADDITION, LAKE WORTH, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 1.45-ACRE PARCEL OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS A 1.45-ACRE PARCEL OF LAND LOCATED 6632 LAKE WORTH BLVD., LAKE WORTH, TEXAS. (PLANNING AND ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 7-0).

APPROVED

Mayor Bowen opened the public hearing at 8:26 p.m. and called on Ms. Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. Wells Fargo Bank is requesting a site plan amendment to add an additional ATM kiosk located at the back of the property. With the closure of their secondary bank branch, staff feels that it will help keep the traffic flow moving and has no concerns with the location. The Planning and Zoning Commission recommended approval by a 7-0 vote.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing at 8:28 p.m. and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER NARMORE, SECONDED BY COUNCIL MEMBER WENGER TO APPROVE ORDINANCE NO. 1174, ITEM D.3 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D.4 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1175, PLANNING & ZONING CASE NO. PZ- 2019-25, AN ORDINANCE AMENDING ORDINANCE NO. 849, SO AS TO CONSIDER A SITE PLAN AMENDMENT OF AN APPROXIMATE 12.33-ACRE PARCEL OF LAND, LEGALLY KNOWN AS LOT 1, HOME DEPOT LAKE WORTH ADDITION, LAKE WORTH, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 12.33-ACRE PARCEL OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS A 12.33-ACRE PARCEL OF LAND LOCATED 3950 JIM WRIGHT FREEWAY, LAKE WORTH, TEXAS. (PLANNING AND ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 7-0).

APPROVED

Mayor Bowen opened the public hearing at 8:29 p.m. and called on Ms. Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. The Home Depot is requesting a site plan amendment to add an outside display and storage area. This area will be used for equipment storage that can be rented through their new Tool Rental Center service. All previously approved items will still pertain to the site. The Planning and Zoning Commission recommended approval by a 7-0 vote.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing at 8:30 p.m. and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY COUNCIL MEMBER HILL TO APPROVE ORDINANCE NO. 1175, PZ 2019-25, AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

D.5 PUBLIC HEARING TO CONSIDER ORDINANCE NO. 1176, PLANNING & ZONING CASE NO. PZ- 2019-26, AN ORDINANCE AMENDING ORDINANCE NO. 500, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF LAKE WORTH, SO AS TO CONSIDER A LAND USE DESIGNATION AND DEVELOPMENT PLAN OF AN APPROXIMATELY 1.26-ACRE PARCEL OF LAND, LEGALLY KNOWN AS BLOCK 4, LOT 2-R1, BROADVIEW WEST ADDITION, TARRANT COUNTY, TEXAS, BEING THAT ALL OF THE CERTAIN CALLED 1.26-ACRE PARCEL OF LAND RECORDED IN THE DEED RECORDS OF TARRANT COUNTY, TEXAS, BY AMENDING THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGE. THE PROPERTY TO BE CONSIDERED IS GENERALLY DESCRIBED AS A 1.26-ACRE PARCEL OF LAND LOCATED AT 6116 LAKE WORTH BLVD., LAKE WORTH, TEXAS. (PLANNING AND ZONING COMMISSION RECOMMENDED APPROVAL BY A VOTE OF 7-0).

APPROVED

Mayor Bowen opened the public hearing at 8:31 p.m. and called on Ms. Meason to present the item.

Planning and Zoning Administrator Suzanne Meason summarized the item. Robert Petrie currently has the property under contract with Dr. Giles. Mr. Petrie is seeking a land use designation and development plan approval to construct a commercial shopping center similar to the one located at 6060 Rocky Point Trail. Prior to closing on the property, Mr. Petrie wanted to receive approval of his requested use. Ordinance No. 1176, outlines the businesses types and development plan for the property layout. The applicant believes that the proposed type of establishment on the property would be more conducive to Lake Worth's Comprehensive Land Use Plan and redevelopment for the area. The drive approaches will have to be approved by TxDOT and are subject to change. The Planning and Zoning Commission recommended approval by a 7-0 vote.

Mayor Bowen called on the applicant to present the item. The applicant, Robert Petrie, 7217 Charlene Court, came forward. He stated that they own the building next door to this land and the medical offices. Harris Hospital would like to add on to the existing building, making it an "L" shaped building. This addition will be constructed similarly to the existing building. He was available to answer any questions Council may have.

Mayor Bowen called for anyone wishing to speak for or against the request to come forward.

There being no one wishing to speak, Mayor Bowen closed the public hearing at 8:36 p.m. and called for the motion.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE ORDINANCE NO. 1176, ITEM D.5 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

E. PUBLIC WORKS

No items for this category.

F. GENERAL ITEMS

- F.1 DISCUSS AND CONSIDER AWARD OF CONTRACTS FOR EMPLOYEE GROUP MEDICAL AND DENTAL INSURANCE WITH BLUE CROSS BLUE SHIELD (BCBS), GROUP VISION INSURANCE WITH SUPERIOR, BASIC LIFE/AD&D GROUP INSURANCE WITH DEARBORN, NEW BENEFITS, AND EMPLOYEE ASSISTANCE PROGRAM FOR CALENDAR YEAR 2020 AS PRESENTED AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS.**

APPROVED

Human Resources Manager Danielle Hackbusch presented the item. Council is being asked to consider award of contract for employee group health, dental, vision and basic life/AD&D insurance for 2020. Proposals were solicited by Wellspring Insurance Agency, Inc. in accordance with city policy and qualifications. The city's selection committee reviewed and evaluated the proposals and is recommending award of the following:

- Blue Cross Blue Shield - group health insurance and dental
- Superior Vision – vision
- Dearborn – basic life/AD&D
- New Benefit
- Employee Assistance Program (EAP)

A MOTION WAS MADE BY MAYOR PRO TEM SMITH, SECONDED BY COUNCIL MEMBER STUARD TO APPROVE THE AWARD OF CONTRACTS FOR EMPLOYEE GROUP MEDICAL AND DENTAL INSURANCE WITH BLUE CROSS BLUE SHIELD (BCBS), GROUP VISION INSURANCE WITH SUPERIOR, BASIC LIFE/AD&D GROUP INSURANCE WITH DEARBORN, NEW BENEFITS, AND EMPLOYEE ASSISTANCE PROGRAM FOR CALENDAR YEAR 2020 AS PRESENTED AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT DOCUMENTS.

MOTION TO APPROVE CARRIED 7-0.

- F.2 DISCUSS AND CONSIDER CONTINUED PARTICIPATION IN THE COST OF EMPLOYEE DEPENDENT HEALTH INSURANCE COVERAGE AT THE CURRENT RATE OF 30%.**

APPROVED

City Manager Stacey Almond presented the item. The City has contributed 30% to the cost of employee dependent health insurance coverage for the last several years. Staff is requesting that the contribution continue at the current rate of 30% of dependent premium cost. Currently there are 21 employees who cover one or more dependents. The funding for the dependent premium costs is included in the approved budget for fiscal year ending September 30, 2020.

A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE ITEM F.2, THE CONTINUED PARTICIPATION IN THE COST OF EMPLOYEE DEPENDENT HEALTH INSURANCE COVERAGE AT THE CURRENT RATE OF 30%.

MOTION TO APPROVE CARRIED 7-0.

F.3 DISCUSS AND CONSIDER THE PURCHASE OF TWO (2) MEDICAL CARDIAC MONITORS FROM ZOLL MEDICAL CORPORATION AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.

APPROVED

Fire Chief Mike Christenson presented the item. The Fire Department staff is requesting approval to replace two (2) existing medical cardiac monitors during FY 2020. Special purchasing terms have been provided by the cardiac monitor manufacturer (Zoll Medical Corporation) which would extend the due date of funding until October of 2020. The cardiac monitors currently being utilized by the Fire Department have experienced significant electrical failures, recently rendering one device inoperable. Replacement parts and components for the existing cardiac monitors have become inaccessible due to the age of the devices. The existing devices will no longer be supported by the manufacturer effective January of 2021. The current devices were scheduled for replacement during FY 2021; however, the current lack of reliability in the existing devices have advanced the initial replacement schedule. The Zoll monitors are used by MedStar, Fort Worth, Saginaw, River Oaks and White Settlement. By using the Zoll monitors we will be able to replace our supplies utilizing MedStar, which will also result in future cost savings.

A MOTION WAS MADE BY COUNCIL MEMBER HILL, SECONDED BY COUNCIL MEMBER STUARD TO APPROVE ITEM F.3, AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

F.4 DISCUSS AND CONSIDER RESOLUTION NO. 2019-23, CREATING JOB DESCRIPTIONS FOR THE POLICE COMMANDER - SUPPORT SERVICES, POLICE COMMANDER - FIELD OPERATIONS, AND REVISING THE PROPERTY AND EVIDENCE TECHNICIAN JOB DESCRIPTION.

APPROVED

Human Resources Manager Danielle Hackbusch presented the item. Council is being asked to approve the following job descriptions.

- The Police Commander – Field Operations position is a conversion of the pre-existing “Police Lieutenant” position that is being broadened in scope and renamed to align with the department’s vision of a flattened organizational structure with empowered leaders at all levels. This position is consistent in both job

requirements and nomenclature with other surrounding departments. The Commander of Field Operations will report directly to the Chief of Police and will command the following units/ divisions: Patrol and Special Operations (Traffic & SRO's).

- The Police Commander – Support Services position is a conversion of the preexisting “Police Captain/ Assistant Chief” position that is being broadened in scope and renamed to align with the department’s vision of a flattened organizational structure with empowered leaders at all levels. This position is consistent in both job requirements and nomenclature with other surrounding departments. The Commander of Support Services will report directly to the Chief of Police and will command the following units/ divisions: Criminal Investigations, Communications, Property & Evidence, Records, Training and City Marshal.
- The property and evidence technician position is a critical position within the department. Recent reviews have emphasized the importance of a full-time employee serving in this position. Therefore, the “Administrative Assistant” responsibilities will be removed in order to facilitate 100% focus on property and evidence management. The administrative duties previously held by this position will be divided among the two new divisional commanders. This position will report directly to the Commander of the Support Services Division.

A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER HILL TO APPROVE RESOLUTION No. 2019-23, ITEM F.4 AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

F.5 DISCUSS AND CONSIDER CHANGES TO THE CITY OF LAKE WORTH ORGANIZATIONAL CHART FOR THE POLICE DEPARTMENT AND CITY OF LAKE WORTH EMPLOYEE PAY PLAN D.
APPROVED

City Manager Stacey Almond summarized the item. The City of Lake Worth Organizational Chart and Lake Worth Pay Plan D for the Police Department have been updated to reflect the following proposed changes:

1. Change Professional Standards Officer title to Training Coordinator;
2. Eliminate the Admin. Asst/Property & Evidence Tech position;
3. Eliminate the Patrol Lieutenant position;
4. Eliminate the Assistant Chief of Police position; and
5. Eliminate the Administrative Assistant position in the Police Department.
6. Add Commander - Field Operations
7. Add Commander - Support Services
8. Add Property & Evidence Technician

A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY MAYOR PRO TEM SMITH TO APPROVE ITEM F.5, AS PRESENTED.

MOTION TO APPROVE CARRIED 7-0.

**F.6 DISCUSS AND CONSIDER RESOLUTION NO. 2019-24, CASTING THE CITY OF LAKE WORTH ALLOCATED VOTES FOR THE TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS.
APPROVED**

City Manager Stacey Almond summarized the item. City Council is being asked to consider the candidates for the Tarrant Appraisal District Board of Directors and cast the City's allocated three (3) votes for the candidate(s) of the Council's choosing. In September of this year the Tarrant Appraisal District (TAD) notified all affected taxing entities that the term of service (two years) of the five-member Board of Directors will expire on December 31, 2019. Each entity was provided the opportunity to make one nomination for each of the five positions to be filled, though no nomination was required. Lake Worth has been allocated three (3) votes, which may be cast collectively or separately for any nominee(s) on the official ballot. Votes cast for persons not listed on the ballot will not be considered. A complete list of nominees on the official ballot is as follows:

Nominees:	Nominating Entity:
Daniel J. Bennett	City of Haslet
Richard DeOtte	City of Colleyville City of Southlake
John Fegan	Birdville ISD White Settlement ISD
Michael Glaspie	Tarrant County
Mike Leyman	White Settlement ISD
Gary Losada	City of Colleyville
John Molyneaux	Fort Worth ISD White Settlement ISD
Mike O'Donnell	Arlington ISD White Settlement ISD
Joe Potthoff	White Settlement ISD
Kathryn Wilemon	Tarrant County

Resolution No. 2019-24 will cast three (3) votes for the nominee(s) chosen by City Council. Those nominees receiving the greatest number of votes will be elected to the TAD Board of Directors for a two-year term, beginning January 1, 2020.

A MOTION WAS MADE BY MAYOR PRO TEM SMITH, SECONDED BY COUNCIL MEMBER STUARD TO APPROVE RESOLUTION No. 2019-24, CASTING THE CITY OF LAKE WORTH VOTES FOR TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTOR TO GARY LOSADA.

MOTION TO APPROVE CARRIED 7-0.

**F.7 DISCUSS AND RECEIVE AN UPDATE ON FUEL INVENTORY VARIANCES.
UPDATE**

City Manager Stacey Almond summarized the item. During the May-July, the city saw small to no variances in fuel. However, in August and September the city saw large variance similar to what was experienced prior to the calibration. Due to the continued larger variances staff feels it's necessary to provide another update. Fuel inventories for October show an overage of 377.7 gallons of unleaded and 42.3 gallons of diesel. Staff recommends exploring options to sell the tanks located at the fuel barn and research options for purchasing fuel at local gas stations through a discounted fuel card. All information would be brought to council for approval, after completion of research.

NO ACTION REQUIRED BY CITY COUNCIL.

**F.8 DISCUSS AND CONSIDER RESOLUTION NO. 2019-25, APPOINTING
MEMBERS TO THE PLANNING & ZONING COMMISSION.
TABLED**

Planning and Zoning Administrator Suzanne Meason summarized the item. With the approval of the new zoning ordinance, regulations for the Planning and Zoning Commission shall be made up of five (5) regular members and two (2) alternate members. Council is being asked to appointment members to the Planning and Zoning Commission, establishing place, members and alternates.

Current members:

Planning & Zoning Commission	Place	Term Expires
Don Riley	Place, 1	10/2021
Sherrie Kubala Watkins*	Place 2, Chair	10/2020
Jeanie Turley	Place 3	10/2021
Patty Biggers	Place 4	10/2020
Troy Jones	Place 5	10/2021
Diane Smith	Place 6	10/2020
Coy Pennington**	Place 7, Vice-Chair	10/2021

COUNCIL REQUESTED ADDITIONAL INFORMATION BEFORE TAKEN ACTION AND REQUESTED TO CONTINUE THE ITEM AT THE DECEMBER 10, 2019 CITY COUNCIL MEETING.

G. TxDOT UPDATE(S)

G.1 DISCUSS AND RECEIVE FEEDBACK ON THE TXDOT – SH 199 PROJECT

City Manager Stacey Almond presented the item. Council member White and city staff attended the following meetings to discuss the upcoming TxDOT projects in, and around, Lake Worth:

1. October 17th - SH 199 Utility Coordination Re-Kickoff Meeting
 - The meeting was set to discuss identified conflicts and plan of action for utilities. Lake Worth was informed of wastewater conflicts, however, that was a miscommunication. We were assured that no relocation of any water or wastewater would be necessary for the project extending from FM 1886 to Azle Ave.
2. October 25th - Value Engineering Presentation results at NCTCOG
 - The results of the value engineering presentation were provided to the group (see attached). This information was very valuable and will need to be discussed further as we navigate future design stages.
3. November 1st - Meeting with Commissioner Johnson's Office
 - Meeting to discuss SH 199 project and show them the aerial renderings we had created by Kimley-Horn. This discussion was very positive and resulted in an additional meeting the following week with additional staff from Tarrant County.
4. November 8th - 2nd Meeting with Commissioner Johnson's Office
 - Meet with additional staff from Tarrant County Judge's office along with Transportation Engineer.

H. MAYOR AND COUNCIL ITEM(S)

H.1 UPDATE ON TARRANT COUNTY MAYOR'S COUNCIL BY MAYOR BOWEN

Mayor Bowen announced the Mayor's Council Annual Banquet is set for Monday, December 2 at the Ridglea Country Club.

I. EXECUTIVE SESSION

I.1 PURSUANT TO SECTION 551.074: PERSONNEL MATTERS TO DELIBERATE THE EMPLOYMENT, EVALUATION, AND DUTIES OF PUBLIC EMPLOYEE - CHIEF OF POLICE.

Mayor Bowen announced at 9:14 p.m. that the Council would adjourn into Executive Session as authorized by Chapter 551, Texas Government Code, specifically Section 551.074: Personnel matters to deliberate the employment, evaluation, and duties of public employee – Chief of Police. Executive Session began at 9:15 p.m. and concluded at 9:18 p.m.

Mayor Bowen reconvened into open session at 9:18 p.m.

J. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

No action required as a result of Executive Session.

K. ADJOURNMENT

Mayor Walter Bowen adjourned the meeting at 9:19 p.m.

APPROVED

By: _____
Walter Bowen, Mayor

ATTEST:

Monica Solko, City Secretary