

PLANNING AND ZONING COMMISSION AGENDA

3805 ADAM GRUBB LAKE WORTH, TEXAS 76135 TUESDAY, JULY 16, 2019

REGULAR MEETING: 6:30 PMHeld in the City Council Chambers

- A. CALL TO ORDER
- A.1 ROLL CALL
- A.2 INVOCATION AND PLEDGE OF ALLEGIANCE
- B. MINUTES
- B.1 Approve minutes of the June 18, 2019 Planning & Zoning Commission meeting.
- C. PUBLIC HEARINGS
- C.1 Public Hearing to consider Planning & Zoning Case No. PZ-2019-17, a proposed replat being all of a .42-acre parcel of land known as Block 12, Lots 3 and 4, Indian Oaks Subdivision of the records of Tarrant County, Texas. The proposed replat's new legal description will be Block 12, Lot 3R, Indian Oaks Subdivision, which is generally described as 3008 Huron Trail, Lake Worth, Texas.

D. EXECUTIVE SESSION

The Planning and Zoning Commission may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the Planning and

Zoning Commission to seek advice from the city attorney (551.071) as to the posted subject matter of this Planning and Zoning Commission meeting.

The Planning and Zoning Commission may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

EXECUTIVE SESSION ITEMS - PLANNING & ZONING COMMISSION MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

E. ADJOURNMENT

All items on the agenda are for discussion and/or action.

Certification

I do hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, 3805 Adam Grubb, City of Lake Worth Texas in compliance with Chapter 551, Texas Government Code on **Friday**, **July 12**, **2019 at 10:30 am**.

Suzanne Meason Planning & Zoning Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 237-1211 ext. 105 for further information.

Lake Worth Planning and Zoning Commission Meeting – July 16, 2019

Agenda Item No. B.1

FROM: Suzanne Meason, Planning & Zoning Administrator

ITEM: Approve minutes of the June 18, 2019 Planning & Zoning Commission meeting.

SUMMARY:

The minutes are approved by majority vote of the Commission at the Planning and Zoning Commission meeting.

The Planning and Development office prepares action minutes for each Planning and Zoning Commission meeting. The minutes for the previous meeting are placed on the agenda for review and approval by the Commission. Upon approval of the minutes, an electronic copy will be uploaded to the City's website.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. June 18, 2019 Planning and Zoning Commission meeting minutes

RECOMMENDED MOTION OR ACTION:

Approve minutes of the June 18, 2019 Planning and Zoning Commission meeting.

MINUTES OF THE REGULAR MEETING OF THE PLANNING & ZONING COMMISSION OF THE CITY OF LAKE WORTH, TEXAS HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB TUESDAY, JUNE 18, 2019

REGULAR MEETING: 6:30 PM

A. CALL TO ORDER.

Chair Sherrie Kubala-Watkins called the Planning & Zoning Commission meeting to order at 6:30 p.m.

A.1 ROLL CALL.

Present: Don Riley Place 1

Sherrie Kubala Watkins Chair, Place 2
Jeannie Turley Vice Chair, Place 3

Patty Biggers Place 4
Troy Jones Place 5

Absent: Dianne Smith Place 6

Coy Pennington Place 7

Staff: Kimberly Davis Permit Clerk

Barry Barber Director of Building Development

A.2 INVOCATION AND PLEDGE OF ALLEGIANCE.

Commissioner Patty Biggers gave the invocation and attendees recited the pledge of allegiance.

B. MINUTES

B.1 APPROVE MINUTES OF THE MAY 21, 2019 PLANNING AND ZONING COMMISSION MEETING.

APPROVED

COMMISSIONER DON RILEY MADE A MOTION, SECONDED BY COMMISSIONER PATTY BIGGERS,

TO APPROVE THE MINUTES OF THE MAY 21, 2019 PLANNING AND ZONING COMMISSION MEETING AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

C. PUBLIC HEARINGS

C.1 Public Hearing to consider Planning & Zoning Case No. PZ-2019-15, a proposed preliminary plat being all of a 2.76-acre tract of land known as Lot 1, Fewell Subdivision, Abstract 188, Tract 2AA06A, John Breeding Survey, Block 13RA, Lots 1-4, Highland Lake Addition and Block 14RA, Lots 9-12, Highland Lake Addition of the records of Tarrant County, Texas. The proposed preliminary plat's new legal description will Block 1, Lot 1, Lake Worth Public Works Addition, which is generally described as 4112 Fewell Drive, 4200 Fewell Drive, 6600 Edgemere Place, 6608 Edgemere Place, and 4100 Lakeview Drive currently and will become 4200 Fewell Drive, Lake Worth, Tarrant County, Texas after platting.

APPROVED

Chair Sherrie Kubala-Watkins opened the public hearing at 6:32 pm.

Mr. Barber presented the case to the Commission; explaining this was a preliminary plat for the City's public works facilities in order to combine all the properties into one large lot.

There being no one in the audience wishing to speak, Chair Sherrie Kubala-Watkins closed the public hearing at 6:35 pm and called for a motion.

COMMISSIONER PATTY BIGGERS MADE A MOTION, SECONDED BY COMMISSIONER TROY JONES, TO APPROVE PLANNING AND ZONING CASE #PZ-2019-16 AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

C.2 Public Hearing to consider Planning & Zoning Case No. PZ-2019-16, a proposed final plat being all of a 2.76-acre tract of land known as Lot 1, Fewell Subdivision, Abstract 188, Tract 2AA06A, John Breeding Survey, Block 13RA, Lots 1-4, Highland Lake Addition and Block 14RA, Lots 9-12, Highland Lake Addition of the records of Tarrant County, Texas. The

PROPOSED FINAL PLAT'S NEW LEGAL DESCRIPTION WILL BLOCK 1, LOT 1, LAKE WORTH PUBLIC WORKS ADDITION, WHICH IS GENERALLY DESCRIBED AS 4112 FEWELL DRIVE, 4200 FEWELL DRIVE, 6600 EDGEMERE PLACE, 6608 EDGEMERE PLACE, and 4100 LAKEVIEW DRIVE CURRENTLY AND WILL BECOME 4200 FEWELL DRIVE, LAKE WORTH, TARRANT COUNTY, TEXAS AFTER PLATTING.

APPROVED

Chair Sherrie Kubala-Watkins opened the public hearing at 6:35 pm.

Mr. Barber presented the case to the Commission; explaining this was the final plat for the City's public works facilities in order to combine all the properties into one large lot.

There being no one in the audience wishing to speak, Chair Sherrie Kubala-Watkins closed the public hearing at 6:36 pm and called for a motion.

COMMISSIONER TROY JONES MADE A MOTION, SECONDED BY COMMISSIONER DON RILEY, TO APPROVE PLANNING AND ZONING CASE #PZ-2019-16 AS PRESENTED.

MOTION TO APPROVE CARRIED 5-0.

E. EXECUTIVE SESSION

The Planning and Zoning Commission may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the Planning and Zoning Commission to seek advice from the city attorney (551.071) as to the posted subject matter of this Planning and Zoning Commission meeting.

The Planning and Zoning Commission may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

There were no items listed in Executive Session.

E. EXECUTIVE SESSION ITEMS – PLANNING & ZONING COMMISSION MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.

There were no items listed in Executive Session.

F. ADJOURNMENT

Chair Sherne Kubala-walkins adjourned the meeting at 6:37 p.m.	
	APPROVED:
ATTEST:	Sherrie Kubala Watkins, Chair Planning & Zoning Commission
Suzanne Meason Planning & Zoning Administrator	

Lake Worth Planning & Zoning Commission Meeting – July 16, 2019

Agenda Item No. C.1

From: Suzanne Meason, Planning & Zoning Administrator

Item: Public Hearing to consider Planning & Zoning Case No. PZ-2019-17, a proposed

replat being all of a .42-acre parcel of land known as Block 12, Lots 3 and 4, Indian Oaks Subdivision of the records of Tarrant County, Texas. The proposed replat's new legal description will be Block 12, Lot 3R, Indian Oaks Subdivision, which is

generally described as 3008 Huron Trail, Lake Worth, Texas.

Property Description:

0.42-acre parcel(s) of land, located at 3008 Huron Trail

Property Owner(s):

Edward & Beverly Bruce

Applicant:

Edward & Beverly Bruce, 3008 Huron Trail, Lake Worth, Texas 76135

Engineer/Surveyor:

Tri-Counties Surveying, 116 Locust Street, Azle, Texas 76020

Current Zoning:

"SF1" Single Family Residential

Current Use(s):

Single Family Residence

Existing Road(s):

Huron Trail and Pawnee Trail

Surrounding Zoning:

North: The property to the north is currently zoned SF1-Single Family Residential.

South: The property to the south is currently zoned SF1-Single Family Residential.

East: The property to the east is currently zoned SF1-Single Family Residential.

West: The property to the west is currently zoned SF1-Single Family Residential.

Summary:

Mr. Bruce came to the city inquiring about adding an addition to his existing home. When he presented a copy of the survey for the property it was discovered that his primary structure was built over the property lot lines of the two lots that he owns. He was told he would have to replat the properties into one before he could proceed with the permitting process in order to add on

Lake Worth Planning & Zoning Commission Meeting – July 16, 2019

Agenda Item No. C.1

to the existing structure. Mr. Bruce hired a surveying company to prepare the replat and that was submitted to staff for review. Staff has reviewed the replat document and finds it to comply with all state and local requirements.

The replat is ready to be heard by the Planning and Zoning Commission for recommendation to the City Council.

Public Input:

On Wednesday, July 3, 2019 as required by State law, the City mailed out twenty-three (23) letters of notification for the Public Hearing(s) to all property owners within two hundred (200') feet of the subject site. Notice was also published in the City's paper of record, the Fort Worth Star Telegram on Saturday, June 29, 2019. Staff had received the following in favor/opposition to the request as of packet preparation date:

Staff had received no public comment forms back in favor/opposition to the request as of packet preparation date.

Fiscal Impact:

N/A

Attachments:

- 1. Subdivision Application/30 Day Waiver of Action Form
- 2. Replat Document
- 3. Public Hearing Notice
- 4. Public Hearing Notifications (within 200' of subject property)
- 5. Vicinity Map

Recommended Motion or Action:

Staff's recommends approval of Agenda Item C.1 as presented.



BUILDING DEVELOPMENT SERVICES PLANNING & ZONING DIVISION

3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135 817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY			
Case No: PZ-20	019-17		
Date Submitted:	5-24-19		

APPLICATION FOR SUBDIVISION PLAT APPROVAL

(CHECK ALL THAT APPLY)				
PRELIMINARY PLATFINAL PLATX_REPLATAMENDING/CORRECTION PLAT				
PROPOSED SUBDIVISION NAMEBlock 12, Lot3∜ndian Oaks Subdivision				
CURRENT ZONING CLASSIFICATION SF-1 Single Family Residential				
CURRENT LEGAL DESCRIPTION Block 12, Lots 3 & 4, Indian Oaks Subdivision				
TOTAL ACRES 18,200 sq ft. # OF LOTS 2 PROPOSED USE Single Family Residence				
APPLICANT/DEVELOPER INFORMATION NAME_ Beverly Bruce				
ADDRESS 3008 Huron TrailCITY Lake Worth				
STATE Texas ZIP 76135 EMAIL bevbaxter2@aol.com				
PHONE 817-988-6314 FAX N/A				
PROPERTY OWNER INFORMATION NAME Beverly & Edward Bruce				
ADDRESS 3008 Huron Trail CITY Lake Worth				
STATE_ Texas ZIP 76135 EMAIL bevbaxter2@aol.com				
PHONE_ 817-988-6314 FAX N/A				
SURVEYOR/ARCHITECT/ENGINEER INFORMATION NAME Tric-Counties Surveying				
ADDRESS 116 Locust Street CITY Azle				
STATETexasZIP76020EMAIL_surveying@tricountiessurveying.com				
PHONE 817-444-2355 FAX 817-444-4387				
I hereby certify that I am the owner of the property described above and further certify that the information provided on this development application is true and correct. I further understand that the public hearing for this project will not be scheduled until the application fee(s) have been paid and the plans have been reviewed and accepted by City staff. IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION.				
5-24-19				
SIGNATURE OF OWNER, AGENT, OR APPLICANT DATE				

GENERAL INFORMATION

A plat is intended to serve as the official recorded map of the property to be developed, showing thereon the boundaries, lots, public streets and easements and other significant public facilities and features which are necessary to serve the development. All plats shall conform to the Lake Worth Subdivision and Development Ordinance and Design Criteria and Construction Standards.

Owner signature: The plat application is required to be signed by the current property owner. If the property owner is not available to sign the application, then an owner authorization form (City provided) from the property owner is required to be submitted which empowers a designee to sign for the property owner.

Waiver from Section 212.009: The Texas Local Government Code requires that the municipal authority responsible for approving plats must take action on a plat within thirty (30) days of the plat application being accepted. A plat is considered approved by the municipal authority unless it is disapproved within that period. Because thirty (30) days is generally not enough time for a plat to be processed by City Staff and forwarded to the Planning and Zoning Commission and City Council for approval, a waiver of action form must be signed. If the waiver of action form is not signed and submitted, then it is likely that the plat will be forwarded to the Planning and Zoning Commission with a staff recommendation of denial within thirty (30) days of the application being accepted. The waiver must be signed by the property owner or by the property owner's designee as noted on the owner authorization form.

Acceptance of plat application: All plat applications will be reviewed for completeness in accordance with this checklist before they are accepted by City Staff. Failure of applicant to provide the required information constitutes grounds for refusal of plat acceptance for processing; or staff recommendation of denial when application is scheduled for consideration.

SUBMITTAL CHECKLIST

The following items mus	t be turned in fo	r the subdivision pla	at application to I	be accepted and	processed b	y this dep	partment
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v	CLIPDIVICION DI AT APPLICATION
	SUBDIVISION PLAT APPLICATION
	OWNER AUTHORIZATION FORM (IF APPLICABLE)
X	SIGNED WAIVER OF 30 DAY ACTION FORM
Х	APPLICATION FEE (VERIFY WITH P&Z ADMINISTRATOR)
Х	FOUR (4) HARD COPIES OF SUBDIVISION PLAT DOCUMENT (SIZE 24 x 36 FOLDED INTO 81/2 x 11)
	ELECTRONIC VERSION (.pdf) OF THE SUBDIVISION PLAT DOCUMENT EMAILED TO SMEASON@LAKEWORTHTX.OR
	FOUR (4) HARD COPIES OF CIVIL CONSTRUCTION PLANS (IF APPLICABLE)

	OFFICE USE ONLY
Fee: 360.00 Date Paid: 5.24.19 Receipt #: P\9-0570 Ownership Verified: YES NO Taxes Paid: YES NO Liens Paid: YES NO	Public Hearing Newspaper Notice Deadline Date: Public Hearing 200' Notification Deadline Date: P&Z Commission Meeting Date: City Council Meeting Date: Plat Approval Date: Plat File Date: Instrument #:

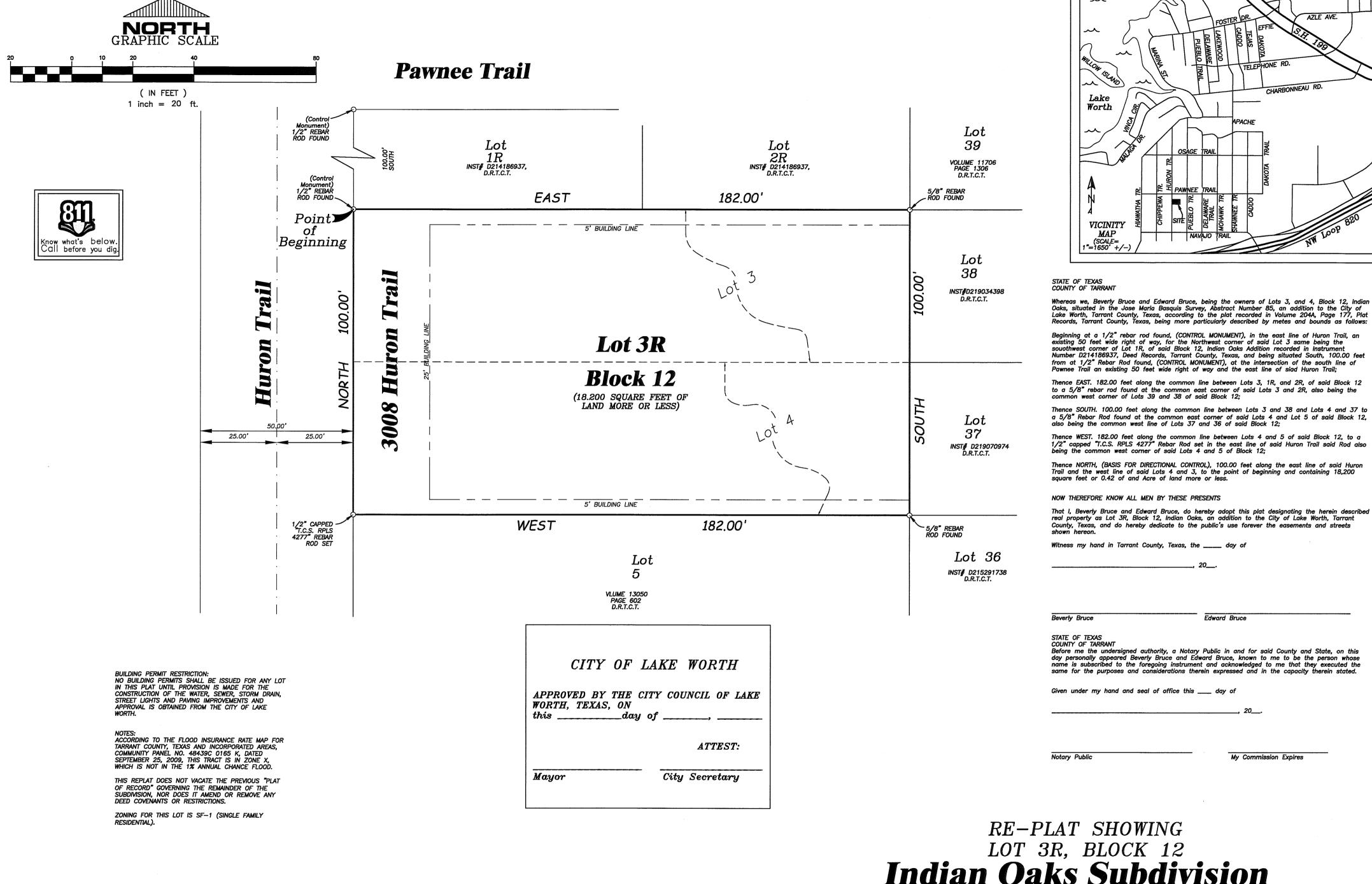


BUILDING DEVELOPMENT SERVICES PLANNING & ZONING DIVISION 3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135 817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY			
Case No: PZ-2019-17			
Date Submitted: 5/24/19			
Accented Ry: S Meason			

WAIVER OF 30 DAY ACTION REQUIREMENT FOR PLATTING

(OUTOK ONE)			
(CHECK ONE)PRELIMINARY PLATFINAL PLAT _X	REPLATAMENDING/CORRECTION PLAT		
PROPOSED SUBDIVISION NAME Block 12, Lot ndian Oaks	Subdivision		
CURRENT LEGAL DESCRIPTION Block 12, Lot 3 & 4, Indian C	Daks Subdivision		
TOTAL ACRES 18,200 sq. ft. # OF LOTS 2	PROPOSED USE Single Family Residence		
PROPERTY OWNER INFORMATION			
NAME Beverly & Edward Bruce			
ADDRESS 3008 Huron Trail	CITY Lake Worth		
STATETexasZIP76135	EMAIL bevbaxter2@aol.com		
PHONE817-988-6314	FAXn/a		
I hereby affirm that I am the owner or an authorized representative of the owner of the property described above which is being submitted for the platting process and I hereby waive my right to have action taken on my plat within the thirty (30) day period as required by section 212.009 of Texas Local Government Code. IF APPLICATION IS SIGNED BY SOMEONE OTHER THAN THE OWNER, THEN AN OWNER AUTHORIZATION FORM MUST BE COMPLETED AND TURNED IN WITH APPLICATION. 5-24-19			
SIGNATURE OF OWNER, AGENT, OR APPLICANT	DATE		





surveying@tricountiessurveying.com FIRM REGISTRATION: 10194462



I, Lonnie Reed, do hereby certify that I prepared this plat from an actual and accurate survey of the land, and that the corner monuments shown thereon were properly placed under my supervision.

05-02-2019

Owner Beverly Bruce Edward Bruce 3008 Huron Trail Fort Worth, TX 76135

Indian Oaks Subdivision

Situated in the Jose Maria Basque Survey, Abstract Number 85, Tarrant County, Texas, and being an addition to the City of Lake Worth, Tarrant County, Texas, being a re-plat of Lots 3 and 4, Block 12 Indian Oaks, according to the plat recorded in Volume 204A, Page 177, Plat Records, Tarrant County, Texas, and containing 18,200 square feet of land more or less.

THIS PLAT FILED FOR RECORD IN INSTRUMENT# ____ DA TE

CITY OF LAKE WORTH NOTICE OF PUBLIC HEARING PLANNING AND ZONING COMMISSION AND CITY COUNCIL

REPLAT REQUEST PLANNING & ZONING CASE #PZ-2019-17

You may own property within two hundred feet (200') of the property described in the notice below. The owner of the lot or lot(s) has made application for a replat. Attached you will find a copy of the requested replat for the location. You are invited to attend and participate in the following public hearings regarding this application:

The Planning and Zoning Commission of the City of Lake Worth, Texas, will conduct the first of two public hearings at 6:30 p.m. on Tuesday, July 16, 2019, at the Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider recommendation to the City Council regarding a proposed replat being all of a .42-acre parcel of land known as Block 12, Lots 3 and 4, Indian Oaks Subdivision of the records of Tarrant County, Texas. The proposed replat's new legal description will be Block 12, Lot 3R, Indian Oaks Subdivision, which is generally described as 3008 Huron Trail, Lake Worth, Texas. The City Council will conduct a second Public Hearing at 6:30 p.m. on Tuesday, August 13, 2019, at Lake Worth City Council Chambers, 3805 Adam Grubb, Lake Worth, Texas 76135 to hear public comment and consider. All interested parties are encouraged to attend.

(REPLAT PLAN ON REVERSE)

If you have questions and/or concerns in reference to this item please don't hesitate to contact Suzanne Meason, Planning & Zoning Administrator at 817-255-7922 or smeason@lakeworthtx.org Thank you.

Edward & Beverly Bruce 3008 Huron Trail Lake Worth. Texas 76135

Joel Adam Murray 3013 Pueblo Trail Lake Worth, Texas 76135-3850

Alan Hess 2451 Post Oak Drive Corinth, Texas 76210-3032

Rebecca Bailey 3021 Pueblo Trail Lake Worth. Texas 76135

Tony Coughlin 12533 Outlook Avenue Fort Worth, Texas 76244-9446

SFRES1 LLC 2001 Broadway Ste. 400 Oakland, CA 94612

Mean Green Development LLC PO Box 270874 Flower Mound, Texas 75027

Joseph & Evangelina Kaczor 7505 Pawnee Trail Lake Worth, Texas 76135-3844

Robert M & Patricia Eberhart 7517 Pawnee Trail Lake Worth, Texas 76135

Leontyne Lynn Atchison 7521 Pawnee Trail Lake Worth, Texas 76135 Donald Perry 3004 Huron Trail Lake Worth, Texas 76135

Elizabeth Salas & Vicente Gracia 2932 Huron Trail Lake Worth, Texas 76135

Joshua Fikes 2928 Huron Trail Lake Worth, Texas 76135

Richard Leon Mason 2933 Huron Trail Lake Worth, Texas 76135

Albert R Mason, Jr. 3001 Huron Trail Lake Worth, Texas 76135-3829

David W & Sharon Kay Luedtke 3005 Huron Trail Lake Worth, Texas 76135

Judith A & Paul R Blaszak 3013 Huron Trail Lake Worth, Texas 76135-3829

James & Gayla Blaszak 3013 Huron Trail Lake Worth, Texas 76135-3829

Carl Brucker 3101 Pueblo Trail Lake Worth, Texas 76135

Esmeralda Resendiz 7820 Hood Street Fort Worth, Texas 76135 Sharon Parker PO Box 136704 Fort Worth. Texas 76136-0704

Evelio & Esmeralda R Trejo 3229 Delaware Trail Lake Worth, Texas 76135-3942

Michael Ray Shamblin 3105 Huron Trail Fort Worth, Texas 76135

