

**MINUTES OF THE ZOOM TELEPHONE CONFERENCE WORKSHOP  
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS  
HELD VIA TELECONFERENCING, 3805 ADAM GRUBB  
FRIDAY, APRIL 24, 2020**

**WORKSHOP: 3:30 PM**

*The City Council of the City of Lake Worth, Texas conducted a workshop by telephone conference on Friday, April 24, 2020.*

**CALL TO ORDER**

Mayor Walter Bowen called the workshop to order at 3:30 p.m. and took roll call attendance.

**ROLL CALL**

Present:	Walter Bowen	Mayor
	Jim Smith	Mayor Pro Tem, Council, Place 1
	Geoffrey White	Council, Place 2
	Sue Wenger	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
	Clint Narmore	Council, Place 7
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary

**GENERAL DISCUSSION**

The purpose of the zoom telephone conference was to familiarize the Mayor and City Council with the zoom features in preparation for the upcoming May or future City Council meetings due to COVID-19. During the workshop, staff discussed the telephone and video options, secondary electronic equipment to run the electronic agenda software, etiquette on muting and unmuting microphones.

**AFTER A BRIEF DISCUSSION AND QUESTIONS FROM COUNCIL REGARDING THE UPCOMING MAY MEETING, COUNCIL CONSENSUS WAS TO HOLD THE MEETING IN PERSON WITH SOCIAL DISTANCING IN THE COUNCIL CHAMBERS. COUNCIL ALSO REQUESTED STAFF TO SETUP ANOTHER WORKSHOP/MOCK MEETING TO EXPLORE THE VIDEO CONFERENCING FEATURE FOR FUTURE MEETINGS DUE TO THE UNCERTAINTY COVID-19.**

**ADJOURNMENT**

Mayor Walter Bowen adjourned the telephone workshop at 4:02 p.m.

**APPROVED**

By: \_\_\_\_\_  
Walter Bowen, Mayor

**ATTEST:**

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Monica Solko, City Secretary