

# NEW horizons



CITY OF LAKE WORTH  
BUDGET BOOK  
2021 - 2022

CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
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# TAB 1

CITY MANAGER PREFACE



July 16, 2021

# LETTER TO THE MAYOR AND CITY COUNCIL

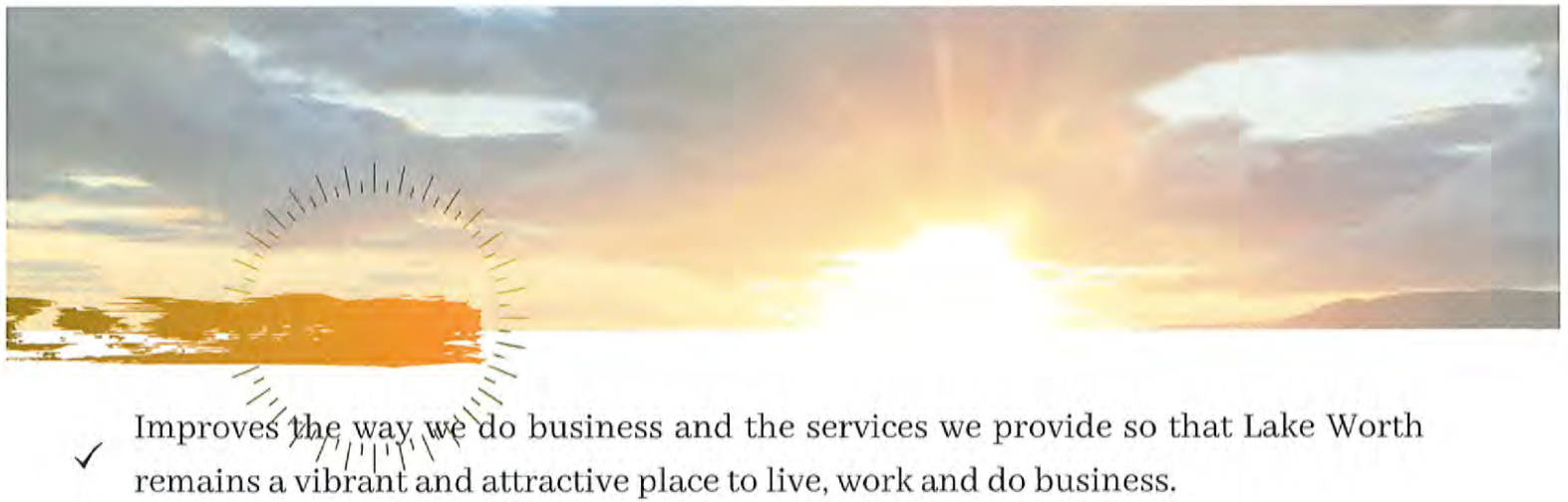
It is my pleasure to respectfully submit to you the City Manager and staff's proposed budget for fiscal year beginning October 1, 2021, and ending September 30, 2022. As I began to prepare this budget message, I reflected on the last year and I would like to first say that I am honored to be part of a city that cares so deeply for the people it serves. That caring and commitment to our community has perhaps never been more deeply displayed than it has over the last year as we have dealt with the unprecedented times and circumstances brought on by the COVID-19 pandemic.

I want to again recognize and thank our city teams who worked to continue to maintain operations and deliver high quality services throughout the crisis. I am also grateful for your direction, time and support throughout this budget development process.

The recommendations included in this balanced and fiscally responsible proposed budget are based on internal work, departmental input and Council priorities, and reflect a continuation of the processes we began over previous fiscal years.

The Fiscal Year 2021 - 2022 Proposed Budget revenues, which totals \$11,511,118 million:

- ✓ Recommends a sustainable property tax rate of \$0.448664 cents per \$100 assessed valuation to fund investments in Council priorities;
- ✓ Continues funding core community services in a time of rising costs;
- ✓ Strategically utilizes fund balance for one-time funding to advance city-wide initiatives;
- ✓ Continues to compensate our workforce in order to attract, train, and retain talented and effective staff; and



- ✓ Improves the way we do business and the services we provide so that Lake Worth remains a vibrant and attractive place to live, work and do business.

## Financial Outlook

As I mentioned in my opening, the organization has been through and continues to be in the midst of an unprecedented time in the country's history. The current fiscal year budget was prepared at the onset of the COVID-19 pandemic in the spring of 2020. At that time, forecasts were predicting a deep and potentially extended economic downturn. Given the anticipated decline in revenues, we took actions to balance the FY 20-21 budget with the least impact on operation and service delivery.

These actions included in the mid-year projections:

- ✓ Minimizing salary increases for employees
- ✓ Implemented a hiring freeze (except for public safety and other strategic positions)
- ✓ Postponed new programs and service enhancements
- ✓ Requests for capital expenditures were not appropriated


By taking these actions, the city was able to avoid the types of service reductions and employee layoffs and furloughs that many local governments across the county were forced to implement.

# VISION



- A safe, vibrant and resilient community, leading to new horizons.





Fortunately, the impact of the COVID-19 pandemic on the city's financial performance has not been nearly as severe as anticipated, especially in the city's General Fund. In particular, sale tax revenue in the General Fund has performed unexpectedly well following initial declines in the 1st quarter of 2020. Sales tax revenue through the end of the current fiscal year is up 4.5% compared to prior year. Staff forecasted that sales tax revenue would be down 20% at some points. The unexpectedly positive sale tax performance is likely due to consumers reallocating spending from untaxed services to taxable goods and the ability for people to shop in Lake Worth at essential businesses.

## Property Values

Total assessed property values (estimated) for fiscal year 2022 equal \$566,422,197, which equates to an increase of approximately \$16 million or 3% over the previous year. We continue to see property and assessed values increase resulting in protests with the Tarrant Central Appraisal District. The average taxable value for a single-family home in Lake Worth is \$XXX,XXX, an increase of approximately \$X,XX or X% from the previous year.

## Tax Rate

Looking forward to fiscal year 2021 - 2022, forecasts at the state and national levels are projecting economic growth will continue as rates of new Coronavirus infections decline and more of the population gets vaccinated. Therefore, staff is projecting continued positive revenue growth in the General Fund and a return to a more pre-pandemic operation.

The proposed fiscal year 2022 tax rate is \$0.XXXXX. The proposed tax rate is \$0.XXXXX less than the voter-approval tax rate of \$0.XXXXX and greater than the no-new-revenue tax rate of \$0.XXXXX.

The proposed tax rate allows the city to do three important things: 1.) continue to provide the excellent service that residents and businesses expect; 2) address revenue constraints that local governments face as a result of property tax legislation, and 3). to fund debt.





Of the proposed tax rate, \$0.XXXX is dedicated to maintenance and operations, up \$0.XXXX from last year, and \$0.XXXX is dedicated to debt service up \$0.XXXX from last year. Last budget year certificates of obligation were issued for the following city initiatives: 1) City-wide water meter replacement project 2) Public Works and City Hall remodel project 3) Hiawatha Trail utilities and road reconstruction project and 4) Purchase of a Pierce Aerial Ladder Truck.

At a property tax rate of \$0.XXXX, the municipal tax paid on the average single-family home will be approximately \$XXX on an annual basis; an increase of \$XX over the previous year.

## General Fund

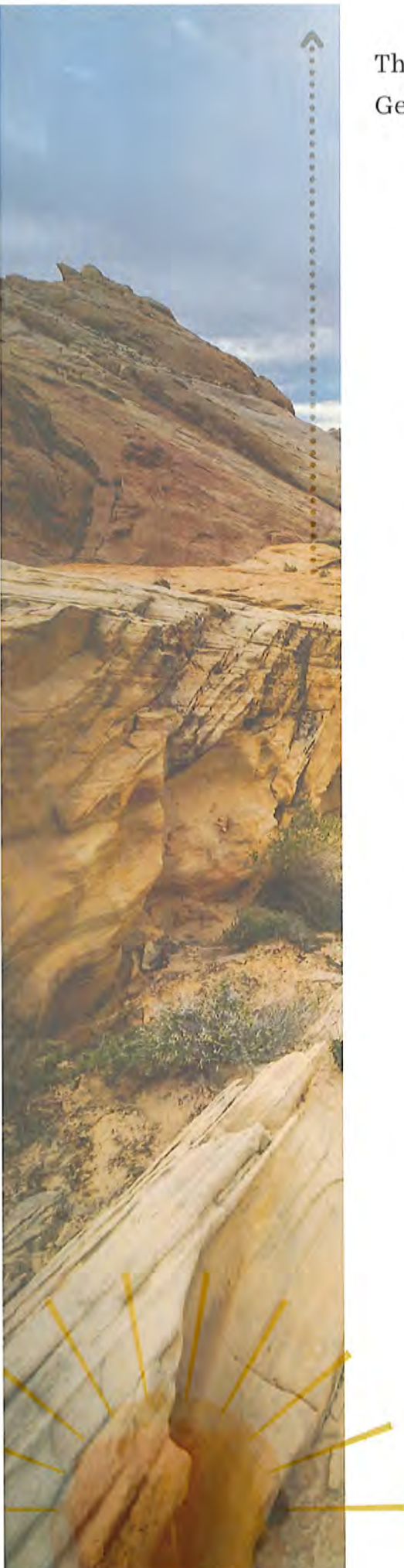
The General Fund accounts for all expenditures for traditional government services (Public Safety, Parks, Administration, etc.) General Fund revenue is generated from ad valorem taxes, a one & three-fourths cent portion of the sales tax, and a variety of fees for services.

General Fund revenues total approximately \$11,511,118 million for fiscal year 2022, a proposed increase of .25% from last year over estimated revenues for the current year. The proposed increase in projected revenues is largely due to the impact of the COVID-19 pandemic on the city's financial performance was not nearly as severe as anticipated.

We project property tax revenues of approximately \$XX million, an increase of XX% over the previous year's budgeted amount and sales tax revenues of approximately \$XX million, an increase of XX% from fiscal year 2021 original budget. It should be noted that at the onset of COVID-19 staff reduced projections by 20%; at mid-year budget review projections were reduced to 10% based upon significant recovery.

General Fund operating expenditures are estimated at \$11,235,118 million, reflecting a .09% decrease from fiscal year 2021 budget (estimated). The available ending fund balance for the General Fund is projected to be approximately \$7,946,941 million, leaving 70.73% of operating revenues, which exceeds the Government Finance Officers recommendation of 25%.





The proposed budget incorporates the following requests in the General Fund:

- ✓ Year three of the Enterprise Fleet Management Program. Replacement of 6 vehicles is scheduled for 2022; 1 Fire Department, 2 Police Department; 3 Public Works.

- ✓ Proposed Market Adjustments to the Employee Compensation Plan. This is keeping in line with the Council's goal of competitive compensation rates.

- ✓ Proposed implementation of a STEP Plan for Police and Fire Department officers and firefighters

- ✓ Proposed up to a 3% merit increase for all employees. If proposed market adjustment was over 3% employee is not eligible for full merit.

- ✓ Continuation of the partnership with Community Link for the Lake Worth Farmers Market.

- ✓ Partnership with Servolution Network and the Good Neighbors Program to help with revitalization effort for residential structures.

- ✓ Request for 3 FTE - Code Compliance Officer, Detective/Patrol Officer, and Firefighter

- ✓ One time Capital Requests:

- LED Lighting at City Hall Complex
- Micro Surfacing for Delaware, Lakewood, Shawnee, Caddo, Tejas, Sue, Circle, Big Bend, and Canyon.
- Hodgkins Road concrete repairs
- 1 ZOLL X Series Monitor and 1 ZOLL Defibrillator



## Hotel Occupancy Fund

The Hotel Fund collect a 7% occupancy tax on hotel rooms rented in the City of Lake Worth. These funds are used to support projects that enhance and promote tourism, the arts, and the convention/hotel industry here in Lake Worth.

Fund revenues for the proposed budget are expected to total \$159,150. This is a increase of approximately \$20,000, or 14.4%, over the projection for FY 2021. Budgeted operational expenses for the proposed fiscal year total \$125,583.

The available ending fund balance for the Hotel Fund is projected to be \$1.1 million, leaving 905% of operating reserves.

The proposed budget will fund the following in the Hotel Fund:

- ✓ \$27,743 - Best Western advertising request

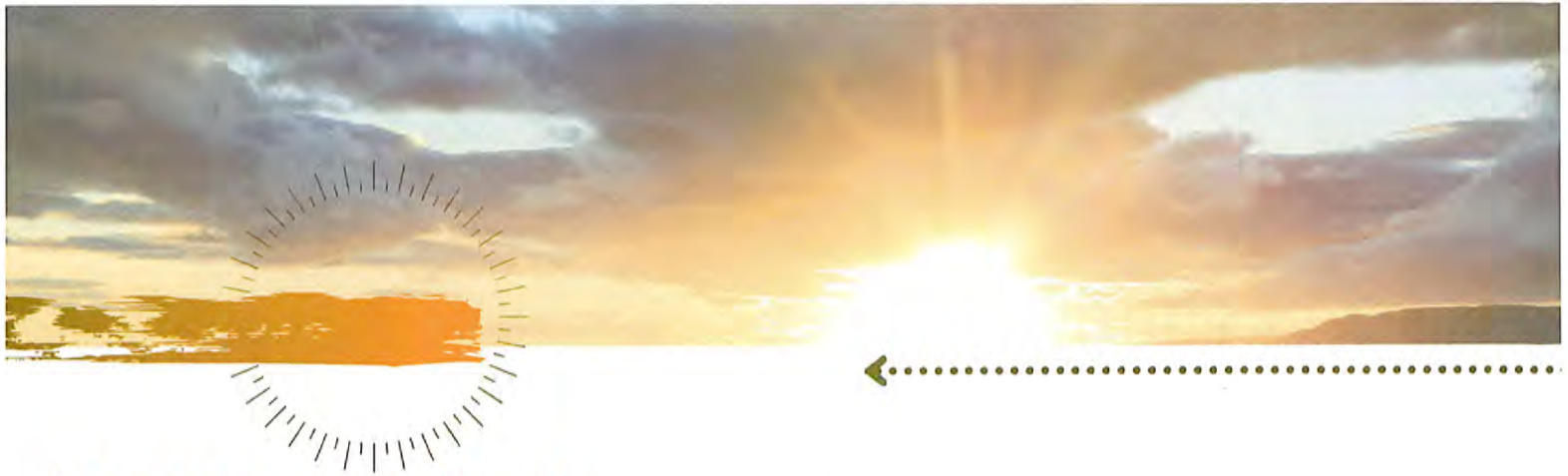
## Water & Wastewater Fund

This fund is supported by fees charged to water and sewer customers that pay for the services they receive from the City. As a business type fund, the revenues charged should, at a minimum, cover the fund's operating expenses and debt service as well as any other policy related goals defined by the Council (i.e. funding capital projects, capital replacement, conservation efforts, etc).

As part of our budget process we review the financial condition of our water and sewer fund annually. During this evaluation we considered ongoing operation costs, salaries, capital replacements and after careful consideration concluded an increase to the water rates is necessary.

The same evaluation was performed on the sewer rates which concluded a rate increase is not necessary this fiscal year. Recommended in the proposed budget is the following modifications:

- ✓ Water rates All Tiers - 3% increase.  
This increase will cover all expenses and results in a surplus of \$4,098.
- ✓ Water Ready for Service - No increase
- ✓ Sewer Rates - No increase necessary to cover all expenses. Resulting in a surplus of \$50,500.
  - Surplus amounts are net of estimated depreciation which is not a budgeted expense.



## Storm water Fund

The Storm Water Fund is supported by drainage fees added to utility bills. After a public hearing and approval by City Council in 2020, this new fund based upon the Storm water Study performed by Kimley-Horn, will start collecting in October of 2021 at a rate of \$2.00 per month, for residential properties.

The projected revenues for fiscal year 2022 (YR1) are \$138,454, with no budgeted expenditures for the first year of collections.

The program and funding was based upon the following priority projects:

### Priority Project Areas:

- Osage runoff from FTW
- Lakewood, Delaware, Pueblo
- Channel Maintenance
- Hodgkins Park to SH 199
- Telephone Road
- Lakeside & Canyon Maintenance
- Detention at Woodlake
- Navajo area

### Years 2-5 Revenue Projections for the Storm Water Fund:

- Year 2- \$140,517
- Year 2 - \$142,579
- Year 3 - \$144,641
- Year 4 - \$146,704







## Summary

Lake Worth remains in a strong financial position. I believe this proposed budget positions the city to move ahead with key initiatives such as one-time capital purchases, retaining our talented work force with compensation adjustments, and updating our infrastructure.

However, work on the budget will not stop with this proposal. We will continue our planning and implementation of our strategies and goals to ensure we are meeting the Council's and our community's key priorities.

As I complete this budget process and look ahead to next fiscal year, I am very optimistic about Lake Worth's future, both for the community and our organization. The last year has brought exceptional challenges but we have come a long way as we have worked together to overcome those challenges, and I believe that we have made significant progress towards improving quality of life in Lake Worth.

I would like to thank our team throughout the organization for their many hours of hard work on this budget, and their willingness to collaborate on decision making. I am proud to be a part of a team of employees who take pride in public service. In particular, I would like to acknowledge staff in the City of Lake Worth's Finance Department; ACM/Finance Director, Debbie Whitley and Staff Accountant, Erika Hernandez for their exceptional work throughout the planning and preparation of the budget.

I look forward to working with you and the community over the next few months to adopt the fiscal year 2021 - 2022 budget.

Respectfully submitted,

Stacey Almond  
City Manager

# MISSION

- A city of excellence, providing superior public service  
and a fulfilling quality of life for all.



# TAB 2

## GENERAL FUND SUMMARY & REVENUE



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
GENERAL FUND SUMMARY**

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE	(7,995,347)	(14,810,637)	(11,069,079)	(12,625,622)	(11,244,061)	(11,480,166)	(11,511,118)
USE OF PRIOR YR RESERVES					(94,344)	(119,890)	
EXPENSES							
MAYOR/COUNCIL	15,046	17,408	16,145	26,180	17,833	17,478	22,487
ADMINISTRATION	941,929	1,264,210	1,143,631	1,090,046	662,155	655,743	570,520
ADMINISTRATION-FINANCE	309,115	349,302	439,504	558,125	566,419	554,949	474,532
ADMINISTRATION-HR	135,399	149,943	153,494	155,147	163,934	163,169	172,374
ADMINISTRATION-MPC	20,128	16,808	16,770	80,500	13,825	13,225	14,300
ADMINISTRATION-LWAM		1,490	2,671	3,778	5,200	5,200	4,610
ADMINISTRATION-SPECIAL EVENTS							73,000
POLICE	2,054,434	2,365,003	2,529,519	2,524,955	2,722,219	2,646,080	2,985,081
FIRE	1,811,778	2,809,142	2,532,016	2,722,856	2,674,018	2,651,275	2,719,340
STREET	571,190	897,542	1,089,391	1,155,052	1,524,471	1,556,984	1,168,261
STREET-N'HOOD TRAFFIC CALMING					13,505	24,413	9,000
LIBRARY	237,190	248,134	290,445	311,922	297,678	299,150	302,741
PARKS	348,694	426,183	445,118	445,415	489,603	518,076	453,243
MAINTENANCE	171,706	185,651	121,724	69,330	73,702	72,740	76,522
SENIOR CENTER	110,173	123,570	102,321	98,114	101,569	100,671	106,974
MUNICIPAL COURT	222,432	233,843	244,480	234,999	239,787	240,920	283,794
ANIMAL CONTROL	82,084	123,207	220,859	169,225	186,082	186,986	215,001
EMERGENCY MANAGEMENT	11,224	13,881	80,918	12,728	85,200	83,817	74,950
PERMITS AND INSPECTIONS	241,017	256,736	312,945	289,093	305,970	305,760	312,938
P & I-PLANNING & ZONING	88,501	123,594	176,352	106,479	99,354	102,623	101,691
P & I-CODE COMPLIANCE	8,966	10,873	11,631	543	28,400	18,600	28,800
INFORMATION TECHNOLOGY	427,652	519,870	528,481	458,930	572,223	561,968	644,888
ECONOMIC DEV ACTIVITIES		995,304	2,271,654	1,117,100	462,227	466,416	420,071
TOTAL EXPENSES	7,808,658	11,131,694	12,730,069	11,630,517	11,305,374	11,246,243	11,235,118
VARIANCE-(SURPLUS)/DEFICIT	(186,689)	(3,678,943)	1,660,990	(995,105)	(33,031)	(353,813)	(276,000)

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
GENERAL FUND REVENUES (FUND 100)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

REVENUE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
PROPERTY TAX	770,034	874,455	948,210	1,018,272	1,085,000	1,106,000	1,095,000
SALES TAX	4,252,859	6,917,180	7,451,090	8,911,733	7,900,000	8,000,000	8,400,000
MIXED BEV TAX	24,615	30,808	33,258	27,554	30,000	30,000	27,500
FRANCHISE TAX (ROW)	446,029	451,260	467,256	428,065	425,000	425,000	400,000
FINES & WARRANTS	499,132	539,720	379,578	388,599	373,375	401,625	414,300
PERMITS & FEES	363,913	378,742	161,305	218,042	215,299	234,799	182,250
INVESTMENT & MISC	504,170	1,022,368	1,437,249	1,332,819	935,506	1,002,861	872,391
TRANSFERS IN	1,134,596	4,596,104	191,133	300,538	279,881	279,881	119,677
USE OF PRIOR YR FUND BAL					94,344	119,890	
<b>TOTAL REVENUE</b>	<b>7,995,347</b>	<b>14,810,637</b>	<b>11,069,079</b>	<b>12,625,622</b>	<b>11,338,405</b>	<b>11,600,056</b>	<b>11,511,118</b>



# TAB 3

## WATER/SEWER FUND SUMMARY & REVENUE

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
WATER/SEWER FUND SUMMARY**

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE	(4,238,287)	(3,923,662)	(3,386,808)	(5,954,335)	(3,115,437)	(3,122,937)	(3,126,313)
USE OF PRIOR YR FUND BALANCE							
EXPENSES							
WATER ADMINISTRATION	858,696	300,460	315,411	205,815	547,002	541,316	445,529
WATER SUPPLY	734,926	825,413	850,360	783,550	851,874	864,649	869,923
WATER DISTRIBUTION	411,537	509,135	678,785	472,087	381,267	437,172	407,742
SEWER	938,312	903,782	1,290,166	1,228,616	936,979	794,167	878,524
TOTAL EXPENSES	2,943,471	2,538,790	3,134,722	2,690,068	2,717,122	2,637,304	2,601,718
VARIANCE-(SURPLUS)/DEFICIT	(1,294,816)	(1,384,872)	(252,086)	(3,264,267)	(398,315)	(485,633)	(524,595)
FIXED ASSET TRANSFERS IN	1,192,138	903,461	357,548	3,022,504			
ADJUSTED (SURPLUS)/DEFICIT	(102,678)	(481,411)	105,462	(241,763)	(398,315)	(485,633)	(524,595)



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
WATER/SEWER FUND REVENUES (FUND 200)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

REVENUE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
WATER SALES	1,411,760	1,491,012	1,289,616	1,330,020	1,522,575	1,485,000	1,548,500
WATER TAP FEES	1,755	755	1,815	20,945	15,000	10,000	10,000
WATER SERVICE CHRGS	61,426	60,327	64,439	63,325	75,000	80,000	80,000
SEWER CHARGES	991,668	996,602	1,267,323	1,185,379	1,280,000	1,280,000	1,280,000
SEWER TAP FEES	5,300	2,325	6,800	8,426	8,500	7,000	7,000
NEW SERVICE FEE				4,240	4,000	5,000	5,000
BAD DEBTS RECOVERED	1,010	393	777	610	300	675	500
INVESTMENT & MISC	43,153	58,128	90,758	129,734			
EDC CONTRIBUTION	247,361	273,855	169,318	189,153	140,852	140,852	157,263
TRANSFERS IN	1,192,138	903,461	357,548	3,022,504	26,520	26,520	38,050
TRANSFERS IN-DEBT	282,716	136,804	138,414		42,690	87,890	
USE OF PRIOR YR RSRVS							
TOTAL REVENUE	4,238,287	3,923,662	3,386,808	5,954,335	3,115,437	3,122,937	3,126,313

# TAB 4

WATER/SEWER RATE STUDY



**City of Lake Worth**  
**Revenues Needed From Water Rates**

	FYE 2022 Proposed
<b>O&amp;M</b>	
Personnel	440,055
Supplies	45,970
Maintenance	48,000
Equipment Maintenance	26,205
Services	125,758
Other	73,653
Transfers	<u>8,594</u>
<b>Total O&amp;M</b>	<b>768,235</b>
 Water Purchases	 620,000
Debt	156,747
Depreciation (*)	<u>168,650</u>
	<b>945,397</b>
 Total Revenue Needed	 1,713,632
 <b>Less other Revenues</b>	
Water Tap Fees	10,000
Water Service Charges	48,000
New Service Fee	3,000
Bad Debt Recovered	300
Interest Income	1,200
Garbage Billing Fee	4,800
Emp Benefit Disc	756
Cell Tower Leases	16,790
Miscellaneous	6,000
Contribution-EDC	78,632
Transfer In from VRF	
 Total Other Revenue	 169,478
 Total needed from Rates	 1,544,155
 Projected Rate Revenue	 1,512,000
Rate Surplus/(Deficit)	(32,155)
 Additional Revenues	
3% rate increase	36,253
Ready for Service Increases	
Total	36,253
 Adjusted Surplus/(Deficit)	 4,098

**City of Lake Worth**  
**Revenues Needed From Sewer Rates**

	FYE 2022 Proposed
<b>O&amp;M</b>	
Personnel	96,351
Supplies	12,390
Maintenance	6,000
Equipment Maintenance	37,380
Services	89,587
Other	2,800
Transfers	<u>5,730</u>
<b>Total O&amp;M</b>	250,238
Sewer Charges	702,000
Debt	104,498
Depreciation (*)	<u>301,100</u>
	1,107,598
Total Revenue Needed	1,357,836
<b>Less other Revenues</b>	
Sewer Tap Fees	7,000
Water Service Charges	32,000
New Service Fee	2,000
Bad Debt Recovered	200
Interest Income	800
Garbage Billing Fee	3,200
Emp Benefit Disc	504
Miscellaneous	4,000
Contribution-EDC	78,632
Total Other Revenue	128,336
Total needed from Rates	1,229,500
Projected Rate Revenue	1,280,000
Rate Surplus/(Deficit)	50,500
Additional Revenues	
0% rate increase	
Adjusted Surplus/(Deficit)	50,500

**CITY OF LAKE WORTH  
PROPOSED WATER & SEWER RATES  
EFFECTIVE 10/1/21**

**WATER RATES**

Residential In (RFS \$10.00)				
Consumption Tiers (in thousands)	1-5	6-10	11-30	31+
Previous Rates (per 1,000 gals)	3.10	3.26	3.42	3.59
Current Rates (per 1,000 gals)	3.32	3.49	3.66	3.84
Proposed Rates (per 1,000 gals)	3.42	3.59	3.77	3.96
Residential Out (RFS \$15.00)				
Consumption Tiers (in thousands)	1-5	6-10	11-30	31+
Previous Rates (per 1,000 gals)	4.65	4.89	5.13	5.39
Current Rates (per 1,000 gals)	4.98	5.23	5.49	5.77
Proposed Rates (per 1,000 gals)	5.13	5.39	5.65	5.94
Commercial In (RFS \$20.00)				
Consumption Tiers (in thousands)	1-5	6-10	11-30	31+
Previous Rates (per 1,000 gals)	5.35	5.62	5.90	6.20
Current Rates (per 1,000 gals)	5.72	6.01	6.31	6.63
Proposed Rates (per 1,000 gals)	5.89	6.19	6.50	6.83
Commercial Out (RFS \$30.00)				
Consumption Tiers (in thousands)	1-5	6-10	11-30	31+
Previous Rates (per 1,000 gals)	8.03	8.43	8.85	9.29
Current Rates (per 1,000 gals)	8.59	9.02	9.47	9.94
Proposed Rates (per 1,000 gals)	8.85	9.29	9.75	10.24
Fire Hydrant In (RFS \$40.00)				
Consumption Tiers (in thousands)	1-5	6-10	11-30	31+
Previous Rates (per 1,000 gals)	5.35	5.62	5.90	6.20
Current Rates (per 1,000 gals)	5.72	6.01	6.31	6.63
Proposed Rates (per 1,000 gals)	5.89	6.19	6.50	6.83
Fire Hydrant Out (RFS \$60.00)				
Consumption Tiers (in thousands)	1-5	6-10	11-30	31+
Previous Rates (per 1,000 gals)	8.03	8.43	8.85	9.29
Current Rates (per 1,000 gals)	8.59	9.02	9.47	9.94
Proposed Rates (per 1,000 gals)	8.85	9.29	9.75	10.24

**SEWER RATES**

Residential	Inside City Limits		Outside City Limits	
	RFS	PER 1000	RFS	PER 1000
Previous Rates	14.95	4.29	22.43	6.44
Current Rates	14.95	4.93	22.43	7.40
Proposed Rates	14.95	4.93	22.43	7.40
Commercial	Inside City Limits		Outside City Limits	
	RFS	PER 1000	RFS	PER 1000
Previous Rates	22.10	5.72	33.15	8.58
Current Rates	22.10	6.58	33.15	9.87
Proposed Rates	22.10	6.58	33.15	9.87



**CITY OF LAKE WORTH  
PROPOSED WATER & SEWER RATES  
EFFECTIVE 10/1/21**

Cost of Water				
Rate Class	Consumption in gallons			
	3000	8000	15000	40000
Residential-Current Rates	9.96	27.07	52.35	145.65
Residential-Proposed Rates	10.26	27.88	53.92	150.02
Rate Increase	0.30	0.81	1.57	4.37
Ready for Service Increase	0.00	0.00	0.00	0.00
<b>Residential Increase</b>	<b>0.30</b>	<b>0.81</b>	<b>1.57</b>	<b>4.37</b>
Commercial-Current Rates	17.16	46.63	90.20	251.15
Commercial-Proposed Rates	17.67	48.03	92.91	258.68
Rate Increase	0.51	1.40	2.71	7.53
Ready for Service Increase	0.00	0.00	0.00	0.00
<b>Commercial Increase</b>	<b>0.51</b>	<b>1.40</b>	<b>2.71</b>	<b>7.53</b>

**CITY OF LAKE WORTH  
UTILITY BILLING  
CONSUMPTION BY BILLING TIER  
(3-year average)**

Commercial Inside City Limits					
Billing Month	# of Accounts by Billing Tier				
	0-5K	6K-10K	11K-30K	31K+	TOTAL
May	201	29	54	72	357
June	179	33	62	83	356
July	181	33	57	85	357
Aug	167	33	64	95	358
Sep	163	36	61	98	358
Oct	172	36	60	90	358
Nov	175	39	57	88	359
Dec	191	34	57	76	357
Jan	202	31	53	74	360
Feb	199	36	53	67	355
Mar	207	35	52	62	355
Apr	204	33	52	71	360
Total	2,241	408	682	959	4,290
% of Total	52%	10%	16%	22%	100%

Residential Inside City Limits					
Billing Month	# of Accounts by Billing Tier				
	0-5K	6K-10K	11K-30K	31K+	TOTAL
May	1,136	403	159	14	1,712
June	960	446	278	31	1,715
July	876	456	333	46	1,711
Aug	756	436	442	89	1,723
Sep	851	456	354	59	1,720
Oct	1,089	396	216	23	1,723
Nov	1,170	389	150	17	1,726
Dec	1,271	340	99	7	1,717
Jan	1,253	376	82	7	1,719
Feb	1,285	353	70	6	1,713
Mar	1,332	308	72	6	1,718
Apr	1,192	412	108	6	1,717
Total	13,171	4,770	2,363	311	20,614
% of Total	64%	23%	11%	2%	100%

# TAB 5

POSITION LIST, ORGANIZATION CHART &  
PAY SCALES



**CITY OF LAKE WORTH  
BUDGETED POSITIONS  
FY 2021/2022**

**GENERAL FUND**

**Administration**

- 1 City Manager
- 1 Asst City Mgr/Dir of Finance
- 1 City Secretary
- 1 HR Manager
- 1 Staff Accountant
- 1 Purchasing Coord/Risk Mgr
- 1 Accounts Payable Clerk
- 1 Customer Service Clerk
- 8 Total Positions**

**Municipal Court**

- 1 Muni Ct Director/Cust Svc Mgr
- 1 Municipal Court Clerk
- 1 PT Municipal Court Clerk
- 3 Total Positions**

**Information Technology**

- 1 Help Desk Technician
- 1 Total Positions**

**Street Department**

- 1 Public Works Director
- 1 Public Works Superintendent
- 1 Crew Leader
- 1 Public Works Administrative Asst
- 5 Maintenance Worker I/II
- 9 Total Positions**

**Library**

- 1 Dir of Library & Community Svcs
- 1 Library Aide
- 1 Library/Sr Center Aide
- 3 Total Positions**

**Senior Citizens**

- 1 Community Activities Assistant
- 1 PT Sr Center Aide (as needed)
- 2 Total Positions**

**Maintenance**

- 1 Maintenance Worker I/II
- 1 Total Position**

**Parks**

- 1 Crew Leader
- 4 Maintenance Worker I/II
- 5 Total Positions**

**Permits & Inspections**

- 1 Director of Building Development
- 1 Building Inspector
- 1 P&Z Coordinator
- 1 Permit Clerk
- 1 Code Compliance Officer (\*)
- 5 Total Positions**

\*capital request

**Animal Control**

- 2 Animal Control Officer
- 2 Total Positions**

**Police**

- 1 Police Chief
- 1 Commander-Field Operations
- 1 Commander-Support Services
- 2 Detective
- 5 Sergeant
- 10 Patrol Officer
- 1 Telecommunications Manager
- 4 Telecommunicator
- 1 Admin Asst/Prop & Evidence Tech
- 1 Crime Analyst
- 1 Records Technician
- 28 Total Positions**

**Fire**

- 1 Fire Chief
- 1 Division Chief/Operations
- 1 Fire Marshal/Emergency Mgmt
- 3 Fire Captain
- 3 Driver/Engineer
- 12 Firefighter
- 21 Total Positions**

**WATER/SEWER FUND**

**Administration**

- 1 Utility Billing Clerk
- 1 Total Position**

**Water Supply**

- 1 Public Works Superintendent
- 1 Water Tech I/II
- 2 Total Positions**

**Water Distribution**

- 3 Water Tech I/II
- 3 Total Positions**

**Sewer**

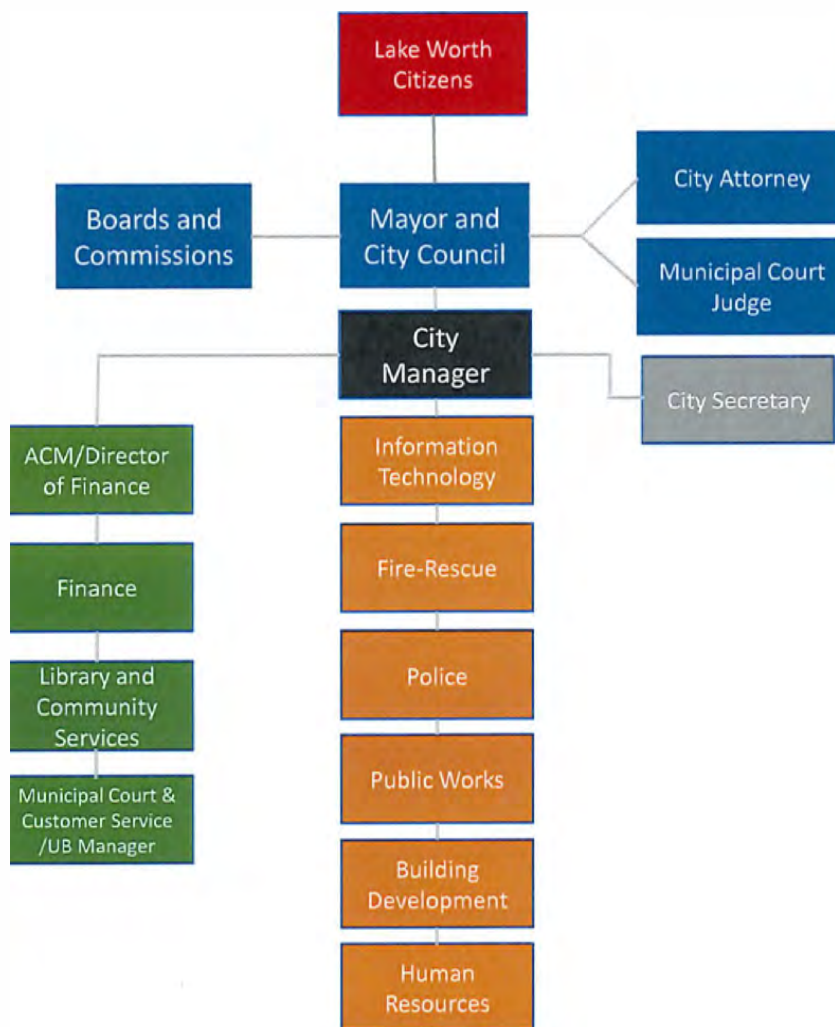
- 1 Water Tech I/II
- 1 Total Position**

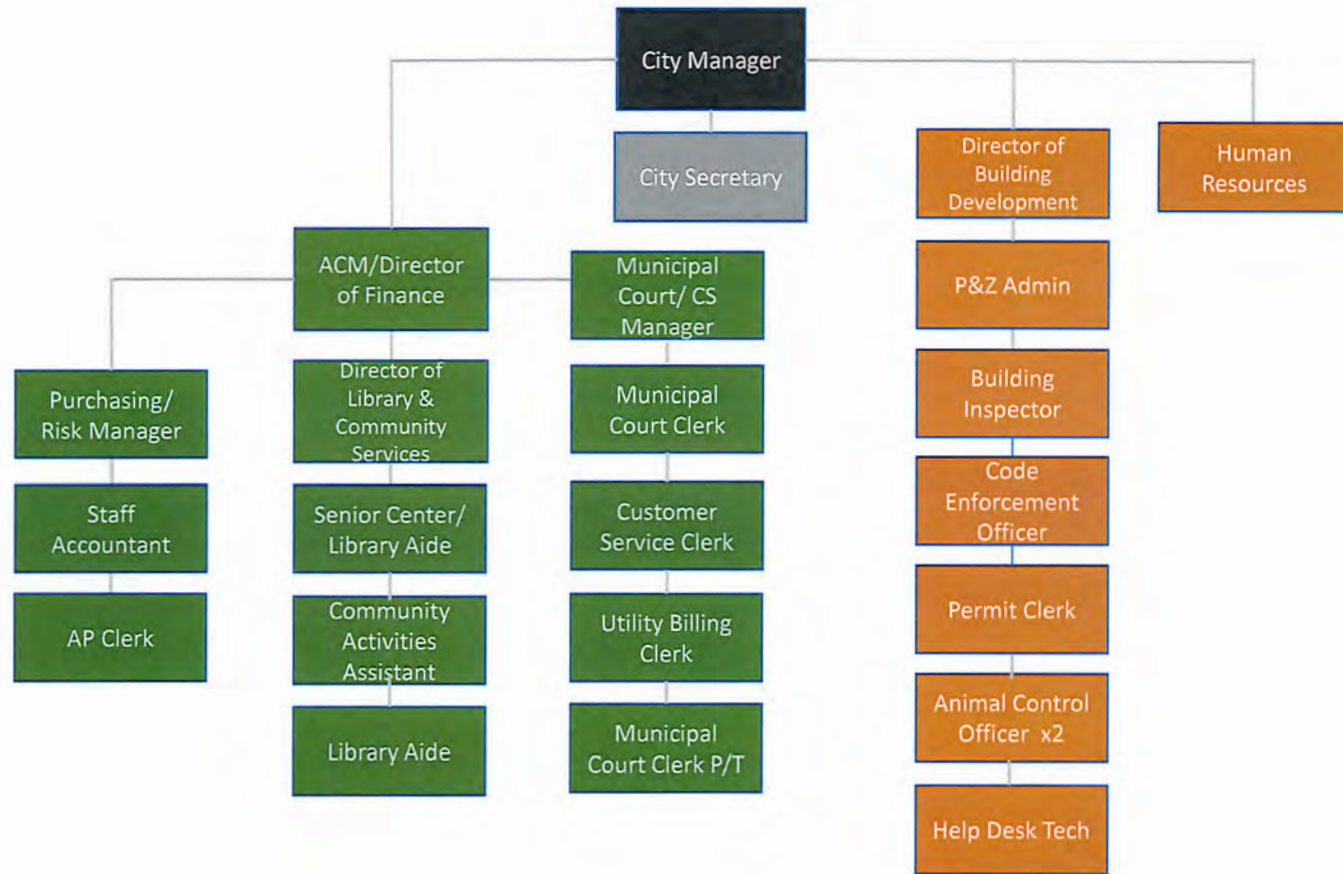
**CRIME CONTROL &  
PREVENTION DISTRICT**

- 1 Detective
- 1 Training Coordinator
- 1 City Marshal
- 2 School Resource Officer
- 2 Patrol Officer
- 2 K-9 Officer
- 1 Telecommunicator
- 10 Total Positions**

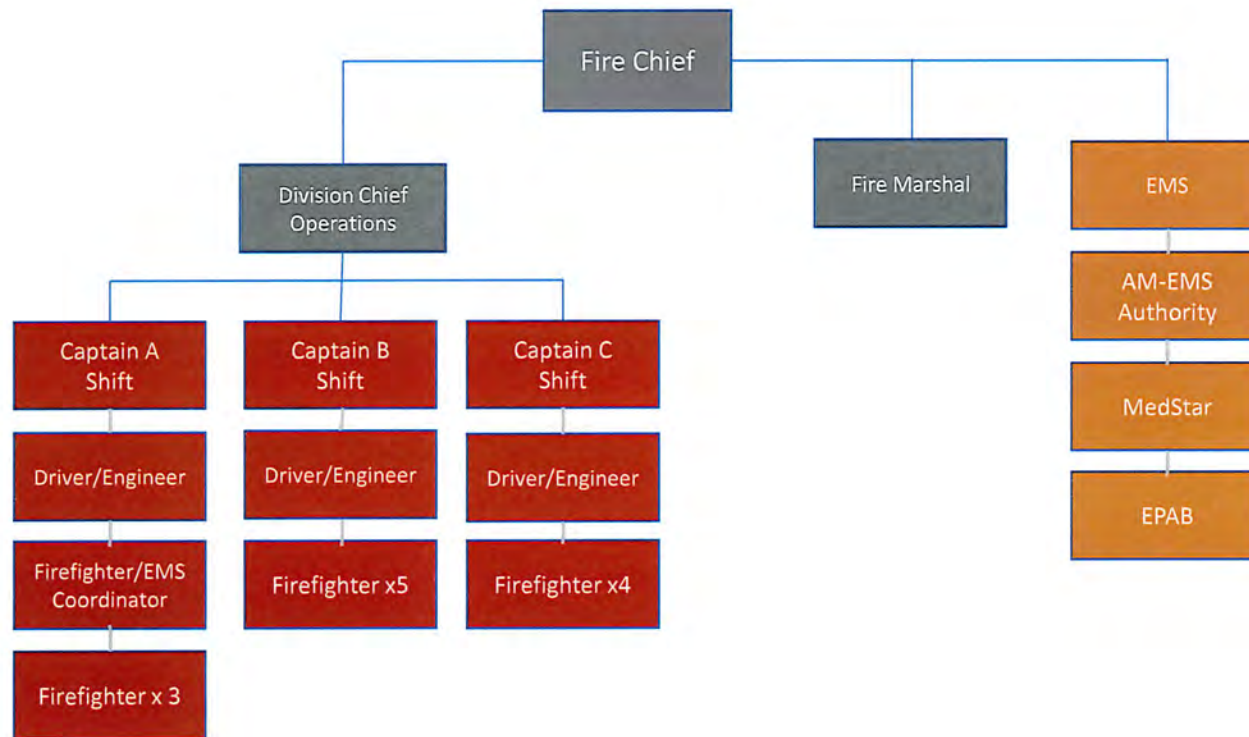
- 88 Total GF Positions**
- 7 Total WS Positions**
- 10 Total CCPD Positions**

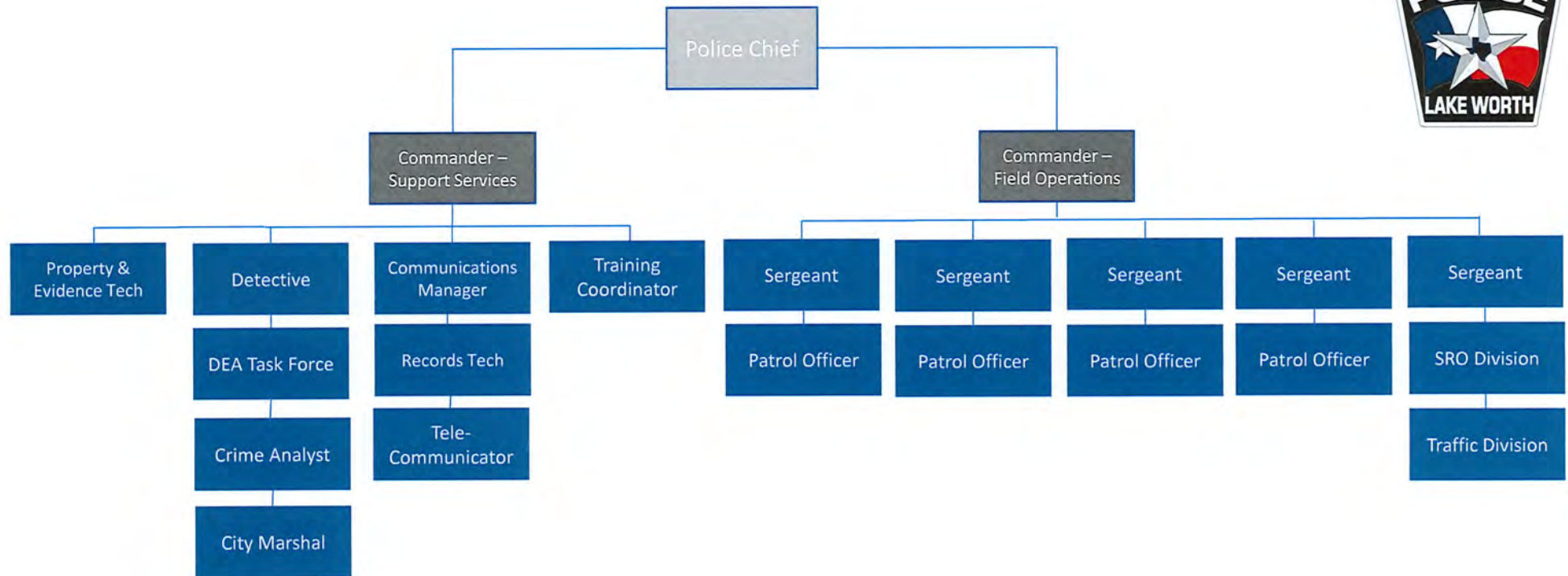
**105 Total Positions-All Funds**  
**104 Total Budgeted-All Funds**

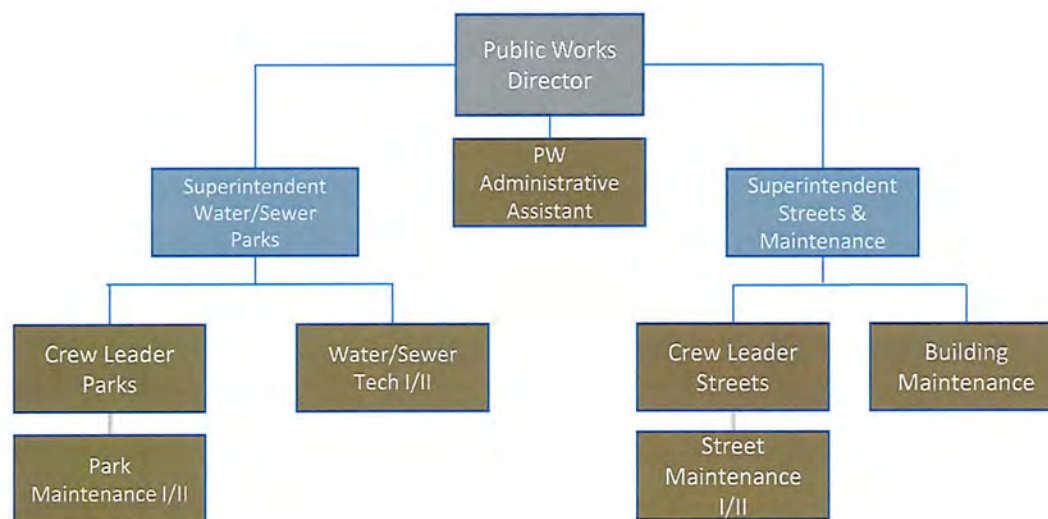














# CITY OF LAKE WORTH EMPLOYEE PAY SCALE

## PAY PLAN A - EXEMPT EMPLOYEES *Effective October 11, 2021*

Pay Grade	FLSA Status	Job Title	Pay Frequency	Minimum	Maximum
30	E	Purchasing Coordinator/Risk Manager	Annual	\$55,000.00	\$75,000.00
			Monthly	4,583.33	6,250.00
			Pay Period	2,115.38	2,884.62
			Hourly	26.44	36.06
<i>Pay range was \$48,069-\$65,853</i>					
35	E	Muni Court Director/Cust Svc Mgr	Annual	\$61,875.00	\$84,769.00
35	E	Street & Maintenance Superintendent	Monthly	5,156.25	7,064.08
35	E	Water & Parks Superintendent	Pay Period	2,379.81	3,260.35
			Hourly	29.75	40.75
<i>Moved HR Mgr to Grade 40</i>					
40	E	City Secretary	Annual	\$77,000.00	\$100,000.00
40	E	Director of Building Development	Monthly	6,416.67	8,333.33
40	E	Director of Library & Community Svcs	Pay Period	2,961.54	3,846.15
40	E	Human Resources Manager	Hourly	37.02	48.08
<i>Removed IT Mgr, moved HR Mgr from Grade 35</i>					
<i>Pay range was \$69,363-\$95,027</i>					
45	E	Director of Finance	Annual	\$98,000.00	\$120,000.00
45	E	Director of Public Works	Monthly	8,166.67	10,000.00
			Pay Period	3,769.23	4,615.38
			Hourly	47.12	57.69
<i>Pay range was \$92,258-\$110,710</i>					
50	E	Fire Chief	Annual	\$112,000.00	\$136,000.00
50	E	Police Chief	Monthly	9,333.33	11,333.33
			Pay Period	4,307.69	5,230.77
			Hourly	53.85	65.38
<i>Top of range was \$133,725</i>					
55	E	Assistant City Manager	Annual	\$125,000.00	\$150,000.00
			Monthly	10,416.67	12,500.00
			Pay Period	4,807.69	5,769.23
			Hourly	60.10	72.12
<i>Top of range was \$145,000</i>					

# CITY OF LAKE WORTH EMPLOYEE PAY SCALE

## PAY PLAN B - NON-EXEMPT EMPLOYEES Effective October 11, 2021

Pay Grade	FLSA Status	Job Title	Pay Frequency	Minimum	Maximum
1	N	Municipal Court Clerk	Hourly	\$11.00	\$14.21
<i>Start pay was \$10.06</i>					
1	N	Senior Center Aide (As needed)	Hourly	\$11.00	\$11.00
<i>Pay was \$10.06</i>					
All grade 1 are Part-time positions					
5	N	Library Aide	Annual	\$31,000.00	\$41,850.00
5	N	Library/Sr. Center Aide	Monthly	2,583.33	3,487.50
5	N	Park Maintenance Worker I	Pay Period	1,192.31	1,609.62
5	N	Street Maintenance Worker I	Hourly	14.90	20.12
5	N	Water/Sewer Tech I			
<i>Moved Bldg Maint Worker to Grade 10</i>					
10	N	Building Maintenance Worker	Annual	\$35,000.00	\$48,000.00
10	N	Community Activities Assistant	Monthly	2,916.67	4,000.00
10	N	Park Maintenance Worker II	Pay Period	1,346.15	1,846.15
10	N	Street Maintenance Worker II	Hourly	16.83	23.08
10	N	Water/Sewer Tech II			
<i>Moved Bldg Maint Worker from Grade 5</i>					
<i>Pay range was \$33,000-\$44,700</i>					
15	N	Accounts Payable Clerk	Annual	\$36,400.00	\$49,140.00
15	N	Animal Control Officer	Monthly	3,033.33	4,095.00
15	N	Customer Service Clerk	Pay Period	1,400.00	1,890.00
15	N	Municipal Court Clerk	Hourly	17.50	23.63
15	N	Permit Clerk			
15	N	Public Works Administrative Assistant			
15	N	Utility Billing Clerk			
<i>Moved Code Compl Officer to Grade 20</i>					
20	N	Crew Leader-Parks	Annual	\$42,000.00	\$56,700.00
20	N	Crew Leader-Street	Monthly	3,500.00	4,725.00
20	N	Code Compliance Officer	Pay Period	1,615.38	2,180.77
<i>Moved Code Compl Officer from Grade 15</i>					
<i>Moved Help Desk Tech to Grade 25</i>					
			Hourly	20.19	27.26

# CITY OF LAKE WORTH EMPLOYEE PAY SCALE

## PAY PLAN B - NON-EXEMPT EMPLOYEES *Effective October 11, 2021*

Pay Grade	FLSA Status	Job Title	Pay Frequency	Minimum	Maximum
25	N	Building Inspector	Annual	\$46,825.00	\$64,150.00
25	N	Help Desk Technician	Monthly	3,902.08	5,345.83
			Pay Period	1,800.96	2,467.31
		<i>Moved Help Desk Tech from Grade 20</i>	Hourly	22.51	30.84
		<i>Moved P&amp;Z Administrator to Grade 30</i>			
30	N	Planning & Zoning Administrator	Annual	\$51,000.00	\$70,000.00
30	N	Staff Accountant	Monthly	4,250.00	5,833.33
			Pay Period	1,961.54	2,692.31
		<i>Moved P&amp;Z Administrator from Grade 25</i>	Hourly	24.52	33.65
		<i>Pay range was \$48,069-\$65,853</i>			



# CITY OF LAKE WORTH EMPLOYEE PAY SCALE

## PAY PLAN C - SWORN FIRE EMPLOYEES Effective October 11, 2021

Pay Grade	FLSA Status	Job Title	Pay Frequency	Minimum	Maximum
F0	N	Firefighter Recruit	Annual	\$45,000.00	\$45,000.00
			Monthly	3,750.00	3,750.00
			Pay Period	1,730.77	1,730.77
			Hourly	21.63	21.63
			<i>New Position-when filled will replace an authorized Firefighter positon.</i>		
<i>Non-Shift Personne</i>					
F1	N	Firefighter	Annual	\$53,000.00	\$69,153.00
			Monthly	4,416.67	5,762.75
			Pay Period	2,038.46	2,659.73
			Hourly	18.15	23.68
			<i>Pay range was \$52,000-\$62,100</i>		
<i>Shift Personnel- Step Pay Plan</i>					
F2	N	Driver/Engineer	Annual	\$66,000.00	\$82,000.00
			Monthly	5,500.00	6,833.33
			Pay Period	2,538.46	3,153.85
			Hourly	22.60	28.08
			<i>Shift Personnel</i>		
<i>Pay range was \$63,000-\$75,225</i>					
F3	N	Captain	Annual	\$81,000.00	\$100,000.00
			Monthly	6,750.00	8,333.33
			Pay Period	3,115.38	3,846.15
			Hourly	27.74	34.25
			<i>Shift Personnel</i>		
<i>Pay range was \$76,000-\$90,750</i>					
F4	E	Fire Marshal/Emergency Management	Annual	\$86,000.00	\$102,675.00
			Monthly	7,166.67	8,556.25
			Pay Period	3,307.69	3,949.04
			Hourly	41.35	49.36
			<i>Non-Shift Personnel</i>		
F5	E	Division Chief-Operations	Annual	\$98,000.00	\$117,025.00
			Monthly	8,166.67	9,752.08
			Pay Period	3,769.23	4,500.96
			Hourly	47.12	56.26
			<i>Non-Shift Personnel</i>		



**CITY OF LAKE WORTH  
STEP PAY SCALE**

**PAY PLAN C - PAY GRADE F1**

*Effective October 11, 2021*

Pay	1	2	3	4	5	6	7	8	9	10
Annual	53,000	54,590	56,228	57,915	59,652	61,442	63,285	65,183	67,139	69,153
Hourly	18.15	18.70	19.26	19.83	20.43	21.04	21.67	22.32	22.99	23.68

Implementation phased in over three (3) years:

FY 21/22 - Max Step is Step 8 (\$22.32/hour)

FY 22/23 - Max Step is Step 9 (\$22.99/hour)

FY 23/24 - Max Step is Step 10 (\$23.68/hour)

# CITY OF LAKE WORTH EMPLOYEE PAY SCALE

## PAY PLAN D- SWORN POLICE EMPLOYEES *Effective October 11, 2021*

Pay Grade	FLSA Status	Job Title	Pay Frequency	Minimum	Maximum
P1	N	Police Recruit	Annual	\$45,000.00	\$45,000.00
			Monthly	3,750.00	3,750.00
			Pay Period	1,730.77	1,730.77
			Hourly	21.63	21.63
<i>Pay range was \$42,011-\$42,011</i>					
P2	N	City Marshal	Annual	\$57,000.00	\$74,372.00
P2	N	Detective	Monthly	4,750.00	6,197.67
P2	N	Police Officer	Pay Period	2,192.31	2,860.46
P2	N	School Resource Officer	Hourly	27.40	35.76
P2	N	Training Coordinator			
<i>Step Pay Plan</i>					
<i>Pay range was \$54,000-\$64,475</i>					
P3	N	Patrol Sergeant	Annual	\$76,000.00	\$95,000.00
			Monthly	6,333.33	7,916.67
			Pay Period	2,923.08	3,653.85
			Hourly	36.54	45.67
<i>Top of range was \$90,750</i>					
P4	E	Commander-Field Operations Commander-Support Services	Annual	\$98,000.00	\$120,000.00
			Monthly	8,166.67	10,000.00
			Pay Period	3,769.23	4,615.38
			Hourly	47.12	57.69
<i>Top of range was \$117,025</i>					

**CITY OF LAKE WORTH  
STEP PAY SCALE**

**PAY PLAN D - PAY GRADE P2  
*Effective October 11, 2021***

Pay	1	2	3	4	5	6	7	8	9	10
Annual	57,000	58,710	60,471	62,285	64,154	66,079	68,061	70,103	72,206	74,372
Hourly	27.40	28.23	29.07	29.94	30.84	31.77	32.72	33.70	34.71	35.76

Implementation phased in over three (3) years:

FY 21/22 - Max Step is Step 8 (\$33.70/hour)

FY 22/23 - Max Step is Step 9 (\$34.71/hour)

FY 23/24 - Max Step is Step 10 (\$35.76/hour)

# CITY OF LAKE WORTH EMPLOYEE PAY SCALE

## PAY PLAN E- CIVILIAN POLICE EMPLOYEES *Effective October 11, 2021*

Pay Grade	FLSA Status	Job Title	Pay Frequency	Minimum	Maximum
P1-1	N	Records Technician	Annual	\$38,022.40	\$50,377.60
			Monthly	3,168.53	4,198.13
			Pay Period	1,462.40	1,937.60
			Hourly	18.28	24.22
P2-1	N	Property & Evidence Technician	Annual	\$38,800.00	\$50,440.00
			Monthly	3,233.33	4,203.33
			Pay Period	1,492.31	1,940.00
			Hourly	18.65	24.25
<i>Top of range was \$52,400</i>					
P3-1	N	Crime Analyst Telecommunicator	Annual	\$42,000.00	\$56,700.00
			Monthly	3,500.00	4,725.00
			Pay Period	1,615.38	2,180.77
			Hourly	20.19	27.26
P4-1	N	Telecommunications Manager	Annual	\$56,000.00	\$73,000.00
			Monthly	4,666.67	6,083.33
			Pay Period	2,153.85	2,807.69
			Hourly	26.92	35.10



### **3.04 (H) Police and Fire Step Pay Plan for Shift Personnel**

**\*This policy pertains to employees in the Lake Worth Employee Pay Scale, Plan C Grade F1, and Plan D Grade P2 only.**

*Current Employees will be initially placed on the scale based on the number of full years of service as of October 10, 2021, with the new payrate being effective October 11, 2021.*

#### **New Hires**

1. New employees are hired at the minimum of the pay grade to which the position is assigned unless a newly hired person's qualifications exceed the standard requirements.
2. Employees who have prior experience and/or education that brings added value to the city may be hired at a rate above the minimum step if requested by the department head. The starting pay will be determined based on the commensurate number of years of prior qualified service based on TCOLE records. No new employee will be hired above the third step of the pay grade.

#### **Step Increases**

Step increases will be effective the first day of the pay period starting on or after anniversary date. Employees who have achieved the maximum pay rate for their pay grade may be eligible for a stipend of 3% of annual base pay. Stipends will be issued with payroll for the first pay period that starts on or after anniversary date.

If an employee in the step program is on disciplinary probation, the employee will not advance to the next step in the step plan until the disciplinary probation status has been successfully completed. Once the employee is removed from disciplinary probation, the employee will advance to the next step. This shall occur at the beginning of the first pay period after effective date of removal from disciplinary probation. There will be no retroactive pay back to the original date that the employee should have advanced had the employee not been on disciplinary probation.

A step increase may not increase an employee's pay rate/salary beyond the maximum for the pay grade of the position.

Step increases require City Council and City Manager approval annually.

# TAB 6

GENERAL FUND ADMINISTRATION  
SPECIAL EVENTS

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION-SPECIAL EVENTS (DEPT 505-050)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
EMPLOYEE EVENTS (100 SERIES)							16,000
COUNCIL/BOARD EVENTS (200 SERIES)							5,000
COMMUNITY EVENTS (300 SERIES)							52,000
TOTAL EXPENSES	0	0	0	0	0	0	73,000

Special Events does not fund any positions

# TAB 7

DEBT SERVICE & DEBT SCHEDULES



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
DEBT SERVICE (FUND 300)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE	(10,867,445)	(1,705,439)	(1,652,235)	(1,534,086)	(2,064,485)	(2,061,885)	(1,855,067)
USE OF PRIOR YR RESERVES					(18,500)	(2,849)	(20,000)
<b>TOTAL REVENUES</b>	<b>(10,867,445)</b>	<b>(1,705,439)</b>	<b>(1,652,235)</b>	<b>(1,534,086)</b>	<b>(2,082,985)</b>	<b>(2,064,734)</b>	<b>(1,875,067)</b>
EXPENDITURES:							
SERVICES (500 SERIES)	79	1,084	56	14	50	25	50
BOND ESCROW PYMTS	9,004,705						
BOND ISSUANCE COSTS	147,240						
2008 ISSUE	669,994	208,000					
2009 REFUNDING	331,884	160,596	162,486				
2011 REFUNDING	307,450	309,500	306,250	307,850	314,150	314,150	
2014 REFUNDING	433,537	430,169	436,753	437,712	433,876	433,600	439,674
2017 REFUNDING		550,422	751,038	836,238	838,075	838,075	943,075
2020 ISSUE					477,484	477,484	472,868
PAYING AGENT FEES	1,116	1,116	850	1,400	1,350	1,400	1,400
<b>TOTAL EXPENDITURES</b>	<b>10,896,005</b>	<b>1,660,887</b>	<b>1,657,433</b>	<b>1,583,214</b>	<b>2,064,985</b>	<b>2,064,734</b>	<b>1,857,067</b>
VARIANCE-(SURPLUS)/DEFICIT	28,560	(44,552)	5,198	49,128	(18,000)	0	(18,000)

**CITY OF LAKE WORTH  
TAX SUPPORTED DEBT PAYMENTS  
FOR FISCAL YEAR END 09/30/2022**

Debt Issue	Pymt Amt	Trns In/Rev	Net DS
2014 Refunding GO	439,674	(146,558)	293,116
2017 Refunding GO	943,075		943,075
2020 CO Issue	472,868	(246,245)	226,623
Paying Agent Fees	1,400		1,400
Bank Fees	50		50
Interest Income		(500)	(500)
Use of Fund Balance		(20,000)	(20,000)
Total	1,857,067	(413,303)	1,443,764

**DEBT SERVICE ESTIMATED  
FUND BALANCE AS OF 09/30/21**

Fund Balance as of 09/30/20	43,499
FYE 09/21 Estimated Surplus/(Deficit)	(2,849)
Estimated Fund Balance as of 09/30/21	<u>40,650</u>

**CITY OF LAKE WORTH**  
**SCHEDULE OF DEBT PAYMENTS BY FISCAL YEAR**  
**CERTIFICATES OF OBLIGATION & GENERAL OBLIGATION DEBT**

(INDIVIDUAL DEBT SCHEDULES WITH BUDGETING DETAILS ARE ATTACHED)

Fiscal Yr End	2009 Refunding (1)		2011 Refunding		2014 Refunding		2017 Refunding		2020 Issue (2)		Total
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
2010	248,400	87,355									335,755
2011	261,900	75,668									337,568
2012	270,000	69,120	190,000	66,750							595,870
2013	275,400	62,370	245,000	62,950							645,720
2014	283,500	54,108	260,000	58,050	65,000	17,713					738,371
2015	288,900	45,603	260,000	52,850	330,000	99,663					1,077,016
2016	299,700	36,936	260,000	47,650	340,000	91,776					1,076,062
2017	313,200	24,948	265,000	42,450	350,000	83,650					1,079,248
2018	151,200	12,420	275,000	34,500	355,000	75,285	275,000	275,422			1,453,827
2019	159,300	6,372	280,000	26,250	370,000	66,801	490,000	261,038			1,659,761
2020			290,000	17,850	380,000	57,958	585,000	251,238			1,582,046
2021			305,000	9,150	385,000	48,876	600,000	238,075	290,000	187,484	2,063,585
2022					400,000	39,674	720,000	223,075	350,000	122,868	1,855,617
2023					410,000	30,114	735,000	205,075	370,000	112,368	1,862,557
2024					420,000	20,315	755,000	186,700	375,000	101,268	1,858,283
2025					430,000	10,277	775,000	164,050	390,000	90,018	1,859,345
2026							1,100,000	140,800	400,000	78,318	1,719,118
2027							1,140,000	96,800	405,000	70,318	1,712,118
2028							1,185,000	51,200	415,000	62,218	1,713,418
2029							95,000	3,800	420,000	53,918	572,718
2030									435,000	45,518	480,518
2031									160,000	36,817	196,817
2032									160,000	33,617	193,617
2033									170,000	30,417	200,417
2034									170,000	27,017	197,017
2035									175,000	23,617	198,617
2036									175,000	20,117	195,117
2037									185,000	16,617	201,617
2038									185,000	12,640	197,640
2039									190,000	8,662	198,662
2040									195,000	4,387	199,387
<b>Total</b>	<b>2,551,500</b>	<b>474,900</b>	<b>2,630,000</b>	<b>418,450</b>	<b>4,235,000</b>	<b>642,102</b>	<b>8,455,000</b>	<b>2,097,272</b>	<b>5,615,000</b>	<b>1,138,204</b>	<b>28,257,428</b>

(1) Includes only the 1999 portion of the 2009 Refunding General Obligation Bonds and represents 54% of the total debt issue.

(2) Includes WS portion of debt; 54.05% of principal and 56.55% of interest

**City of Lake Worth**  
**Schedule of Debt Payments**  
**2014 Refunding GO's**  
**Refunding 2005 CO Debt**  
**Total Debt Issued \$4,235,000**

<b>Budget Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2014	65,000	17,713	82,713
2015	330,000	99,663	429,663
2016	340,000	91,776	431,776
2017	350,000	83,650	433,650
2018	355,000	75,285	430,285
2019	370,000	66,801	436,801
2020	380,000	57,958	437,958
2021	385,000	48,876	433,876
2022	400,000	39,674	439,674
2023	410,000	30,114	440,114
2024	420,000	20,315	440,315
2025	430,000	10,277	440,277
			0
			0
			0
			0
			0
			0
			0
			0
			0
<b>Totals</b>	4,235,000	642,100	4,877,100

Budgeting for Fiscal Year End 09/30/22

300 858 500	400,000
300 859 500	39,674
300 4926	(146,558)
100 913 580	146,558



**City of Lake Worth  
Schedule of Debt Payments  
2017 Refunding GO's  
Refunding 2008 CO Debt  
Total Debt Issued \$8,455,000**

<b>Budget Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2018	275,000	275,422	550,422
2019	490,000	261,038	751,038
2020	585,000	251,238	836,238
2021	600,000	238,075	838,075
2022	720,000	223,075	943,075
2023	735,000	205,075	940,075
2024	755,000	186,700	941,700
2025	775,000	164,050	939,050
2026	1,100,000	140,800	1,240,800
2027	1,140,000	96,800	1,236,800
2028	1,185,000	51,200	1,236,200
2029	95,000	3,800	98,800
<b>Totals</b>	<b>8,455,000</b>	<b>2,097,272</b>	<b>10,552,272</b>

Budgeting for Fiscal Year End 09/30/22

300 860 500	720,000
300 861 500	223,075

**City of Lake Worth**  
**Schedule of Debt Payments**  
**2020 Certificates of Obligation**  
**Total Debt Issued \$5,615,000**

Budget Year	2020 CO Total		DS Funded		WS Funded	
	Principal	Interest	Principal	Interest	Principal	Interest
2021	290,000	187,484	145,000	86,886	145,000	100,598
2022	350,000	122,868	170,000	56,623	180,000	66,245
2023	370,000	112,368	185,000	51,523	185,000	60,845
2024	375,000	101,268	185,000	45,973	190,000	55,295
2025	390,000	90,018	195,000	40,423	195,000	49,595
2026	400,000	78,318	200,000	34,573	200,000	43,745
2027	405,000	70,318	200,000	30,573	205,000	39,745
2028	415,000	62,218	205,000	26,573	210,000	35,645
2029	420,000	53,918	210,000	22,473	210,000	31,445
2030	435,000	45,518	220,000	18,273	215,000	27,245
2031	160,000	36,817	60,000	13,872	100,000	22,945
2032	160,000	33,617	60,000	12,672	100,000	20,945
2033	170,000	30,417	65,000	11,472	105,000	18,945
2034	170,000	27,017	65,000	10,172	105,000	16,845
2035	175,000	23,617	65,000	8,872	110,000	14,745
2036	175,000	20,117	65,000	7,572	110,000	12,545
2037	185,000	16,617	70,000	6,272	115,000	10,345
2038	185,000	12,640	70,000	4,767	115,000	7,873
2039	190,000	8,662	70,000	3,262	120,000	5,400
2040	195,000	4,387	75,000	1,687	120,000	2,700
<b>Totals</b>	<b>5,615,000</b>	<b>1,138,204</b>	<b>2,580,000</b>	<b>494,513</b>	<b>3,035,000</b>	<b>643,691</b>

Budgeting for Fiscal Year End  
September 30, 2022

300 862 500	350,000
300 863 500	122,868
300 4927	(246,245)
200 906 505	246,245

# TAB 8

## PROPERTY TAX INFORMATION

**CITY OF LAKE WORTH**  
**ESTIMATED PROPERTY TAX RATE**  
**FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022**

Tax Year		Tax Rate	Taxable Value	Tax Revenue	\$100,000 Home	
					Tax	Inc/(Decr)
2020	M&O	0.202000	550,895,337	1,112,809	202.00	
	I&S	0.267212	550,895,337	1,472,058	267.21	
	Total	0.469212	550,895,337	2,584,867	469.21	
2021	M&O	0.194221	567,422,197	1,102,053	194.22	(7.78)
	I&S	0.254443	567,422,197	1,443,766	254.44	(12.77)
	Total	0.448664	567,422,197	2,545,819	448.66	(20.55)

(\$1.71/mo)

**NOTES**

Assumes 3% increase in taxable values

M&O is budgeted based on a 98% collection rate

I&S is budgeted based on a 100% collection rate

Actual tax rates will be calculated upon receipt of certified tax rolls (due July 26th)



# TAB 9

ESTIMATED FUND BALANCES & CASH  
POSITIONS

**GENERAL FUND  
ESTIMATED FUND BALANCES FOR  
2021/2022 PROPOSED BUDGET WORKBOOK**

Fund Balance Description	Balance 09/30/20	Est Activity FYE 09/30/21		Est Balance 09/30/21	Budget FYE 09/30/22		Est Balance 09/30/22
		Revenue	Expense		Revenue	Expense	
Unassigned	8,208,348	11,437,415	11,246,243	8,399,520	11,511,118	11,235,118	8,675,520
Non-Spendable	6,430			6,430			
Restricted-PD TCOLE Training	2,465	2,421	2,465	2,421			
Restricted-PD Donations	13,743	17,840	6,716	24,867			
Restricted-FD Donations	617	1,550	1,550	617			
Restricted-FD TCOLE Training	433		325	108			
Restricted-Library Donations	2,256	475	1,329	1,402			
Restricted-Sr Ctr Donations	1,635	330		1,965			
Restricted-EDC Park Donations	25,547		25,547	0			
Restricted-A/C Donations	1,982	635		2,617			
Committed-FD 3rd Party Ins/Equip	52,175	17,500	25,000	44,675			
Committed-A/C Quarantine/Equip	2,009	2,000	2,000	2,009			
Committed-FD Vehicles	65,339		65,339	0			
Committed-Street Improvements	348,049			348,049			
Assigned-Building Improvements	167,750			167,750			
Assigned-Utility Projects (Pueblo)	164,959			164,959			
<b>Totals</b>	<b>9,063,737</b>	<b>11,480,166</b>	<b>11,376,514</b>	<b>9,167,389</b>	<b>11,511,118</b>	<b>11,235,118</b>	<b>8,675,520</b>

**Fund Balance Percentage-to proposed budgeted expenses for FYE 09/2022**

As of 09/30/21      74.76%  
As of 09/30/22      77.22%

As currently presented, the budget reflects a surplus of \$276,000. Staff anticipates using that surplus to fund 3 positions; if approved the estimated fund balance as of 09/30/22 would remain at 74.76%.

Staff is proposing capital purchases in the amount of \$452,579. If all requests for capital purchases and 3 additional positions are approved, the estimated fund balance as of 09/30/22 would be \$7,946,941, 70.73% of proposed budgeted expenses for FYE 09/2022.

**CITY OF LAKE WORTH  
WATER/SEWER FUND  
ESTIMATED UNASSIGNED SURPLUS FOR  
2021/2022 PROPOSED BUDGET WORKBOOK**

Unassigned Surplus as of 9/30/20		1,973,482
Estimated Activity for FY 2020/2021		
Revenue	3,122,937	
Expenses	-2,637,304	
Depreciation	-462,500	
Effect on Surplus		<u>23,133</u>
Estimated Unassigned Surplus as of 9/30/21		1,996,615
Proposed Budget for FY 2021/2022		
Revenue	3,126,313	
Expenses	-2,601,718	
Depreciation	-469,750	
Effect on Surplus		<u>54,845</u>
Estimated Unassigned Surplus as of 9/30/22		<u><u>2,051,460</u></u>

*Fund Balance* – The fund equity of a governmental fund for which an accounting distinction is made between the portions that are spendable and non-spendable. Fund balance is classified into five categories.

- 1) **Non-spendable Fund Balance** – includes the portion of net resources that cannot be spent because of their form (i.e. long-term loans, or prepaids) or because they must remain in-tact, such as the principal of an endowment.
- 2) **Restricted Fund Balance** - includes the portion of net resources on which limitations are imposed by creditors, grantors, contributors, or by laws or regulations of other governments (i.e. externally imposed limitations). Amounts can be spent only for the specific purposes stipulated by external resource providers or as allowed by law through constitutional provisions or enabling legislation. Examples include grant awards and bond proceeds.
- 3) **Committed Fund Balance** – includes the portion of net resources upon which the City Council has imposed limitations on use. Amounts that can be used only for the specific purposes determined by a *formal action* of the City Council. Commitments may be changed or lifted only by the Council taking the same *formal action* that originally imposed the constraint. The formal action must be approved before the end of the fiscal year in which the commitment will be reflected on the financial statement.
- 4) **Assigned Fund Balance** – includes the portion of net resources for which an *intended* use has been established by the City Council or the City Official authorized to do so by the City Council. Assignments of fund balance are much less formal than commitments and do not require formal action for their imposition or removal.  
In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed which indicated that resources are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned Fund Balance** – includes the amounts in the general fund in excess of what can properly be classified in one of the other four categories of fund balance. It is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose. Negative residual amounts for all other governmental funds are reported in this classification.

**CITY OF LAKE WORTH  
MAJOR FUNDS  
ESTIMATED CASH POSITIONS FOR  
2021/2022 PROPOSED BUDGET WORKBOOK**

CATEGORY	GENERAL	WATER/SEWER	DEBT SERVICE	HOTEL/MOTEL	STREET MAINT	TOTAL
Cash as of 9/30/20	8,387,030	2,104,831	43,502	1,092,331	1,418,951	13,046,645
Receivables & Prepaids as of 09/30/20	1,608,475	613,417	0	9,379		2,231,271
Liabilities as of 09/30/20	-913,640	-424,698	-4	-23	-114,844	-1,453,209
Subtotal	9,081,865	2,293,550	43,498	1,101,687	1,304,107	13,824,707
2020/2021 Estimated Revenue (a)	11,480,166	3,122,937	2,061,885	139,225	400,809	17,205,022
2020/2021 Estimated Expenses	-11,246,243	-2,637,304	-2,064,734	-124,096	-230,095	-16,302,472
<b>Estimated Balance 9/30/21</b>	<b>9,315,788</b>	<b>2,779,183</b>	<b>40,649</b>	<b>1,116,816</b>	<b>1,474,821</b>	<b>14,727,257</b>
2021/2022 Projected Revenue (a)	11,511,118	3,126,313	1,855,067	159,150	96,830	16,748,478
2021/2022 Projected Expenses	-11,235,118	-2,601,718	-1,857,067	-125,583	-319,843	-16,139,329
<b>Estimated Balance 9/30/22</b>	<b>9,591,788</b>	<b>3,303,778</b>	<b>38,649</b>	<b>1,150,383</b>	<b>1,251,808</b>	<b>15,336,406</b>
Other Funds (see detail attached)						
Park Fund	265,448					265,448
Child Safety Fund	5,973					5,973
Court Technology	9,090					9,090
Court Security	97,426					97,426
Municipal Jury Fund	502					502
Local Truancy Prevention Fund	25,104					25,104
Confiscated Property	95					95
<b>Total Estimated Cash Balances</b>	<b>9,995,426</b>	<b>3,303,778</b>	<b>38,649</b>	<b>1,150,383</b>	<b>1,251,808</b>	<b>15,740,044</b>

(a) Budget revenues adjusted for "Use of Prior Year Fund Balances"



**CITY OF LAKE WORTH  
NON-MAJOR FUNDS  
ESTIMATED CASH POSITIONS FOR  
2021/2022 PROPOSED BUDGET WORKBOOK**

CATEGORY	PARK FUND	CHILD SAFETY	COURT TECH	COURT SEC	MUNI JURY	TRUANCY	CONFISCATED	TOTAL
Cash as of 9/30/20	383,994	7,433	10,084	83,955	102	5,104	0	490,672
Receivables & Prepaids as of 09/30/20	2,036							2,036
Liabilities as of 09/30/20	-5,720	-5	-8	-2,740			0	-8,473
Subtotal	380,310	7,428	10,076	81,215	102	5,104	0	484,235
2020/2021 Estimated Revenue (a)	14,719	2,100	9,300	12,075	200	10,000	95	48,489
2020/2021 Estimated Expenses	-34,614	-2,525	-9,238	-1,300				-47,677
<b>Estimated Balance 9/30/21</b>	<b>360,415</b>	<b>7,003</b>	<b>10,138</b>	<b>91,990</b>	<b>302</b>	<b>15,104</b>	<b>95</b>	<b>485,047</b>
2021/2022 Projected Revenue (a)	8,850	1,500	8,500	9,050	200	10,000	0	38,100
2021/2022 Projected Expenses	-103,817	-2,530	-9,548	-3,614			0	-119,509
<b>Estimated Balance 9/30/22</b>	<b>265,448</b>	<b>5,973</b>	<b>9,090</b>	<b>97,426</b>	<b>502</b>	<b>25,104</b>	<b>95</b>	<b>403,638</b>

# TAB 10

ENTERPRISE FLEET UPDATE



# City of Lake Worth

## Menu Pricing



## FLEET MANAGEMENT

Total Annual Cost
Total Annual One Time Aftermarket Cost
Total Resale from Current Fleet (6)
Total Annual Cost
Total Annual Cost (including Aftermarket)

\$60,950
\$40,503
\$82,600
-\$21,650
\$18,853

## Equity Lease Menu Pricing

Quote #	Replacement Unit #	Replacement Vehicle	Engine	Qty	Term	Estimated Annual Mileage	Monthly Cost (Lease Rate)* 5% buffer included	Full Maintenance	Annual Cost Including Maintenance	Annual Cost Including Maintenance by Quantity	Cost of Aftermarket per vehicle	One time Aftermarket Cost (By Quantity) (Money Down)	Estimated Return of Equity (total for all vehicles) - Service Charge
5000656	2192	2022 Ford F-350 Chassis XL 4x4 SD Super Cab 168 in. WB DRW	V8 Diesel	1	60	7,500	\$884	\$41	\$11,094	\$11,094	\$7,700	\$3,850	\$21,600
4998989	2314	2022 RAM 2500 Tradesman 4x2 Crew Cab 8 ft. box 169 in. WB	V8	1	60	7,500	\$611	\$37	\$7,773	\$7,773	\$8,000	\$4,000	\$14,100
4998997	3859	2022 RAM 2500 Tradesman 4x2 Crew Cab 8 ft. box 169 in. WB	V8	1	60	7,500	\$611	\$37	\$7,773	\$7,773	\$8,000	\$4,000	\$13,100
4994348	C10	2022 Ford Expedition XL 4dr 4x4	V6 EcoBoost	1	60	15,000	\$949	\$0	\$11,383	\$11,383	\$12,906	\$6,453	\$17,100
4994355	7782, 7493	2022 Ford Police Interceptor Utility Base All-wheel Drive	V6 EcoBoost	2	60	15,000	\$955	\$0	\$11,464	\$22,927	\$22,200	\$22,200	\$16,700

TAB 11

MAYOR & COUNCIL

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
MAYOR & COUNCIL (DEPT 500)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 2909
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	2,907	2,853	2,907	2,909	2,908	2,934	2,908
SUPPLIES (200 SERIES)	364	345	423	590	675	675	600
MAINTENANCE (300 & 400 SERIES)	1,133	3,498	5,354	13,386	2,240	2,240	2,300
SERVICES (500 SERIES)	10,643	10,712	7,461	9,295	12,010	11,629	16,679
CAPITAL (800 SERIES)							
<b>TOTAL EXPENSES</b>	<b>15,047</b>	<b>17,408</b>	<b>16,145</b>	<b>26,180</b>	<b>17,833</b>	<b>17,478</b>	<b>22,487</b>

Mayor & Council does not fund any positions



# TAB 12

GF ADMINISTRATION/HUMAN  
RESOURCES & RISK MANAGEMENT

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION (DEPT 505)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	338,051	317,053	349,655	382,399	397,980	395,429	412,645
SUPPLIES (200 SERIES)	5,046	21,042	23,485	3,495	20,800	14,224	14,875
MAINTENANCE (300 & 400 SERIES)	89	1,050	522	86	800	884	700
SERVICES (500 SERIES)	233,371	210,319	177,881	147,371	217,825	217,475	134,550
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)	660	265	297	115	5,750	5,750	750
CAPITAL (800 SERIES)	30,501	605,315	284,243	333,742	19,000	21,981	7,000
TRANSFERS OUT (900 SERIES)	334,211	109,166	307,548	222,838			
<b>TOTAL EXPENSES</b>	<b>941,929</b>	<b>1,264,210</b>	<b>1,143,631</b>	<b>1,090,046</b>	<b>662,155</b>	<b>655,743</b>	<b>570,520</b>

Positions funded - 3 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION-HR & RISK MGMT (DEPT 505-015)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	90,044	96,623	101,917	105,054	108,784	108,800	111,874
SUPPLIES (200 SERIES)	1,019	1,301	386	2,505	950	769	650
MAINTENANCE (400 SERIES)	25				150	100	100
SERVICES (500 SERIES)	44,310	52,019	51,191	47,588	54,050	53,500	59,750
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)							
CAPITAL (800 SERIES)							
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>135,398</b>	<b>149,943</b>	<b>153,494</b>	<b>155,147</b>	<b>163,934</b>	<b>163,169</b>	<b>172,374</b>

Positions funded - 1 full time

# TAB 13

GF ADMINISTRATION/FINANCE, MULTI-  
PURPOSE CENTER, LW AREA MUSEUM

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION-FINANCE (DEPT 505-010)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	262,610	292,402	375,745	400,907	394,246	386,435	394,782
SUPPLIES (200 SERIES)	956	1,038	1,390	364	1,450	1,575	1,600
MAINTENANCE (400 SERIES)							
SERVICES (500 SERIES)	44,024	53,282	59,474	62,910	72,858	69,074	75,150
MISCELLANEOUS (600 SERIES)	1,500	2,500	2,500	2,500	2,500	2,500	2,500
EQUIPMENT (700 SERIES)	25	80	395	180	500	500	500
COVID-19 (700 SERIES)				91,264	94,865	94,865	
CAPITAL (800 SERIES)							
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>309,115</b>	<b>349,302</b>	<b>439,504</b>	<b>558,125</b>	<b>566,419</b>	<b>554,949</b>	<b>474,532</b>

Positions funded - 4 full time



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION-MULTI-PURPOSE CENTER (DEPT 505-025)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)							
SUPPLIES (200 SERIES)	317	265	118	85	325	225	300
MAINTENANCE (300 & 400 SERIES)	793	616	822	257	1,000	950	1,000
SERVICES (500 SERIES)	9,171	9,978	8,824	4,849	7,500	7,050	8,000
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)		3,044	152	7,425			
CAPITAL (800 SERIES)	9,847	2,905	6,854	67,884	5,000	5,000	5,000
TRANSFERS OUT (900 SERIES)							
TOTAL EXPENSES	20,128	16,808	16,770	80,500	13,825	13,225	14,300

Multi-Purpose Center does not fund any positions

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION-LW AREA MUSEUM (DEPT 505-040)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)							
SUPPLIES (200 SERIES)				10	50	25	25
MAINTENANCE (300 & 400 SERIES)	68	43	49		200	200	200
SERVICES (500 SERIES)	3,816	1,900	2,388	2,597	2,950	3,025	2,885
MISCELLANEOUS (600 SERIES)		17					
EQUIPMENT (700 SERIES)							
CAPITAL (800 SERIES)	4,093	3,342	234	1,171	2,000	1,950	1,500
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>7,977</b>	<b>5,302</b>	<b>2,671</b>	<b>3,778</b>	<b>5,200</b>	<b>5,200</b>	<b>4,610</b>

*LW Area Museum was part of the Economic Development Corporation budget through December 2017. Data from EDC budgets are included in the amounts shown above.*

Lake Worth Area Museum does not fund any positions

# TAB 14

POLICE DEPARTMENT/CONFISCATED  
PROPERTY

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
POLICE DEPARTMENT (DEPT 510)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	1,886,078	2,026,394	2,059,464	2,084,175	2,467,432	2,378,353	2,731,511
SUPPLIES (200 SERIES)	35,654	59,097	51,770	44,418	49,800	56,800	54,800
MAINTENANCE (300 & 400 SERIES)	29,771	36,349	32,023	61,574	37,400	37,331	38,125
SERVICES (500 SERIES)	48,373	70,316	53,746	70,015	59,120	65,066	58,970
MISCELLANEOUS (600 SERIES)			3,160	2,744	5,000	5,000	5,000
EQUIPMENT (700 SERIES)	1,941	2,407	2,103	5,475	18,265	15,765	12,500
CAPITAL (800 SERIES)	52,617	170,440	327,253	256,554	85,202	87,765	84,175
TRANSFERS OUT (900 SERIES)							
TOTAL EXPENSES	2,054,434	2,365,003	2,529,519	2,524,955	2,722,219	2,646,080	2,985,081

Positions funded - 28 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
CONFISCATED PROPERTY FUND SUMMARY (FUND 105)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
CONFISCATED PROPERTY			(9,105)	(3,061)			
INVESTMENT & MISC INCOME	(23)	(26)	(1,236)	(157)	(95)	(95)	
USE OF PRIOR YR RESERVES							
<b>TOTAL REVENUE</b>	<b>(23)</b>	<b>(26)</b>	<b>(10,341)</b>	<b>(3,218)</b>	<b>(95)</b>	<b>(95)</b>	<b>0</b>
EXPENDITURES							
SUPPLIES (200 SERIES)	280	5,847					
MAINTENANCE (400 SERIES)							
SERVICES (500 SERIES)	95	33	156	1			
EQUIPMENT (700 SERIES)				4,869			
CAPITAL (800 SERIES)			8,533				
<b>TOTAL EXPENDITURES</b>	<b>375</b>	<b>5,880</b>	<b>8,689</b>	<b>4,870</b>	<b>0</b>	<b>0</b>	<b>0</b>
VARIANCE-(SURPLUS)/DEFICIT	352	5,854	(1,652)	1,652	(95)	(95)	0

Confiscated Property does not fund any positions.

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	0
FYE 09/21 Estimated Surplus/(Deficit)	95
<b>Estimated Fund Balance 09/30/21</b>	<b>95</b>
FYE 09/22 Budgeted Surplus/(Deficit)	0
<b>Estimated Fund Balance 09/30/22</b>	<b>95</b>

# TAB 15

FIRE DEPARTMENT/EMERGENCY  
MANAGEMENT



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
FIRE DEPARTMENT (DEPT 515)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	1,445,835	1,631,170	1,976,324	2,042,660	2,136,070	2,103,096	2,349,709
SUPPLIES (200 SERIES)	40,431	53,348	56,346	59,607	74,700	77,025	74,400
MAINTENANCE (300 & 400 SERIES)	67,951	95,815	75,978	75,515	75,938	78,364	59,360
SERVICES (500 SERIES)	53,364	101,844	118,773	163,565	178,839	179,164	162,246
MISCELLANEOUS (600 SERIES)	3,605	3,057	36,361				
EQUIPMENT (700 SERIES)	1,796	9,098	8,689	18,183	8,000	8,250	8,000
CAPITAL (800 SERIES)	198,796	914,810	259,545	363,326	200,471	205,376	65,625
<b>TOTAL EXPENSES</b>	<b>1,811,778</b>	<b>2,809,142</b>	<b>2,532,016</b>	<b>2,722,856</b>	<b>2,674,018</b>	<b>2,651,275</b>	<b>2,719,340</b>

Positions funded - 21 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
EMERGENCY MANAGEMENT (DEPT 565)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)							
SUPPLIES (200 SERIES)	509	1,058	3,463	1,174	8,000	8,760	7,800
MAINTENANCE (400 SERIES)	2,232	2,522	2,110	739	3,400	3,400	3,900
SERVICES (500 SERIES)	428	1,376	2,688	2,690	63,800	63,125	53,250
MISCELLANEOUS (600 SERIES)				8,125			
EQUIPMENT (700 SERIES)							
CAPITAL (800 SERIES)	8,055	8,925	72,657		10,000	8,532	10,000
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>11,224</b>	<b>13,881</b>	<b>80,918</b>	<b>12,728</b>	<b>85,200</b>	<b>83,817</b>	<b>74,950</b>

Emergency Management does not fund any positions, but reimburses Saginaw for one-half of cost of Emergency Manager they employ

# TAB 16

STREET DEPARTMENT/NEIGHBORHOOD  
TRAFFIC CALMING

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
STREET DEPARTMENT (DEPT 520)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	300,636	551,715	673,281	582,987	623,575	633,464	702,769
SUPPLIES (200 SERIES)	5,529	20,674	19,510	18,625	23,850	24,250	25,240
MAINTENANCE (300 & 400 SERIES)	32,509	74,652	37,703	116,499	67,086	78,185	63,076
SERVICES (500 SERIES)	190,843	205,171	208,608	217,863	228,233	227,799	244,400
MISCELLANEOUS (600 SERIES)			941	651	500	755	800
EQUIPMENT (700 SERIES)	1,105	5,209	8,795	2,566	1,500	1,792	1,500
CAPITAL (800 SERIES)	40,568	40,121	140,553	15,254	179,727	190,739	35,646
TRANSFERS OUT (900 SERIES)				200,607	400,000	400,000	24,308
<b>TOTAL EXPENSES</b>	<b>571,190</b>	<b>897,542</b>	<b>1,089,391</b>	<b>1,155,052</b>	<b>1,524,471</b>	<b>1,556,984</b>	<b>1,097,739</b>

Positions funded - 9 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
STREET DEPT-NEIGHBORHOOD TRAFFIC CALMING (DEPT 520-045)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)							
SUPPLIES (200 SERIES)					7,505	18,444	2,000
MAINTENANCE (300 & 400 SERIES)							
SERVICES (500 SERIES)					6,000	5,330	6,000
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)						639	1,000
CAPITAL (800 SERIES)							
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,505</b>	<b>24,413</b>	<b>9,000</b>

Neighborhood Traffic Calming does not fund any positions

# TAB 17

STREET MAINTENANCE FUND

**CITY OF LAKE WORTH**  
**2021/2022 PROPOSED BUDGET**  
**STREET MAINTENANCE SUMMARY (FUND 107)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
SALES TAX	(1,063,215)	(162,526)					
INVESTMENT & MISC INCOME	(45,579)	(36,432)	(43,892)	(15,337)	(2,550)	(809)	(2,000)
TRANSFERS IN				(200,607)	(400,000)	(400,000)	(94,830)
USE OF PRIOR YEAR RESERVES							
<b>TOTAL REVENUE</b>	<b>(1,108,794)</b>	<b>(198,958)</b>	<b>(43,892)</b>	<b>(215,944)</b>	<b>(402,550)</b>	<b>(400,809)</b>	<b>(96,830)</b>
EXPENDITURES							
SALARIES (100 SERIES)	256,137						
SUPPLIES (200 SERIES)	24,551	5,584	16,159	16,677		95	
MAINTENANCE (300 & 400 SERIES)	237,942	347,536	457,147	496,068	230,000	230,000	346,151
SERVICES (500 SERIES)	10,217						
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)	164						
CAPITAL (800 SERIES)	27,971						
TRANSFERS OUT (900 SERIES)	112,244						
<b>TOTAL EXPENDITURES</b>	<b>669,226</b>	<b>353,120</b>	<b>473,306</b>	<b>512,745</b>	<b>230,000</b>	<b>230,095</b>	<b>346,151</b>
VARIANCE-(SURPLUS)/DEFICIT	(439,568)	154,162	429,414	296,801	(172,550)	(170,714)	249,321

The Street Maintenance Fund does not fund any positions.

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	1,304,107
FYE 09/21 Estimated Surplus/(Deficit)	<u>170,714</u>

<b>Estimated Fund Balance 09/30/21</b>	1,474,821
FYE 09/22 Budgeted Surplus/(Deficit)	<u>(249,321)</u>

<b>Estimated Fund Balance 09/30/22</b>	1,225,500
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# TAB 18

LIBRARY/SENIOR CENTER

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
LIBRARY (DEPT 535)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	192,370	201,869	238,744	260,063	242,118	242,711	245,746
SUPPLIES (200 SERIES)	5,207	6,073	6,786	4,694	7,995	7,995	8,945
MAINTENANCE (300 & 400 SERIES)	5,888	2,837	5,130	3,468	3,350	3,350	3,350
SERVICES (500 SERIES)	15,661	15,540	16,997	13,222	19,615	19,165	18,100
MISCELLANEOUS (600 SERIES)	1						
EQUIPMENT (700 SERIES)	460	116	277	408	1,000	1,000	1,000
CAPITAL (800 SERIES)	17,603	21,699	22,511	30,067	23,600	24,929	25,600
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>237,190</b>	<b>248,134</b>	<b>290,445</b>	<b>311,922</b>	<b>297,678</b>	<b>299,150</b>	<b>302,741</b>

Positions funded - 3 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
SENIOR CITIZENS (DEPT 550)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	78,421	85,549	55,561	54,851	59,654	58,702	62,759
SUPPLIES (200 SERIES)	6,864	14,217	15,562	10,203	16,665	19,325	16,465
MAINTENANCE (300 & 400 SERIES)	5,251	2,466	10,491	2,830	3,700	3,700	3,700
SERVICES (500 SERIES)	19,076	20,704	18,876	21,959	21,050	19,100	21,050
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)	299	178	1,248	7,948	500	500	500
CAPITAL (800 SERIES)	262	456	583	323		344	2,500
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>110,173</b>	<b>123,570</b>	<b>102,321</b>	<b>98,114</b>	<b>101,569</b>	<b>101,671</b>	<b>106,974</b>

Positions funded - 1 full time, 1 part time as needed

# TAB 19

PARKS/PARK IMPROVEMENT FUND

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
PARKS (DEPT 540)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021		2021/2022
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT	ESTIMATED	PROPOSED
SALARIES (100 SERIES)	258,385	277,729	248,855	288,740	310,117	308,703	325,767
SUPPLIES (200 SERIES)	11,919	12,401	11,340	10,677	15,950	15,339	16,970
MAINTENANCE (300 & 400 SERIES)	17,729	7,925	58,708	24,311	15,682	41,322	15,932
SERVICES (500 SERIES)	60,346	121,754	74,202	55,791	73,371	73,152	73,112
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)	315	6,374	1,231	880	2,000	2,000	2,000
CAPITAL (800 SERIES)			50,782	65,016	72,483	77,560	19,462
TRANSFERS OUT (900 SERIES)							
TOTAL EXPENSES	348,694	426,183	445,118	445,415	489,603	518,076	453,243

Positions funded - 5 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
PARK IMPROVEMENT FUND SUMMARY (FUND 101)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
DONATIONS & CONTRIBUTIONS	(15,202)	(14,951)	(14,675)	(14,463)	(14,000)	(13,800)	(8,100)
MISC & TRANSFERS IN	(254,435)	(31,339)	(34,224)	(4,117)	(675)	(919)	(750)
USE OF PRIOR YR RESERVES					(20,014)	(17,135)	(85,767)
<b>TOTAL REVENUE</b>	<b>(269,637)</b>	<b>(46,290)</b>	<b>(48,899)</b>	<b>(18,580)</b>	<b>(34,689)</b>	<b>(31,854)</b>	<b>(94,617)</b>
EXPENDITURES							
SUPPLIES (200 SERIES)	967	918	380	472	1,000	1,000	1,000
MAINTENANCE (400 SERIES)	9,132	5,951	5,534	2,778	8,000	8,000	8,000
SERVICES (500 SERIES)	159	177	236	35	250	250	250
BAD DEBTS (600 SERIES)	75	71	23	14	50	14	50
CAPITAL (800 SERIES)	197,339	46,847	38,245	10,770	25,100	25,350	94,517
<b>TOTAL EXPENDITURES</b>	<b>207,672</b>	<b>53,964</b>	<b>44,418</b>	<b>14,069</b>	<b>34,400</b>	<b>34,614</b>	<b>103,817</b>
VARIANCE-(SURPLUS)/DEFICIT	(61,965)	7,674	(4,481)	(4,511)	(289)	2,760	9,200

Park Improvement Fund does not fund any positions

**ESTIMATED FUND BALANCES**

	09/30/20 Balance	FYE 2021 Est Revs	FYE 2021 Est Exp	09/30/21 Est Balance	FYE 2022 Bdgt Revs	FYE 2022 Bdgt Exp	09/30/22 Est Balance
Restricted-Rayl Park	27,953	5,000	5,500	27,453		5,500	21,953
Restricted-Other Parks	178,981	9,719	17,479	171,221	8,850	18,050	162,021
Assigned-Grand Lake	3,535		3,535	0			0
Assigned-Lake Worth	97,024		7,100	89,924		8,000	81,924
Assigned-Telephone	73,267		1,000	72,267		72,267	0
<b>Totals</b>	<b>380,760</b>	<b>14,719</b>	<b>34,614</b>	<b>360,865</b>	<b>8,850</b>	<b>103,817</b>	<b>265,898</b>

TAB 20

MAINTENANCE



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
MAINTENANCE (DEPT 545)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	151,823	161,145	78,808	55,419	55,566	55,284	58,130
SUPPLIES (200 SERIES)	7,286	6,812	3,344	2,065	3,575	3,313	4,025
MAINTENANCE (300 & 400 SERIES)	2,188	7,184	1,008	610	2,188	2,136	2,188
SERVICES (500 SERIES)	5,810	7,065	8,018	5,681	6,603	6,209	6,159
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)	4,599	3,445			250	278	500
CAPITAL (800 SERIES)			30,546	5,555	5,520	5,520	5,520
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>171,706</b>	<b>185,651</b>	<b>121,724</b>	<b>69,330</b>	<b>73,702</b>	<b>72,740</b>	<b>76,522</b>

Positions funded - 1 full time

# TAB 21

MUNICIPAL COURT & RELATED FUNDS

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
MUNICIPAL COURT (DEPT 555)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	156,877	168,198	172,842	172,649	182,027	178,820	214,169
SUPPLIES (200 SERIES)	5,242	4,773	3,826	4,838	4,485	6,120	4,450
MAINTENANCE (400 SERIES)		92			200	200	200
SERVICES (500 SERIES)	59,857	60,683	67,812	57,512	52,675	55,580	62,075
MISCELLANEOUS (600 SERIES)	335						
EQUIPMENT (700 SERIES)	120	97			400	200	2,900
CAPITAL (800 SERIES)							
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>222,431</b>	<b>233,843</b>	<b>244,480</b>	<b>234,999</b>	<b>239,787</b>	<b>240,920</b>	<b>283,794</b>

Positions funded - 2 full time, 1 part time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
CHILD SAFETY FUND SUMMARY (FUND 102)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
CHILD SAFETY FEE	(1,337)	(777)	(564)	(1,897)	(550)	(2,100)	(1,500)
INVESTMENT INCOME	(16)	(135)	(117)				
USE OF PRIOR YR RESERVES					(2,050)		
<b>TOTAL REVENUE</b>	<b>(1,353)</b>	<b>(912)</b>	<b>(681)</b>	<b>(1,897)</b>	<b>(2,600)</b>	<b>(2,100)</b>	<b>(1,500)</b>
EXPENDITURES							
SERVICES (500 SERIES)	238	5,235	5,123	2,520	2,600	2,525	2,530
<b>TOTAL EXPENDITURES</b>	<b>238</b>	<b>5,235</b>	<b>5,123</b>	<b>2,520</b>	<b>2,600</b>	<b>2,525</b>	<b>2,530</b>
VARIANCE-(SURPLUS)/DEFICIT	(1,115)	4,323	4,442	623	0	425	1,030

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	7,428
FYE 09/21 Estimated Surplus/(Deficit)	(425)
<b>Estimated Fund Balance 09/30/21</b>	<b>7,003</b>
FYE 09/22 Budgeted Surplus/(Deficit)	(1,030)
<b>Estimated Fund Balance 09/30/22</b>	<b>5,973</b>

*Funds may only be used for programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention.*

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
COURT TECHNOLOGY FUND SUMMARY (FUND 103)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
COURT TECHNOLOGY FEE	(11,964)	(11,190)	(8,127)	(9,649)	(8,000)	(9,300)	(8,500)
INVESTMENT & MISC INCOME	(22)	(108)	(117)				
USE OF PRIOR YR RESERVES					(1,613)		
<b>TOTAL REVENUE</b>	<b>(11,986)</b>	<b>(11,298)</b>	<b>(8,244)</b>	<b>(9,649)</b>	<b>(9,613)</b>	<b>(9,300)</b>	<b>(8,500)</b>
EXPENDITURES							
SUPPLIES (200 SERIES)			900		500	200	500
SERVICES (500 SERIES)	333	188	721	29	100	25	35
TRANSFERS OUT (900 SERIES)	18,103	9,688	10,288	5,700	9,013	9,013	9,013
<b>TOTAL EXPENDITURES</b>	<b>18,436</b>	<b>9,876</b>	<b>11,909</b>	<b>5,729</b>	<b>9,613</b>	<b>9,238</b>	<b>9,548</b>
VARIANCE-(SURPLUS)/DEFICIT	6,450	(1,422)	3,665	(3,920)	0	(62)	1,048

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	10,077
FYE 09/21 Estimated Surplus/(Deficit)	62
<b>Estimated Fund Balance 09/30/21</b>	<b>10,139</b>
FYE 09/22 Budgeted Surplus/(Deficit)	(1,048)
<b>Estimated Fund Balance 09/30/22</b>	<b>9,091</b>

*Funds may only be used to finance the purchase of or to maintain technological enhancements for a municipal court.*

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
COURT SECURITY FUND SUMMARY (FUND 104)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
COURT SECURITY FEE	(8,973)	(8,393)	(6,096)	(9,175)	(6,500)	(12,000)	(9,000)
INVESTMENT & MISC INCOME	(414)	(1,007)	(1,494)	(658)	(500)	(75)	(50)
USE OF PRIOR YR RESERVES							
<b>TOTAL REVENUE</b>	<b>(9,387)</b>	<b>(9,400)</b>	<b>(7,590)</b>	<b>(9,833)</b>	<b>(7,000)</b>	<b>(12,075)</b>	<b>(9,050)</b>
EXPENDITURES							
SUPPLIES (200 SERIES)			631		3,350	1,300	3,614
SERVICES (500 SERIES)	1,734	2,410	2,333	3,223			
<b>TOTAL EXPENDITURES</b>	<b>1,734</b>	<b>2,410</b>	<b>2,964</b>	<b>3,223</b>	<b>3,350</b>	<b>1,300</b>	<b>3,614</b>
VARIANCE-(SURPLUS)/DEFICIT	(7,653)	(6,990)	(4,626)	(6,610)	(3,650)	(10,775)	(5,436)

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	81,215
FYE 09/21 Estimated Surplus/(Deficit)	10,775
<b>Estimated Fund Balance 09/30/21</b>	<b>91,990</b>
FYE 09/22 Budgeted Surplus/(Deficit)	5,436
<b>Estimated Fund Balance 09/30/22</b>	<b>97,426</b>

*Funds may only be used for security personnel, services and items related to buildings that house the operation of municipal court.*

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
MUNICIPAL JURY FUND SUMMARY (FUND 111)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
MUNICIPAL JURY FEE				(102)		(200)	(200)
INVESTMENT & MISC INCOME							
USE OF PRIOR YR RESERVES							
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(102)</b>	<b>0</b>	<b>(200)</b>	<b>(200)</b>
EXPENDITURES							
SUPPLIES (200 SERIES)							
SERVICES (500 SERIES)							
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
VARIANCE-(SURPLUS)/DEFICIT	0	0	0	(102)	0	(200)	(200)

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	102
FYE 09/21 Estimated Surplus/(Deficit)	200
<b>Estimated Fund Balance 09/30/21</b>	<b>302</b>
FYE 09/22 Budgeted Surplus/(Deficit)	200
<b>Estimated Fund Balance 09/30/22</b>	<b>502</b>

*Funds may only be used to fund juror reimbursements and otherwise finance jury services.*



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
LOCAL TRUANCY PREVENTION FUND SUMMARY (FUND 112)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
MUNICIPAL JURY FEE				(5,104)		(10,000)	(10,000)
INVESTMENT & MISC INCOME							
USE OF PRIOR YR RESERVES							
<b>TOTAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,104)</b>	<b>0</b>	<b>(10,000)</b>	<b>(10,000)</b>
EXPENDITURES							
SUPPLIES (200 SERIES)							
SERVICES (500 SERIES)							
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
VARIANCE-(SURPLUS)/DEFICIT	0	0	0	(5,104)	0	(10,000)	(10,000)

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	5,104
FYE 09/21 Estimated Surplus/(Deficit)	10,000
<b>Estimated Fund Balance 09/30/21</b>	<b>15,104</b>
FYE 09/22 Budgeted Surplus/(Deficit)	10,000
<b>Estimated Fund Balance 09/30/22</b>	<b>25,104</b>

*Funds may only be used to fund the salary, benefits, training, travel expenses, office supplies and other necessary expenses relating to the position of juvenile case manager.*

TAB 22

ANIMAL CONTROL

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ANIMAL CONTROL (DEPT 560)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	59,211	66,215	72,370	121,448	126,935	126,856	133,070
SUPPLIES (200 SERIES)	2,949	5,378	6,079	7,625	9,350	9,600	10,505
MAINTENANCE (300 & 400 SERIES)	4,060	2,436	11,079	5,040	10,165	9,188	10,188
SERVICES (500 SERIES)	14,871	16,459	14,322	14,678	16,032	16,918	17,638
MISCELLANEOUS (600 SERIES)		717					
EQUIPMENT (700 SERIES)	993	32,002	1,601	2,671		837	4,000
CAPITAL (800 SERIES)			115,408	17,763	23,600	23,587	39,600
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>82,084</b>	<b>123,207</b>	<b>220,859</b>	<b>169,225</b>	<b>186,082</b>	<b>186,986</b>	<b>215,001</b>

Positions funded - 2 full time

# TAB 23

PERMITS & INSPECTIONS/PLANNING &  
ZONING/CODE COMPLIANCE

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
PERMITS & INSPECTIONS (DEPT 570)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	231,861	246,341	267,379	275,197	273,248	273,937	283,725
SUPPLIES (200 SERIES)	4,195	4,234	3,760	3,548	6,350	6,000	6,600
MAINTENANCE (400 SERIES)	752	1,629	484	894	2,402	3,045	2,650
SERVICES (500 SERIES)	3,653	4,398	6,281	4,078	8,491	8,543	8,813
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)		15	2,676		500	400	400
CAPITAL (800 SERIES)	556	119	32,365	5,376	14,979	13,835	10,750
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>241,017</b>	<b>256,736</b>	<b>312,945</b>	<b>289,093</b>	<b>305,970</b>	<b>305,760</b>	<b>312,938</b>

Positions funded - 3 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
PERMITS & INSPECTIONS-PLANNING & ZONING (DEPT 570-020)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	85,997	88,624	96,474	95,938	92,904	93,775	95,341
SUPPLIES (200 SERIES)	390	1,482	1,376	822	1,500	1,548	1,400
MAINTENANCE (400 SERIES)							
SERVICES (500 SERIES)	1,558	33,488	78,425	9,719	4,450	6,800	4,450
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)							
CAPITAL (800 SERIES)	556		77		500	500	500
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>88,501</b>	<b>123,594</b>	<b>176,352</b>	<b>106,479</b>	<b>99,354</b>	<b>102,623</b>	<b>101,691</b>

Positions funded - 1 full time

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
PERMITS & INSPECTIONS-CODE COMPLIANCE (DEPT 570-035)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)							
SUPPLIES (200 SERIES)	951	587	364	81	900	500	900
MAINTENANCE (400 SERIES)					100	100	100
SERVICES (500 SERIES)	8,015	10,286	11,248	462	27,200	17,800	27,600
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)			19		200	200	200
CAPITAL (800 SERIES)							
TRANSFERS OUT (900 SERIES)							
<b>TOTAL EXPENSES</b>	<b>8,966</b>	<b>10,873</b>	<b>11,631</b>	<b>543</b>	<b>28,400</b>	<b>18,600</b>	<b>28,800</b>

Code Compliance does not fund any positions (1 full time position being requested with capital for FY 2022)

TAB 24

INFORMATION TECHNOLOGY



**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
INFORMATION TECHNOLOGY (DEPT 575)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	174,977	182,916	176,367	70,468	71,389	71,534	73,518
SUPPLIES (200 SERIES)	268	182	677	117	420	420	420
MAINTENANCE (400 SERIES)	131	225	41		1,500	1,500	1,500
SERVICES (500 SERIES)	218,203	288,069	269,725	370,441	395,289	384,389	465,700
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)	7,015	4,034	3,906	1,033	3,625	4,125	3,750
CAPITAL (800 SERIES)	27,058	44,444	77,765	16,871	100,000	100,000	100,000
TRANSFERS OUT (900 SERIES)							
TOTAL EXPENSES	427,652	519,870	528,481	458,930	572,223	561,968	644,888

Positions funded - 1 full time

# TAB 25

ECONOMIC DEVELOPMENT ACTIVITIES

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ECONOMIC DEVELOPMENT ACTIVITIES**

**ECONOMIC DEVELOPMENT ACTIVITIES (GF-DEPT 580)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)							
SUPPLIES (200 SERIES)		575			1,250	1,250	1,250
MAINTENANCE (400 SERIES)							
SERVICES (500 SERIES)		12,302	4,740	20,719	22,500	22,500	20,000
MISCELLANEOUS (600 SERIES)		13,110	35,764	32,709	40,000	40,000	50,000
COVID-19 GRANT (700 SERIES)				5,000			
CAPITAL (800 SERIES)		288,980	1,654,269	622,683			
TRANSFERS OUT (900 SERIES)		680,337	576,882	435,989	398,477	402,666	348,821
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>995,304</b>	<b>2,271,655</b>	<b>1,117,100</b>	<b>462,227</b>	<b>466,416</b>	<b>420,071</b>

Economic Development Activities does not fund any positions

**ECONOMIC DEVELOPMENT ADMINISTRATION (EDC-DEPT 505)**

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	88,866						
SUPPLIES (200 SERIES)	1,391						
MAINTENANCE (400 SERIES)							
SERVICES (500 SERIES)	29,579	1,058					
MISCELLANEOUS (600 SERIES)	13,916	12,970					
EQUIPMENT (700 SERIES)							
CAPITAL (800 SERIES)		113,000					
TRANSFERS OUT (900 SERIES)	1,326,195	4,418,164					
<b>TOTAL EXPENSES</b>	<b>1,459,947</b>	<b>4,545,192</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>GRAND TOTAL EXPENSES</b>	<b>1,459,947</b>	<b>5,540,496</b>	<b>2,271,655</b>	<b>1,117,100</b>	<b>462,227</b>	<b>466,416</b>	<b>420,071</b>
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# TAB 26

WATER/SEWER ADMINISTRATION & DEBT

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
ADMINISTRATION (DEPT 505)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	57,745	61,782	56,072	56,010	56,939	57,515	59,540
GASB 68 TOTALS (100 SERIES)	(28,925)	(50,122)	(28,090)	(48,959)			
SUPPLIES (200 SERIES)	16,430	15,653	15,326	14,081	17,050	15,940	16,600
MAINTENANCE (300 & 400 SERIES)	3,609	5,480	7,067	2,317	7,800	7,884	7,700
SERVICES (500 SERIES)	75,505	70,169	64,171	63,411	82,396	77,160	81,620
MISCELLANEOUS (600 SERIES)	(2,955)	2,329	2,688	1,989	4,395	4,395	4,000
EQUIP/INTEREST (700 SERIES)	16,391	8,134	3,157	295	500	500	500
CAPITAL (800 SERIES)				460	15,000	15,000	15,000
TRNS OUT/DEBT/DEPREC (900 SERIES)	720,896	187,035	195,020	116,211	362,922	362,922	260,569
<b>TOTAL EXPENSES</b>	<b>858,696</b>	<b>300,460</b>	<b>315,411</b>	<b>205,815</b>	<b>547,002</b>	<b>541,316</b>	<b>445,529</b>

Positions funded - 1 full time

**City of Lake Worth  
Water/Sewer Fund  
Current & Future Net Debt Payments**

FYE	Rev Bonds TWDB	2011 Rfndg (2001 Issue)	2020 CO Issue	TOTAL
2020	14,000	100,850		114,850
2021	15,000	103,000	245,598	363,598
2022	15,000	P A I D  I N  F U L L	246,245	261,245
2023	15,000		245,845	260,845
2024	15,000		245,295	260,295
2025	15,000		244,595	259,595
2026	15,000		243,745	258,745
2027	15,000		244,745	259,745
2028	15,000		245,645	260,645
2029	15,000		241,445	256,445
2030	15,000		242,245	257,245
2031			122,945	122,945
2032			120,945	120,945
2033			123,945	123,945
2034			121,845	121,845
2035			124,745	124,745
2036			122,545	122,545
2037			125,345	125,345
2038			122,873	122,873
2039			125,400	125,400
2040			122,700	122,700

**Schedule of Debt Payments**  
**2020/2021 Proposed Budget**  
**Total Debt Issued \$290,000**  
**(Federal Funding)**

Budget Year	Principal	Budget Year	Principal
2011	14,000	2021	15,000
2012	14,000	2022	15,000
2013	14,000	2023	15,000
2014	14,000	2024	15,000
2015	14,000	2025	15,000
2016	14,000	2026	15,000
2017	14,000	2027	15,000
2018	14,000	2028	15,000
2019	14,000	2029	15,000
2020	14,000	2030	15,000
TOTAL		290,000	

Budgeting for Fiscal Year End September 30, 2022

200 823 505      15,000

**City of Lake Worth**  
**Schedule of Debt Payments**  
**2020 Certificates of Obligation**  
**Total Debt Issued \$5,615,000**

Budget Year	2020 CO Total		DS Funded		WS Funded	
	Principal	Interest	Principal	Interest	Principal	Interest
2021	290,000	187,484	145,000	86,886	145,000	100,598
2022	350,000	122,868	170,000	56,623	180,000	66,245
2023	370,000	112,368	185,000	51,523	185,000	60,845
2024	375,000	101,268	185,000	45,973	190,000	55,295
2025	390,000	90,018	195,000	40,423	195,000	49,595
2026	400,000	78,318	200,000	34,573	200,000	43,745
2027	405,000	70,318	200,000	30,573	205,000	39,745
2028	415,000	62,218	205,000	26,573	210,000	35,645
2029	420,000	53,918	210,000	22,473	210,000	31,445
2030	435,000	45,518	220,000	18,273	215,000	27,245
2031	160,000	36,817	60,000	13,872	100,000	22,945
2032	160,000	33,617	60,000	12,672	100,000	20,945
2033	170,000	30,417	65,000	11,472	105,000	18,945
2034	170,000	27,017	65,000	10,172	105,000	16,845
2035	175,000	23,617	65,000	8,872	110,000	14,745
2036	175,000	20,117	65,000	7,572	110,000	12,545
2037	185,000	16,617	70,000	6,272	115,000	10,345
2038	185,000	12,640	70,000	4,767	115,000	7,873
2039	190,000	8,662	70,000	3,262	120,000	5,400
2040	195,000	4,387	75,000	1,687	120,000	2,700
<b>Totals</b>	5,615,000	1,138,204	2,580,000	494,513	3,035,000	643,691

Budgeting for Fiscal Year End September 30, 2022

200 906 505

246,245



TAB 27

WATER SUPPLY

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
WATER SUPPLY (DEPT 700)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	130,979	128,814	152,185	157,413	163,089	165,935	170,776
GASB 68 TOTALS (100 SERIES)	11,486	12,078	45,456	16,496			
SUPPLIES (200 SERIES)	8,898	10,071	10,172	8,059	14,020	14,096	14,290
MAINTENANCE (400 SERIES)	5,264	9,042	12,368	6,519	6,500	16,500	13,000
SERVICES (500 SERIES)	575,672	657,023	621,784	583,031	668,265	668,012	671,857
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)						106	
CAPITAL (800 SERIES)							
TRNS OUT/DEPREC (900 SERIES)	2,627	8,385	8,395	12,032			
<b>TOTAL EXPENSES</b>	<b>734,926</b>	<b>825,413</b>	<b>850,360</b>	<b>783,550</b>	<b>851,874</b>	<b>864,649</b>	<b>869,923</b>

Positions funded - 2 full time

# TAB 28

WATER DISTRIBUTION

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
WATER DISTRIBUTION (DEPT 710)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021		2021/2022
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	CURRENT	ESTIMATED	PROPOSED
SALARIES (100 SERIES)	179,994	213,744	225,456	190,827	222,663	222,084	233,555
GASB 68 TOTALS (100 SERIES)	22,474	23,631	77,117	24,543			
SUPPLIES (200 SERIES)	14,632	16,333	20,492	14,350	20,780	19,894	21,720
MAINTENANCE (300 & 400 SERIES)	27,611	41,450	43,524	33,233	55,376	113,150	56,585
SERVICES (500 SERIES)	18,074	25,739	15,574	16,052	24,048	23,679	24,929
EQUIPMENT (700 SERIES)	511		2,988	532	7,700	7,700	4,500
CAPITAL (800 SERIES)	19,120	46,908	145,206	34,484	50,700	50,665	66,453
TRNS OUT/DEPREC (900 SERIES)	129,121	141,330	148,428	158,066			
<b>TOTAL EXPENSES</b>	<b>411,537</b>	<b>509,135</b>	<b>678,785</b>	<b>472,087</b>	<b>381,267</b>	<b>437,172</b>	<b>407,742</b>

Positions funded - 3 full time

TAB 29

SEWER

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
SEWER DEPARTMENT (DEPT 720)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

EXPENSE CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
SALARIES (100 SERIES)	57,059	62,001	66,337	53,543	69,311	69,148	72,535
GASB 68 TOTALS (100 SERIES)	6,288	6,612	21,134	6,851			
SUPPLIES (200 SERIES)	2,932	3,856	2,325	2,707	7,100	7,100	5,750
MAINTENANCE (300 & 400 SERIES)	7,432	12,934	22,293	33,958	42,300	99,800	40,300
SERVICES (500 SERIES)	662,087	601,762	912,052	845,457	802,268	602,119	758,939
MISCELLANEOUS (600 SERIES)							
EQUIPMENT (700 SERIES)		463	732		1,000	1,000	1,000
CAPITAL (800 SERIES)			5,363		15,000	15,000	
TRNS OUT/DEPREC (900 SERIES)	202,514	216,154	259,930	286,100			
<b>TOTAL EXPENSES</b>	<b>938,312</b>	<b>903,782</b>	<b>1,290,166</b>	<b>1,228,616</b>	<b>936,979</b>	<b>794,167</b>	<b>878,524</b>

Positions funded - 1 full time

TAB 30

HOTEL/MOTEL TAX FUND

**CITY OF LAKE WORTH  
2021/2022 PROPOSED BUDGET  
HOTEL/MOTEL TAX FUND SUMMARY (FUND 600)**

(DETAILED LINE ITEM REPORTS ARE AVAILABLE ON REQUEST)

CATEGORY	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 ACTUAL	2019/2020 ACTUAL	2020/2021		2021/2022 PROPOSED
					CURRENT	ESTIMATED	
REVENUE							
HOTEL TAX REVENUE (NET)	(211,267)	(222,974)	(208,228)	(145,085)	(123,450)	(138,600)	(158,400)
OTHER REVNUUE	(9,603)	(14,172)	(23,853)	(11,877)	(1,150)	(625)	(750)
<b>TOTAL REVENUE</b>	<b>(220,870)</b>	<b>(237,146)</b>	<b>(232,081)</b>	<b>(156,962)</b>	<b>(124,600)</b>	<b>(139,225)</b>	<b>(159,150)</b>
EXPENDITURES							
SERVICES (500 SERIES)	8,701	6,851	328	33,202	2,000	1,000	1,500
HOTEL DIRECT PYMTS (600 SERIES)	69,000	21,450	22,826	25,876	28,895	28,895	27,743
ADVERTISING (600 SERIES)	3,295						
TRANSFERS OUT (900 SERIES)	64,894	69,178	72,371	83,640	94,201	94,201	96,340
<b>TOTAL EXPENDITURES</b>	<b>145,890</b>	<b>97,479</b>	<b>95,525</b>	<b>142,718</b>	<b>125,096</b>	<b>124,096</b>	<b>125,583</b>
VARIANCE-(SURPLUS)/DEFICIT	(74,980)	(139,667)	(136,556)	(14,244)	496	(15,129)	(33,567)

Hotel/motel occupancy taxes do not fund any positions.

**ESTIMATED FUND BALANCES**

Fund Balance 09/30/20	1,088,384
FYE 09/21 Estimated Surplus/(Deficit)	<u>15,129</u>
<b>Estimated Fund Balance 09/30/21</b>	1,103,513 (878.71% of proposed FY 2022 expenses)
FYE 09/22 Budgeted Surplus/(Deficit)	<u>33,567</u>
<b>Estimated Fund Balance 09/30/22</b>	1,137,080 (905.44% of proposed FY 2022 expenses)





Lake Worth, Texas  
Hotel Occupancy Tax Funds Application

Stacey Almond  
City Manager  
(817) 237-1211  
[salmond@lakeworthtx.org](mailto:salmond@lakeworthtx.org)

1. APPLICANT INFORMATION	
A	<u>Primary Contact:</u> NILESH SHAH <u>Title:</u> OWNER
B	<u>Business Name:</u> BEST WESTERN PLUS LAKE WORTH INN & SUITES
C	<u>Business Address:</u> 3920 BOAT CLUB ROAD, LAKE WORTH, TX 76135
D	<u>Wk Phone:</u> 817-238-1199 <u>Cell:</u> 817-707-5657 <u>Fax:</u> 817-238-1133
E	<u>Email:</u> bestwesternplus44501@gmail.com
F	<u>Secondary Contact:</u> JIMMY PATEL <u>Title:</u> OWNER
G	<u>Business Name:</u> BEST WESTERN PLUS LAKE WORTH INN & SUITES
H	<u>Business Address:</u> 3920 BOAT CLUB ROAD, LAKE WORTH, TX 76135
I	<u>Wk Phone:</u> 817-238-1199 <u>Cell:</u> 817-504-0385 <u>Fax:</u> 817-238-1133
J	<u>Email:</u> bestwesternplus44501@gmail.com
K	<u>Property Owner Acknowledgement:</u> I acknowledge that I have granted permission to the above Applicant to host the Project described herein on property that I own.  <u>Company:</u> <u>Work:</u> <u>Cell:</u> 817-707-5657 <u>Signed:</u> <u>EM:</u> <u>Address:</u> SAME AS ABOVE <u>Name:</u> NILESH SHAH <u>Title:</u> OWNER
2. SPONSORING ENTITY (If any)	
A	<u>Business Name:</u> <u>Website:</u>
B	<u>Business Address:</u>
C	<u>Year Business Established:</u>
D	<u>Type of Entity (e.g. For-Profit, Not-for-Profit):</u>
E	<u>Tax Classification if NFP:</u>
F	<u>Business Description:</u>
G	<u>Describe extent of Community Involvement:</u>
H	<u>Describe relevant experience:</u>
I	<u>Describe capabilities (e.g. resources, people) to execute:</u>
N/A	
3. PROJECT INFORMATION (Policy Section 5)	
A	<u>Threshold #1:</u> Describe how the Project promotes tourism and the convention and hotel industry:
B	<u>Threshold #2:</u> Describe the extent to which the Project meets the requirements of one or more of the following categories (Described in detail in Section 5.2.2 of the HOT Policy).
C	- <u>Convention Centers:</u> ACCOMMODATION GUIDE HELPS TO BOOST BUSINESS
D	- <u>Convention Registrants:</u>
E	- <u>Promotional Programs:</u>

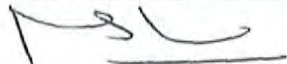
F	- <u>Arts:</u>
G	- <u>Historical Uses:</u>
H	- <u>Sports Facility:</u>
I	- <u>Signage:</u> HELPS TO BRING MORE TRAVELLERS PASSING THROUGH HIGHWAY
J	- <u>Transportation Systems:</u>
K	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No - <b>Marketing Plan</b> meeting the requirements of Section 5.2.3 attached?
L	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No - <b>Schedule of Activities</b> meeting the requirements of Section 5.2.4 attached?
M	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No - <b>Site Layout</b> meeting the requirements of Section 5.2.5 attached?
N	<u>Historical Information:</u> Has this Project been held Previously? Provide details on the times held and any pertinent information related to that specific project. - N/A -
O	<u>Retail Vendors:</u> Describe the extent to which Retail Vendors shall be used to supplement the activities of the Project. - N/A -

4.	ESTIMATED SCHEDULE		
A	Provide an estimate of milestones to be accomplished prior to the Project.		
B	DD-MM	Item / Task / Milestone	Notes
C	2-09		
D			
E			
F		NIA	
G			
H			
5.	IMPACTS		
A	<u>Anticipated Attendance:</u> APPROXIMATELY 20-25% OCCUPANCY GENERATES THROUGH ADVERTISING		
B	<u>Anticipated Over-night Stays:</u> 300 ROOMS/MONTH BECAUSE OF ADVERTISING		
C	<u>Room Blocks:</u> Describe the extent that you have arranged for Room Blocks to accommodate the Project: NIA		
D	<u>HOT Generated:</u> Describe anticipated HOT generated: APP. \$4500.00/MONTH		
E	<u>Sales Tax Generated:</u> \$ 250.00 - 300.00 SNACKS & VENDING INCOME		
F	<u>Surveys:</u> To what extent will Surveys be used to determine or verify anticipated impacts of the Project?		
6.	PROJECT REVENUES & PROCEEDS		
A	___ Yes / <u>X</u> No - Financial Pro-Forma Attached?		
B	Revenues	Item	Notes
C			
D			
E			
F			
G			
H	Costs	Item	Notes
I			
J			
K			
L		ESTIMATED NET PROCEEDS	
M	Disposition of proceeds: Please describe the planned disposition of any net proceeds from the Project.		
N	Amount	Recipient	Notes
O		NIA	



P			
Q			
R			
7.	HOT FUNDS REQUESTED (Policy Section 5.3)		
A	HOT Funds Requested		
B	Amount	Intended Use	Notes / Justification
C			
D			
E			
F	TOTAL AMOUNT REQUESTED: → \$27,743.00 (SEE ATTACHED DOC.)		
G	In-Kind Participation Requested (See Section 5.3.3 of the Policy for examples) Costs shall be estimated by Staff.		
H	Cost	Facilities	Notes / Justification
I			
J			
K	Cost	Equipment	Notes / Justification
L			
M			
N	Cost	Staff	Notes / Justification
O			
P			
Q	Cost	Services	Notes / Justification
R			
S			
T	Cost	Misc.	Notes / Justification
U			
V			
8.	APPLICANT CERTIFICATIONS In accordance with the Hotel Occupancy Tax Policy, the undersigned do hereby certify the following:		
A	<u>Application Accuracy:</u> The information provided in this Application, and all that may have been affixed hereto, is true and correct, and that the City may rely on all of the information herein contained, and all that may have been affixed hereto, as being true and correct.		
B	<u>Discretionary Rights:</u> The City has the absolute right of discretion in deciding whether or not to approve an incentive relative to this application, whether or not such discretion is deemed arbitrary or without basis in fact.		
C	<u>Performance Agreement:</u> A Performance Agreement (PA) meeting the provisions of Section 6.5 must be executed prior to the beginning of the Project in order to receive any HOT Funds.		

D	<b>Post-Project Analysis:</b> Our team shall meet with City representatives upon completion of the Project and participate in a formal Post-Project Analysis.
E	<b>Compliance with Regulations:</b> The Project shall be implemented in compliance with all City, County and State regulations, including, though not exclusively: Sign Ordinance, Mass-Gathering Ordinance, Noise Ordinance, Solicitation Ordinance, Texas Alcohol and Beverage Commission (TABC) and City and County Health Regulations.
F	<b>In-Kind Participation:</b> Any In-Kind Participation provided by the City is subject to a 50/50 matching grant and that the Applicant must match the cost of the In-Kind Participation, e.g. if Staff hours for an Event was equal to \$5,000, the Applicant would be required to make a payment of \$2,500 to the City immediately after the Project.
G	<b>Sales Tax Collections:</b> The undersigned will distribute the City's Sales Tax Forms to all Vendors generating taxable sales and demand compliance from each Vendor.
H	<b>Representations:</b> The undersigned must appear before the Council to represent their Application and that failing to appear may be grounds for denial of the Application.
I	<b>Neutrality:</b> The Project is non-partisan politically and makes no effort to promote or facilitate the promotion of a particular position or political candidate. Further, all religions and ethnical backgrounds are allowed to attend and participate.
J	<b>Non-Transferability:</b> Rights granted through this Application are exclusive to the parties named herein and are not assignable or transferable.
K	<b>Authorized Representative(s):</b> The undersigned are duly authorized to represent this Project before the City and individually have the capacity and authority to sign this Application for HOT Funds.
9.	I (we) hereby affirm the Certifications noted above and approve the submittal of the Application for HOT Funds as identified herein.

Company: BEST WESTERN PLUS	Company:	
Signed: 	Signed:	
Name: NILESH SHAH	Name:	
Title: OWNER	Title:	
W: 817-238-1199	C: 817-707-5657	
EM: bestwesternplus44501@gmail.com		EM:
Address: 3920 Boat Club Road Lake Worth, TX - 76135		Address:

**BEST WESTERN PLUS  
LAKE WORTH INN & SUITES  
3920 BOAT CLUB ROAD  
LAKE WORTH, TX - 76135  
PHONE: 817.238.1199  
FAX: 817.238.1133  
EMAIL: bestwesternplus44501@gmail.com**

**BESTWESTERN PLUS LAKE WORTH HOTEL INCENTIVE PROPOSAL FOR YEAR OF 2021-2022**

Advertising Budget	\$ 2,000.00	Brochures/Advertising
Lone Star Logos	\$ 4,200.00	Highway Ramp Signs
Online Advertisement	\$ 7,200.00	Various Social Media Platforms
Clearview Baker Road Signs	\$ 2,400.00	\$200.00/month for Directional signs in Lake Worth
Texas Hotel& Lodging Association	\$ 225.00	Texas Accommodations Guide
Texas Adopt A Highway Signs	\$ 11,718.00	2 signs @ \$475.00/month
<b>Total Cost</b>	<b>\$ 27,743.00</b>	

Thanking you in advance,



Best Western Plus Management.

TAB 31

CAPITAL REQUESTS



**City of Lake Worth  
Capital Equipment and  
Additional Staffing Requests  
For Fiscal Year Ending 09/30/22**

Requesting Department	Budget Code	Description of Item Requested	Estimated Cost
Street	100 318 520	Hodgkins Road Concrete Repairs	132,240
	100 309 520	Micro Surfacing-Variou Streets	136,250
<b>Street Department Total</b>			<b>268,490</b>
Admin	100 811 505	LED Lighting-City Hall Complex	40,195
Fire	Various	Firefighter	95,000
	Various	Firefighter	95,000
	Various	Firefighter	95,000
	100 802 515	Zoll Automatic External Defibrillator	6,331
	100 802 515	Zoll Cardiac Monitor/Defibrillator	33,813
	100 599 515	New Fire Station Feasibility Study	17,750
<b>Fire Department Total</b>			<b>342,894</b>
P&I/Code	Various	Code Compliance Officer	86,000
Police	Various Accts	Detective/Patrol Officer	95,000
	Various Accts	Telecommunicator	68,000
	Various Accts	Patrol Officer	114,000
<b>Police Department Total</b>			<b>277,000</b>

<b>GF Total</b>	<b>1,014,579</b>	<b>DEPARTMENT</b>
<b>WS Total</b>	<b>0</b>	<b>HEAD</b>
<b>Grand Total</b>	<b>1,014,579</b>	<b>REQUESTS</b>

**REQUESTS NOT BEING FORWARDED TO COUNCIL**

<b>GF Total</b>	<b>642,579</b>	<b>CITY</b>
<b>WS Total</b>	<b>0</b>	<b>MANAGER</b>
<b>Grand Total</b>	<b>642,579</b>	<b>REQUESTS</b>

<b>Addt'l Staff</b>	<b>276,000</b>
<b>Other</b>	<b>366,579</b>

*NOTE: The City Manager request for additional staffing can be funded with surplus reflected in the proposed budget.*



CITY OF LAKE WORTH										
FUND			DEPARTMENT			DIVISION				
GENERAL FUND			STREET							
SUPPLEMENTAL DETAILS - ACTIVE										
TITLE		HODGKINS ROAD CONCRETE REPAIRS				TYPE		DECISION PACKAGE REQUEST		
Has Fleet approved this request?		N/A	Has IT approved this request?		N/A	Has this been requested in previous years?		NO		
RESOURCES REQUESTED										
LINE ITEM		FY 2022		FY 2023		FY 2024		FY 2025		FY 2026
100-0318-520-000 Concrete Replacement		132,240.00		-		-		-		-
TOTAL		\$ 132,240.00		\$ -		\$ -		\$ -		\$ -
COMMENTS										
WHAT IS THE PURPOSE OF THIS REQUEST?					DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?					
Staff is requesting 3,805 square feet of concrete repairs be made to Hodgkin's Road to sustain the lifetime of the roadway. In addition to concrete the quote also provides for mobilization, barricades, flaggers with necessary signage, sawcut and removal of old concrete, 6" of new concrete pavement, joint sealing and backfill.					Repairing concrete early on will prevent the damage from growing. Once concrete has started to fail, it becomes more susceptible to weakness and the problem compounds. In addition, damaged concrete can increase risks for the public when driving over the roadway.					
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?					WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?					
No revenue is associated with this request. Repairing concrete is cheaper than the alternatives. If repairs are delayed for too long, the entire structure will eventually need to be replace because damage becomes to extensive to fix. The repairs being proposed are on a negotiated rate contract with L.J. Design and Construction, LLC.					Replacement of deteriorating concrete will extend the life time of the roadway and prevent more expensive repairs in the future.					
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)					FINANCE COMMENTS					
N/A					This purchase is a one time capital request funded out of General Fund Unassigned Fund Balance.					

# L.J. Design & Construction LLC

6548 Peden Rd.  
Fort Worth, TX 76179

## Estimate

Date

Estimate #

5/3/2021

1394

Name / Address

James Sullivan  
City of Lake Worth  
3805 Adam Grubb  
Lake Worth, TX 76135

Project

Hodgkins Rd

Item	Description	Qty	U/M	Cost	Total
04 Concrete	Estimate - Hodgkins Rd Concrete Repairs  1. Mobilization 2. Barricades 3. Flaggers w/all signage needed 4. Road Plates 5. Sawcut and removal of concrete pavement (3,805 SF) 6. 6" Concrete pavement #3 @ 18" OCEW (3,805 SF) 7. Joint sealing (1,500 LF) 8. Backfill curb, no sod (300 LF)	1		132,239.25	132,239.25
				Sales Tax (0.0%)	\$0.00

Phone #

Fax #

E-mail

817.999.6025

l.j.design@earthlink.net

**Total**

\$132,239.25

Customer Signature

CITY OF LAKE WORTH									
FUND			DEPARTMENT				DIVISION		
GENERAL FUND			STREET						
SUPPLEMENTAL DETAILS - ACTIVE									
TITLE		MICRO SURFACING - INTERMOUNTAIN SLURRY (VARIOUS STREETS)				TYPE		DECISION PACKAGE REQUEST	
Has Fleet approved this request?		N/A		Has IT approved this request?		N/A		Has this been requested in previous years? NO	
RESOURCES REQUESTED									
LINE ITEM		FY 2022		FY 2023		FY 2024		FY 2025	
100-0309-520-000 Street Projects		136,250.00		-		-		-	
		-		-		-		-	
		-		-		-		-	
TOTAL		\$ 136,250.00		\$ -		\$ -		\$ -	
COMMENTS									
WHAT IS THE PURPOSE OF THIS REQUEST?					DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?				
This request is for micro surfacing 35,000 square yards of roadways to include the following: Delaware Trail, Lakewood Drive, Shawnee Trail, Caddo Trail, Tejas Trail, Church Drive, Sue Court, Circle Trail, Big Bend Trail, and Canyon Trail.					Micro surfacing is a pavement maintenance technique that consisting of a mixture of high quality aggregate, polymer modified asphalt emulsion, filler and additives mixed and applied at ambient temperatures with a specialized paving unit. Micro surfacing has a quick set emulsion allowing for a chemical break that will allow the mixture to gain enough strength to be traffic ready in about 2 hours.				
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?					WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?				
Benefits and long-term enhancements include: 1.) improvement of roadway safety, 2.) lifetime extension of the existing pavement, 3.) sealing of the existing pavement surface, 4.) aesthetic improvement, 5.) addresses roadway distresses such as rutting, raveling, bleeding and minor cracks. Overall, extending the lifetime of the roadway.					Micro surfacing has been shown to improve pavement preservation benefits and is also an attractive solution for safety of the traveling public on our roadways.				
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)					FINANCE COMMENTS				
N/A					This purchase is a one time capital request funded out of General Fund Unassigned Fund Balance.				



520 North 400 West, North Salt Lake, UT 84054  
Phone (801) 532-8200 | Fax (801) 526-6198

## ESTIMATE

Agency: City of Lake Worth  
Project Number: 2022 Streets

Contractor: Intermountain Slurry Seal  
Contact: Kevin Harris

Project Name: 2022 Micro-surfacing program  
Date: 4.18.20  
Letting Time: N/A

Phone: 682.229.0843  
Fax:  
Email: [kevin.harris@gcinc.com](mailto:kevin.harris@gcinc.com)

Item #	Description	Quantity	Unit	Unit Price	Total
1	* Furnish & Install Ty II Micro-surfacing	35,000	SY	\$ 3.75	\$ 131,250.00
2	Contingency	1	LS	\$ 5,000.00	\$ 5,000.00
* THIS IS A BUGETARY QUOTE, NOT FOR CONSTRUCTION.					\$ 136,250.00

### Quote is for Labor, Equipment, and Materials for Micro-surfacing Only

#### NOTES:

- \* Micro-surfacing to be placed in one lift at a rate of 22 lbs/SY (Dry)
- \* Budget estimate for a project within the 2022 construction season only.
- \* Work to performed using Truck Mount pavers or continuous paver.
- \* City shall be responsible for ensuring that all vegetation is removed from edges and recommend to apply herbicide prior to resurfacing operations.
- \* It is recommended that the streets be checked for any patching needs and patched accordingly by the City.
- \* City to provide a staging area for micro-surfacing operations if available.
- \* City to ensure tree limbs are cut to a minimum vertical clearance of 12' prior to micro-surfacing operations.
- \* Estimated to complete micro-surfacing in 2 shifts.
- \* This project to be billed per square yard of actual area covered or area agreed upon in the field.
- \* Traffic control for Micro-Surfacing operations only. Streets to be closed off to allow for Micro-surfacing to be placed from gutter to gutter without any traffic. Approximately 2 hour closures.
- \* ISS to provide 1 week notice prior to starting work, and must have a mutually agreed upon schedule.

#### EXCLUSIONS:

- \* Pavement Markings, Temporary Pavement Markings, Striping Layout, Pavement Marking Removal, Crack Sealing, Patching, Heavy Debris Removal, Noise Permits and Herbicide application.

Estimate valid for 30 days.

Please review, sign and return VIA fax to (972)353.6275 or e-mail to [kevin.harris@gcinc.com](mailto:kevin.harris@gcinc.com)

Authorized Signature

Date



## Lake Worth 2022

Delaware Trail  
Lakewood Dr  
Shawnee Trail  
Caddo Trail  
Tejas Trail  
Church Dr  
Sue Ct  
Circle Trail  
Big Bend Trail  
Canyon Trail

Legend  
Limits







# 2021 Street Assessment Map

## Legend

### Pavement Classification

- 2
- 2-3
- 3
- 3-4
- 4-5
- 5
- Project in Progress
- State Facility

1 inch = 500 feet

## 2021-2022 Project List

Project Number	Status	Name	Current Rating	Construction Method	Entity	Future Rating
9	Proposed Project	Pueblo Trail	3-4,4	8" cement, 4" binder, 2" asphalt overlay	County	2
11	Proposed Project	Dakota Trail	4-5	8" cement, 4" binder, 2" asphalt overlay	County	2
16	Proposed Project	Sequoia Court	5	8" cement, 4" binder, 2" asphalt overlay	County	2
55	Proposed Project	Lilac Lane	3-4	8" cement, 4" binder, 2" asphalt overlay	County	2

CITY OF LAKE WORTH							
FUND		DEPARTMENT			DIVISION		
GENERAL FUND		ADMINISTRATION					
SUPPLEMENTAL DETAILS - ACTIVE							
TITLE	LED LIGHTING - CITY HALL/LWPD/JAIL				TYPE	DECISION PACKAGE REQUEST	
Has Fleet approved this request?	N/A	Has IT approved this request?	N/A	Has this been requested in previous years?		NO	
RESOURCES REQUESTED							
LINE ITEM	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
100-0811-505-000 Building Improvements	40,195.00	-	-	-	-		
	-	-	-	-	-		
TOTAL	\$ 40,195.00	\$ -	\$ -	\$ -	\$ -		
COMMENTS							
WHAT IS THE PURPOSE OF THIS REQUEST?				DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?			
Replace all lighting in City Hall, LWPD and Jail facilities with LED lighting. This includes the cost of labor and materials.				City Hall would have installed 51 LED 4,800 lumen spec light fixtures. Police Department would have installed 34 LED 4800 lumen spec light fixtures. The Police Department Jail would have 142 T8 4' LED bypass lamps installed throughout.			
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?				WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?			
The vendor quoting the project stated completion of LED lighting would provide a savings of between 30% - 50% in electricity billing. In the last 12 months total electricity for City Hall/LWPD is \$26,500, making the annual savings \$7,950 at 30%. If completed the city would pay for the project, in savings, in 3.33 years.							
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)				FINANCE COMMENTS			
N/A				This purchase is a one time capital request funded out of General Fund Unassigned Fund Balance.			





# Scott Electric

Date: 5/25/2021  
Expiration Date: 6/24/2021

TO Kelly McDonald  
City of Lake Worth  
3805 Adam Grubb  
Lake Worth, TX 76135  
817-255-7950  
[kmcdonald@lakeworthtx.org](mailto:kmcdonald@lakeworthtx.org)  
Quote #052521

Line	Description	Unit Price	Line Total
	Scott Electric will provide labor and materials to perform the following:		
	<ul style="list-style-type: none"> <li>Police Department <ul style="list-style-type: none"> <li>Install a total of (34) LED 4800 lumen spec light fixtures (same as light fixtures in remodel area) as follows: (6) in hallway #2, (1) in IT room, (1) in interview room, (3) in lab, (6) in evidence room, (13) in hallway #1, (2) in officer ready room, and (2) in file room.</li> <li>Install a total of (45) LED flat panels (3,700 lumen and adjustable light color) as follows: (8) in supply/plans storage room(s), (12) in briefing room, (2) in a total of ten offices, (3) in records room, and (2) comm. supervisor office. <ul style="list-style-type: none"> <li>Alternate: Install (45) LED 3,000 lumen spec light fixtures to match other fixtures is an additional \$1,800.00</li> </ul> </li> <li>Install a total of (30) 9W LED horizontal lamps in (15) CFL recessed can light fixtures (2 lamps per fixture). The LED lamps are powered from the existing CFL ballast. Ballast must be operational for the new LED lamp to work.</li> <li>Install a total of (28) T8 4' LED bypass lamps in the bathroom light fixtures. Remove ballast and wire sockets directly to lighting circuit.</li> <li>Install (2) LED recessed shower trim kits (one in each bathroom).</li> <li>Optional: Install a total of (16) occupancy sensor switches in offices/briefing room/records room/etc. is an additional \$1,700.00.</li> </ul> </li> </ul>	13,500.00	\$13,500.00
1			
	Scott Electric will provide labor and materials to perform the following:		
	<ul style="list-style-type: none"> <li>Install (1) new duplex receptacle tied into generator backup power circuit in the communication supervisor's office.</li> </ul>	400.00	\$400.00
2			
	Scott Electric will provide labor and materials to perform the following:		
	<ul style="list-style-type: none"> <li>Jail <ul style="list-style-type: none"> <li>Install a total of (142) T8 4' LED bypass lamps throughout the jail area where the light fixtures are flush mount to the sheet rock ceiling or have a tamper-proof lens. Remove ballast and wire sockets directly to lighting circuit. This includes the armory, cells, holding cells, hallways, bathrooms, sally port, etc.</li> <li>Install a total of (3) LED 4800 lumen spec light fixtures as follows: (2) in jail server room and (1) in initializer room.</li> <li>Install a total of (4) 9W LED horizontal lamps in (2) CFL recessed can light fixtures (2 lamps per fixture). The LED lamps are powered from the existing ballast (as in Line 1).</li> <li>Optional: Install a total of (2) occupancy sensor switches in the following: (1) elect/mech room and (1) holding jail laundry. Price is an additional \$175.00</li> </ul> </li> </ul>	7,300.00	\$7,300.00
3			
Continued	Continued	Continued	Continued



Scott Electric will provide labor and materials to perform the following:

- City Hall

- Install a total of (51) LED 4800 lumen spec light fixtures as follows: (17) in main office, (3) in breakroom, (15) in admin hallway, (1) in admin storage room, and (15) in the council chambers.
- Install (7) LED 3000 lumen spec light fixtures above clerks' desks in main office. These fixtures look identical to the 4800 lumen fixtures but are not as bright (as requested).
- Install a total of (32) LED flat panels (3,700 lumen and adjustable light color) as follows: (3) in planning/zoning office, (3) in IT help desk, (6) in court coordinator office, (4) in building official office, (3) in city manager office, (2) in city secretary office, (2) in assistant city manager office, (2) in A/P office, (2) in staff accounting office, (2) in Kelly's office, and (2) in human resources office.
  - *Alternate: Install (45) LED 3,000 lumen spec light fixtures to match other fixtures is an additional \$3,680.00*
- Install a total of (28) T8 4' LED bypass lamps. Remove the existing ballast and wire sockets directly to lighting circuit. Fixture locations: breezeway and restrooms.
- Install (1) RAB 50W LED wall pack light fixture with built-in photocell on exterior wall by the picnic table.
- Relocate existing light switch approximately 20' to be next to the door instead of in the corner in the city hall conference room.
- Install a total of (24) 9W LED horizontal lamps in (12) CFL recessed can light fixtures (2 lamps per fixture). The LED lamps are powered from the existing ballast (as in Line 1).
- Install a total of (24) 9W LED vertical lamps in (24) recessed can lights located in the council chambers. The LED lamps are powered from the existing ballast (as in Line 1).
- *Optional: Install (13) occupancy sensor switches in various offices and restrooms as requested. Additional cost is \$995.00.*

18,995.00

\$18,995.00

NOTES:

1. All LED light fixtures have a 5-year manufacturer's warranty. Labor costs for warranty replacement are not included in the warranty.
2. Scott Electric provides a 1-year warranty on installation free of defects.

Subtotal	40,195.00
Sales Tax	n/a
Total	\$40,195.00

Quotation prepared by: \_\_\_\_\_ Kyle Scott

This is a quotation on the goods named, subject to the conditions noted below: All quotes/bids for Pipe and Wire are good for 30 days. No extension of the pricing of these items is authorized by any employee of the Company without express written consent in the form of an official letter or signed acknowledgement of an Officer of the Company. Labor pricing is based on a standard five day 40 hour work week. Any labor hours required over 40 hours to meet a short schedule will be charged at time and a half (1.5x) the normal labor rate. By signing this quote, you agree to our Payment Terms of NET30 unless otherwise noted.

To accept this quotation, sign here and return: \_\_\_\_\_

*Thank you for your business!*

CITY OF LAKE WORTH										
FUND		DEPARTMENT			DIVISION					
General		Fire Department			General-Fire-Operations					
SUPPLEMENTAL DETAILS - ACTIVE										
TITLE		Firefighter FTE Positions		TYPE		DECISION PACKAGE REQUEST				
Has Fleet approved this request?		N/A	Has IT approved this request?		N/A	Has this been requested in previous years?			No	
RESOURCES REQUESTED										
LINE ITEM		FY 2022		FY 2023		FY 2024		FY 2025		FY 2026
100-0100-515-000 Firefighter FTE		\$90,000		-		-		-		-
100-0100-515-000 Firefighter FTE		\$90,000		-		-		-		-
100-0100-515-000 Firefighter FTE		\$90,000		-		-		-		-
Various Additional Expenses (\$5,000 each)		\$15,000		-		-		-		-
(bunker gear and other equipment, training, etc)		-		-		-		-		-
OBJECT CODE- ACCOUNT TITLE		-		-		-		-		-
TOTAL		\$ 285,000.00		\$ -		\$ -		\$ -		\$ -
COMMENTS										
WHAT IS THE PURPOSE OF THIS REQUEST?				DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?						
The department seeks the approval of adding three (3) additional FTE positions at the rank of Firefighter.				As the community of Lake Worth continues to grow, so does our need to ensure effective and efficient fire protection response. Historically, the fire department has been fortunate enough to provide this service to the communities of Lake Worth, Lakeside, and areas throughout Tarrant County at an exceptional level. Our goal is to continue this forward progress. Our current staffing model allows for (4) personnel to be assigned to the fire engine, while (2) personnel are assigned to the squad or rescue unit. Our minimum staffing levels remain at (5) which allows for one member to be away on paid time off or assigned to training for a specific time period. Overtime would be required in the event another staff member required the time off, i.e., ill, injured, or otherwise away from work under authorized or excused circumstances. The approval of (3) additional personnel would ensure our minimum staffing levels are adjusted to (6) which allows for sufficient staffing on both the engine and ladder truck. With the addition of a new ladder truck, sufficient staffing will be required to safely operate this piece of equipment. A minimum of three (3) trained staff members should be assigned to this apparatus at all times. Doing so will ensure a higher level of safety and security for all personnel. Though the squad/rescue concept has been beneficial since its inception, it falls short in meeting the current standards set by the department, city, and community. These standards include incident scene safety, apparatus reliability, and the effective response force (ERF) set forth by the National Fire Protection Association (NFPA 1710). Ensuring sufficient staffing of both larger fire apparatus helps the organization meet these objectives by enhancing our ERF for the City of Lake Worth and community of Lakeside.						
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?				WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?						
N/A				If not approved as requested, the department would humbly request alternatives to include possible progressive expansion of staffing through partial approval. As previously mentioned, the goal of the fire department has always been and shall remain to provide effective and efficient fire protection and emergency medical response to the citizens and customers of Lake Worth, Lakeside, and areas throughout Tarrant County. The approval of this request would assist the department in ensuring this goal is not only maintained but also enhanced; through safe, effective, and efficient emergency response.						
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)				FINANCE COMMENTS						
The department seeks the approval of (3) FTE (Firefighter/EMT) positions.				The proposed budget can support the addition of this position.						

CITY OF LAKE WORTH											
FUND			DEPARTMENT			DIVISION					
General			Fire Department			General-Fire-Operations					
SUPPLEMENTAL DETAILS - ACTIVE											
TITLE		ZOLL Automatic External Defibrillators				TYPE		DECISION PACKAGE REQUEST			
Has Fleet approved this request?		N/A		Has IT approved this request?		N/A		Has this been requested in previous years? Yes			
RESOURCES REQUESTED											
LINE ITEM		FY 2022		FY 2023		FY 2024		FY 2025		FY 2026	
100-0802-515-000 AED Plus w/ AED Cover (4)		5,426.40		-		-		-		-	
100-0802-515-000 Type 123 Lithium Batteries (8)		231.00		-		-		-		-	
100-0802-515-000 CPR Stat=Pads (4)		231.00		-		-		-		-	
100-0802-515-000 Pedi-Pads II (4)		292.60		-		-		-		-	
100-0802-515-000 Shipping (1)		150.00		-		-		-		-	
TOTAL		\$ 6,331.00		\$ -		\$ -		\$ -		\$ -	
COMMENTS											
WHAT IS THE PURPOSE OF THIS REQUEST?					DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?						
The department seeks approval to purchase (4) four ZOLL automatic external defibrillators (AED's).					The approval and purchasing of (4) additional AED's would supplement the existing ZOLL AED's we currently have in-service throughout the city. The additional AED's would replace the remaining devices which have or will soon meet their end of life service cycle. Service and life cycles for AED's remains at 8-10 years depending on the manufacturer. If approved, all AED devices throughout the City of Lake Worth would be the same and compatible with Fire Department and MedStar cardiac monitoring equipment.						
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?					WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?						
N/A					The department would seek future approval to ensure all devices meet or exceed national standards.						
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)					FINANCE COMMENTS						
N/A					This purchase is a one time capital request funded out of General Fund Unassigned Fund Balance.						



**TO: Lake Worth Fire Department**  
3805 Adam Grubb  
Lake Worth, TX 76135

Attn: **Ryan Arthur**

email: [rarthur@lakeworthtx.org](mailto:rarthur@lakeworthtx.org)

Tel: 817-255-7956

## ZOLL Medical Corporation

Worldwide HeadQuarters  
269 Mill Rd  
Chelmsford, Massachusetts 01824-4105  
(978) 421-9655 Main  
(800) 348-9011  
(978) 421-0015 Customer Support  
FEDERAL ID#: 04-2711626

### QUOTATION 370222 V:1

DATE: January 19, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE	
1	20100000102011010	<b>AED Plus with AED Cover.</b> Includes: LCD screen showing voice prompt messages, device advisory messages, elapsed time, shock count and chest compression bar. Supplied with Public Safety PASS Cover, Softcase, Operator's Guide and (5) five year limited warranty.	4	\$1,995.00	\$1,356.60	\$5,426.40	**
2	8000-0807-01	<b>Type 123 Lithium Batteries</b> , quantity of ten (10) with storage sleeve	4	\$78.75	\$57.75	\$231.00	*
3	8900-0402	<b>CPR stat•padz</b> HVP Multi-Function CPR Electrodes - 1 pair	4	\$78.75	\$57.75	\$231.00	*
4	8900-0810-01	<b>pedi•padz® II Pediatric Multi-Function Electrodes</b> - Designed for use with the AED Plus. The AED recognizes when pedi•padz II are connected and automatically proceeds with a pediatric ECG and adjusts energy to pediatric levels. Twenty four (24) month shelf-life. One pair.	4	\$99.75	\$73.15	\$292.60	*
5		Estimated Ground Shipping				\$150.00	
*Reflects MedStar Mobile Healthcare 2020 Contract Pricing.							
**Reflects Discount Pricing.							
						<b>TOTAL</b>	<b>\$6,331.00</b>

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

Pamela Truhn  
Territory Manager  
817-800-0927

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FORWARD PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT [esales@zoll.com](mailto:esales@zoll.com) OR FAX TO 978-421-0015.
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING [www.zollwebstore.com](http://www.zollwebstore.com).

CITY OF LAKE WORTH										
FUND			DEPARTMENT			DIVISION				
General			Fire Department			General-Fire-Operations				
SUPPLEMENTAL DETAILS - ACTIVE										
TITLE		ZOLL X Series Cardiac Monitor/Defibrillator				TYPE	DECISION PACKAGE REQUEST			
Has Fleet approved this request?		N/A	Has IT approved this request?		N/A	Has this been requested in previous years?		Yes		
RESOURCES REQUESTED										
LINE ITEM		FY 2022		FY 2023		FY 2024		FY 2025		FY 2026
100-802-515-000 ZOLL X-Series Manual Monitor (1)		30,015.00		-		-		-		-
100-802-515-000 CABLE SLEEVE (1)		38.46		-		-		-		-
100-802-515-000 BP CUFF KIT (1)		121.28		-		-		-		-
100-802-515-000 Paper, Thermal (bx 6)		24.72		-		-		-		-
100-802-515-000 Smart CapnoLine Plus O2 (25) (2)		546.70		-		-		-		-
100-802-515-000 Filterline Set Adult/Pedi (25) (2)		423.50		-		-		-		-
100-802-515-000 RAINBOW RC-4 CABLE (1)		252.35		-		-		-		-
100-802-515-000 SPO2 RAINBOW SENSOR ADULT (1)		650.65		-		-		-		-
100-802-515-000 ONESTEP CABLE, X SERIES (1)		406.00		-		-		-		-
100-802-515-000 CPR-D PADZ CONNECTOR (1 pk)		431.22		-		-		-		-
100-802-515-000 PEDIATRIC ELECTRODE (1)		67.38		-		-		-		-
100-802-515-000 SMART BATTERY (2)		762.30		-		-		-		-
100-802-515-000 Pedi Padz II Electrodes (1)		73.15		-		-		-		-
TOTAL		\$ 33,812.71		\$ -		\$ -		\$ -		\$ -
COMMENTS										
WHAT IS THE PURPOSE OF THIS REQUEST?					DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?					
The department seeks the approval to purchase (1) ZOLL X Series Cardiac Monitor/Defibrillator.					The X Series Cardiac Monitor/Defibrillator would supplement the existing two monitors we currently own and operate. The additional cardiac monitor would provide the department with one backup device in the event one of our current front-line devices is taken out of service. The additional device would also be assigned to the new ladder truck; this would enhance uniformity with medical equipment across all front-line fire apparatus.					
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?					WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?					
N/A					The department would maintain the existing two devices with hopes of future approval.					
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)					FINANCE COMMENTS					
N/A					This purchase is a one time capital request funded out of General Fund Unassigned Fund Balance.					



**TO: Lake Worth Fire Department**  
3805 Adam Grubb  
Lake Worth, TX 76135

**Attn: Ryan Arthur**

**email: [rarthur@lakeworthtx.org](mailto:rarthur@lakeworthtx.org)**

**Tel: 817-255-7956**

**ZOLL Medical Corporation**

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Chelmsford, Massachusetts 01824-4105  
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(800) 348-9011  
(978) 421-0015 Customer Support  
FEDERAL ID#: 04-2711626

**QUOTATION 380637 V:1**

**DATE:** April 15, 2021

**TERMS:** Net 30 Days

**FOB:** Shipping Point

**FREIGHT:** Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
2	601-2231011-01	<p><b>X Series ® Manual Monitor/Defibrillator</b> with 4 trace tri-mode display monitor/ defibrillator/ printer, comes with Real CPR Help®, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5"( 16.5cm) diagonal screen, full 12 ECG lead view with both dynamic and static 12-lead mode display.</p> <p><b>Accessories Included:</b></p> <ul style="list-style-type: none"><li>• MFC cable</li><li>• MFC CPR connector</li><li>• A/C power adapter/ battery charger</li><li>• A/C power cord</li><li>• One (1) roll printer paper</li><li>• 6.6 Ah Li-ion battery</li><li>• Carry case</li><li>• Declaration of Conformity</li><li>• Operator's Manual</li><li>• Quick Reference Guide</li></ul> <p>• <b>One (1)-year EMS warranty</b></p> <p><b>Advanced Options:</b> <b>Real CPR Help Expansion Pack</b> CPR Dashboard quantitative depth and rate in real time, release indicator, interruption timer, perfusion performance indicator (PPI)</p> <ul style="list-style-type: none"><li>• See - Thru CPR artifact filtering</li></ul> <p><b>ZOLL Noninvasive Pacing Technology:</b></p>	1	\$41,220.60	\$30,015.00	\$30,015.00 *

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Pamela Truhn  
Territory Manager  
817-800-0927  
[ptruhn@zoll.com](mailto:ptruhn@zoll.com)



**TO: Lake Worth Fire Department**  
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FEDERAL ID#: 04-2711626

### QUOTATION 380637 V:1

**DATE:** April 15, 2021

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**FOB:** Shipping Point

**FREIGHT:** Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		<b>Masimo Pulse Oximetry</b>  <b>SP02 &amp; SpCO</b> <ul style="list-style-type: none"><li>• Signal Extraction Technology (SET)</li><li>• Rainbow SET ( for SpCO &amp; SpMet)</li></ul> <b>NIBP Welch Allyn includes:</b> <ul style="list-style-type: none"><li>• Smartcuff 10 foot Dual Lumen hose</li><li>• SureBP Reusable Adult Medium Cuff</li></ul> <b>End Tidal Carbon Dioxide monitoring (ETCO2)</b> <b>Oridion Microstream Technology:</b> Order required Microstream tubing sets separately  <b>Interpretative 12- Lead ECG:</b> <ul style="list-style-type: none"><li>• 12-Lead one step ECG cable- includes 4- Lead limb lead cable and removable precordial 6- Lead set</li></ul>				
2	8 0 0 0 - 0 0 1 3 9 2	Rainbow, RC-4, 4FT, Reusable EMS Patient Cable	1	\$252.35	\$252.35	\$252.35
3	8 0 0 0 - 0 0 0 3 7 1	SpO2/SpCO/SpMet Rainbow DCI Adult Reusable Sensor with connector (3 ft)	1	\$870.35	\$650.65	\$650.65 *

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Pamela Truhn  
Territory Manager  
817-800-0927  
[ptruhn@zoll.com](mailto:ptruhn@zoll.com)



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Attn: **Ryan Arthur**

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FEDERAL ID#: 04-2711626

### QUOTATION 380637 V:1

DATE: April 15, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE	
4	8000-002005-01	Cable Sleeve, Propaq / X Series, ZOLL Blue	1	\$52.45	\$38.46	\$38.46	*
5	8000-0895	Cuff Kit with Welch Allyn Small Adult, Large Adult and Thigh Cuffs	1	\$157.50	\$121.28	\$121.28	*
6	8000-0580-01	Six hour rechargeable Smart battery	2	\$519.75	\$381.15	\$762.30	*
7	8300-0520-01	Filterline Set Adult/Pediatric, Case of 25	2	\$275.00	\$211.75	\$423.50	*
8	8300-0524-01	Smart CapnoLine Plus O2 Adult (O2 tubing), Case of 25	2	\$355.00	\$273.35	\$546.70	*
9	8900-0400	<i>CPR stat•padz</i> HVP Multi-Function CPR Electrodes - 8 pair/case	1	\$605.64	\$431.22	\$431.22	*
10	8900-0810-01	<i>pedi•padz® II</i> Pediatric Multi-Function Electrodes - Designed for use with the AED Plus. The AED recognizes when pedi•padz II are connected and automatically proceeds with a pediatric ECG and adjusts energy to pediatric levels. Twenty four (24) month shelf-life. One pair.	1	\$99.75	\$73.15	\$73.15	*
11	8000-000875-01	Paper, Thermal, BPA Free ( box of 6)	1	\$24.72	\$24.72	\$24.72	

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FORWARD PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT [esales@zoll.com](mailto:esales@zoll.com) OR FAX TO 978-421-0015.
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING [www.zollwebstore.com](http://www.zollwebstore.com).

Pamela Truhn  
Territory Manager  
817-800-0927  
[ptruhn@zoll.com](mailto:ptruhn@zoll.com)





TO: Lake Worth Fire Department  
3805 Adam Grubb  
Lake Worth, TX 76135

Attn: Ryan Arthur

email: [rarthur@lakeworthtx.org](mailto:rarthur@lakeworthtx.org)

Tel: 817-255-7956

## ZOLL Medical Corporation

Worldwide HeadQuarters  
269 Mill Rd  
Chelmsford, Massachusetts 01824-4105  
(978) 421-9655 Main  
(800) 348-9011  
(978) 421-0015 Customer Support  
FEDERAL ID#: 04-2711626

### QUOTATION 380637 V:1

DATE: April 15, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
12	8300-000676	OneStep Cable, X Series	1	\$459.64	\$406.00	\$406.00 *
13	8900-000219-01	OneStep Pediatric CPR Electrode (1 pair)	1	\$94.64	\$67.38	\$67.38 *
*Reflects LOC Medstar Mobile Healthcare 2020 Contract CW2230767 Pricing.						

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

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TOTAL \$33,812.71

Pamela Truhn  
Territory Manager  
817-800-0927  
[ptruhn@zoll.com](mailto:ptruhn@zoll.com)

CITY OF LAKE WORTH										
FUND			DEPARTMENT			DIVISION				
General			Fire Department			General-Fire-Operations				
SUPPLEMENTAL DETAILS - ACTIVE										
TITLE		Fire Station Feasibility Study				TYPE		DECISION PACKAGE REQUEST		
Has Fleet approved this request?		N/A	Has IT approved this request?		N/A	Has this been requested in previous		No		
RESOURCES REQUESTED										
LINE ITEM		FY 2022		FY 2023		FY 2024		FY 2025		FY 2026
100-0599-515-000 - Feasibility Study		7,500.00		-		-		-		-
100-0599-515-000 - Floor Plan Development		5,750.00		-		-		-		-
100-0599-515-000 - Elevations and Renderings		4,500.00		-		-		-		-
				-		-		-		-
				-		-		-		-
TOTAL		\$ 17,750.00		\$ -		\$ -		\$ -		\$ -
COMMENTS										
WHAT IS THE PURPOSE OF THIS REQUEST?					DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?					
The department seeks the approval and funding to conduct a fire station feasibility study to include floor plan development and elevations/renderings.					The feasibility study would assist the city and fire department with identifying properties in which a new fire station could be constructed. A comprehensive report would be provided that outlines current limitations of the existing fire station (size, safety, functionality), potential site locations, conceptual designs, estimated costs associated with construction, and a recommendation based upon potential construction site locations. Each Task (A, B, C) is outlined in the proposed contract and identifies three specific project areas: Feasibility Study, Floor Plan Development, and Elevations/Renderings. Approval of the feasibility study would commence this project with future ambition of beginning the construction process.					
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?					WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?					
N/A					The fire station feasibility study would be the first step towards the construction of a new fire station. The organization views this step of the process as vital to ensuring a thorough analysis of all measures, to include the existing building and its limitations, future growth and expansion, and operational efficiency. Failure to approve would further postpone the unavoidable need for a replacement fire services facility.					
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)					FINANCE COMMENTS					
N/A					This purchase is a one time capital request funded out of General Fund Unassigned Fund Balance.					



## AGREEMENT FOR CONSULTING SERVICES

**Date** July 1, 2021

**Client** Ryan Arthur  
Fire Chief  
3801 Firehall Drive  
Lake Worth, Texas 76135  
817-237-7461  
[rarthur@lakeworthtx.org](mailto:rarthur@lakeworthtx.org)  
(Delivered via email)

**Project Name and Location** New Fire Department Facility  
Lake Worth, Texas

As requested, EIKON Consulting Group, LLC (EIKON) is pleased to submit this proposal for professional consulting services related to the above referenced project. Our proposed Scope of Services, Assumptions, Deliverables, Schedule, and Fee are outlined below.

### Detailed Project Description

#### Task A: Site Feasibility

We understand that the project includes a site feasibility analysis for the potential placement of a new Fire Department Facility located on a parcel of land adjacent to the existing Multi-Purpose Facility. The parcel of land, approximately 1.2 acres, is on the northeast corner of the site on the south side of Charbonneau Road near the intersection of Dakota Trail. There is currently a residence located on the far northeast corner of this area. It will be analyzed with and without this residence present. EIKON will identify any site constraints present such as easements, utilities, setbacks, building restrictions, codes and ordinances in order to determine the buildable acreage available at this location. Site paving including fire lanes, vehicular traffic inclusive of turning radius and parking requirements necessary for the building will be taken into account as well. This analysis will identify the square footage for the building footprint. A conceptual site plan will be created to reflect the feasibility of a facility to be placed at this location.

In order to determine the necessary square footage of the building, EIKON will work with the Fire Department to gain an understanding of the components and spaces to be incorporated into the building. Approximate sizes of the spaces and adjacencies based on function will be assumed in order to determine if the building footprint would be adequate.

#### Task B: Floor Plan Development

EIKON will work with the Fire Department to build a detailed program for the building to include necessary components, areas and function of the facility. This would be a thorough breakdown of each space within the building with an assigned square footage and placement for spatial adjacencies. A conceptual floor plan will be created with an exterior building outline identified and placed on the conceptual site plan. It may be determined a two-story structure may be necessary to incorporate all elements of the building program. Task B to be completed after Task A.

#### Task C: Elevations and Renderings

In addition to the conceptual site plan and floor plan development, EIKON will create elevations of the facility to reflect the intent of the City and Fire Department to complement the surrounding areas and provide a welcoming presence for the public. The elevations will represent conceptual building materials and colors. Perspective views and color renderings will be developed for use by the City and Fire Department as necessary. Task C to be completed after Task A and B.

## **Scope of Services (Exhibit A)**

### **Descriptions of Specific Services**

#### **Architectural Task A**

- Conceptual Site Plan Development
- Conceptual Building Programming and Space Planning
- Conceptual Opinion of Probable Cost
- EIKON has included hours to attend up to four (4) project design meetings with the Client.

#### **Task B**

- Detailed Building Programming and Space Planning
- Conceptual Floor Plans
- EIKON has included hours to attend up to three (3) additional project design meetings with the Client.

#### **Task C**

- Conceptual Elevations
- Conceptual Renderings
- EIKON has included hours to attend up to two (2) additional project design meetings with the Client.

### **Assumptions**

- The client will provide necessary information for timely completion of the project.
- EIKON will not provide the following services:
  - Geotechnical Investigation
  - Survey
  - Construction Document Development
  - Regulatory Review Meetings or Submissions
- EIKON's fee assumes that the project will progress in a continuous and orderly fashion and we will expedite the project as much as practical. Significant project delays through no fault of EIKON may be the basis for negotiation of additional fee for professional services.
- Meetings are (1) hour long in duration in the event additional time is required for meetings, or additional meetings are required, EIKON will bill on an hourly basis at our current rates then in effect.
- In the event that additional work is required in connection with this project, we propose to complete the work on an hourly basis at our current rates then in effect. Prior to the start of any new work, we will identify a Scope of Work with associated tasks, submit a budgetary cost estimate, and a proposed work schedule for your approval.
- Changes in design by the Client and/or the Owner after the conceptual design is completed and/or after any City submittals and/or approvals will be an extra service requiring a separate proposal/Additional Services Request.

### **Deliverables**

- EIKON will submit PDF format electronic drawings.

### **Schedule (Exhibit B)**

Once Notice to Proceed is received, a formal schedule will be developed and presented.

### Fee (Exhibit C)

- Fixed Fee (refer to the scope of services and assumptions):

<u>Task A: Site Feasibility:</u>	<u>\$7,500</u>
<u>Task B: Floor Plan Development:</u>	<u>\$5,750</u>
<u>Task C: Elevations and Renderings:</u>	<u>\$4,500</u>
<b><u>TOTAL:</u></b>	<b><u>\$17,750</u></b>

- Reimbursable expenses, including but not limited to, postage/shipping, printing/reproduction, mileage, and all travel expenses, shall be invoiced at cost +10%.

Invoices are processed monthly and are based on a percentage of completion.

Fee to be paid within 30 days after the delivery of an invoice from EIKON.

### Notice to Proceed

EIKON must receive (by fax, email, or regular mail) this signed services agreement. **This proposal will remain in effect for 30 days.**

If this proposal meets with your approval, please sign the attached agreement authorizing our office to begin work. Note that references in the agreement to Exhibits A, B and C are those identified above.

Thank you for considering EIKON for your consulting services. We look forward to working with you and your staff on this project. Should you have any questions regarding this proposal, please do not hesitate to contact us.

## EIKON SHORT FORM AGREEMENT

THIS AGREEMENT is made this 1<sup>st</sup> day of July, 2021 by and between EIKON Consulting Group, LLC (hereinafter "EIKON") and the City of Lake Worth (hereinafter "Client"). Client and EIKON, for the consideration hereinafter set forth, hereby agree as follows:

1. Services of EIKON - EIKON agrees to provide the professional services described in Exhibit A attached hereto (hereinafter the "Services").
2. Schedule of Services - EIKON shall use professionally reasonable efforts to complete the Services in a timely fashion to meet Client's requirements. If the parties have agreed to a specific project schedule and specific milestone dates, such information will be set forth in Exhibit B attached hereto.
3. Responsibilities of Client - Client shall furnish or make available to EIKON any and all of its records, maps, or other data which are pertinent to EIKON's work. Client shall authorize and assist EIKON in obtaining any such pertinent information from other public and private sources. EIKON may use such information, requirements, reports, data, surveys and instructions in performing the Services and is entitled to rely upon the accuracy and completeness thereof. EIKON shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client or any member of Client Group. As used herein the term "Client Group" means individually or in any combination Client, its affiliates, any subcontractors of Client, and their respective officers, directors, employees, partners, members, managers, representatives, agents, licensees, invitees and assignees.
4. Compensation - As compensation for the performance of the Services, Client shall pay EIKON its fees and expenses in accordance with Exhibit C attached hereto. Payments from Client to EIKON are due at the address appearing on the applicable invoice within 30 days following the invoice date. Invoices not paid by Client within 30 days of the invoice date will accrue interest from the 31st day at the rate of 1% per month (12% per annum) until paid. Client agrees that all amounts owed to EIKON by Client shall be paid by Client to EIKON on the date due (as specified herein), regardless of whether Client shall have any received payment, remuneration or other compensation from any third party.
5. Termination - This Agreement may be terminated by either party upon not less than seven (7) days written notice delivered to the other party at the notice address set forth on the signature page hereto. Either party may change its address for notices hereunder upon seven (7) days written notice to the other party. EIKON shall be compensated for all Services performed until EIKON's receipt of a written notice from the Client, plus any fees and/or costs reasonably necessary to properly terminate the Services and any projects associated therewith.
6. Relationship of Parties - EIKON is and shall at all times during the term of this Agreement be an independent contractor of Client. This Agreement and the relationship of the parties shall not be deemed to create or be one of employment, agency, partnership, joint venture or any other association and, except as otherwise set forth in a separate written agreement between the parties, neither party shall have any right, power or authority to create any obligations, express or implied, on behalf of the other.
7. Assignment - This Agreement is binding on the heirs, successors, and permitted assigns of the parties hereto. This Agreement may not be assigned by Client or EIKON without the prior written consent of the other. Any assignment without the prior written consent of the other party shall be null and void.

8. Standard of Care; Disclaimer of Warranties - The standard of care for all Services performed or furnished by EIKON under this Agreement will be the care and skill ordinarily used by the members of EIKON's profession practicing under similar conditions at the same time and in the same locality. **EIKON MAKES NO WARRANTIES, EXPRESS OR IMPLIED, UNDER THIS AGREEMENT OR OTHERWISE, IN CONNECTION WITH EIKON'S SERVICES. EIKON HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, OF ANY NATURE WHATSOEVER, WHETHER EXPRESS, IMPLIED OR OTHERWISE ARISING BY OPERATION OF LAW, TRADE, USAGE OR COURSE OF DEALING, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND AS TO QUALITY OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER PROVIDED FOR UNDER THE LAWS OF THE STATE OF TEXAS OR ANY OTHER JURISDICTION, AND CLIENT HEREBY AGREES AND ACKNOWLEDGES THE FOREGOING EXPRESS DISCLAIMER AND FURTHER UNDERSTANDS THAT CLIENT SHALL HAVE NO FURTHER RECOURSE AGAINST EIKON OR ANY MEMBER OF THE EIKON GROUP (AS HEREINAFTER DEFINED) HEREIN.**

9. Insurance - EIKON shall procure and maintain worker's compensation and employer's liability insurance in accordance with requirements of the state in which the Services are being performed, comprehensive liability insurance (including contractual and contractor's protective liability coverage) with combined single limits of \$1,000,000 per occurrence for bodily injury and property damage; automobile liability coverage including owned and hired vehicles with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage and professional liability insurance in the amount of \$2,000,000 per claim/annual aggregate.

10. **INDEMNIFICATION** -

(A) CLIENT WILL INDEMNIFY, DEFEND AND HOLD EIKON AND EACH MEMBER OF EIKON GROUP HARMLESS ON A COMPARATIVE BASES FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LEGALLY RECOVERABLE DAMAGES, LEGALLY RECOVERABLE COSTS AND EXPENSES, ACTIONS, PROCEEDINGS, LIABILITIES OR LOSSES, OF WHATSOEVER NATURE (INCLUDING REASONABLE ATTORNEY'S FEES), FOR ANY INJURY TO OR DEATH OF PERSONS, OR FOR DAMAGE OR LOSS TO PROPERTY OF EIKON, CLIENT OR A THIRD PARTY ARISING OUT OF ANY NEGLIGENCE OR WILLFUL MISCONDUCT OF CLIENT OR ANY MEMBER OF CLIENT GROUP. CLIENT WILL, ON EIKON'S REQUEST, DEFEND ANY ACTION, CLAIM OR SUIT ASSERTING A CLAIM COVERED BY THIS SECTION 10(A). AS USED HEREIN "EIKON GROUP" MEANS INDIVIDUALLY OR IN ANY COMBINATION EIKON, ITS AFFILIATES, ANY SUBCONTRACTORS OF EIKON, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, PARTNERS, MEMBERS, MANAGERS, REPRESENTATIVES, AGENTS, LICENSEES, INVITEES AND ASSIGNEES.

(B) EIKON WILL INDEMNIFY, AND HOLD CLIENT AND EACH MEMBER OF CLIENT GROUP HARMLESS ON A COMPARATIVE BASES FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LEGALLY RECOVERABLE DAMAGES, LEGALLY RECOVERABLE COSTS AND EXPENSES, ACTIONS, PROCEEDINGS, LIABILITIES OR LOSSES, OF WHATSOEVER NATURE (INCLUDING REASONABLE ATTORNEY'S FEES), FOR ANY INJURY TO OR DEATH OF PERSONS, OR FOR DAMAGE OR LOSS TO PROPERTY OF CLIENT, EIKON OR A THIRD PARTY ARISING OUT OF ANY NEGLIGENCE OR WILLFUL MISCONDUCT OF EIKON OR ANY MEMBER OF EIKON GROUP. EIKON WILL, ON CLIENT'S REQUEST, DEFEND ANY ACTION, CLAIM OR SUIT ASSERTING A CLAIM COVERED BY THIS SECTION 10(B).

11. **LIMITATION ON LIABILITY** - IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE SERVICES TO BOTH THE CLIENT AND EIKON, THE RISKS HAVE BEEN ALLOCATED SUCH THAT THE CLIENT AGREES THAT THE TOTAL AGGREGATE LIABILITY OF EIKON GROUP TO CLIENT AND ANY MEMBER OF CLIENT GROUP FOR ANY AND ALL

INJURIES, CLAIMS, LOSSES, EXPENSES OR DAMAGES WHATSOEVER ARISING OUT OF, OR IN ANY WAY RELATED TO, THE SERVICES OR THIS AGREEMENT FROM ANY CAUSE OR CAUSES WHATSOEVER INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE, ERRORS, OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT SHALL NOT EXCEED THE GREATER OF (I) THE TOTAL COMPENSATION RECEIVED BY EIKON UNDER THIS AGREEMENT OR (II) AN AMOUNT EQUAL TWO TIMES (2X) THE TOTAL AGGREGATE FEES SET FORTH ON EXHIBIT C ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE. IF FOR ANY REASON THIS CLAUSE IS DEEMED UNENFORCEABLE THEN LIABILITY SHALL NOT EXCEED THE AVAILABLE LIMITS OF INSURANCE PURSUANT TO PARAGRAPH (9).

12. No Personal Liability - Notwithstanding any other provision of this Agreement to the contrary, no member of the EIKON Group shall be personally liable to Client or any member of Client Group, regardless of the cause of action asserted, including, without limitation, breach of contract, warranty, guarantee, products liability, negligence, tort, strict liability, or any other cause pertaining to the Services or EIKON's performance or non-performance of the Agreement. Client for itself and on behalf of each member of Client Group, agrees that subject to the terms, conditions and limitations of this Agreement, it and each member of Client Group will look solely to EIKON for its remedy, subject to paragraph (11), for any claim arising out of or related to the Services or this Agreement

13. Corporate Protection - It is intended by the parties to this Agreement that EIKON's Services shall not subject EIKON's individual employees, officers, members, managers, agents or directors to any personal legal exposure for the risks associated with the Services or the project to which the Services are related. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees for and on behalf of itself and each member of Client Group that the sole and exclusive remedy of Client or any member of Client Group for any claim, demand or suit arising out of this Agreement or the Services shall be directed and/or asserted only against EIKON, and not against any of EIKON's individual employees, officers, members, managers, agents or directors.

14. **NO CONSEQUENTIAL DAMAGES - IN NO EVENT SHALL EIKON BE LIABLE TO CLIENT OR ANY MEMBER OF CLIENT GROUP , WHETHER BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, PRODUCTS LIABILITY, WARRANTY, GUARANTY OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL LOSS OR DAMAGE OR OTHER SIMILAR DAMAGES (INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, LOSS OF PROFITS OR REVENUE, LOSS OF USE OF EQUIPMENT, LOSS OF PRODUCTION, ADDITIONAL EXPENSES INCURRED IN THE USE OF THE EQUIPMENT AND FACILITIES AND CLAIMS OF CUSTOMERS OF THE CLIENT OR ANY MEMBER OF CLIENT GROUP) OF ANY NATURE ARISING AT ANY TIME OR FROM ANY CAUSE WHATSOEVER OR FOR ANY PUNITIVE OR EXEMPLARY DAMAGES OF CLIENT OR ANY MEMBER OF CLIENT GROUP.**

15. Hazardous Materials: Suspension of Services - BOTH PARTIES ACKNOWLEDGE THAT EIKON'S SCOPE OF SERVICES DOES NOT INCLUDE ANY SERVICES RELATED TO THE PRESENCE OF ANY HAZARDOUS MATERIALS (AS DEFINED BELOW). IN THE EVENT EIKON OR ANY MEMBER OF EIKON GROUP INVOLVED IN PROVIDING OR PERFORMING THE SERVICES ENCOUNTERS ANY HAZARDOUS MATERIALS, OR SHOULD IT BECOME KNOWN TO EIKON OR ANY MEMBER OF EIKON GROUP THAT HAZARDOUS MATERIALS MAY BE PRESENT ON OR ABOUT THE JOBSITE OR ANY ADJACENT AREAS THAT MAY AFFECT THE PERFORMANCE OF EIKON'S SERVICES, EIKON MAY, AT ITS SOLE OPTION AND WITHOUT LIABILITY FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY OR ANY OTHER DAMAGES, SUSPEND PERFORMANCE OF ITS SERVICES UNDER THIS AGREEMENT UNTIL THE CLIENT RETAINS APPROPRIATE QUALIFIED CONSULTANTS AND/OR CONTRACTORS TO IDENTIFY AND ABATE OR REMOVE THE HAZARDOUS MATERIALS AND WARRANTS THAT THE JOBSITE IS IN FULL COMPLIANCE WITH ALL



**APPLICABLE LAWS AND REGULATIONS.** The term "Hazardous Materials" means, without limitation, those substances or materials defined as "hazardous substances", "hazardous waste", "toxic substances", or "pollutant or contaminant" in any of the Environmental Laws (as defined below), as well as such other substances as are subsequently determined legislatively, judicially, or administratively, to be harmful or deleterious to the physical environment or the public health. The term "Environmental Laws" means all applicable local, state, and federal laws, including common law, that relate to: (a) the prevention, abatement, or elimination of pollution, or the protection of the environment or natural resources; (b) the generation, handling, treatment, storage, disposal, release, or transportation of Hazardous Materials (as defined below), waste materials or hazardous or toxic substances; or (c) the regulation of, or exposure to, hazardous, toxic, or other substances alleged to be harmful, including, without limitation, the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U. S. C. § 9601, *et seq.*; the Resource Conservation and Recovery Act, 42 U.S.C. §6901, *et seq.*; the Federal Water Pollution Control Act (Clean Water Act), 33 U.S.C. § 1251, *et seq.*; the Clean Air Act, 42 U.S.C. § 7401, *et seq.*; the Hazardous Materials Transportation Act, 49 U.S.C. § 1501, *et seq.*; the Toxic Substances Control Act, 15 U.S.C. § 2601, *et seq.*; the Oil Pollution Act, 33 U.S.C. § 2701, *et seq.*; the Emergency Planning and Community Right-to-Know Act, 42 U.S.C. §11001, *et seq.*; the Safe Drinking Water Act, 42 U.S.C. §§ 300f through 300j; the Endangered Species Act, 16 U.S.C. §1531, *et seq.*; and all similar laws of any Governmental Authority having jurisdiction over the property in question. This term expressly includes the regulations of the Texas Railroad Commission relating to plugging and abandonment, equipment purging and removal, and bonding requirements respecting inactive wells, 16. T.A.C. § 3.15, as well as regulations and interpretations of the U.S. Environmental Protection Agency and the Texas Commission on Environmental Quality relating to air emissions, pollution control, and permitting that have been, or may be, adopted.

16. Hazardous Materials Indemnity - **THE CLIENT AGREES, NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY, DEFEND AND HOLD HARMLESS ON A COMPARATIVE BASES EIKON AND EACH MEMBER OF EIKON GROUP FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, DEMANDS, LIABILITIES, LOSSES, DAMAGES OR COSTS, INCLUDING REASONABLE ATTORNEYS' FEES AND DEFENSE COSTS ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE DETECTION, PRESENCE, HANDLING, REMOVAL, ABATEMENT, OR DISPOSAL OF ANY HAZARDOUS MATERIALS THAT EXIST ON, ABOUT OR ADJACENT TO THE SITE OR SITES WHERE THE SERVICES ARE PERFORMED OR ARE TO BE PERFORMED, WHETHER LIABILITY ARISES UNDER BREACH OF CONTRACT OR WARRANTY, TORT, INCLUDING NEGLIGENCE, STRICT LIABILITY OR STATUTORY LIABILITY, REGULATORY OR ANY OTHER CAUSE OF ACTION, EXCEPT FOR THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF EIKON.**

17. Mediation – The parties, as a condition precedent to commencing litigation (other than for the non-payment of EIKON's fees), shall endeavor to resolve their claims by non-binding mediation which, shall be conducted in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to the contract and with the American Arbitration Association.

18. Other Agreements - (a) The Services to be performed by EIKON are intended solely for the benefit of Client and no benefit is conferred on, nor any contractual relationship established with any person or entity not a party to this Agreement; (b) any provision or part thereof of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the parties; (c) this Agreement (including Exhibits A, B and C, as applicable, attached hereto) represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters; (d) this Agreement shall not be amended, modified, supplemented or rescinded in any manner except by written agreement executed by the parties; (e) this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without reference to the conflict

of law provisions thereof; (f) EIKON shall not be liable for any failure to perform or delay in the performance of the Services regardless of whether such delay results either directly or indirectly from: (i) accidents to, or breakdowns or mechanical failure of, EIKON's plant machinery or equipment; strikes or other labor troubles or labor shortages; fire; flood; wars; acts of the public enemy; acts of God; acts of terrorism; delays by any supplier; delays in transportation or lack of transportation facilities; embargoes; shortages of, or reductions in, energy sources; priorities, allocations, limitations, restrictions or other acts required or requested by federal, state, provincial or local governments, or any subdivision, bureau or agency thereof, or (ii) any other cause beyond the reasonable control of EIKON; (g) the failure of either party to insist in any one or more instances upon a strict performance of any of the terms, conditions and covenants hereof shall not affect or in any way impair the right of such party to require a strict performance of any such term, condition or covenant in the future; nor shall the waiver by either party of a breach of any term, condition, or covenant hereof in any instance be construed or held to be a waiver of such term, condition, or covenant, or of any succeeding breach of the same, or any other term, condition or covenant hereof; (h) all Exhibits attached to this Agreement are attached hereto and incorporated herein by reference for all purposes; and (i) this Agreement may be executed by the parties in counterparts and delivered by facsimile or electronic transmission, each of which so delivered shall be considered an original counterpart, and shall become a binding agreement when each party has executed one counterpart.

19. **DESIGN WITHOUT CONSTRUCTION PHASE SERVICES** - It is understood and agreed that the Services to be performed by EIKON under this Agreement do not include project observation or review of the Client's performance or any other construction phase services, and that such services will be provided for directly by the Client. To the extent expressly and specifically identified in Exhibit A, the Services may include a review of the Construction Documents (as hereinafter defined) by EIKON. Notwithstanding anything to the contrary contained in this Agreement (including, without limitation, the immediately preceding sentence) or in any Exhibit to this Agreement, the Client assumes all responsibility for interpretation of all contracts, agreements, specifications, drawings and other documents (collectively "Contract Documents") and for construction observation and the Client hereby irrevocably and forever waives and relinquishes any and all claims against EIKON that may be in any way connected thereto. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify, defend and hold harmless on a comparative basis EIKON and each member of the EIKON Group from and against any and all claims, damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims, damages, liabilities or costs arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the negligence or willful misconduct of EIKON. If the Client requests in writing that EIKON provide any specific construction phase services, and if EIKON agrees in writing to provide such services, then EIKON shall be compensated as set forth in a separate writing signed by Client and EIKON. The parties hereto agree that in the event of any inconsistency in the language contained in Exhibit A hereto and in the terms of this Section 19, the language of Exhibit A shall govern and control in all respects.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date set forth above.

EIKON	CLIENT
By: <u>Brad Isbell</u>	By: _____
Name: <u>Brad Isbell</u>	Name: _____
Title: <u>President</u>	Title: _____
Date: <u>July 1, 2021</u>	Date: _____

CITY OF LAKE WORTH							
FUND		DEPARTMENT			DIVISION		
GENERAL FUND		PERMITS & INSPECTIONS			CODE COMPLIANCE		
SUPPLEMENTAL DETAILS - ACTIVE							
TITLE		Code Compliance Officer		TYPE	DECISION PACKAGE REQUEST		
Has Fleet approved this request?		Y	Has IT approved this request?		Y	Has this been requested in previous years?	
						No	
RESOURCES REQUESTED							
LINE ITEM		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
Various Payroll, Benefits, Etc.		66,122.00	69,428.00	71,899.00	75,493.00	79,267.00	
100-0535-570-035 Schools and Dues		950.00	750.00	850.00	900.00	1,000.00	
100-0219-570-035 Uniforms		800.00	600.00	700.00	700.00	800.00	
100-0535-570-035 Telephone		1,000.00	700.00	750.00	800.00	850.00	
100-0801-575-000 Computer Hardware		2,000.00	-	-	1,200.00	600.00	
100-0404-570-035 Radio		4,000.00	500.00	550.00	575.00	600.00	
100-0404-570-035 Travel		250.00	250.00	250.00	250.00	250.00	
100-0416-570-035 Maintenance program		500.00	500.00	500.00	500.00	500.00	
100-0860-570-035 Vehicle Lease		5,400.00	5,400.00	5,400.00	5,400.00	5,400.00	
100-0806-570-035 Vehicle after		5,500.00	-	-	-	-	
TOTAL		\$ 86,522.00	\$ 78,128.00	\$ 80,899.00	\$ 85,818.00	\$ 89,267.00	
COMMENTS							
WHAT IS THE PURPOSE OF THIS REQUEST?				DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?			
Code Enforcement Officers play a crucial role in daily community operations and quality of life. The duties have a direct impact on property value and community image. It is inevitable that a property will age with the progression of time.				Code enforcement officers maintain the safety and well-being of the community by ensuring the maintenance of habitable property conditions. This can include hoarding circumstances, fire code violations, and unsanitary living conditions which can put the health and lives of residents at risk. Enforcing city ordinances such as fire, building and general property code standards is crucial and lifesaving.			
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?				WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?			
By enforcing property standards and working to keep up with aging, deteriorating properties, a code enforcement officer is able to combat community imperfections and loss of value.				Continued increase and local struggles with vacant buildings, garbage and clutter, unkempt lawns with tall grass and weeds and graffiti and property destruction. Managing property conditions requires the continual effort of code enforcement officers to sustain the quality of properties and the community.			
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)				FINANCE COMMENTS			
This request is for 1 Full time Employee assigned as the Code Compliance Officer. This position has been approved, but not funded, for 9 years.				The proposed budget can support the addition of this position.			

# City of Lake Worth

## Job Description

(Resolution #926 – July 13, 2010)

**Job Title:** Code Compliance Officer

**Department:** Building Development

**FLSA Status:** Non-Exempt

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

### GENERAL SUMMARY

The purpose of this position is to ensure compliance with City codes and ordinances and coordinate the abatement of violations. This is accomplished by conducting inspections of properties and identifying violations, issuing notices and citations, responding to questions and inquiries regarding codes, ordinances and violations and maintaining records on notices and violations. Other duties include providing support to the department and interacting with other City employees and citizens. This position does not provide direction to other employees. Work schedule is shift based and will vary by need and assignment.

### SUPERVISION RECEIVED AND EXERCISED

This position receives general supervision from the Director of Building Development. This position does not supervise any other positions.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Duties include but are not limited to the following:

- Enforces codes and ordinances by conducting inspections of properties, identifying ordinance violations, giving notices of violations and citations for non-compliance to both commercial and residential sectors, taking photographs as evidence for citations and tagging vehicles which violate the illegal used car sales ordinance.
- Interacts with the public by explaining ordinances and procedures to citizens, responding to questions concerning cases, recording complaints, giving verbal notices, meeting with violators and complainants and contracting the abatement of some violations, coordinating projects for Neighborhood Initiative program.
- Maintains records by entering pertinent information such as inspection results, telephone contacts and deadline extensions into the computer system, filing case files, processing, and typing liens, creating letters to notify responsible parties of violations and for verification of current property owners and issuing citations.
- Prepares investigation and abatement warrants for judicial review and executes said orders. Prepares cases for judicial process, to include photography of evidence. Presents evidence and testifies at court hearings and to the Substandard Building Board.
- Provides support to the department by attending departmental and City-wide meetings, attending Substandard Building Board meetings as needed, maintaining knowledge of codes and ordinances, renewing Code Compliance Officers licenses, participating in department and City events, assisting in the revision of ordinances, and communicating with other municipalities to compare information on ordinances and violators.
- Other duties as assigned.

## **MINIMUM JOB REQUIREMENTS**

### **EDUCATION AND EXPERIENCE**

Work requires broad professional and technical knowledge to understand basic operational, technical, or office processes. High School diploma or GED; sufficient technical training to conduct code compliance inspections.

### **LICENSES AND CERTIFICATES**

Valid Class C Texas Driver License; able to obtain Code Enforcement Certification by the State of Texas within one year of hire date.

### **PHYSICAL ABILITIES**

Ability to see; read, write and comprehend the English language; demonstrate effective communication of ideas both verbally and in written form using the English language; communicate in the English language under strained circumstances; demonstrate manual dexterity and strength; stand and walk for extended periods of time; rise, kneel and crawl unaided; twist upper body without injury; carry items weighing up to 60 lbs and lift to a height of 3-5 feet; coordinate two or more physical operations simultaneously; work outdoors in adverse weather conditions involving heat and cold; control emotions under stressful conditions; interact with coworkers to accomplish work; show independence and autonomy; make quick and sound decisions in stressful situations; understand and follow City/Departmental policies, rules and regulations; identify and distinguish between primary colors; work effectively around all manner of possible hazards; pass a background investigation, physical examination and/or drug screen if required by the City of Lake Worth; demonstrate basic mathematical ability in addition, subtraction, multiplication and division; crouch and/or stoop; and walk and run unaided for specified distances.

*The City of Lake Worth is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act (ADA), the City of Lake Worth will provide reasonable accommodations to qualified individuals with disabilities. All applicants must also take a drug test prior to employment with the city.*

I have read and understand the duties and responsibilities of this job description.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

CITY OF LAKE WORTH										
FUND			DEPARTMENT				DIVISION			
CCPD/ GF			Police							
SUPPLEMENTAL DETAILS - ACTIVE										
TITLE		FTE - DETECTIVE/ PATROL OFFICER				TYPE		DECISION PACKAGE REQUEST		
Has Fleet approved this request?		N/A		Has IT approved this request?		N/A		Has this been requested in previous years? No		
RESOURCES REQUESTED										
LINE ITEM			FY 2022		FY 2023		FY 2024		FY 2025	
FTE - Police Officer or Detective (Pay grade P2)			90,000.00							
Various Additional Expenses			5,000.00							
(uniforms, gear and other equipment, training, etc)										
TOTAL			\$ 95,000.00		\$ -		\$ -		\$ -	
COMMENTS										
WHAT IS THE PURPOSE OF THIS REQUEST?					DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?					
To secure funding in the FY22 budget for the addition of a police officer or detective position (Pay Grade P2). This request is in support of the City and police department's developing strategic plan and in line with the department's mission and guiding principals.					The addition of a police officer or detective would increase the patrol and/or the investigative capacity of the department. Currently, the department has 29 sworn officers. This position would either be assigned to patrol to support field operations or to CID in support of the support services division.					
WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?					WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?					
N/A					Not funding this request would place a burden on remaining officers, detectives and personnel from other divisions.					
SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)					FINANCE COMMENTS					
1 FTE at Pay Grade P2					The proposed budget can support the addition of this position.					

CITY OF LAKE WORTH							
FUND		DEPARTMENT			DIVISION		
GF/CCPD		POLICE					
<b>SUPPLEMENTAL DETAILS - ACTIVE</b>							
TITLE	TELECOMMUNICATOR - FULL TIME				TYPE	DECISION PACKAGE REQUEST	
Has Fleet approved this request?	NO	Has IT approved this request?	NO	Has this been requested in previous years?		YES	
<b>RESOURCES REQUESTED</b>							
LINE ITEM	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Telecommunicator Annual Salary & Benefits	68,000.00						
	-	-	-	-			
<b>TOTAL</b>	\$ 68,000.00	\$ -	\$ -	\$ -	\$ -		
<b>COMMENTS</b>							
<b>WHAT IS THE PURPOSE OF THIS REQUEST?</b>				<b>DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?</b>			
To secure funding in the mid-year FY21 budget for the addition of an additional telecommunicator. This request is in support of the department's developing 2021-2023 strategic plan and in line with the department's mission and guiding principals. It is also in-line with the recommendations of the Organizational Assessment conducted by the Healthy Dispatcher in 2020.				The addition of a sixth dispatcher will enable the department to achieve an optimal staffing level. This position will be assigned to a mid-shift position in order to support the communications center during busy hours. This position will also allow for the implementation of a quality assurance program. Both support during busy hours and the additional of a quality control program were recommended by the Organizational Assessment report from the healthy dispatcher.			
<b>WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?</b>				<b>WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?</b>			
There are no initial revenue enhancements with this position.				Based on the organization assessment, authorizing an additional position will increase service and allow for the implementation of a quality assurance program. If funding is not available for this position current staff will be tasked with these additional duties.			
<b>SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)</b>				<b>FINANCE COMMENTS</b>			
1 - FTE (Telecommunicator). Proposed annual salary range of \$42,000 - \$56,700 based on current pay plan.							

CITY OF LAKE WORTH							
FUND		DEPARTMENT			DIVISION		
CCPD/ GF		Police					
<b>SUPPLEMENTAL DETAILS - ACTIVE</b>							
TITLE	FTE - Support Services Sergeant				TYPE	DECISION PACKAGE REQUEST	
Has Fleet approved this request?	N/A	Has IT approved this request?	N/A	Has this been requested in previous years?		No	
<b>RESOURCES REQUESTED</b>							
LINE ITEM		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
FTE - Support Services Sergeant (Salary & Benefits)		114,000.00					
		-	-	-	-		
<b>TOTAL</b>	\$	<b>114,000.00</b>	\$	- \$	- \$	- \$	-
<b>COMMENTS</b>							
<b>WHAT IS THE PURPOSE OF THIS REQUEST?</b>				<b>DESCRIBE THE BENEFITS THAT WILL BE GAINED FROM THIS REQUEST?</b>			
To secure funding in the FY22 budget for the addition of a support services sergeant. This request is in support of the City and police department's developing strategic plan and in line with the department's mission and guiding principals.				The proposed support services sergeant would replace the existing training coordinator position. The new support services sergeant would assume the duties currently being performed by the training coordinator and take on additional duties such as management of the TPCA program, Powers program management, etc. The current officer position assigned as the training coordinator would be transitioned back to patrol too support staffing. In addition to providing supervision over several crucial functions of the department, this first-line position would ensure lateral movement for our sergeants making them more well-rounded.			
<b>WHAT ARE THE REVENUE ENHANCEMENTS ASSOCIATED WITH THIS REQUEST?</b>				<b>WHAT ARE THE CONSEQUENCES OF NOT FUNDING THIS REQUEST?</b>			
N/A				Not funding this position will inhibit future succession planning and cause significant responsibilities to be carried by first-line patrol supervisors. Doing so results in less field operations supervision (when assigned to a collateral duty), which increases agency risk and liability. Furthermore, once we become a TPCA recognized agency maintaining that status will be an added responsibility not currently held my any full time member of the department.			
<b>SUMMARIZE NEW POSITIONS IN THIS REQUEST (INCLUDE NUMBER OF FTE)</b>				<b>FINANCE COMMENTS</b>			
1 FTE at Pay Grade P2							



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