



BUILDING DEVELOPMENT SERVICES
PLANNING & ZONING DIVISION
 3805 ADAM GRUBB, LAKE WORTH, TEXAS 76135
 817-255-7922 OR SMEASON@LAKEWORTHTX.ORG

FOR OFFICE USE ONLY
 Date Received: _____
 Date Scheduled: _____

APPLICATION FOR DEVELOPMENT REVIEW COMMITTEE MEETING

(PLEASE INDICATE PREFERRED DATE/TIME FOR MEETING)

WEDNESDAY, _____, **20** _____ **9:00 AM** _____ **10:00 AM**

PROPERTY ADDRESS _____

CURRENT ZONING CLASSIFICATION _____

CURRENT LEGAL DESCRIPTION _____

TOTAL ACRES _____ **# OF LOTS** _____ **PROPOSED USE** _____

APPLICANT/DEVELOPER INFORMATION

NAME _____

ADDRESS _____ **CITY** _____

STATE _____ **ZIP** _____ **EMAIL** _____

PHONE _____ **FAX** _____

PROPERTY OWNER INFORMATION

NAME _____

ADDRESS _____ **CITY** _____

STATE _____ **ZIP** _____ **EMAIL** _____

PHONE _____ **FAX** _____

The undersigned requested to meet with City representatives on the date noted above for the sole purpose of obtaining information from the City about the development process. The undersigned do not intend this meeting and the information presented at the meeting to constitute the filing of a plan for development for the property, a platting, zoning, or other permit application as set forth in Tex. Local Gov't Code §245.002(a-1) or for any statutory review deadlines to commence at this time.

The undersigned applicant understands and agrees that a separate application process on forms provided by the City, signed by the property owner(s) and payment of fees are required to process a plan for development.

I hereby certify that the information provided on this application is true and correct.

SIGNATURE OF OWNER, AGENT, OR APPLICANT

DATE

SUBMITTAL CHECKLIST

The following items must be turned on the Friday before the Wednesday meeting date by 2:00 pm in for the meeting to be scheduled by this department:

____ DEVELOPMENT REVIEW COMMITTEE MEETING APPLICATION

____ ELECTRONIC VERSION (pdf) OF THE PRELIMINARY DEVELOPMENT/SITE PLAN SUBMITTED
(Scale will need to be provided for 8 ½" x 11", 8 ½" x 14", and 11" x 17" size copies)