

**MINUTES OF THE REGULAR MEETING  
OF THE PLANNING & ZONING COMMISSION OF THE  
CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, OCTOBER 16, 2018**

**REGULAR MEETING: 6:30 PM**

**A. CALL TO ORDER.**

Vice-Chair Jeannie Turley called the Planning & Zoning Commission meeting to order at 6:30 p.m.

**A.1 ROLL CALL.**

Present:	Don Riley	Place 1
	Sherrie Kubala Watkins	Place 2
	Jeannie Turley	Vice Chair, Place 3
	Patty Biggers	Place 4
	Troy Jones	Place 5
	Coy Pennington	Place 7
Absent:	Dianne Smith	Place 6
Staff:	Suzanne Meason	Planning and Zoning Administrator

**A.2 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Vice Chair Jeannie Turley gave invocation and attendees recited the pledge of allegiance.

**A.3 SPECIAL PRESENTATION(S)**

**A.3.1 PRESENTATION – ADMINISTER OATHS OF OFFICE TO REAPPOINTED  
PLANNING & ZONING MEMBERS, PLACES 2, 4 AND 6.**

Ms. Meason administered the oath of office for Sherrie Kubala Watkins, Place 2 and Patti Biggers, Place 4; Dianne Smith, Place 6 was absent and will do her oath at the next regularly scheduled meeting.

**B. MINUTES**

**B.1 APPROVE MINUTES OF THE SEPTEMBER 18, 2018 PLANNING AND ZONING COMMISSION MEETING.**

**APPROVED**

COMMISSIONER PATTY BIGGERS MADE A MOTION, SECONDED BY COMMISSIONER SHERRIE KUBALA WATKINS, TO APPROVE THE MINUTES OF THE SEPTEMBER 18, 2018 PLANNING AND ZONING COMMISSION MEETING AS PRESENTED.

MOTION TO APPROVE CARRIED 6-0.

**C. GENERAL ITEMS**

**C.1 DISCUSS AND CONSIDER APPOINTMENT OF PLANNING & ZONING COMMISSION CHAIR.**

COMMISSIONER PATTY BIGGERS MADE A MOTION, SECONDED BY COMMISSIONER DON RILEY, TO NOMINATE COMMISSIONER SHERRIE KUBALA WATKINS AS PLANNING & ZONING COMMISSION CHAIR. BEING NO OTHER NOMINATIONS A VOTE WAS TAKEN.

BY A VOTE OF 6-0, COMMISSIONER SHERRIE KUBALA WATKINS WAS APPOINTED AS PLANNING & ZONING COMMISSION CHAIR.

**C.2 DISCUSS AND CONSIDER APPOINTMENT OF PLANNING & ZONING COMMISSION VICE CHAIR.**

COMMISSIONER SHERRIE KUBALA WATKINS MADE A MOTION, SECONDED BY COMMISSIONER TROY JONES, TO NOMINATE COMMISSIONER COY PENNINGTON AS PLANNING & ZONING COMMISSION VICE CHAIR. BEING NO OTHER NOMINATIONS, A VOTE WAS TAKEN.

BY A VOTE OF 6-0, COMMISSIONER COY PENNINGTON WAS APPOINTED AS PLANNING & ZONING COMMISSION VICE CHAIR.

**D. STAFF REPORT(S)/ANNOUNCEMENT(S)**

**D.1 PLANNING & ZONING ADMINISTRATOR REPORTS:**

**1. ANNOUNCE DATE OF ANNUAL EMPLOYEE APPRECIATION BANQUET.**

Ms. Meason announced that the date for the banquet would be on Friday, December 14, 2018. Formal invitations will be mailed out in the next few weeks.

**E. EXECUTIVE SESSION**

The Planning and Zoning Commission may enter into closed Executive Session as authorized by Chapter 551, Texas Government Code. Executive Session may be held at the end of the Regular Session or at any time during the meeting that a need arises for the Planning and Zoning Commission to seek advice from the city attorney (551.071) as to the posted subject matter of this Planning and Zoning Commission meeting.

The Planning and Zoning Commission may confer privately with its attorney to seek legal advice on any matter listed on the agenda or on any matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code.

There were no items listed in Executive Session.

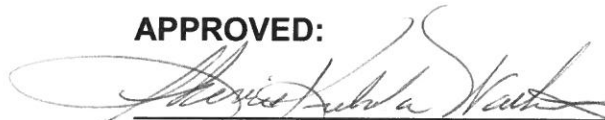
**E. EXECUTIVE SESSION ITEMS – PLANNING & ZONING COMMISSION MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

There were no items listed in Executive Session.

**F. ADJOURNMENT**

The meeting was adjourned the meeting at 6:38 p.m.

**APPROVED:**



Sherrie Kubala Watkins, Chair  
Planning & Zoning Commission

**ATTEST:**



Suzanne Meason  
Planning & Zoning Administrator