

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF LAKE WORTH, TEXAS  
HELD IN CITY HALL, COUNCIL CHAMBERS, 3805 ADAM GRUBB  
TUESDAY, JANUARY 14, 2020**

**REGULAR MEETING: 6:30 PM**

**A. CALL TO ORDER.**

Mayor Walter Bowen called the Council meeting to order at 6:30 p.m.

**A.1 INVOCATION AND PLEDGE OF ALLEGIANCE.**

Pastor Zac Hatton with Lake Worth Baptist Church gave the invocation. Attendees recited the pledge of allegiance.

**A.2 ROLL CALL.**

Present:	Walter Bowen	Mayor
	Jim Smith	Mayor Pro Tem, Council, Place 1
	Geoffrey White	Council, Place 2
	Sue Wenger	Council, Place 3
	Ronny Parsley	Council, Place 4
	Pat O. Hill	Council, Place 5
	Gary Stuard	Council, Place 6
	Clint Narmore	Council, Place 7
Staff:	Stacey Almond	City Manager
	Debbie Whitley	Assistant City Manager/Finance Director
	Monica Solko	City Secretary
	Mike Christenson	Fire Chief
	J.T. Manoushagian	Chief of Police
	Mike Shelley	Public Works Superintendent
	James Sullivan	Public Works Superintendent
	Misty Christian	City Engineer
	Barry Barber	Planning and Development Director
	Kelly McDonald	Purchasing Coordinator/Risk Manager
Absent:	Drew Larkin	City Attorney

**A.3 SPECIAL PRESENTATION(S) AND RECOGNITION(S):**

No items for this category.

**A.4 CITIZEN PRESENTATION / VISITOR COMMENTS**

Sherri Wicker with the Lake Worth Youth Association came forward to express her appreciation for the continued support from the city and City Council. She spoke on the importance of youth sports and the community family it builds with each player. She thanked the city for their continued dedication, use and maintenance of the park fields.

**A.5 REMOVAL OF CONSENT AGENDA**

No items were removed from the consent agenda.

**B. CONSIDER APPROVAL OF CONSENT AGENDA ITEMS**  
**APPROVED**

**B.1 APPROVE THE MINUTES OF THE JUNE 28, 2019 JOINT COUNCIL AND P&Z WORKSHOP, NOVEMBER 12, 2019 JOINT COUNCIL AND P&Z MEETING, AND NOVEMBER 12 AND DECEMBER 10, 2019 REGULAR CITY COUNCIL MEETINGS.**

**B.2 APPROVE FINANCE REPORTS FOR THE MONTH OF DECEMBER 2019.**

**B.3 APPROVE RESOLUTION NO. 2020-01, ADOPTING HART INTERCIVIC VERITY SYSTEM V.2.3.1 AS THE VOTING SYSTEM FOR ALL FORMS OF VOTING IN TARRANT COUNTY.**

**B.4 APPROVE RESOLUTION NO. 2020-02, CALLING THE MAY 2, 2020 CITY COUNCIL ELECTION AUTHORIZING A JOINT ELECTION CONTRACT WITH OTHER TARRANT COUNTY POLITICAL SUBDIVISIONS AND CONTRACT WITH TARRANT COUNTY FOR ELECTION SERVICES AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT.**

**A MOTION WAS MADE BY MAYOR PRO TEM SMITH, SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE THE CONSENT AGENDA.**

**MOTION TO APPROVE CARRIED 7-0.**

**C. PUBLIC HEARINGS**

No items for this category.

**D. PLANNING AND DEVELOPMENT**

No items for this category.

**E. PUBLIC WORKS**

**E.1 DISCUSS AND CONSIDER RESOLUTION NO. 2020-03, APPROVING THE BID FOR THE 45TH YEAR TARRANT COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT FOR MOHAWK TRAIL SANITARY SEWER LINE REHABILITATION FOR THE TOTAL BASE BID OF \$296,747.72 AND TO PLEDGE THE CITY CONTRIBUTION AMOUNT OF \$199,450.**

**APPROVED**

Public Works Superintendent Mike Shelley summarized the item. The proposed resolution will approve recommendations in order for Tarrant County to award the contract to perform construction services for the 45th Year CDBG Project. This project is for rehabilitation of 1,800 linear feet of sanitary sewer line at the following locations:

1. 7200 Block Apache Trail;
2. 3400 Block Shawnee Trail; and
3. 3200-3300 Block Mohawk Trail.

Sealed bids were received on December 4, 2019 with five (5) bidders responding. The lowest responsive bidder is Reytech Service, LLC for a total base bid price of \$296,747.72. The available construction funding from Tarrant County was not enough to cover the proposed project which results in the city having to commit additional funding for this project in the amount of \$199,450.00.

**A MOTION WAS MADE BY COUNCIL MEMBER WENGER, SECONDED BY COUNCIL MEMBER PARSLEY TO APPROVE RESOLUTION No. 2020-03, ITEM E.1 AS PRESENTED.**

**MOTION TO APPROVE CARRIED 7-0.**

**E.2 DISCUSS AND CONSIDER A CONTRACT WITH L.J. DESIGN & CONSTRUCTION, LLC. FOR THE 2020 CONCRETE REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$293,568.50.**

**APPROVED**

Public Works Superintendent James Sullivan summarized the item. Sealed bids were opened on November 21, 2019 for the 2019 Concrete Rehabilitation Project. There were a total of six (6) companies that submitted bids for the project. After review and evaluation, L.J Design & Construction LLC. was the lowest responsive bidder. The total base bid

submitted was for \$293,568.50. The contract term is for one (1) year with the option to extend the contract on an annual basis for up to three (3) years. Work orders will be issued by the City to the Contractor on an as needed basis. Because of the nature of the project, all the quantities presented in the Contract may, or may not be used.

This Fiscal year project utilizing this contract will be performed on the following:

- Curb, gutters and approaches on Hiawatha Trail from Pueblo to Osage;
- Curb, gutters and approaches in the 7200 block of Comanche Trail;
- Sidewalks in the 4500 block of Wilson Court;
- Drive approaches in the 7500 block of Forest Drive; and
- Drive approaches in the 3800 and 4008 Pueblo Trail.

**A MOTION WAS MADE BY COUNCIL MEMBER STUARD, SECONDED BY COUNCIL MEMBER NARMORE TO APPROVE ITEM E.2 AS PRESENTED.**

**MOTION TO APPROVE CARRIED 7-0.**

## **F. GENERAL ITEMS**

### **F.1 DISCUSS AND RECEIVE AN UPDATE ON FUEL VARIANCES. UPDATE**

City Manager Stacey Almond summarized the item. Staff met with Lake Worth ISD Assistant Superintendent along with the Transportation Manager to advise them of our intent to seek other alternatives. LWISD staff took a week to self-diagnose their system and provided us with "Fuel System Evaluation" and action plan. According to the Assistant Superintendent this action plan is estimated to take 90 - 120 days to fulfill. At that time, they will reevaluate to determine if our issues have been resolved. LWISD has agreed to incur the costs associated with the action plan. They have replaced a new keypad in January 2020 but feel the issue is a software issue. To date, LWISD is not tracking inventory so there is not any data to compare. Staff is prepared to work with LWISD's action plan for the next 90-120 days. If Council desires us to move forward with alternatives, staff has reviewed the following fuel options.

Three (3) options for procurement of fuel:

1. US Bank Fleet Card-through State Comptroller's Office
  - a. 1.8% rebate on total amount spent per month
  - b. Additional discounts on early payments from 0.04%-0.12%
  - c. Offers Fuel Only or Fuel and Repairs accounts
  - d. City files quarterly to receive credit for taxes paid
2. WEX-Enterprise partner program
  - a. \$0.05 off per gallon
  - b. Account can be set up as tax exempt
3. WEX-Sourcewell contract (set to expire 07/2021)
  - a. 1% discount on total net spent if payments made by the 26<sup>th</sup>
  - b. Account can be set up as tax exempt

During discussion, several of the Council members expressed their loss of confidence in LWISD to solve the issues. They commented that the city could not continue to lose money on fuel. Consensus was to allow staff 30 days to find the best fuel alternative and bring back to Council for consideration.

**NO ACTION REQUIRED BY CITY COUNCIL.**

**F.2 DISCUSS AND CONSIDER AN AGREEMENT WITH COLESON'S FROG TO HOST A 5K RACE AT LAKE WORTH CITY PARK AND AUTHOIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT AND APPROVE A TEMPORARY USE/EVENT PERMIT APPLICATION.**

**APPROVED**

City Manager Stacey Almond presented the item. The Coleson's Frog Organization has requested to utilize Lake Worth Park on April 25th for the 10th Annual Coleson's FROG 5k race and fundraiser. This event draws in roughly 500 racers and raised over \$20,000 for the organization.

Coleson's Frog is requesting the following in-kind sponsorship from the City of Lake Worth:

- Waiver of Park User Fees
- Use of the Lake Worth Skate Park Concession Stand on April 22nd and 23rd from 8:30 a.m. till 6:30 p.m. for registration pick up.
- Use of Lake Worth Park area (football field and concession stand) to set up bounce houses, banners, archery tag and silent auction canopy on Friday, April 24th at 6:00 p.m.
- Four (4) LWPD officers to assist with traffic control, road closures, and racers
- On duty Fire Department members (Coleson's Frog staff will be responsible for contacting MedStar)
- Two (2) Public Works team members to assist with barricades on football field and banner set up.

The in-kind services are estimated at a total of \$2,250 (\$1,440 - 6 Lake Worth Employees for April 25<sup>th</sup> and \$1,110 - Lake Worth Park on April 25th and Concession Stand on April 23rd - 25<sup>th</sup>)

**A MOTION WAS MADE BY COUNCIL MEMBER HILL, SECONDED BY COUNCIL MEMBER STUARD TO APPROVE ITEM F.2 AS PRESENTED AND NOT TO EXCEED \$2,250.**

**MOTION TO APPROVE CARRIED 7-0.**

**G. TxDOT UPDATE(S)**

No items for this category.

**H. MAYOR AND COUNCIL ITEM(S)**

**H.1 UPDATE ON TARRANT COUNTY MAYOR’S COUNCIL BY MAYOR BOWEN**

Mayor Walter Bowen reported the Tarrant County Mayor’s Council meetings will begin again in February.

**H. EXECUTIVE SESSION**

No items for this category.

**I. EXECUTIVE SESSION ITEMS – CITY COUNCIL MAY TAKE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION LISTED ON THE AGENDA.**

No items for this category.

**J. ADJOURNMENT**

Mayor Walter Bowen adjourned the meeting at 7:00 p.m.

**APPROVED**

By: \_\_\_\_\_  
Walter Bowen, Mayor

**ATTEST:**

\_\_\_\_\_  
Monica Solko, City Secretary